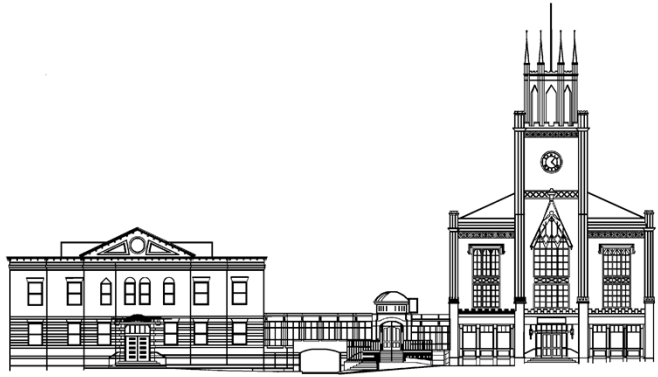




COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

February 15, 2022 at 4:45 PM
Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Heath, Long, Levasseur, Cavanaugh, Barry

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Update on the City's Revolving Loan Fund.
Ladies and Gentlemen, what is your pleasure?
2. Communication from Michele Bogardus, Deputy Finance Officer, submitting Finance Department reports as follows:
 - Accounts Receivable over 90 days
 - Aging Report
 - Outstanding Receivables**Ladies and Gentlemen, what is your pleasure?**
3. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first seven months of fiscal year 2022.
Ladies and Gentlemen, what is your pleasure?
4. Chairman Heath advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.
"Amending Section 33.046 (Entrance Pay Rates) of the Code of Ordinances of the City of Manchester by changing the approval process for Steps 2-5."
If the Committee so desires, a motion would be in order that the ordinance amendment be Enrolled.

If there is no further business, a motion is in order to adjourn.



*Sharon Y. Wickens
Finance Officer*

*Michele A. Bogardus
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

February 7, 2022

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

REVOLVING & RECOVERY LOANS
2/7/2022

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$87,054.61	\$0.00	
2	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$18,700.47	\$0.00	
3	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$25,297.39	\$0.00	
4	Delisle Market	1/28/2010	10/15/2020	\$43,500.00	\$23,706.42	\$0.00	
5	Delisle Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,601.35	\$0.00	
				\$354,500.00	\$167,360.24	\$0.00	

SUMMARY NOTES: Loans 1 & 2 - Status current and in good standing.
Loan 3 - Over 60 days past due.
Loans 4 & 5 - Over 60 days past due, sent to Solicitor's Office.

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	844 Elm St	12/12/2003	11/12/2018	\$250,000.00	\$61,528.98	\$235.80	
8	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due
9	Germania Front	1/20/2012	12/20/2022	\$500,000.00	\$60,530.20	\$337.46	
				\$2,436,622.04	\$1,808,681.22	\$573.26	

SUMMARY NOTES: Loans 6 thru 8 - Status current and in good standing.
Loan 9 - Over 30 days past due.

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
11	JJD Central, LLC	7/23/2020	10/1/2023	\$15,000.00	\$8,444.20	\$14.07	
12	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$18,575.70	\$30.96	
13	HS 1, LLC	3/26/2021	3/1/2026	\$25,000.00	\$21,632.78	\$36.05	
14	3 Kitchen Bar & Grill LLC	5/17/2021	5/1/2026	\$15,000.00	\$13,487.29	\$22.48	
				\$80,000.00	\$62,139.97	\$103.56	

SUMMARY NOTES: Loans 11 thru 14 - Status current and in good standing.



