

BOARD OF MAYOR AND ALDERMEN

December 7, 2021 at 7:30 PM

Mayor Craig called the meeting to order.

The Clerk called the roll.

Present: Aldermen Cavanaugh, Stewart, Long, Roy, T. Sapienza, Sharonov,
O'Neil, Levasseur, Terrio, E. Sapienza, Shaw, Barry

Absent: Aldermen Gamache and Hirschmann

COVID-19 Public Health Update.

Anna Thomas, Public Health Director, stated I would like to take a minute to reflect on where we are and to get you in the mode of where we are going. To date, the Manchester Health Department has investigated close to 18,000 cases of COVID-19 among Manchester residents and sadly we mourn the lives of 254 residents lost to the virus since the beginning of the pandemic. During the school year, we had 934 cases amongst staff and students with current clusters at Green Acres, Highland Goffes-Falls, and McLaughlin. In addition, Hillside is at outbreak status which means three or more clusters. We are also experiencing clusters and outbreaks in some of our private schools and long-term care facilities. This morning we started our day with 93 Covid positive patients between our two hospitals who are sick enough to be admitted and are filling an inpatient or ICU bed. In speaking with our hospital leaders this afternoon, they wanted me to share with you that the number of Covid positive patients are exceeding what we saw in our peak last year and are far beyond what they expected to encounter giving the availability of vaccines. The vast majority of Covid positive patients admitted on any given day are unvaccinated. They are also seeing that hospitalized patients who are vaccinated are often more than six months out from their initial vaccine series. So both hospitals encourage that people not only get the vaccine but also their booster. Lastly, they also mentioned that they continue to be in awe of the care that their staff provides given the pressures they are under and all that they have seen over the last two years. You should have been sent an email just before this meeting a summary from Solution Health and Elliot Hospital. One of the soundbites in there that I think is

really important to keep in mind is they are anticipating that this increase in the hospital capacity and the need for these beds should increase by at least another 25% in the coming weeks. Our current rate of community transmission of new cases over the past 14 days is 1,089.7 per 100,000 population. Where that needs to be for us to be comfortable is less than 50. So it is over 1,000 per 100,000 as a rate. In addition, our seven-day test positive rate for both antigen and PCR tests is 13.3. To be comfortable, we want that to be less than 5%. We are also happy to report that we know at least 62,000 Manchester residents have received their first dose of the vaccine. The Health Department is conducting a lot of mobile clinics. We are out there every single day and we are also opening up our own space. This week we will be at MHRA. We are also going to be at Beech and Gossler Park schools on Thursday and Friday and on Saturday we are doing a Booster Blitz with the state at Memorial High School. We have scheduled 750 residents for that clinic. We are also planning a special clinic on December 17 for city employees and school staff to get their boosters. We continue to hold walk-in clinics at the Health Department on Mondays from 9 AM-11 AM, Wednesdays from 2 PM-4 PM at 1528 Elm Street. The only thing I am going to ask is for everyone to be patient with us. We are seeing 75-100 people within a couple of hours. People are lining up out the door even before we open our doors. We are looking at expanding them and adding more clinics and maybe doing them all day on Fridays; whatever it is going to take to reach the residents in the best way to suit them. We have all vaccines for all ages now. If anyone has family members or anyone else who needs one, please come by the Health Department. We will take care of you. We are also blessed with an infrastructure of having a very comprehensive Health Department in the city that was ready to fight a pandemic for you 24/7. More so, we are very fortunate to have a highly credentialed, talented and committed staff who are willing to carry out its mission. We are forever grateful for community leaders. Today is a good example. Kelly Joval who is a data technology teacher with the Manchester school district has worked with us to schedule thousands of vaccination appointments for school staff and families who also sent over a box of 100 cookies to our department yesterday with a note to our staff that said "You are definitely on Santa's nice list this year. Very much appreciate all that you do. Merry Christmas." I am also thankful for the Manchester Police Department for their outreach partnership with our community health worker, Biram Saidybah, which has already helped to prevent second or later

overdoses in the community and for recognizing the work that our community liaison, Victoria Adewaymi, does by awarding her a plaque for appreciation. I am also grateful for the Patriots beating the Bills last night and as a hockey Mom I am even more grateful for Tuukka Rask practicing with the Boston Bruins yesterday but most importantly I am thankful for the residents of this great city which includes all of you who are doing their part to face the adversity of COVID-19 every single day and beyond. These next 4-6 weeks will be our most difficult. Every predictive analytic that we have is telling us that. So people are going to rely on you more heavily than they have ever done before. They are going to look to you for this leadership and to lead by example. More will be asked of you to make good decisions that will protect the health of yourselves and others. This is our collective finest hour. Please, if you are willing and can, get vaccinated or boosted, wear a mask when you are in a room indoors in public and you don't know who is vaccinated or not, wash your hands, check in on your neighbors and those you love and remind yourself of your higher purpose. You will actually live longer if you do. Be thankful that you are here to live another day hopefully free of disease because there are some who will not be able to do so in the month ahead. Remember, and I was taught this when I was in the throes of fighting cancer, there is always someone who has it worse than you. Please enjoy your holidays, remain vigilant and encourage your constituents to do the same.

Alderman Sharonov stated regarding the email that you sent out before the meeting, would you happen to know the percentage of those hospitalized who are unvaccinated. You said it was a vast majority but do you have a number?

Ms. Thomas responded it changes literally by the day. When I checked it this morning, just in our area in the hospitals it was about 60% but that doesn't include the waning immunity. Those are only the ones that are purely unvaccinated. It didn't take into account the people who are vaccinated that are beyond that six months that is being reported out as an issue.

Alderman Sharonov asked within the 40% there will be at least be some who have had at least one shot.

Ms. Thomas replied some we don't actually know their vaccination status so in that 40% they didn't report either way.

Alderman Sharonov asked so 60% are unvaccinated and 40% we don't know.

Ms. Thomas answered or it could be a whole host of things. The way they are tracking it is basically on self-reporting and what information they are able to collect. Some people are brought in who aren't even...they might be coming in from a nursing home for example and they don't have a cognitive ability to communicate whether or not they have been vaccinated. It is all over the map.

Alderman Sharonov asked is there an age breakdown.

Ms. Thomas replied there is and I can send that out to you. I can tell you that what has changed dramatically is the fact that our residents 0-9 and 10-19 is the fastest growing cohort of cases compared to all others.

Alderman Sharonov asked what is the percentage.

Ms. Thomas responded I will pull that out for you. I don't have that right now.

Alderman Roy stated going forward what are we going to need to do to keep the population safe. I would be looking for input from you on that. Do we need to go back to requiring masks? Do we go back to remote meetings?

Ms. Thomas answered that is a good question. We are not in a state of emergency. The Department of Health & Human Services is not even issuing isolation and quarantine orders right now so if you are Covid positive the recommendation is that you stay home for 10 days but where we were a year ago to where we are now are very different places and with vaccination I believe that there is less of an appetite to do anything on a mandated level. I think everyone should be wearing a mask indoors when we are in a group like this or for any extended length of time. That would be my recommendation. I would encourage you to do that for yourselves and anywhere where

you are in an environment where there are large groups of people simply because we don't know the blend of who is vaccinated and who is not and who could be carrying. We have new variants that are being introduced to the community and I am worried. The newest variant they are saying could be more contagious. It is not as dangerous per say as what we have already seen but it simply could just spread more than we are already seeing now and I don't know how much more our systems can take. Our school district is doing a tremendous job keeping up with the pace of what they are seeing and keeping kids in schools. That has always been the priority; doing the best they can to keep kids in school but when they start losing staff who can't teach the classes and they have no backfill for that staff it is problematic. It is the same problem with the hospitals and the long-term care facilities. If they start losing staff for any length of time, it is not like there are a plethora of people waiting in the ranks who can just jump right in. I am concerned about systems and the hospitals are to. They are going to get some support federally coming in. It probably can't happen fast enough. The reports that I am hearing is that they are diagnosing and treating people in the waiting room right now. They are opening up ambulance bays to expand capacity. They are going to surge on their internal campuses but keep in mind that is to take care of what they can with the surge in Covid but that is then taking away beds for people who need them for things other than Covid. They are not doing elective surgeries and things like that and every time that steps back a little bit more and more I get really worried that we aren't only going to see the increase in the next 4-6 weeks. My recommendation is that when people are together for the holidays...I mean everybody should enjoy the holidays and be with their families but just be responsible. Take care of yourselves. If you feel like you are in an environment where there are a lot of people, I would wear the mask. That is just me. Anytime I am in an environment where there are a lot of people I am wearing a mask but I am also working in an environment where people are coming in my building in high volumes. We are vaccinated people who are unvaccinated and we have Covid positive people coming to the Health Department to get tested so I am going to wear this mask all the time, especially when I walk in to this Chambers because the last thing I want to do is bring Covid in to you. That is why I wear the mask. I am protecting all of you from me right now. There is some protection to the individual who wears it but it is really more so for the rest of the people around us. I would just encourage that. I am encouraging that in all departments as well because we have

some activity in the city departments and I am concerned for city employees, especially those that are seeing the public in high volume. Just be smart. It is the next 4-6 weeks I am most concerned about and I think we have to be vigilant. I don't think people are going to have an appetite to mandate anything. I just really strongly encourage everyone to do it respectfully.

