



BOARD OF MAYOR AND ALDERMEN

April 19, 2022 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that this public comment session, not to exceed 30 minutes, is an opportunity for residents of Manchester to address the Board on items of concern affecting the community; that each person will be given only one opportunity to speak and all comments shall be limited to three minutes. Any comments must be directed to the Chair. When your name is called, please step forward to the nearest microphone, clearly state your name and address when recognized and give your comments.
If the Board so desires, a motion would be in order to take all comments under advisement and further to receive and file any written documentation presented.

PRESENTATIONS

2. FY23 Manchester School District Budget.
3. Software presentation by representatives from ShotSpotter.

CONSENT AGENDA

Accept BMA Minutes

4. Minutes from the March 29, 2002 Special BMA Meeting and the April 5, 2022 BMA meeting.

Accept and Remand Funds

5. Donation of \$1,000 from Hsiu Feng Cheng to the Manchester Fire Department to help fund future mental health training.

Approve Under Supervision of the Department of Highways, subject to funding

6. 50/50 Sidewalk Petitions
Residential:
 - 56 Buzzell Street
 - 85 Carnegie Street
 - 109 Greenwood Court
 - 115 Wellesley Street
 - 125 Crescent Road
 - 153 Donald Street
 - 344 Joseph Street Extension
 - 529 Dix Street
 - 731 Beech Street
 - 780-782 Belmont Street
 - 2038 Elm Street
 - 2367 Elm StreetCommercial:
 - 438 Dubuque Street

Information to be Received and Filed

7. Communication from Anna Thomas, Public Health Director, regarding the COVID-19 Health Stipend.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

8. Resolutions:

"Amending the FY2022 Community Improvement Program, authorizing and appropriating and transferring funds in the amount of One Million Ninety Eight Thousand Six Hundred Seventy Seven Dollars (\$1,098,677) for the FY2022 CIP 212322 ARPA-Community Health Worker Program (Budget)."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating and transferring funds in the amount of One Million One Hundred Forty Four Thousand Dollars (\$1,144,000) for the FY2022 CIP 811422 ARPA-Revenue Replacement (Budget)."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Five Thousand Seven Hundred Sixty Dollars (\$305,760) for the FY2022 CIP 412522 COSSAP Program."

"Amending the FY2021 & FY2022 Community Improvement Program, authorizing and appropriating and transferring funds in the amount of Fifty-Five Thousand Dollars (\$55,000) for the FY2022 CIP 611222 1269 Cafe - 456 Union Street Heating System Upgrades."

"Amending the FY2021 & FY2022 Community Improvement Program, authorizing and appropriating and transferring funds in the amount of Twenty Three Thousand Four Hundred Seventy Five Dollars and 53/100 (\$23,475.53) for the FY2022 CIP 611322 The Light House Operational Support."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Three Thousand Three Hundred Thirty Three Dollars (\$33,333) for the FY2022 CIP 412422 Intelligence Liaison Officer Program."

"Continuation of the Central Business Service District."

"Authorizing the Finance Officer to Make Certain Budgetary Closings for the Fiscal Year 2022."

9. Budget Resolutions:

"Appropriating to the Parking Fund the sum of \$5,652,561 from parking revenues for the Fiscal Year 2023."

"Appropriating the sum of \$16,324,572 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2023."

"Appropriating to the Manchester Airport Authority the sum of \$36,682,992 from Special Airport Revenue Funds for the Fiscal Year 2023."

"Appropriating to the Manchester Transit Authority the sum of \$1,373,420 for the Fiscal Year 2023."

"Appropriating to the Manchester School District the sum of \$189,097,818 for the Fiscal Year 2023."

"Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2023 and held in the Civic Center Fund, for the payment of the City's Obligations in Said Fiscal Year under the Financing Agreement."

"Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,819,971 from School Food and Nutrition Services Revenues for the Fiscal Year 2023."

“Raising Monies and Making Appropriations of \$166,471,585 for the Fiscal Year 2023.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2023.”

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2023, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

10. Recommending that Ordinance Amendment:

“An Ordinance amending the Housing Code Chapter 150 of the City of Manchester Code of Ordinances to allow a single means of egress as allowed by the Manchester Building Code and NFPA 101 - Life Safety Code and to allow a ceiling height of seven feet in one and two family dwellings as allowed by the Manchester Building Code.”

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.

(Unanimous vote with the exception of Alderman T. Sapienza who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

11. Recommending that the summary of abatement requests submitted by Fred McNeill, Chief Engineer, be approved.
(Unanimous vote)

12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$33,333 for CIP 412422 Intelligence Liaison Officer Program be approved.
(Unanimous vote)

13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$305,760 for CIP 412522 Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) be approved.
(Unanimous vote)

14. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$55,000 for CIP 611222 1269 Café-456 Union Street Heating System Upgrades be approved.
(*Unanimous vote*)
15. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$23,475.53 for CIP 611322 The Light House Operational Support be approved.
(*Unanimous vote*)
16. Recommending that the Amending Resolutions and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$1,098,677 to CIP 212322 ARPA-Community Health Worker Program (Budget) and \$1,144,000 to CIP 811422 ARPA-Revenue Replacement (Budget) be approved.
(*Unanimous vote*)
17. Recommending that the request from the Police Department for line item adjustments to CIP 410222 ARPA-ACERT Program be approved.
(*Unanimous vote*)
18. Recommending that the request from Planning & Community Development for a line item adjustment to CIP 811522 HUD Home-ARP Planning and Administration Support be approved.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