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER
Finance Department

February 7, 2022

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivable over 90 days as well as an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary outstanding receivables over 90 days totals \$1,898,420 out of \$6,694,011 billed. January's outstanding receivables totaled \$1,280,248 out of \$1,848,725 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Michele Bogardus
Deputy Finance Officer

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		<u>2/7/2022</u>	<u>1/5/2022</u>
	<u>Dept Code</u>	<u>Over 90 Days</u>	<u>Over 90 Days</u>
Airport	25	\$ 784,092.49	\$ 106,465.69
EPD	27	\$ 4,267.95	\$ 4,267.95
Parking Department	52	\$ 10,052.65	\$ 8,686.09
Total Enterprise Funds		\$ 798,413.09	\$ 119,419.73
Central Fleet Management	23	\$ 1,272.05	\$ 1,272.05
Fire Department	30	\$ 751,315.04	\$ 751,234.04
Health Department	41	\$ 65,488.43	\$ 84,580.25
Highway	50, 51	\$ 176,117.94	\$ 173,865.86
Information Systems	13	\$ 1,000.00	\$ 1,000.00
Parks & Recreation	65	\$ 13,924.83	\$ 14,424.83
Police Department	33,34,35,36	\$ 90,888.98	\$ 125,768.69
Welfare Department	60	\$ -	\$ 8,682.60
Total General Fund		\$ 1,100,007.27	\$ 1,160,828.32
Grand Totals		<u>\$ 1,898,420.36</u>	<u>\$ 1,280,248.05</u>

General Fund receivables over \$10,000 by customer

Manchester Police Dept	33	\$ 14,700.00	\$ 14,700.00
Manchester Highway Dept	34	\$ -	\$ 39,473.00
FEMA	30	\$ 734,690.72	\$ 734,690.72
FEMA	33	\$ 38,822.62	\$ 38,822.62
FEMA	41	\$ 34,077.10	\$ 53,168.92
State of NH	41	\$ 30,448.96	\$ 30,448.96
Manchester EPD	50	\$ 126,248.33	\$ 126,248.33
State of NH	50	\$ 32,208.96	\$ 32,208.96
School Admin	65	\$ 13,550.48	\$ 13,550.48
Totals		\$ 1,024,747.17	\$ 1,083,311.99

Explanation of Charges
MPD - Night Vision Tech Training
MPD - Extra Details
FEMA Reimbursement - In-process
FEMA Reimbursement - In-process
FEMA Reimbursement - In-process
State of NH Grants - In-process
April Service & Repairs
State of NH Grants - In-process

Total General Fund receivables over 90 days less over \$10,00	\$ 75,260.10	\$ 77,516.33
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City of Manchester NH - Receivables
Over 90 Days as of 2/7/2022