Alderman O'Neil asked can you talk about testing options in the city.

Ms. Thomas responded right now we have the Hunt Pool site and that is open seven days a week from 9 AM until 3 PM. That has been wildly successful. People can just walk up or drive up. The pharmacies are pretty good about testing right now but they are also being overrun with trying to provide the vaccinations and boosters. I heard from a lot of residents calling the Health Department that they are very frustrated because they can't get an appointment anywhere so they are ending up at our doorstep which is fine but we are only going to have so much capacity. To be honest with you I am worried about the snow. I am worried about our clinic tomorrow. Last Wednesday we had over 100 people show up in two hours and we had six people giving vaccinations. We made it happen. I am anticipating and hoping that we continue to have that volume. I am actually thrilled to see the interest in it but I am worried that even with the testing capacity you have these sites that are trying to do both and they are already saying they don't have enough staff to keep up with that. The pharmacies are offering it and if you are at all involved with a primary care provider most of those networks have their own testing capabilities on campus. If people have questions about where to go to get tested, they can call the Health Department too and we will work with them to get them in some place but Hunt Pool is probably the easiest because you can just drive up or walk up and you don't need an appointment. The pace over there has been steady enough where there is really not much of a wait. Your turnaround for results is 1-2 days.

Alderman O'Neil asked and the testing there is what.

Ms. Thomas answered it is PCR testing. The rapid testing we are doing at the Health Department for city employees and their family members at this point.

Alderman O'Neil asked are the pharmacies doing rapid testing.

Ms. Thomas replied I am pretty sure some are but I don't know if all of them are. That information is on the city website if you go to the homepage. You can get a list of who is doing everything and where.

Alderman O'Neil stated you and I had a brief conversation the other day about a concern that was brought to my attention. They were a Johnson & Johnson recipient for the vaccination and there is confusion with the booster which is only for Moderna or Pfizer. Can you talk a little bit about that?

Ms. Thomas responded they can get a booster for J&J as well. It is two months after they get their initial J&J vaccine. Everyone can get a booster at this point except for children. We are not there yet.

Alderman O'Neil asked does it necessarily have to be a J&J booster.

Ms. Thomas answered it doesn't have to be but I will tell you that most of the vaccinators and the way we do it is if you had Pfizer we are going to give you a Pfizer booster. We prefer to keep it with the same manufacturer but the evidence is showing that you can mix vaccines if you need to do that. We have enough to keep everyone on the same thing.

Alderman O'Neil asked where is the J&J booster available.

Ms. Thomas replied you can come to the Health Department.

Alderman O'Neil stated a lot of people are relying on the pharmacies whether it is for their boosters or for the vaccines for children. Are there alternative plans because I don't care which chain it is they all seem to be struggling and are overwhelmed? Can you talk a little bit about that?

Ms. Thomas stated we are going to continue to do some of these clinics off and on-site. We are working with the school district to continue to do the clinics through the schools. Like I said we want to do a clinic just for city employees and school workers. So we will do as much as our resources can keep up with because these are pretty labor intensive. To do Saturdays event for 750 people, it requires a lot of resources but it can be done. We have even talked about doubling up on some of those days and maybe doing two different sites in the city at the same time. Those 750 appointments happened very quickly. I will be talking to the state tomorrow about possibly expanding other vaccination days in the city like they are doing in other parts of the state where they activated some fixed sites. We will see if we can expand it because I know the pharmacies are doing everything they can to keep up and some of the doctor's offices also. That is why I was saying some of the residents who have called us are frustrated because they can't get an appointment with their doctor until February. We tell them to just come down and that is why we are looking to possibly add some more days. For us, it is covering what we have in-house for the clinics but then I need staff that can go out in the field and do all of the sites that we are doing and all of that is labor intensive too. We only have so many people to go around and do both but we are doing the best we can.

Alderman O'Neil stated personally I have had experience with the vaccine and testing with the Health Department and Fire Department so I can't thank you or Chief Parent enough for your help. It is greatly appreciated.

Alderman Levasseur asked as far as today and the last run on hospitals that we had, what are you seeing for ages of people dying. Is it above 70 years old or is it a different mix?

Ms. Thomas answered I have that data but will have to pull it down for you. I believe it is younger than what it was before. When we were seeing deaths early on in the pandemic, they were primarily coming from the long-term care facilities, which tends to bring an older population. Now unfortunately it is ebbing up in age and we have that data. I will have to get it for you.

Alderman Levasseur asked is there at least one morbidity that you are seeing. This is important information. I am not sure that I am too concerned about there being 400 people in the hospital at one time out of a population of 1.2 million or the fact that we don't have that many hospital beds. Is there a reason for that? Do we know how many hospital beds there are in the state?

Ms. Thomas responded we do. It is all tracked. There is a system that monitors that on a daily basis so we know how many people are in beds in ICU and on vents. All of that data is collected on a daily basis so the hospitals can appropriately plan and if they are ever at capacity then they divert people to other hospitals. That is why we want to know. The data that I get doesn't just look at our local hospitals. It looks at hospitals in the surrounding area as well. For example, Concord this morning had 58 Covid positive patients in their beds.

Alderman Levasseur asked do they have more than 58 beds.

Ms. Thomas answered yes.

Alderman Levasseur asked do you know how many beds we have at Elliot.

Ms. Thomas responded they are licensed for 279 I believe. That doesn't mean that is how many beds they have. That is what they are licensed for. They can expand out beyond that but not all of those beds are available for just Covid patients because it might be in NICU or a psych bed. I will also tell you that I spoke to the same Vice President that gave us this write up before the meeting and he shared with me this weekend that there was literally one ICU bed available in the entire state of NH. Again, that fluctuates day-by-day as patients are coming and going but he said these hospitals are at full tilt right now.

Alderman Levasseur stated so according to the letter I read, it is 25% higher than it as at the peak of the pandemic but I don't know when the peak was. I assume it was in May.

Ms. Thomas replied December/January last year.

Alderman Levasseur stated we shut down the state in March 2020 so the peak was actually six months after that. Is that when the first peak was?

Ms. Thomas responded you are right. There was a little bit of a peak then but the biggest peak happened in December/January.

Alderman Levasseur stated so we are seeing the same thing at the same time we saw last year. It is the months of December and January that are the tough ones.

Ms. Thomas replied it is the toughest for sure because everyone is indoors and it is the holidays. We are way beyond where we were last December/January though. In fact, we started our curve this time sooner so that peak that we are seeing actually really started to creep up in September/October.

Alderman Levasseur asked when it peaked the last time do we know why it slowed down. What did we learn from that?

Ms. Thomas answered my only hypothesis honestly is that we got past the holidays and anyone who was exposed it kind of wore itself out and then come February and March is started to teeter out. We started to go up again in the spring and then it came back down again. Summer was phenomenal. We had days when we didn't see one case. It was awesome and actually felt normal. Now it is all hands on deck.

Alderman Levasseur asked out of the 400 that you know are in the hospital, do you know what percentage of them are vaccinated.

Ms. Thomas replied yes and Alderman Sharonov asked the same question. They do have that data statewide but I will have to pull it for you because I don't have it right now. It is being tracked and they do know. Keep in mind that the information is only as good as the reporting. It isn't like they do a test on someone. It is up to that individual to report whether or not they are vaccinated. It is a self-report. There are some people

who don't report so they won't have that information. There are some unknowns in those numbers and there are some that are vaccinated but six months out from their full vaccination status and I would factor that in.

Alderman Levasseur stated I don't know how good the stats are but if you are six months out and you say you are vaccinated, does that mean you are not vaccinated.

Ms. Thomas responded you are still protected if you got the first dose or doses but they are encouraging you to get the booster because they are saying that the booster is so much more effective now in adding that extra layer of protection. I just can't encourage people enough to get that booster to get you through the winter.