19. Recommending that the following HR Director recommendations:
 - 1) Engineering position reclassifications to take effect on July 1, 2022:
 - Highway Chief Engineer grade 25 to grade 27 (cost: \$4,527.76);
 - Traffic Engineer grade 22 to grade 24 (cost: \$4,413.22);
 - Civil Engineer III grade 22 to grade 23 (cost: EPD \$3,485.05 and Water Works \$3,697.23; DPW and Airport have vacant positions currently); and
 - Chief Sanitary Engineer grade 25 to grade 28 (cost: \$6,815.26)
 - 2) Revision of the Chief Sanitary Engineer class specification to more accurately reflect the advanced current duties, skills and responsibilities of the position.
 - 3) Elimination of the following positions:
 - One (1) Boiler Plant Operator grade 16;
 - One (1) Maintenance Mechanic grade 14;
 - One (1) Recycling Coordinator grade 20; and
 - One (1) Shop Supervisor grade 19be approved.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

20. Recommending that the following traffic regulations be approved:
- NO PARKING BUS STOP**
On South Elm Street, east side, from a point 145 feet south of Baker Street to a point 40 feet further south
Alderman Burkush
- NO PARKING ANYTIME**
On Somerville Street, north side, 120 feet west of Lincoln Street to a point 160 feet further west
Alderman Heath
- NO PARKING MONDAY-FRIDAY**
On Somerville Street, north side, from Lincoln Street to a point 120 feet west
Alderman Heath
- RESCIND NO PARKING MONDAY-FRIDAY**
On Somerville Street, north side, from Lincoln Street to a point 218 feet west (ORD 9762)
Alderman Heath
- CROSSWALK**
On South Beech Street at Beech Hill Avenue, south side
Alderman Burkush
(Unanimous vote)
21. Recommending that the request from Chaz Newton, Solid Waste and Environmental Programs Manager, to approve an ordinance amendment regarding throwing or putting snow in the streets be referred to the Committee on Bills on Second Reading for technical review.
(Unanimous vote)
22. Recommending that the request from Fuss & O'Neill, on behalf of the Elliot Hospital, to install Rectangular Rapid Flashing Beacons at the existing crosswalk at the corner of Auburn and Canton Streets, and authorization for the Public Works Director to enter into a maintenance agreement with Solution Health (Elliot) be approved.
(Unanimous vote)
23. Recommending that the request from Jodie Nazaka, Economic Development Director, to extend the Expanded Street Seating Program for another year from May 1 through October 31, 2022 be approved.
(Unanimous vote with the exception of Alderman Long who voted in opposition)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

24. Nominations to be presented by Mayor Craig, if available.

25. Confirmation(s) to be presented by Mayor Craig:
Office of Youth Services Advisory Board
Erika Perez as a regular member, term to expire January 1, 2025
Zoning Board of Adjustment
Joseph Prieto as a regular member, term to expire March 1, 2025
Greg Powers as an alternate member, term to expire March 1, 2025
Central Business Service District
Donald Stokes as an at-large member, term to expire May 1, 2024
Jacqueline Leary as a regular member, term to expire May 1, 2023
Highway Commission
Mark MacKenzie as a regular member, term to expire January 1, 2024
Ladies and Gentlemen, what is your pleasure?
26. Committee report from the Public Safety, Health and Traffic Committee recommending that the request from Peter Telge, Stark Mill Brewery, to place tables on the city green space adjacent to their property and use the public parking lot on the west side under the Amoskeag Bridge every Monday through Saturday from 11 a.m. to 10 p.m. and Sunday from 11 a.m. to 6 p.m. through October 30, 2022 be approved subject to approval of the Expanded Outdoor Seating Program.
(Unanimous vote)
(Note: Fees for the use of parking spaces in Arms Lot need to be determined.)
Ladies and Gentlemen, what is your pleasure?
27. Communication from Jonathan Hopkins, Central Fleet Services Director, requesting authorization to begin the process of purchasing replacement vehicles for the Highway Department before the FY23 MER budget is approved.
Ladies and Gentlemen, what is your pleasure?
28. Budget projections to be submitted by Sharon Wickens, Finance Officer, if available.
29. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
30. The Mayor calls the meeting back to order.
31. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
32. Report(s) of the Committee on Lands and Buildings, if available.
Ladies and Gentlemen, what is your pleasure?

33. Resolutions: (A motion is in order to read by titles only.)

"Amending the FY2022 Community Improvement Program, authorizing and appropriating and transferring funds in the amount of One Million Ninety Eight Thousand Six Hundred Seventy Seven Dollars (\$1,098,677) for the FY2022 CIP 212322 ARPA-Community Health Worker Program (Budget)."

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"Continuation of the Central Business Service District."

"Authorizing the Finance Officer to Make Certain Budgetary Closings for the Fiscal Year 2022."

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be enrolled.

34. Ordinances: (A motion is in order to read by titles only.)

"Amending Section 33.025 (Highway Chief Engineer) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.025 (Civil Engineer III) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.025 (Traffic Engineer) of the Code of Ordinances of the City of Manchester."

"Amending Sections 33.025 & 33.026 (Chief Sanitary Engineer) of the Code of Ordinances of the City of Manchester."

If the Board so desires, a motion would be in order to Ordain.

- 35. A motion is in order to recess the meeting pursuant to RSA 91-A:2, I(a) for strategy or negotiations with respect to collective bargaining.**

NEW BUSINESS

ADJOURNMENT