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
13	2572-13	MANCHESTER TRANSIT AUTH	\$ 1,000.00	\$ -	\$ 1,000.00
13 - INFORMATION SYSTEMS TOTALS			\$ 1,000.00	\$ -	\$ 1,000.00
23	2507	MANCHESTER HOUSING AUTH	\$ 2,909.17	\$ 2,471.59	\$ 437.58
23	17451	RYAN, MICHAEL	\$ 834.47	\$ -	\$ 834.47
23 - CENTRAL FLEET TOTALS			\$ 3,743.64	\$ 2,471.59	\$ 1,272.05
25		ACE SHUTTLE, LLC	\$ 50.00	\$ -	\$ 50.00
25		ADVENTURE LIMOUSINE & TRAN	\$ 50.00	\$ -	\$ 50.00
25		AVIS-BUDGET FAMILY	\$ 157,876.62	\$ 9,413.51	\$ 148,463.11
25		BUSTON ATTITUDE, INC.	\$ 50.00	\$ -	\$ 50.00
25		FEDERAL GRANTS	\$ 4,437,624.57	\$ 3,883,642.57	\$ 553,982.00
25		FOX BUS LINES, INC.	\$ 50.00	\$ -	\$ 50.00
25		HERTZ CORPORATION	\$ 24,773.92	\$ -	\$ 24,773.92
25		HOST INTERNATIONAL, INC.	\$ 1,602.50	\$ 450.00	\$ 1,152.50
25		ICEHOUSE LIMOUSINE SERVICE	\$ 50.00	\$ -	\$ 50.00
25		JITTA, BERNICE (BJ) (SAFLITE PI	\$ 661.50	\$ 405.00	\$ 256.50
25		LEGACY AIRWAYS, LLC	\$ 61,769.51	\$ 14,807.90	\$ 46,961.61
25		LEIDOS, SECURITY DETECTION	\$ 315.00	\$ -	\$ 315.00
25		MASS TRANSIT LIMO LLC	\$ 50.00	\$ -	\$ 50.00
25		MHT HEX HANGARS - BRIAN HAL	\$ 245.00	\$ -	\$ 245.00
25		MISCELLANEOUS	\$ 624.98	\$ -	\$ 624.98
25		ODYSSEY TRANSPORTATION LL	\$ 50.00	\$ -	\$ 50.00
25		PREMIER CONCIERGE LLC	\$ 50.00	\$ -	\$ 50.00
25		REGAL LIMO / HARRISON TRANS	\$ 50.00	\$ -	\$ 50.00
25		RICHARD'S LIMOUSINE SERVICE	\$ 50.00	\$ -	\$ 50.00
25		SECURITYPOINT MEDIA LLC	\$ 756.80	\$ -	\$ 756.80
25		SPIRIT AIRLINES	\$ 270.00	\$ -	\$ 270.00