Alderman Terrio stated I lost my election so I am going to have a lot of free time on my hands and I would be happy to come back and help you if you need me.

Ms. Thomas replied thank you. You have been phenomenal throughout this whole pandemic and I can't thank you enough. Just to have your expertise has been amazing. I will definitely be in touch.

Mayor Craig stated I want to thank you, Anna, and your staff. In addition to doing the jobs that you normally do every day phenomenally you are also handling this pandemic in an exceptional way. I want to thank you publically and let you know how much we appreciate all of the outreach you are doing into our community, the communication and education that you are providing, and the care. It doesn't go unnoticed and I am grateful every day for the Health Department and all that you have done.

CONSENT AGENDA

Approve Under Supervision of the Department of Highways

1. Pole petition:
 - 11-707 Pearl Street (1)

Approve Under Supervision of the Department of Highways, subject to funding.

2. 50/50 Sidewalk Petitions

Residential:

- 2124 Elm Street
- 969-971 Chestnut Street

Information to be Received and Filed

- 3. Communications from Comcast regarding price and programming changes.**

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

- 4. Resolutions:**

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Seventy Eight Thousand Seven Hundred Seventy One Dollars (\$378,771) for the FY2022 CIP 411922 2021 Homeland Security Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Four Thousand Five Hundred Thirty Dollars (\$24,530) for the FY2022 CIP 411822 2019 Hazmat Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thousand Dollars (\$100,000) for FY2022 CIP 411722 NIBRS Crime Statistics Software."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety Three Thousand Dollars (\$93,000) for FY2022 CIP 411622 STOP Violence Against Women."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Eleven Thousand Three Hundred Thirty One Dollars (\$211,331) for the FY2022 CIP 411522 Justice Assistance Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Fifty Thousand Dollars (\$450,000) for FY2022 CIP 212722 STD Workforce Development."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for FY2022 CIP 212622 I Care NH."

"Amending the FY2022 Community Improvement Program, authorizing and increasing funds in the amount of Three Hundred Thirteen Thousand Seventeen

Dollars (\$313,017) for FY2022 CIP 211522 Public Health Preparedness."

"Amending the FY2022 Community Improvement Program, authorizing, appropriating and increasing funds in the amount of Six Hundred Seventeen Thousand Dollars (\$617,000) for the FY2022 CIP 211322 Immunization Grant, CIP 211422 Lead Poisoning, CIP 211722 STD/HIV Prevention, CIP 211822 TB Prevention and CIP 212822 COVID-19 Immunization."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Sixty Thousand Dollars (\$260,000) for FY2022 CIP 212522 Health Center Infrastructure Support-ARPA."

"Amending the FY2021 & FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Fourteen Thousand Nine Hundred Ninety Two Dollars and Fifty-Three Cents (\$214,992.53) for the FY2022 CIP 611022 1269 Cafe-456 Union Street Fire Escape Renovation and the FY2021 CIP 811421 CARES Act Support Fund - ESG-CV and ESG-CV2 Activities."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for the FY2022 CIP 412022 Domestic Violence Prosecutor."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2022 CIP 811622 Document Preservation Project."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Three Hundred Sixty One Thousand Two Hundred Fifty Six Dollars (\$361,256) for the FY2021 CIP 611921 Waypoint 298 Hanover Street Renovation Project."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for FY2022 CIP 610922 Neighborworks Southern New Hampshire - Renew II."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Four Hundred Fifty Thousand Dollars (\$450,000) for FY2022 CIP 610822 MHRA - Kelley Falls New Development (Phase I)."

5. Bond Resolution:

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Twenty Four Thousand One Hundred Sixty One Dollars (\$124,161) for the 2022 CIP 411022 Assistance to Firefighters Grant-SCBA."

REPORTS OF COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

6. Advising that the request from the property owners of 21 Moody Street requesting subordination of a city lien in the amount of \$15,000 was received and filed.
(Unanimous vote)
7. Advising that the request from the property owner of 385-387 Belmont Street requesting subordination of a city lien in the amount of \$70,870 was received and filed.
(Unanimous vote)
8. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$378,711 for CIP 411922 2021 Homeland Security Grant be approved.
(Unanimous vote)
9. Recommending that the Amending Resolution and Budget Authorizations providing for the acceptance and expenditure of funds in the amount of \$617,000 and the extension of the following projects through 12/31/2023 be approved.
 - 211322 Immunization Grant
 - 211422 Lead Poisoning
 - 211722 STD/HIV Prevention
 - 211822 TB Prevention
 - 212822 COVID-19 Immunization*(Unanimous vote)*
10. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$313,017 for CIP 211522 Public Health Preparedness be approved.
(Unanimous vote)
11. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$260,000 for CIP 212522 Health Center Infrastructure Support-ARPA be approved.
(Unanimous vote)
12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$8,000 for CIP 212622 I Care NH be approved.
(Unanimous vote)
13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$450,000

for CIP 212722 STD Workforce Development be approved.
(*Unanimous vote*)

14. Recommending that the request from Andre Parent, Fire Chief, for a budget authorization line item adjustment for CIP 410422 ARPA-Emergency Management Coordinator be approved.
(*Unanimous vote*)
15. Recommending that the Bond Resolution providing for the acceptance and expenditure of funds in the amount of \$124,161 for CIP 411022 Assistance to Firefighter's Grant-SCBA be approved.
(*Unanimous vote*)
16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$211,331 for CIP 411522 Justice Assistance Grant be approved.
(*Unanimous vote*)
17. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$93,000 for CIP 411622 STOP Violence Against Women be approved.
(*Unanimous vote*)
18. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$100,000 for CIP 411722 NIBRS Crime Statistics Software be approved.
(*Unanimous vote*)

19. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$24,530 for CIP 411822 2019 Hazmat Grant be approved.
(Unanimous vote)
20. Recommending that the request from Leon LaFreniere, Planning & Community Development Director, for approval to commit HOME funds as follows:
 - \$450,000 for CIP 610822 MHRA-Kelley Falls New Development (Phase I)
 - \$1,500,000 for CIP 610922 NeighborWorks Southern NH- Renew II
 - \$361,256 for CIP 611921 Waypoint 298 Hanover Street Renovation Projectbe approved.
(Unanimous vote)
21. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$10,000 for CIP 811622 Document Preservation Project be approved.
(Unanimous vote)
22. Recommending that the request from Jonathan Hopkins, Central Fleet Services Director, for authorization to issue an RFP and enter into a contract to purchase a Fire Department Engine before the start of the 2022/2023 fiscal year be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

23. Recommending that a committee be formed to research and develop new programs and policies regarding long-term disability and workers' compensation with a report back to the HR Committee.
(Unanimous vote)
24. Recommending that the request from the HR Director to reclassify an Administrative Services Manager, grade 16, to an Administrative Services Manager II, grade 17, be approved.
(Unanimous vote)
25. Recommending that department heads be authorized to hire new candidates, between steps 1-5 within the grade, provided they have the funding in their current budget to cover the increase.
(Unanimous vote)
26. Recommending that the new policy for Sexual Misconduct, Domestic Violence and Dating Violence, be approved.
(Unanimous vote)

27. Recommending that the request from the Water Works Director to reorganize the Treatment and Supply Division as follows:

Add:

- One (1) WTP Laboratory Manager, grade 21;
- One (1) WTP Operations and Maintenance Manager, grade 21;
- One (1) Instrument Technician I, grade 18; and
- Two (2) WTP Plant Operator II's, grade 17

Reclassify:

- One (1) Laboratory Technician I, grade 17, to one (1) WTP Laboratory Technician I, grade 17; and
- One (1) Laboratory Technician II, grade 19, to one (1) WTP Laboratory Technician II, grade 19

be approved.

