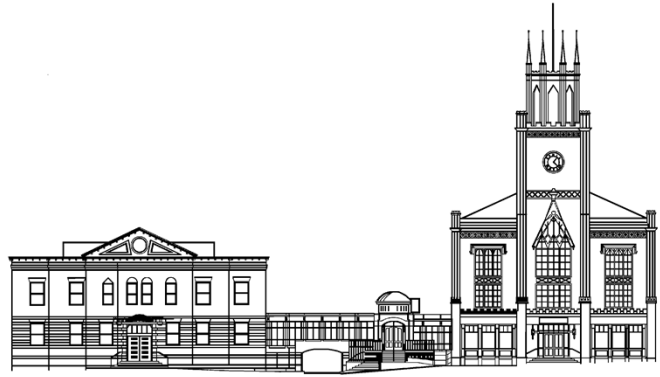




BOARD OF MAYOR AND ALDERMEN

May 17, 2022 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that this public comment session, not to exceed 30 minutes, is an opportunity for residents of Manchester to address the Board on items of concern affecting the community; that each person will be given only one opportunity to speak and all comments shall be limited to three minutes. Any comments must be directed to the Chair. When your name is called, please step forward to the nearest microphone, clearly state your name and address when recognized and give your comments.

If the Board so desires, a motion would be in order to take all comments under advisement and further to receive and file any written documentation presented.

CONSENT AGENDA

Accept BMA Minutes

2. Minutes from the April 19 Special BMA, BMA and Finance meetings.

Approve Under Supervision of the Department of Highways, subject to funding

3. 50/50 Sidewalk Petitions:

Commercial

- 179 Elm Street

Residential

- 40 Ashland St
- 117 Everett St
- 170 Fleming St
- 328 Prospect St
- 512 Milton St
- 955 Chestnut St
- 1038 S Beech St

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

4. Resolutions:

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Twelve Thousand Six Dollars and 25/100 (\$412,006.25) for the FY 2022 CIP 213122 Primary Care Services for the Homeless.”

“Amending the FY 2020 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Sixty Two Thousand Five Hundred Dollars (\$262,500) for the FY 2020 CIP 412020 2020 Community Response Unit.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty One Thousand Ninety Seven Dollars and 56/100 (\$31,097.56) for the FY 2022 CIP 412622 Police Search and Rescue Equipment.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2022 CIP 412722 GOFERR Locality Equipment Matching Program.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2022 CIP 511322 Recreation Programming.”

“Amending the FY2018, FY2021 and FY2022 Community Improvement Program, authorizing and appropriating and transferring funds in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for the FY 2022 CIP 711022 CMOM Study, Design, and Construction.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Six Hundred Twelve Thousand (\$612,000) for the FY 2022 CIP 712822 COVID Pandemic Expenses.”

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

5. Recommending that Ordinance Amendment:

“Amending Chapter 97 Streets and Sidewalks of the Code of Ordinances of the City of Manchester by changing the word street to city way in Section 97.03 and adding the Department of Public Works to Section 97.06.”

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.

(Unanimous vote)

COMMITTEE ON COMMUNITY IMPROVEMENT

6. Recommending that the summary of abatement requests submitted by Fred McNeill, Chief Engineer, be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)

7. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$412,006.25 for CIP 213122 Primary Care Services for the Homeless be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)

8. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$262,500 for CIP 412020 Community Response Unit be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)

9. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$31,097.56 for CIP 412622 Police Search and Rescue Equipment be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)

10. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$50,000 for CIP 412722 GOFERR Locality Equipment Matching Program be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
11. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$10,000 for CIP 511322 Recreation Programming be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$612,000 for CIP 712822 COVID Pandemic Expenses be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
13. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$4,500,000 for CIP 711022 CMOM Study, Design and Construction be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
14. Recommending that the request from Fred McNeill, Chief Engineer, for a line item adjustment to CIP 710816 Cohas Brook Sewer be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
15. Recommending that the request from Leon LaFreniere, Planning & Community Development Director, for adoption of a policy on the Protection and Secure Handling of Personally Identifiable Information be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
16. Recommending that the request from the Planning & Community Development Director for various CIP project extensions be approved.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
17. Recommending that the request for authorization to apply for \$450,000 in Congressionally Directed Spending (CDS) funds to renovate the Emergency Operations Center and fund technical and equipment upgrades be approved with the understanding that if awarded, there is a 25% City cost share.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)
18. Recommending that the request from the property owner of 251-261 W. Hancock Street for subordination of a City lien in the amount of \$60,060 has been received and filed.
(Unanimous vote with the exception of Alderman Cavanaugh who was absent)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