25		SUPER 8 MOTEL	\$ 50.00	\$ -	\$ 50.00
25		TSA/HSTS01-15-H-CKP049	\$ 4,894.07	\$ -	\$ 4,894.07
25		U N I F I	\$ 627.00	\$ -	\$ 627.00
25		UNITED AIRLINES, INC.	\$ 10,050.32	\$ 9,950.32	\$ 100.00
25		V.I.P. TOUR & CHARTER BUS CO	\$ 50.00	\$ -	\$ 50.00
25		WORLDWIDE FLIGHT SERVICES	\$ 990.00	\$ 920.00	\$ 70.00
25 - AIRPORT TOTALS			\$ 4,703,681.79	\$ 3,919,589.30	\$ 784,092.49
27	32752	BOB'S SEPTIC SERVICE LL	\$ 20.00	\$ -	\$ 20.00
27	20054	RCI SEPTIC SERVICES	\$ 1,702.31	\$ 1,402.41	\$ 299.90
27	3117	WIND RIVER ENVIROMENTAL	\$ 9,661.24	\$ 5,713.19	\$ 3,948.05
27 - EPD TOTALS			\$ 11,383.55	\$ 7,115.60	\$ 4,267.95
30	32476	1037-1045 ELM ST LLC	\$ 2,160.00	\$ 1,080.00	\$ 1,080.00
30	30148	1200 ELM STREET LLC.	\$ 2,160.00	\$ 1,080.00	\$ 1,080.00
30	20018	168 MMK ST. LLC	\$ 3,240.00	\$ 2,160.00	\$ 1,080.00
30	28454	300 GAY ST ACQUISITION	\$ 2,796.75	\$ 1,080.00	\$ 1,716.75
30	16889	323 CONCORD STREET, LLC	\$ 679.06	\$ 540.00	\$ 139.06
30	30122	79 CARL DR. REALTY, LLC	\$ 3,804.30	\$ 1,080.00	\$ 2,724.30
30	32887	ADT COMMERCIAL	\$ 2,358.74	\$ 2,233.33	\$ 125.41
30	30492	AMBER LLC ASSOCIATES	\$ 5.00	\$ -	\$ 5.00
30	30102	BT PROPERTY LLC	\$ 2,168.10	\$ 1,088.10	\$ 1,080.00
30	32930	CENTURY LINK	\$ 104.50	\$ -	\$ 104.50
30	2748	CVS ASSET PROTECTION SV	\$ 4,368.60	\$ 2,748.60	\$ 1,620.00
30	8132-30	FEMA	\$ 851,702.92	\$ 117,012.20	\$ 734,690.72
30	7901	FERNANDO HILARION	\$ 540.00	\$ -	\$ 540.00
30	33289	FOUR ON ELM LLC	\$ 2,160.00	\$ 1,080.00	\$ 1,080.00
30	7966	HARVEY INDUSTRIES	\$ 564.30	\$ -	\$ 564.30