(Unanimous vote)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

28. Recommending that the following traffic regulations be approved:

NO PARKING ANYTIME

On Maple Street, east side, from Silver Street to Somerville Street

Alderman Terrio

RESCIND NO PARKING ANYTIME

On Maple Street, east side, from Somerville Street northerly to the railroad right of way

(ORD 3348)

Alderman Terrio

NO PARKING LOADING ZONE

On Massabesic Street, north side, from a point 75 feet west of Clifford Avenue to a point 30 feet further west

Alderman Sapienza

Language for Northwest Elementary- Plan Approved at 10/5/21 BMA Meeting:

NO PARKING ANYTIME

On Mason Street, north side, from Youville Street to a point 80 feet west

NO PARKING- 7 AM TO 4 PM- SCHOOL DAYS

On Youville Street, west side, from Dexter Street to a point 150 feet south

On Youville Street, west side, from a point 224 feet south of Dexter Street to a point 106 feet south

NO PARKING- ACTIVE LOADING AND UNLOADING ONLY – 7 AM TO 9 AM, 2 PM TO 4 PM- SCHOOL DAYS

On Mason Street, north side, from a point 80 feet west of Youville Street to a point 120 feet west

On Youville Street, west side, from a point 330 feet south of Dexter Street to a point 220 feet south

RESCIND 1 HOUR PARKING DURING SCHOOL HOURS

On Mason Street, north side, from Youville Street to Alsace Street (ORD 6490).
(Unanimous vote)

29. Recommending that the Public Works Department be directed to conduct a traffic study at the intersection of Mammoth Road, Smyth Road and Wellington Terrace and report back to the committee at a later date.
(Unanimous vote)

HAVING READ THE CONSENT AGENDA, ON MOTION OF **ALDERMAN O'NEIL**,
DULY SECONDED BY **ALDERMAN ROY**, THE CONSENT AGENDA WAS
APPROVED.

Mayor Craig stated I think it is important to note that the Board just passed Item 20 which is allocating almost \$2 million towards affordable housing options.

REGULAR BUSINESS

30. Communication from Jeremy Dobson, Ward 5 School Committee Member, advising of his resignation from the School Board effective 11/24/2021.

Alderman T. Sapienza moved to accept the resignation with regret. **Alderman Long** duly seconded the motion.

Alderman T. Sapienza stated I am working on finding someone to nominate and I expect to have a name for the next meeting. It is unfortunate that Mr. Dobson is moving out of town. We have had quite a rash of that in the past couple of years. I will definitely have a nominee for our next meeting.

Alderman Roy stated I was going to talk about whether or not we should call for an election. This is kind of a unique situation here and I don't mean to disparage my colleague but this isn't filling out the remainder of a term. This is an entire term where the individual hasn't been elected by the constituents in the ward. If you look in the charter, it doesn't specifically talk to this point because I don't think it was thought of. It speaks to nominations if the person resigns or passes away during their term. It doesn't talk about something happening before the term has even started. It also doesn't talk about an alderman calling for an election. I just think that the intent of the charter would

be that the residents of the ward would have an election so they could have an elected official in there for the entire term. That is the question I was going to ask. It is up to the Board obviously but I feel that there should be an election.

Alderman T. Sapienza stated we had two people that signed up for the election that was held last month. One person dropped out before the deadline and the other one did the same exact thing and missed the deadline so his name was on the ballot. Any resident could have signed up as a candidate but the only two that signed up moved away. We have never had a special election for a school board member. It would delay the people in Ward 5 getting representation.

Alderman Levasseur stated I don't know why you would be bringing somebody in now. The term ends on January 4 at 11:59 PM and you would have to bring somebody in again on January 4 because it would be a new Board with new aldermen. I don't know why you would bring in a name now for the next two weeks. You should bring in a nominee after the new Board has been seated. I agree that this is one of those rare instances where somebody has not resigned their position after we all get sworn in on January 4. There is no one to swear in from Ward 5 and if you fill that seat you will be filling it for the current term, not the term starting on January 4. There will be no resignation from that January 4th term because that person resigned now. If they had waited and been sworn in and then resigned on January 5 I think the law would apply that you would be able to apply somebody but since nobody is being sworn in and the guy is already gone it is a waste of time to bring somebody in in two weeks.

Alderman T. Sapienza stated waste of time you said. The nomination process is that if I make a nomination at the next meeting it will layover. This Board will vote on the nomination and then it will layover until January when we have the new Board here. That is how the nomination process has worked for a long time.

Alderman Sharonov stated I think you could agree with both sides here to an extend because the charter requires that should there be a vacancy on the school board the Board of Aldermen should fill it until an election is held. That is what the charter says, however, we are in a unique situation where the person that intended to serve the term

moved out and resigned so now we have a vacancy. We can appointment someone now but I don't think it would be fair to appoint someone for a full term. I do think we can strike a compromise here. We can appoint someone like the charter says but the charter also says until an election is held. We can schedule a special election let's say for March. I think that would be a pretty good compromise in this situation.

Mayor Craig asked can I have the Clerk and Solicitor weigh in please.

Matthew Normand, City Clerk, stated I don't think anything that has been said is necessarily incorrect. What Alderman Levasseur was referring to I think Alderman T. Sapienza clarified. If there was a nomination at the next meeting it would, in fact, layover until the January meeting so there would not be two resignations required. From the charter's perspective, the vacancy on the school board is filled by the Board of Aldermen. I think that has been said already tonight.

Mayor Craig asked what is the cost of an election.

Mayor Craig responded it is approximately \$5,000 for a ward and \$60,000 citywide.

Alderman Sharonov asked is it \$5,000 for a primary and general or \$5,000 for one winner-take-all.

City Clerk Normand replied it would be \$5,000 for each election. If you only did one, it would be \$5,000.

Alderman Sharonov stated well we do have a policy now for a winner-take-all. I think it passed in August so it would just be one election regardless of how many candidates we have?

City Clerk Normand answered correct.

Alderman Levasseur asked is this an option that the Board has or is there another option that we have which is to wait until the next full Board meeting in January. As far

as I am concerned, this Board should not be putting in the person who is going to be starting their term in January. There is a new Board being sworn in. I don't have a problem if it is legally okay under the charter to bring in a new school committee member without an election. Alderman T. Sapienza has the right to bring somebody in as does any other alderman on this Board. The question I have is do we have the option for an election or not?

City Clerk Normand stated regarding your first question, there is no requirement to fill the position now. It doesn't say when the vacancy has to be filled so if the Board wanted to wait until after January 4 to do a nomination and confirmation process they could certainly do that and it would be done by the new Board. The plain language of the charter is that "should a vacancy occur in the office of school committeeman, the Board of Aldermen shall fill such vacancy until an election is held." Obviously that doesn't say special election but if the will of the Board is to hold an election for Ward 5 then...

Alderman Levasseur interjected can you say that again.

City Clerk Normand stated "should a vacancy occur in the office of school committeeman, the Board of Aldermen shall fill the vacancy until an election is held."

Alderman Levasseur asked so an election will be held.

City Clerk Normand answered in September 2023. That is the next municipal election.

Alderman Levasseur asked so there won't be an election for that full term.

City Clerk Normand responded correct.

Alderman Levasseur stated so that is how you read the charter. I keep getting different interpretations.

City Clerk Normand stated if the majority of the Board wanted to hold an election, we will do that. I will do what the Board directs me to do.

Alderman Levasseur stated I don't get why we have the option to do it.

City Clerk Normand responded this Board fills that vacancy until the next election. The next election would be a primary in September 2023. If the Board wanted to do something different, they would have to direct me to do something different.

Alderman Levasseur asked does the charter control that.

City Clerk Normand replied I just read you the exact excerpt from the charter. That is exactly what Section 4.04 says.

Alderman Levasseur asked just so I am clear, we could have another election.

Alderman Roy responded yes we could.

Alderman Levasseur asked but not until 2023.

City Clerk Normand answered I believe that if the will of the Board was to hold a special election, and the Solicitor can correct me, then that is what I would do. That is not discussed in the charter and that is not what has been done in the past. In the past, it has been filled by an appointment of the Board.

Mayor Craig called for a vote on the motion to accept the resignation. There being none opposed, the motion carried.

Alderman Roy moved to hold a special election to fill the Ward 5 school committee member vacancy. ***Alderman Levasseur*** duly seconded the motion. ***Alderman O'Neil*** requested a roll call vote. ***Aldermen O'Neil, Terrio, Shaw, Barry, Cavanaugh, Stewart, Long and T. Sapienza*** voted nay. ***Aldermen Levasseur, E. Sapienza, Roy and Sharonov*** voted yea. ***The motion failed.***

Mayor Craig stated we look forward to hearing from you at the next meeting Alderman T. Sapienza.

31. Nomination(s) to be presented by Mayor Craig, if available.

Mayor Craig stated pursuant to NH RSA 203.5, it is my honor to appoint Stephen Duffley, Sr. to the Manchester Housing and Rehabilitation Authority Board of Commissioners. Mr. Duffley will fill a vacancy from resigned member Katy Easterly Martey. Mr. Duffley will serve the remainder of Ms. Martey's term, which is set to expire December 31, 2022. A copy of his resume is attached for the Board's reference.

32. Tentative Agreement between the City and AFSCME Council 93, Local 298, Highway, Parks, and EPD.

Alderman Cavanaugh moved to ratify the agreement. **Alderman Long** duly seconded the motion.