19. Advising that the draft Human Resources Social Media Policy has been referred to the Committee on Administration/Information Systems to be combined with a draft policy from Information Systems so there is one policy for the city.
20. Recommending that the ordinance amendment to Chapter 33.080 Military Service to include employees who have not passed probation be approved and referred to the Committee on Bills on Second Reading for technical review.
(Unanimous vote)
21. Recommending that the reclassification of the Senior Services Specialist II, grade 14, to a Senior Center Manager, grade 18, effective July 1, 2022 be approved.
(Unanimous vote)
22. Recommending that the request for an update to the class specifications for the Senior Services Specialist I and II positions to more accurately reflect their duties and responsibilities be approved.
(Unanimous vote)
23. Recommending that the request from Kyle Davis of Queen City Pride Festival to use the Arms Lot for their event on June 18, 2022 be approved.
(Unanimous vote)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

24. Recommending that the NH Department of Transportation move forward with their proposals for road safety upgrades at South Willow Street (NH 28)/Sheffield Road and Cilley Road/Jewett Street.
(Unanimous vote)
25. Recommending that the following traffic regulations be approved:
NO PARKING ANYTIME
On Lake Shore Road, east side, from Candia Road to 1581 Lake Shore Road
Alderman Sharonov
On Depot Street, south side, from Canal Street to a point 35 feet east
Alderman Long
NO PARKING LOADING ZONE
On Depot Street, south side, from a point 35 feet west of Canal Street to a point 45 feet further east
Alderman Long
NO PARKING LOADING ZONE 7 AM-3:30 PM, MON-SAT
On Depot Street, north side, from a point 20 feet west of Hampshire Lane to a point 25 feet further west
Alderman Long

METERS- 10 HOURS 8 AM-6 PM, MON-FRI

On Depot Street, north side, Elm Street to Hampshire Lane

On Depot Street, north side, from a point 45 feet west of Hampshire Lane to Canal Street

On Depot Street, south side, from Elm Street to a point 162 feet east of Canal Street

Alderman Long

RESCIND NO PARKING ANYTIME

On Lake Shore Road, east side, from Minot Street to a point 200 feet north (ORD 10431)

Alderman Sharonov

RESCIND NO STANDING. STOPPING, OR PARKING 7AM-3PM, MON-FRI

On Jewett Street, east side from Hayward Street to Merrill Street - Busses Only (ORD 10518)

Alderman Heath

RESCIND NO STANDING, STOPPING, OR PARKING 7AM-9AM AND 2PM-3PM, SCHOOL DAYS

On Jewett Street, west side, from Merrill Street to Hayward Street (ORD 10517)

Alderman Heath

RESCIND SCHOOL ZONE 8:00-8:45 AM AND 2:50-3:35 PM

On Jewett Street between Valley Street and Young Street (ORD 10500)

On Hayward Street between Cypress Street and Woodman Street (ORD 10502)

On Merrill Street between Jewett Street and Woodman Street (ORD 10501)

Alderman Heath

RESCIND NO PARKING ANYTIME (LIVE PARKING ONLY DURING SCHOOL HOURS)

On Hayward Street, north side, from Jewett Street to a point 160 feet east (ORD 9310)

Alderman Heath

RESCIND HANDICAP PARKING ONLY

On Merrill Street, south side, from a point 2015 feet east of Jewett Street to a point 40 feet east (ORD 10628)

Alderman Heath

RESCIND LIVE PARKING FOR PICK-UP AND DROP-OFF ONLY DURING SCHOOL HOURS

On Merrill Street, south side, from Jewett Street to a point 180 east (ORD 10626)

Alderman Heath

RESCIND METERS- 10 HOURS 8 AM-10 PM, MON-SAT

On Depot Street from Elm Street to Canal Street, both sides (ORD 8256)

Alderman Long

RESCIND METERS- 10 HOURS 8 AM-8 PM, MON-FRI

On Depot Street, north side, Elm Street to Hampshire Lane (ORD 8397)

Alderman Long

RESCIND METERS- 10 HOURS

On Depot Street, north side, from a point 45 feet west of Hampshire Lane to Canal Street

(ORD 8398)

Alderman Long

RESCIND NO PARKING LOADING ZONE 7 AM-3:30 PM MON-SAT

On Depot Street, north side, from Hampshire Lane to a point 20 feet west (ORD 8389)

Alderman Long

(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

26. Communication from Linda Miccio advising the Board of her resignation as an alternate member of the Heritage Commission.