City of Manchester NH - Receivables
Over 90 Days as of 2/7/2022

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
30	33519	LRNCT LLC	\$ 810.00	\$ 540.00	\$ 270.00
30	17580	MAHMUTOVIC, MUHAREM	\$ 2,708.10	\$ 1,088.10	\$ 1,620.00
30	9890	NH FISHER CATS	\$ 3.10	\$ 0.10	\$ 3.00
30	668	ODD FELLOWS BUILDING	\$ 540.00	\$ -	\$ 540.00
30	33288	REALTY INCOME CORPORATI	\$ 1,080.00	\$ 540.00	\$ 540.00
30	32253	REDIMIX	\$ 107.50	\$ 6.00	\$ 101.50
30	64-30	SCHOOL ADMINISTRATIVE U	\$ 15,260.00	\$ 15,060.00	\$ 200.00
30	16677	SUNBELT RENTALS	\$ 204.50	\$ -	\$ 204.50
30	33120	UPS	\$ 106.00	\$ 6.00	\$ 100.00
30	21857	VA MEDICAL CENTER	\$ 215.00	\$ 109.00	\$ 106.00
30 - FIRE TOTALS			\$ 899,846.47	\$ 148,531.43	\$ 751,315.04
33	21994	CELLULAR FREEDOM, INC	\$ 29.67	\$ 0.74	\$ 28.93
33	32796	CEXCHANGE	\$ 3.15	\$ 0.15	\$ 3.00
33	8132-33	FEMA	\$ 38,822.62	\$ -	\$ 38,822.62
33	19086	GOOD STILL	\$ 736.86	\$ -	\$ 736.86
33	2521	MANCHESTER POLICE DEPT	\$ 79,459.09	\$ 64,759.09	\$ 14,700.00
34	32754	ATLANTIC PAVING	\$ 4,075.75	\$ -	\$ 4,075.75
34	30650	CONSOLIDATED COMMUNICAT	\$ 30,468.58	\$ 28,959.13	\$ 1,509.45
34	2094	EVERSOURCE ENERGY (HOOK	\$ 44,053.14	\$ 39,465.26	\$ 4,587.88
34	32878	FRIENDS OF ANDREW YANG	\$ 476.00	\$ -	\$ 476.00
34	32541	KNIGHTS EXCAVATION	\$ 855.50	\$ -	\$ 855.50
34	18609-34	LIBERTY UTILITIES, INC	\$ 35,633.10	\$ 29,354.70	\$ 6,278.40
34	5647	MCGARVEYS SALOON	\$ 258.00	\$ -	\$ 258.00
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ 7,140.00
34	33062	NEWMANS EXCAVATION	\$ 246.00	\$ -	\$ 246.00
34	8715	NH FISHER CATS	\$ 3,966.75	\$ -	\$ 3,966.75
34	33414	ROWELL SERVICES	\$ 1,119.24	\$ 1,111.25	\$ 7.99
34	64-34	SCHOOL ADMINISTRATIVE U	\$ 7,316.00	\$ 5,778.50	\$ 1,537.50
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ 327.25
34	33316	ST MORITZ SECURITY SERV	\$ 492.00	\$ -	\$ 492.00
34	15338	TD BANK	\$ 3,536.25	\$ -	\$ 3,536.25
34	24304	WHISKEY'S 20	\$ 1,290.00	\$ -	\$ 1,290.00
35	16984	GEICO BF/NJ CLAIMS	\$ 13.45	\$ 0.60	\$ 12.85
33, 34, 35, & 36 - POLICE TOTALS			\$ 260,318.40	\$ 169,429.42	\$ 90,888.98
41	28345	COMMUNITY HEALTH ACCESS	\$ 19,967.66	\$ 19,005.29	\$ 962.37
41	8132-41	FEMA	\$ 34,077.10	\$ -	\$ 34,077.10
41	5543	STATE OF NH OFFICE OF	\$ 188,787.79	\$ 158,338.83	\$ 30,448.96
41 - HEALTH TOTALS			\$ 242,832.55	\$ 177,344.12	\$ 65,488.43
50	8018	AHRENT, JEFFREY	\$ 269.38	\$ -	\$ 269.38
50	32051	ASPROGIANNIS, STYLIANOS	\$ 82.04	\$ -	\$ 82.04
50	32988	BALDIZAN, FRANK	\$ 337.50	\$ -	\$ 337.50
50	32206	BASSETT, SHANNA	\$ 277.97	\$ -	\$ 277.97
50	32489	BEDDINGTON, LINDA	\$ 29.26	\$ -	\$ 29.26
50	32376	BELMAIN, AMBER	\$ 8.74	\$ -	\$ 8.74
50	33347	BERUBE, GEORGE	\$ 530.70	\$ -	\$ 530.70
50	18675	BIRCH HILL TERRACE	\$ 8.54	\$ -	\$ 8.54
50	32530	BLACK WATER FIRE PROTEC	\$ 126.25	\$ -	\$ 126.25
50	33428	BOWES, DOUGLAS	\$ 7.44	\$ 0.22	\$ 7.22
50	32123	BRACCIO, ZENANDRE S.	\$ 193.84	\$ -	\$ 193.84
50	32585	BROWN, JEREMY	\$ 12.54	\$ -	\$ 12.54
50	31636	BUZZELL, JAMES	\$ 86.14	\$ -	\$ 86.14
50	32642	CABALLERY CONSTRUCTION	\$ 53.81	\$ -	\$ 53.81