Alderman O'Neil stated this stipend situation has caused a lot of discussion in the city. I have talked to more employees about it than anything else. I don't particularly think these are the greatest contracts in the world. I will vote for it but it is not a great contract.

Mayor Craig called for a vote. *There being none opposed, the motion carried.*

33. Tentative Agreement between the City and AFSCME Council 93, Local 298, Health Department.

*On motion of **Alderman Long**, duly seconded by **Alderman Barry**, it was voted to ratify the agreement.*

34. Tentative Agreement between the City and AFSCME Council 93, Local 298, Central Fleet.

*On motion of **Alderman T. Sapienza**, duly seconded by **Alderman Cavanaugh**, it was voted to ratify the agreement.*

35. Tentative Agreement between the City and the Manchester Professional Firefighter's Association, Local 856.

Alderman Stewart moved to ratify the agreement. ***Alderman Long*** duly seconded the motion.

Alderman O'Neil asked where are we getting the money. I understand the number may have changed.

Matt Upton, Negotiator, stated the number for covering the fifth week of vacation has been cut in half. It is now \$80,496 instead of \$158,000. The reason for that is we agreed on applying the fifth week of vacation prospectively so the employees would only be entitled to two and a half days for the current contract year.

Alderman Roy asked does that \$80,000 all have to go to the Fire Department or is it split up with HR because of benefits.

Mr. Upton stated that is the one cost in all of these contracts that is not already covered within the current budget.

Alderman Roy stated I get that it is the one cost but I want to make sure that we put the money in the right place. So we don't have to put any money in the HR budget because of benefits or anything and it all goes to the Fire Department?

Mr. Upton responded I think the way you budget you may budget retirement and FICA in the general fund and the actual hourly pay is at the department level so I think you may be correct.

Mayor Craig stated we are only talking about vacation time.

Mr. Upton stated right but there are other costs associated beyond the hourly wages and the hourly wages are really dependent on overtime.

Mayor Craig asked so you want to know where the money is going.

Alderman Roy responded I just want to make sure we put it in the right place. I don't want any department to be shorted.

Mayor Craig asked Sharon Wickens, Finance Director, where the \$80,000 should go.

Sharon Wickens, Finance Director, responded the \$80,000 would go to the Fire salary line to pay for their vacation time.

Andre Parent, Fire Chief, stated according to my BSO's numbers, the department itself would be \$60,000 and the benefits and state retirement would be \$20,621.

Alderman Roy asked and that needs to go in your budget Chief.

Chief Parent answered \$60,000 would go into my budget.

Mayor Craig asked and the balance in HR.

Chief Parent replied yes.

Alderman Roy stated okay I just want to make sure we get the money in the right spot.

Alderman E. Sapienza stated when you mentioned FICA you are not referring to the firefighters correct.

Mr. Upton replied I am talking about federal income tax.

Alderman E. Sapienza responded but you are not talking about the firefighters correct because they don't pay FICA correct.

Mr. Upton responded you are right. It is actually more for retirement. I use that as a general term but it is for Medicare and state retirement.

Alderman Levasseur asked so \$80,000 out of contingency. Have we anticipated what the cost is going to be for the non-affiliates to get the stipend? I am going to make a motion when we are done with the contracts. Is that all included in the \$1 million or are we going to be short?

Mayor Craig answered I think we are talking about a couple of different things. We are planning on recessing the meeting and I would suggest the conversation you brought up be discussed then.

Alderman Levasseur stated the only reason I ask is because of the \$80,000. I just want to make sure that we are not going to be dipping into the contingency account anymore.

Alderman O'Neil asked Chief you said \$60,000 for salaries and \$20,600 for the other items.

Chief Parent answered yes \$20,621.

Alderman O'Neil stated so that is what we need to move out of contingency.

Chief Parent replied it is \$80,496.

Alderman Levasseur asked why is every other contract coming and paying for it out of their own budget but Fire can't. Are they getting an extra bonus somewhere?

Mr. Upton responded no we are moving the Fire Department to the same vacation benefit that the rest of the city employees have with the fifth week of vacation after 15 years.

Alderman Levasseur asked so Highway, Police and all of the other departments already get that fifth week.

Mr. Upton answered correct.

Mayor Craig called for a vote on the motion to ratify the agreement. The motion carried with Aldermen E. Sapienza and Levasseur duly recorded in opposition.

Alderman Long moved to transfer \$80,496 out of contingency. **Alderman Cavanaugh** duly seconded the motion.

Alderman Terrio asked how much is in contingency right now.

Mayor Craig answered \$420,000.

Mayor Craig called for a vote. The motion carried with Aldermen E. Sapienza and Levasseur duly recorded in opposition.

- 36.** Tentative Agreement between the Manchester School District and the Manchester Educational Support Personnel Association.

On motion of **Alderman T. Sapienza**, duly seconded by **Alderman Cavanaugh**, it was voted to ratify the agreement.

- 37.** Tentative Agreement between the City and the United Steel Workers, Local 8938.

Alderman Long moved to ratify the agreement. **Alderman Roy** duly seconded the motion.

Mayor Craig called for a vote. The motion carried with Aldermen Cavanaugh, T. Sapienza and E. Sapienza abstaining.

- 38.** Tentative Agreement between the City and the Manchester Association of Fire Supervisors.

On motion of **Alderman Stewart**, duly seconded by **Alderman Long**, it was voted to ratify the agreement.

- 39.** Communication from Kevin Sheppard, Public Works Director, requesting authorization to waive the City's Snow Emergency Regulations during the Christmas and New Year holidays.

*On motion of **Alderman Cavanaugh**, duly seconded by **Alderman Roy**, it was voted to approve.*

- 40.** Communication from Theodore Kitchens, Direction of Aviation, requesting authorization to accept the two grants from the Federal Aviation Authority.

*On motion of **Alderman Shaw**, duly seconded by **Alderman Roy**, it was voted to approve the request.*

Matthew Normand, City Clerk, stated we have some reports from CIP that we need to take care of before we go into Finance.

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$40,000 for CIP 212922 Asthma Home Visiting Program be approved and referred to the Committee on Finance.

*On motion of **Alderman O'Neil**, duly seconded by **Alderman Cavanaugh**, it was voted to accept the report and adopt its recommendation.*

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the request from the Manchester Housing and Redevelopment Authority for subordination of a city lien related to HOME funds in the amount of \$650,000 for the Mary Gale Apartments located at 600 Maple Street be approved.

*On motion of **Alderman Stewart**, duly seconded by **Alderman T. Sapienza**, it was voted to accept the report and adopt its recommendation.*

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the request from the Fire Chief to apply for an AFT grant to purchase an ambulance, which if awarded would require a city match of approximately \$43,636.36 be approved. The Committee further recommends that the city match obligation be covered utilizing funds from the motorized equipment replacement fund.

Alderman Roy moved to accept the report and adopt its recommendation. **Alderman O'Neil** duly seconded the motion.

Alderman Levasseur stated I am a little bit concerned about the last paragraph on the second page. First of all, this ambulance costs \$480,000. Congratulations to the company that sells those. It requires a \$43,000 city match which is fine. I would be happy if we were buying an ambulance and giving it to AMR but it sounds like we are going to start going and picking up people ourselves. I am a little bit concerned about this last line where I think it says that you guys eventually want to take over and be a self-sustained EMS provider. Does that mean no more AMR?

Chief Parent responded no. Eventually the Fire Department will be taking over the ALS, advanced life support, service and AMR would continue to do transporting. However, they don't have the manpower right now. We are going to try to put a rig in service so instead of calling mutual aid for outside communities, we would be able to staff this vehicle with the personnel that we have now.

Alderman Levasseur asked where will this vehicle be stored.

Chief Parent replied we haven't decided that yet. Probably Station 9.

Alderman Levasseur asked are you going to need a new employee for this.

Chief Parent answered I will eventually be putting in for SAFER grants.

Alderman Levasseur asked when do you anticipate getting the ambulance if everything is approved.

Chief Parent responded the award should come out in March or April and then it takes up to a year to get the ambulance.

Alderman Levasseur asked in order for you to build up your EMS fleet, how many more will you need.

Chief Parent answered well we are going to start with one. About a year and a half from now the AMR contract expires and we have five one-year extensions and during those extensions we will start massing the contract to allow us to have more ambulances in the city.

Alderman Levasseur asked what is your goal.

Chief Parent replied my goal is patient care from the time that the firefighters get there.

Alderman Levasseur stated I mean as far as how many ambulances...how many does AMR have for Manchester. Is it four?