Ladies and Gentlemen, what is your pleasure?

27. Communication from Mike Skelton advising the Board of his resignation as a member of the Manchester Development Corporation Board of Directors effective May 10, 2022.

Ladies and Gentlemen, what is your pleasure?

28. Nominations:

Arts Commission

Kathy Daneman as an alternate member, term to expire December 1, 2024

Manchester Development Corporation Board of Directors

Heather McGrail to succeed Mike Skelton as a member, term to expire March 11, 2024

(Note: Pursuant to Rule 20 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

29. Confirmations:

Airport Authority

Marlana Trombley to succeed herself as a regular member, term to expire March 1, 2025

Board of Registrars

Claudia Carr to succeed herself as a regular member, term to expire May 1, 2025

Elizabeth Wester to succeed herself as a regular member, term to expire May 1, 2025

Fire Commission

Keri Pappalardo to succeed Scott Cairns as a regular member, term to expire May 1, 2025

Planning Board

Molly Lunn Owen to succeed herself as a regular member, term to expire May 1, 2025

Christopher Wellington to succeed himself as a regular member, term to expire May 1, 2025

John Goeman to succeed himself as an alternate member, term to expire May 1, 2025

Bob Gagne as Ex-Officio Administrative Member

Manchester Transit Authority Commission

Daniel Elliot to succeed himself, term to expire May 1, 2027.

Ladies and Gentlemen, what is your pleasure?

30. Communication from Leon LaFreniere, Planning & Community Development Director, advising the Board of his retirement effective June 30, 2022.

Ladies and Gentlemen, what is your pleasure?

31. Communication from Sharon Wickens, Finance Officer, requesting approval to transfer \$20,188 from the Manchester Public Television Equipment Escrow Account to cover reimbursement of services and equipment.

Ladies and Gentlemen, what is your pleasure?

32. Communication from Michael Reed, Stebbins Commercial Properties LLC, requesting an extension of the P&S Buyer Due Diligence Period for the Wellington Hill properties until July 31, 2022.

Ladies and Gentlemen, what is your pleasure?

33. Tentative Agreement between the City and the City Library, Teamsters Local 633.

If the Board so desires, a motion would be in order that the tentative agreement be ratified and layover.

34. Tentative Agreement between the Manchester School District and the Teamsters Union, Local 633 for Directors and Coordinators.

If the Board so desires, a motion would be in order to ratify the agreement.

35. Budget projections to be submitted by Sharon Wickens, Finance Officer.

36. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

37. The Mayor calls the meeting back to order.

38. Report(s) of the Committee on Finance, if available.

Ladies and Gentlemen, what is your pleasure?

39. Report(s) of the Committee on Accounts, Enrollment and Revenue Administration, if available.

Ladies and Gentlemen, what is your pleasure?

40. Report(s) from the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?
41. Report(s) of the Committee on Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?
42. Report(s) of the Committee on Lands and Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
43. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Twelve Thousand Six Dollars and 25/100 (\$412,006.25) for the FY 2022 CIP 213122 Primary Care Services for the Homeless."

"Amending the FY 2020 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Sixty Two Thousand Five Hundred Dollars (\$262,500) for the FY 2020 CIP 412020 2020 Community Response Unit."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty One Thousand Ninety Seven Dollars and 56/100 (\$31,097.56) for the FY 2022 CIP 412622 Police Search and Rescue Equipment."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2022 CIP 412722 GOFERR Locality Equipment Matching Program."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2022 CIP 511322 Recreation Programming."

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

44. Ordinances: **(A motion is in order to read by titles only.)**

"Amending Section 33.024, 33.025 & 33.026 (Senior Center Manager) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.026 (Senior Services Specialist I) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.026 (Senior Services Specialist II) of the Code of Ordinances of the City of Manchester."

If the Board so desires, a motion would be in order to Ordain.

- 45. A motion is in order to recess the meeting pursuant to RSA 91-A:2, I(a) for strategy or negotiations with respect to collective bargaining.**

TABLED ITEMS

(A motion is in order to remove any item from the table.)

- 46. Appropriating Resolutions:**

“Appropriating to the Manchester Airport Authority the sum of \$36,682,992 from Special Airport Revenue Funds for the Fiscal Year 2023.”

“Appropriating to the Manchester School District the sum of \$189,097,818 for the Fiscal Year 2023.”

“Raising Monies and Making Appropriations of \$166,471,585 for the Fiscal Year 2023.”

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2023, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

NEW BUSINESS

ADJOURNMENT