City of Manchester NH - Receivables
Over 90 Days as of 2/7/2022

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	33589	CATALDO, LEWIS	\$ 22.84	\$ 0.34	\$ 22.50
50	33278	CERATO, JOSEPH	\$ 82.70	\$ -	\$ 82.70
50	32868	CHENEVERT, PATTI	\$ 80.00	\$ -	\$ 80.00
50	6360	CLATANOFF, THOMAS	\$ 0.47	\$ 0.08	\$ 0.39
50	32286	COLON, JOSE	\$ 69.27	\$ -	\$ 69.27
50	32757	CORCORAN, JEFFREY	\$ 27.75	\$ -	\$ 27.75
50	33375	COSTA, LISA	\$ 20.12	\$ -	\$ 20.12
50	31952	CUMMINGS, STEPHEN	\$ 73.16	\$ -	\$ 73.16
50	32758	CYR, SYNDEE	\$ 55.00	\$ -	\$ 55.00
50	33430	DELGRECO, JESSE	\$ 337.19	\$ 7.72	\$ 329.47
50	33023	DELISLE, VIVIAN	\$ 55.00	\$ -	\$ 55.00
50	31953	DESJARLAIS, STEPHEN	\$ 51.22	\$ -	\$ 51.22
50	28287	DOUGLAS, THOMAS	\$ 18.60	\$ -	\$ 18.60
50	33590	DOYON, RONALD	\$ 15.23	\$ 0.23	\$ 15.00
50	32536	DROUIN, JOHN	\$ 141.10	\$ -	\$ 141.10
50	7031	DUPONT, PIERRE	\$ 9.09	\$ 8.75	\$ 0.34
50	217	EASTER SEALS NH INC	\$ 98.89	\$ 97.25	\$ 1.64
50	31144	EAVES, JOSHUA	\$ 44.20	\$ -	\$ 44.20
50	32524	EVERGREEN MANAGEMENT GR	\$ 1,054.63	\$ 1,015.25	\$ 39.38
50	3127	EVERSOURCE	\$ 3,033.72	\$ 3,000.00	\$ 33.72
50	33348	FABRIZIO, ANTHONY	\$ 68.40	\$ -	\$ 68.40
50	33216	FELT, WILLIAM	\$ 69.33	\$ -	\$ 69.33
50	33021	FOURNIER, NOAH	\$ 136.78	\$ -	\$ 136.78
50	32675	FREEMAN, JOE	\$ 109.95	\$ -	\$ 109.95
50	33477	FREITAS, ANTONIO	\$ 5.24	\$ 0.16	\$ 5.08
50	32192	FURMAN, DAVID	\$ 82.29	\$ -	\$ 82.29
50	32348	GADSBY, DAVID	\$ 64.90	\$ -	\$ 64.90
50	33201	GARCIA, SERGIO	\$ 25.61	\$ -	\$ 25.61
50	31599	GAUDET, SCOTT J.	\$ 66.65	\$ -	\$ 66.65
50	33594	GAUTHIER, DIANA	\$ 65.72	\$ 0.97	\$ 64.75
50	31031	GAW, ADAM K.	\$ 192.74	\$ -	\$ 192.74
50	33416	GEORGE, ELIZABETH	\$ 55.00	\$ -	\$ 55.00
50	18258	GIAKOUMAKIS, MARIA LAMB	\$ 22.12	\$ 19.81	\$ 2.31
50	31954	GINGRAS, ROBERTA	\$ 194.50	\$ -	\$ 194.50
50	33376	GOLDEN, CHRISTOPHER	\$ 80.48	\$ -	\$ 80.48
50	33283	GRAMOLINI, JEANELLE	\$ 42.65	\$ -	\$ 42.65
50	3148	HANOVER HILL SIDING	\$ 166.64	\$ 166.25	\$ 0.39
50	31053	HENDRICKS, JAMES	\$ 16.84	\$ -	\$ 16.84
50	33480	HERNANDEZ, JOSE SANTIAG	\$ 12.25	\$ -	\$ 12.25
50	31533	HILARY, HENRY	\$ 23.42	\$ -	\$ 23.42
50	32370	HINSE, BRYAN	\$ 219.90	\$ -	\$ 219.90
50	33145	HOOKE, KEN	\$ 113.15	\$ -	\$ 113.15
50	11438	HOOKSETT PAVING CO	\$ 12.25	\$ -	\$ 12.25
50	33494	HOWARD, KEVIN	\$ 15.25	\$ -	\$ 15.25
50	33110	INOA, ALEX	\$ 5.32	\$ -	\$ 5.32
50	33332	JACOB, TRACY	\$ 5.57	\$ -	\$ 5.57
50	32516	JACOME, AUGUSTUS	\$ 75.15	\$ -	\$ 75.15
50	32983	JENSEN, AMY	\$ 42.24	\$ -	\$ 42.24
50	33200	JOHNSON, CORDERO	\$ 70.81	\$ -	\$ 70.81
50	32676	KARGBO, ALHAJI	\$ 64.90	\$ -	\$ 64.90
50	33482	KASEY, LAWRENCE	\$ 76.80	\$ 2.20	\$ 74.60
50	33439	KHALID, MOHAMUD	\$ 35.25	\$ 1.00	\$ 34.25