Chief Parent responded AMR now has five ambulances in service during the day with three paramedics and at night it is four. That is not contractual but a gentlemen's agreement right now. We plan on signing that MOU next week or the week after following discussion with the Mayor and Solicitor.

Alderman Levasseur asked if we get to the point where the Fire Department is picking up someone and bringing them to a hospital, will you be able to bill for that. How do you figure that in?

Chief Parent answered there will be billing. We have to come up with a business plan and see what works best for Manchester. As we all know, we have a population in Manchester that doesn't have insurance so collecting will be an issue but we will work on a business plan to see what works best for Manchester.

Alderman Levasseur asked and the reason you want to go into EMS services is because AMR is not able to fill its obligations with their own manpower.

Chief Parent responded like everyone else, AMR is having a hard time staffing up. We have put an ALS engine in service at the South Willow Street station. They are all advanced life support there and we will send them out. If they have a BLS rig without paramedics, our firefighters will do patient care. We are building that system out. We have 58 EMT's and/or paramedics right now.

Alderman Cavanaugh stated I know that Salem and Hooksett do this and I think both of those towns get revenue from it.

Chief Parent stated yes all of the surrounding towns except for Auburn does their own ambulance service.

Alderman E. Sapienza asked who would be manning the ambulance. Firefighter I would be cleared and authorized to drive and administer the ambulance or is that a whole separate designation? Would the firefighters themselves be able to man these ambulances?

Chief Parent answered yes it would be our personnel.

Alderman O'Neil stated there has been a brewing issue for some time with the surrounding towns. Some of the chiefs have indicated that their ambulances are spending more time in Manchester then they are in their communities. Is that true?

Chief Parent replied that is a fact. As a matter of fact, today we met with the surrounding department fire chiefs. We had Londonderry, Bedford, Goffstown and Hooksett. They want answers from us as to how we are going to try to fix this problem. We are changing the way we will be dispatching calls and get our squad up and running to take calls. The problem right now is transportable units. We can't transport people so we are working on that. This ambulance would help us out. It is not a short-term solution but a long-term solution. We have to try something. The mutual aid calls from last year to this year have almost doubled. I think Bedford came in 172 times. The city is growing and there are more people but our resources aren't growing.

Alderman T. Sapienza stated obviously we need ambulances and the chief just explained that it takes over a year to get one. Hopefully you will get this grant. Thank you for applying for it and looking to the future to take care of our needs.

Alderman Levasseur stated let's say you have four ambulances. I imagine the guy driving the ambulance is...how many guys are in an ambulance?

Chief Parent answered there are usually two unless it is advanced life support, CPR and stuff like that where there would be more people from the firetrucks.

Alderman Levasseur asked with AMR are both the driver and second person paramedics.

Chief Parent replied they are supposed to be but with staffing issues sometimes we have a paramedic with a basic EMT or a paramedic with an advanced EMT or an advanced EMT with a basic EMT. There is a mixture but whenever there is a need for a paramedic, we try to get the paramedic there. 87% of the ALS calls can be handled with an A-EMT.

Alderman Levasseur asked do we have the parking for all of these ambulances.

Chief Parent responded we do have a couple of open bays and with the new Station 9 we are going to try to design it with three bays so we will have a couple of extra there. Station 5 has a bay and Station 2 will have a bay. We will find room for them as we need them. We aren't going to get four ambulances right away. This is going to take years to get to and we are going to plan that out as we go.

Alderman Levasseur asked and you will get a better service because you will have a much better paid individual who works for the Fire Department driving the ambulances.

Chief Parent replied the better EMS system out there is a fire based EMS system.

Alderman Levasseur asked so is the person who will be driving the ambulance be a fireman or will they be trained in a different capacity.

Chief Parent answered they are going to be firefighters but the different skills will determine what position they have on the ambulance. If it is an ALS call, it will be an A-EMT or paramedic with the patient. If it is just a broken arm or basic life support, it would be that a basic EMT could be on it.

Mayor Craig called for a vote. *There being none opposed, the motion carried.*

*On motion of **Alderman Roy**, duly seconded by **Alderman Long**, it was voted to recess the meeting to allow the Committee on Finance to meet.*

Mayor Craig called the meeting back to order.

43. Report(s) of the Committee on Finance, if available.

The Committee on Finance respectfully recommends, after due and careful consideration, that Resolutions:

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Seventy Eight Thousand Seven Hundred Seventy One Dollars (\$378,771) for the FY2022 CIP 411922 2021 Homeland Security Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Four Thousand Five Hundred Thirty Dollars (\$24,530) for the FY2022 CIP 411822 2019 Hazmat Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thousand Dollars (\$100,000) for FY2022 CIP 411722 NIBRS Crime Statistics Software."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety Three Thousand Dollars (\$93,000) for FY2022 CIP 411622 STOP Violence Against Women."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Eleven Thousand Three Hundred Thirty One Dollars (\$211,331) for the FY2022 CIP 411522 Justice Assistance Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Fifty Thousand Dollars (\$450,000) for FY2022 CIP 212722 STD Workforce Development."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for FY2022 CIP 212622 I Care NH."

"Amending the FY2022 Community Improvement Program, authorizing and increasing funds in the amount of Three Hundred Thirteen Thousand Seventeen Dollars (\$313,017) for FY2022 CIP 211522 Public Health Preparedness."

"Amending the FY2022 Community Improvement Program, authorizing, appropriating and increasing funds in the amount of Six Hundred Seventeen Thousand Dollars (\$617,000) for the FY2022 CIP 211322 Immunization Grant, CIP 211422 Lead Poisoning, CIP 211722 STD/HIV Prevention, CIP 211822 TB Prevention and CIP 212822 COVID-19 Immunization."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Sixty Thousand Dollars (\$260,000) for FY2022 CIP 212522 Health Center Infrastructure Support-ARPA."

"Amending the FY2021 & FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Fourteen Thousand Nine Hundred Ninety Two Dollars and Fifty-Three Cents (\$214,992.53) for the FY2022 CIP 611022 1269 Cafe-456 Union Street Fire Escape Renovation and the FY2021 CIP 811421 CARES Act Support Fund - ESG-CV and ESG-CV2 Activities."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for the FY2022 CIP 412022 Domestic Violence Prosecutor."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2022 CIP 811622 Document Preservation Project."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Three Hundred Sixty One Thousand Two Hundred Fifty Six Dollars (\$361,256) for the FY2021 CIP 611921 Waypoint 298 Hanover Street Renovation Project."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for FY2022 CIP 610922 Neighborworks Southern New Hampshire - Renew II."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Four Hundred Fifty Thousand Dollars (\$450,000) for FY2022 CIP 610822 MHRA - Kelley Falls New Development (Phase I)."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000) for the FY2022 CIP 212922 Asthma Home Visiting Program."

ought to pass and be Enrolled.

*On motion of **Alderman Cavanaugh**, duly seconded by **Alderman Long**, it was voted to accept the report and adopt its recommendation.*

The Committee on Finance respectfully recommends, after due and careful consideration, that the Bond Resolution:

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Twenty Four Thousand One Hundred Sixty One Dollars (\$124,161) for the 2022 CIP 411022 Assistance to Firefighters Grant-SCBA."

ought to pass and be Enrolled.

*On motion of **Alderman Long**, duly seconded by **Alderman Barry**, it was voted to accept the report and adopt its recommendation.*

44. Report of the Committee on Accounts, Enrollment & Revenue Administration, if available.

The Committee on Accounts, Enrollment & Revenue Administration respectfully recommends, after due and careful consideration, that Ordinance Amendments:

"Amending Section 96.04 Park Operating Policy of the Code of Ordinances of the City of Manchester by changing the closure time."

"Amending Section 130.39 Playgrounds; Hours for Use; Damaging Equipment of the Code of Ordinances of the City of Manchester by changing hours of use."

ought to be Enrolled.

Alderman Cavanaugh moved to accept the report and adopt its recommendation.

Alderman Stewart duly seconded the motion. Mayor Craig called for a vote. The motion carried with Alderman Sharonov being duly recorded in opposition to Section 96.04 Park Operating Policy.

45. Resolutions:

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Seventy Eight Thousand Seven Hundred Seventy One Dollars (\$378,771) for the FY2022 CIP 411922 2021 Homeland Security Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Four Thousand Five Hundred Thirty Dollars (\$24,530) for the FY2022 CIP 411822 2019 Hazmat Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thousand Dollars (\$100,000) for FY2022 CIP 411722 NIBRS Crime Statistics Software."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety Three Thousand Dollars (\$93,000) for FY2022 CIP 411622 STOP Violence Against Women."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Eleven Thousand Three Hundred Thirty One Dollars (\$211,331) for the FY2022 CIP 411522 Justice Assistance Grant."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Fifty Thousand Dollars (\$450,000) for FY2022 CIP 212722 STD Workforce Development."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for FY2022 CIP 212622 I Care NH."

"Amending the FY2022 Community Improvement Program, authorizing and increasing funds in the amount of Three Hundred Thirteen Thousand Seventeen Dollars (\$313,017) for FY2022 CIP 211522 Public Health Preparedness."

"Amending the FY2022 Community Improvement Program, authorizing, appropriating and increasing funds in the amount of Six Hundred Seventeen Thousand Dollars (\$617,000) for the FY2022 CIP 211322 Immunization Grant, CIP 211422 Lead Poisoning, CIP 211722 STD/HIV Prevention, CIP 211822 TB Prevention and CIP 212822 COVID-19 Immunization."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Sixty Thousand Dollars (\$260,000) for FY2022 CIP 212522 Health Center Infrastructure Support-ARPA."

"Amending the FY2021 & FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Fourteen Thousand Nine Hundred Ninety Two Dollars and Fifty-Three Cents (\$214,992.53) for the FY2022 CIP 611022 1269 Cafe-456 Union Street Fire Escape Renovation and the FY2021 CIP 811421 CARES Act Support Fund - ESG-CV and ESG-CV2 Activities."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for the FY2022 CIP 412022 Domestic Violence Prosecutor."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2022 CIP 811622 Document Preservation Project."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Three Hundred Sixty One Thousand Two Hundred Fifty Six Dollars (\$361,256) for the FY2021 CIP 611921 Waypoint 298 Hanover Street Renovation Project."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for FY2022 CIP 610922 Neighborworks Southern New Hampshire - Renew II."

"Amending the FY2021 & FY2022 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Four Hundred Fifty Thousand Dollars (\$450,000) for FY2022 CIP 610822 MHRA - Kelley Falls New Development (Phase I)."

"Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000) for the FY2022 CIP 212922 Asthma Home Visiting Program."

*On motion of **Alderman Roy**, duly seconded by **Alderman T. Sapienza**, it was voted to waive the reading by titles only.*

*On motion of **Alderman Shaw**, duly seconded by **Alderman Roy**, it was voted that the Resolutions ought to pass and be Enrolled.*

46. Ordinances:

"Amending Section 33.024, 33.025 & 33.026 (WTP Laboratory Manager) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025 & 33.026 (WTP Operations & Maintenance Manager) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025 & 33.026 (WTP Instrument Technician I) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025 & 33.026 (WTP Laboratory Technician I) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025 & 33.026 (WTP Laboratory Technician II) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025 & 33.026 (Administrative Services Manager II) of the Code of Ordinances of the City of Manchester."

"Amending Section 96.04 Park Operating Policy of the Code of Ordinances of the City of Manchester by changing the closure time."

"Amending Section 130.39 Playgrounds; Hours for Use; Damaging Equipment of the Code of Ordinances of the City of Manchester by changing the hours of use."

*On motion of **Alderman Roy**, duly seconded by **Alderman Long**, it was voted to waive the reading by titles only.*

*On motion of **Alderman Barry**, duly seconded by **Alderman Cavanaugh**, it was voted that the Ordinances be Ordained.*

Mayor Craig stated we are going to recess to meet with legal counsel. Does anyone want to take the item off the table first or have any new business?

TABLED ITEMS

- 48.** Advising that the request from the property owners of 426 E. High Street requesting subordination of a city lien in the amount of \$20,000 was received and

filed.

(Aldermen T. Sapienza, Roy and E. Sapienza voted yea, Alderman Cavanaugh voted nay, and Alderman O'Neil was absent.)

(Note: Tabled at the 10/19/21 BMA meeting for further information from property owners which was sent under separate cover on 11/12/2021.)

This item remained on the table.

NEW BUSINESS

Alderman Long stated we had some people come forward with respect to Intown this evening. I don't believe it is political. I think there was an issue that was caught and rectified accordingly. There was a meeting this morning with the Executive Committee of Intown along with Leon and Sharon and the Mayor. Everybody at the table was in agreement about coming back and what we need to do to move this forward. I believe that wheel is moving now and it is up to the Intown Board to decide whether they want to keep it going, which I believe they will. I am just one vote. I think with respect to the CBSD Board, again, the clarification with the contract is...there is very little clarification and again there are 20 years of history showing that the contracts and bylaws weren't being followed. That has to be understood also. I believe there is a resolution and you will see people cleaning the streets. It will be back to where it was.

Alderman Levasseur moved to give the \$64,450 that was held back in October to Intown.

Alderman Roy stated I think we should wait on that until we get a response from their board as to whether they want to continue to do it or not. Right now, they are giving us invoices...

Mayor Craig interjected it is a non-profit and there are no employees and they have no office.

Alderman Levasseur asked so does that mean that all of the property owners are getting a rebate or not have another bill come to us.

Alderman Long stated there are six months left on the contract. The Intown Board will be voting on how they want to move forward. The Executive Committee was on board with moving forward so I don't see an issue with that. There is a six-month contract to fulfill and I believe the Intown Board will want to continue with that. I am not sure if we are going to go out for an RFP or something after that but right now I think it is important to keep Intown for summer events and the banner program. That all needs to be done now. It is too late in June. The people that were at the meeting from the Executive Board are all on board with continuing the process. I spoke with Leon and he clearly gave us what he needed to release payments. I think we will satisfy that.

Mayor Craig stated I want to acknowledge that this has been difficult for everybody involved and the easy thing would have been to turn a blind eye on the thousands of dollars in bank fees that are owed and the \$120,000 in debt and the lack of proper accounting but we didn't do that. I think it is also important to note that Intown has been in debt since 2017. This isn't related to Covid. It is also a fact that the best year that Intown had was actually during Covid when they didn't have events and didn't generate revenue but they cut staff and got \$72,000 in PPE loans. I think it is important to note and if Alderman Long has to discuss this changing in staff, the decisions have been made solely by the board and not by city staff. We have not had a say in that at all. It has been done by the Board of Directors at Intown. When we did learn that there were Intown employees that worked and weren't paid, City staff worked to insure that we got their timesheets and information and they were paid. It was acknowledged and communicated to the Intown Board that we do want the maintenance staff and we do want to continue with Intown and we appreciate all of the work they have done but the city has a fiduciary responsibility to insure that the funds that are sent to Intown are used according to the contract and that is what we want to do and that is what is important here. We appreciate all of the work Intown has done and as Alderman Long said, we had a productive meeting today with the board and talked about how we can move forward. They are going to have to cut expenses and generate revenue and they have to show this Board a plan because there is debt that needs to be paid down and the funding that the city provides to them can't be used to pay back debt. That is not what the business owners have agreed to and that is not what the contract says. I just wanted to add that clarification to this topic.

Alderman T. Sapienza stated I think it is pretty clear that we all want Intown to continue to do the good work they have been doing but they need to do it in a business like fashion. The idea that this Board was out of line is way off. Quite frankly, the business owners should be glad that we are good stewards of their money. All we are asking for is generally acceptable financial reporting. That is pretty simple. Quite frankly, I don't know how they can operate without it. I am surprised the state is not coming down on them.

Alderman O'Neil stated my frustration is it took longer than I was hoping to get the employees paid and I was disappointed with that. It took weeks and it should have happened quickly. Are they whole now?

Mayor Craig answered yes.

Alderman O'Neil stated I believe they went into Thanksgiving without being paid and that bothered me.

Mayor Craig responded I think you are right but the city didn't know that they were let go. There was no communication. We didn't know but as soon as we found out we put a process in place to insure that they were paid.

Alderman O'Neil stated it took a long time for them to get paid Your Honor and I was frustrated with that.

Alderman Roy stated I guess we should know about everything that is going on over there. I just wanted to clarify. It is going to continue and if they do work they will submit their sheets and get paid and if they have other bills they can submit the receipts and get paid correct? It is not like we are shutting the money off but we are requiring accountability.

Mayor Craig answered yes. As Alderman Long said, it is up to their board to decide how they want to proceed.

Alderman Levasseur stated you didn't know that they weren't being paid but you didn't give them any of the money. That is rich. We didn't know that they weren't being paid but we cut the funding off and wouldn't give them a dime until there was public outcry. I read the contract that doesn't exist by the way. The contract agreement was signed on March 12, 2012 and it was for three years and then there were two one year periods where it could be extended by mutual agreement. You want to talk about Intown maybe not handling their monetary situation very well, well let's talk about the City of Manchester's oversight because that contract and the documents and the attachments to those documents all talk about oversight by the Planning Department and the City of Manchester and by the Central Business Service District. I think the last time they met unless there were some other documents that I didn't see but I was reading documents from 2012 and they are the ones that are supposed to be overseeing Intown. They are supposed to be audited on a yearly basis and nobody has ever once asked them for an audit request. Nobody has ever asked for their audited documents. When you look at throwing all the blame at one place, that place has changed hands a few times with different directors. The last director signed the contracts and the agreements but the new one we have I didn't see her name on any contract or agreement. All the stuff that was done was done under the cloak of darkness in this city. We did this behind closed doors in non-public with no public votes to note pay them and not give them money. You had no authority to do so unless you followed your own rules and your own non-contract and the rules and regulations in these contracts which I won't cite to bore everybody but the state is the one that enabled the district and the state put in place the revenue collection scheme that we have now. Deciding not to pay a company the way you did just because you wanted to get rid of one person was a pretty low blow for the City of Manchester. I am glad to see that a lot of people in downtown came out and stuck up for this organization. That contract that we have provides very basic services. That \$258,000 is specifically for basic services per the contract. All of the other stuff that they do, they have to get money for. I understand there is a \$9,000 flower contract out there that the city won't pay. There is another contract out there for \$11,000 that the city hasn't paid because you are not releasing the funds. I am hoping or I guess that the Intown Board is going to what, hire another Director? Is that the plan or is the city going to allotting the money?

Mayor Craig stated I am not going to speak for them.

Alderman Levasseur stated well you guys had a meeting today with them and didn't tell the aldermen about it or invite any alderman at large to it or property owners. What are they doing to do? Who is going to be doing the money and who is going to be in charge of the basic services that we have a contract for or don't have a contract for or supposedly have a contract for? You saw the business owners come here and they want to know who is going to pick up and clean up and do all of their stuff.

Mayor Craig stated the Highway Department has been going out, which I am very grateful for, doing cleanup in the downtown area in the meantime. The hope is, as we talked about earlier, city staff and I joined the meeting so we can continue with the Intown services in downtown. You mentioned a couple of bills and I think it is important to note and Leon feel free to come up but there is a \$6,000 flower bill from June of this year and it is important for this Board to realize as we stated before that the city paid in full to Intown through November 1 so the question is, and it is very clear in the contract that the funds that we provide should pay for beautification and flowers so why wasn't that bill paid.

Alderman Levasseur asked you paid them the money from June through November.

Mayor Craig answered we paid Intown through November of this year.

Alderman Levasseur asked you gave them a check for \$64,000 that was due on October 15. You gave them the money that was due in January?

Mayor Craig replied the city has paid roughly \$96,000 to Intown this fiscal year. The city did receive a bill for \$1,100 for work that is within the contract. That bill...the truth has to come out here. That bill is from the last fiscal year. The books closed for Intown and the city and for whatever reason, those two bills haven't been paid. We don't know why because again the city paid in full Intown in the last fiscal year. There are a number of questions that city staff are working through with the Intown board. Again, the

commitment is there to do everything we can to insure that Intown moves forward because we appreciate the work.

Alderman Levasseur stated the truth is that you wanted the director's head and you go the director's head and everybody else had to pay a price for it. That is the truth.

Mayor Craig responded that is false.

Alderman Levasseur stated no it is not.

Alderman Stewart stated I wanted to take a moment to wish a happy 40th birthday to MTA Executive Director, Ward 2 resident and all around good guy, Mike Whitten.

Alderman Terrio stated a bunch of us, including myself, Alderman Shaw, Alderman Sharonov, Alderman Long, Alderman Elect Trisciani, Alderman Elect Kelly, and Alderman Elect Fajardo all went to the New Horizons Shelter on Manchester Street a few days ago. We toured the place. Obviously I wouldn't want to live in a shelter but we heard a lot of talk about the shelter. I can't speak on behalf of the group but I would say that the conditions seemed acceptable. They are doing the best with what they have. There are a lot of rules they have and they gave us a logical explanation for why those rules are in place. The aldermen have toured the shelter. Again, I would never want to live in the shelter but it wasn't the horrible pit of hell that it has been portrayed as. It wasn't as bad as it sounded.

Mayor Craig stated if I could just add to, I know there was a public comment speaker who mentioned they were a veteran and I recently was at Harbor Homes and they have vacancies there. They also do extensive outreach into the community and are at FIT multiple times a week. They are located at 335 Somerville Street. Their phone number is 603-882-3616. If anyone is working with veterans or knows of any veteran who is homeless, there are places for them in Manchester or throughout the state. That is the one group that really has a lot of opportunities available to them. It is just making sure that we make that contact and can help them get there.

Alderman Long stated I want to mention Eric Lezniak who headed the parade, which was very successful. I give him kudos to be able to do what he did in two weeks. There were a lot of people and a good time had and I just wanted to thank him for taking that on and doing a great job.

Alderman Shaw stated I wanted to make a few statements about what Alderman Terrio said. Awhile back, Glenn Ouellette organized a trip down to the Cambridge shelter. I can't remember everyone who went but Alderman Long went and I went as did Alderman Barry. There were also other members of the community and the Salvation Army van provided transportation. We learned from that visit that rules are necessary in order to have a smooth operation without chaos. We also learned a lot about sanitation and other things. It really isn't any different here than it is in any other shelter. They have provisions in place for constant monitoring of pest services and things like that because it is obvious that these things are going to happen. They also have to have rules. They have lists of people who have been banned for various reasons and they have to learn to live by the rules. This is life. You have to learn to live by rules. I was very impressed with what we saw and the people we talked to like those who were grateful to have the opportunity to be there. It was a very good experience and it wasn't any different than the shelter that we visited in Cambridge and that one had been there for years. They have a tiered system of bed occupancy and 1269 Café is looking into that idea. The other thing I was going to comment on is we talk about Waypoint and what do they know about this or that but Waypoint is just a new name for Child & Family Services. Ever since I have been in Concord, I have worked on either children's health or education and we have been involved in family health and teenage homelessness and everything with Child & Family Services for years. They have been right on Hanover Street for years. The idea that by having a new place a little way up the road or whatever is not an issue. We have an alderman, Erin Kelly, who has been involved with Waypoint for years and then Child & Family Services and their day programs and things like that. These are not people who are just starting out and don't know what they are doing. I have faith in Waypoint because of the fact that they were a state run agency and still are that was called Child & Family Services for years. It is just a new name and a more vast organization dealing with more people, more agencies and I wanted to let everyone know that.

Alderman Sharonov stated just a quick comment on the tour. I did visit as well and I thought it was a very informative and insightful tour. I learned a lot about the operations of the shelter. I don't want to dismiss the complaints that we got here during public comment session. Some might have been exaggerated but I am not going to talk in detail about that. I wouldn't defend necessarily the shelter either. There is a lot of work to be done there. I asked specific questions and for the most part they are on the right course with actions they are going to take. Storage lockers are supposed to be installed within a few weeks to prevent theft and stuff like that. It is a challenging issue. I don't want to go into detail or give praise or dismiss anything at this time. I just wanted to make that clear. Thank you.

Mayor Craig stated in my new business packet, you will find information about testing which Anna spoke about. She also talked about walk-in vaccinations at the Manchester Health Department. Those clinics are being held Mondays 9-11 AM and on Wednesdays from 2-4 PM. Stay tuned for possible additional hours. Regarding the Second Annual Holiday Lights Contest, the city is accepting submissions for light displays through Thursday, December 9. Judging will be available from 12/10 through 12/20. The winner will be announced on 12/22. Our next Board meeting is on 12/21.

*On motion of **Alderman E. Sapienza**, duly seconded by **Alderman Sharonov**, it was voted to recess the meeting pursuant to RSA 91-A:2 I(b) for consultation with legal counsel and RSA 91-A:2, I(a) for strategy or negotiations with respect to collective bargaining.*

Mayor Craig called the meeting back to order.

***Alderman Levasseur** moved to move all non-affiliated employees off of the Point of Service health plan and provide all non-affiliated employees the \$1,500 stipend as has been provided to the city unions. **Alderman Barry** duly seconded the motion. Mayor Craig called for a vote. There being none opposed, the motion carried.*

Alderman Levasseur asked does anyone know when the stipends will be given out. In time for Christmas?

Mayor Craig answered we can probably do it in a few weeks.

*There being no further business, on motion of **Alderman Cavanaugh**, duly seconded by **Alderman E. Sapienza**, it was voted to adjourn.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

City Clerk