City of Manchester NH - Receivables
Over 90 Days as of 2/7/2022

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	33591	KIMBALL, DANA	\$ 87.04	\$ 1.29	\$ 85.75
50	33302	KRUGER, MARK	\$ 1.07	\$ -	\$ 1.07
50	32666	LABRECQUE, PAUL	\$ 43.26	\$ -	\$ 43.26
50	33131	LAINCY, JEAN	\$ 18.29	\$ -	\$ 18.29
50	32505	LANDRY, BRANDON	\$ 26.72	\$ -	\$ 26.72
50	32724	LEDGEVIEW COMMERCIAL PA	\$ 973.77	\$ 953.00	\$ 20.77
50	31052	LEMONS, KEVIN	\$ 71.10	\$ -	\$ 71.10
50	18609-50	LIBERTY UTILITIES, INC	\$ 88,507.12	\$ 84,584.84	\$ 3,922.28
50	17579	LODI TRUST	\$ 56.83	\$ -	\$ 56.83
50	32483	LOGIACCCO, FRANCESCO	\$ 13.33	\$ -	\$ 13.33
50	33327	LUCE, VICTOR	\$ 174.70	\$ -	\$ 174.70
50	32283	MACDONALD, STANLEY	\$ 352.94	\$ 14.92	\$ 338.02
50	2573	MANCHESTER EPD	\$ 171,223.40	\$ 44,975.07	\$ 126,248.33
50	2545	MANCHESTER FACILITIES D	\$ 254.00	\$ -	\$ 254.00
50	11485-50	MANCHESTER PARKING DIVI	\$ 15,951.75	\$ 15,287.08	\$ 664.67
50	2572-50	MANCHESTER TRANSIT AUTH	\$ 1,111.08	\$ 685.96	\$ 425.12
50	2557	MANCHESTER WATER WORKS	\$ 15,599.57	\$ 12,489.74	\$ 3,109.83
50	32522	MAROTTO, DAVID	\$ 124.35	\$ -	\$ 124.35
50	32778	MARSH, KELLY	\$ 30.00	\$ -	\$ 30.00
50	32385	MARTINEZ, CHRISTINE	\$ 85.01	\$ -	\$ 85.01
50	33406	MCLANE, LAWRENCE	\$ 0.52	\$ 0.26	\$ 0.26
50	8659	MCLAURIN ENTERPRISE	\$ 540.73	\$ 491.75	\$ 48.98
50	33483	METCALF, MICHAEL	\$ 38.40	\$ 1.10	\$ 37.30
50	33377	METHE, WADE	\$ 12.29	\$ -	\$ 12.29
50	16490	METROPOLIS PROPERTY MAN	\$ 1,183.02	\$ 1,182.00	\$ 1.02
50	21692	MILL CITY ENERGY MICHAEL	\$ 43.38	\$ 40.25	\$ 3.13
50	31641	MILTNER, ERIC	\$ 27.40	\$ -	\$ 27.40
50	33476	MONDO, BAH	\$ 208.22	\$ 5.98	\$ 202.24
50	33379	PICARD, SCOTT	\$ 78.11	\$ -	\$ 78.11
50	30231	PRO LINE COMPANIES, LLC	\$ 2.60	\$ -	\$ 2.60
50	31767	PRUSUTAM, NEPAL	\$ 119.26	\$ -	\$ 119.26
50	33339	QUINN, RYAN	\$ 70.81	\$ -	\$ 70.81
50	30809	RAYMOND, JAMES	\$ 61.88	\$ -	\$ 61.88
50	33143	REAGAN, RYAN	\$ 42.65	\$ -	\$ 42.65
50	8881	RED OAK PROPERTY MANAGE	\$ 133.32	\$ 130.00	\$ 3.32
50	33552	REDMAN, NATHAN	\$ 108.16	\$ 3.16	\$ 105.00
50	33125	RIVERA, JOSHUA	\$ 48.54	\$ -	\$ 48.54
50	32269	ROBICHAUD, DENNIS	\$ 115.46	\$ -	\$ 115.46
50	31187	ROBINSON, JOSHUA	\$ 151.79	\$ -	\$ 151.79
50	33146	ROSSMAN, ALEXEXIS	\$ 5.32	\$ -	\$ 5.32
50	32908	RUIZ, JORGE	\$ 180.00	\$ -	\$ 180.00
50	33383	RUSSELL HARDING PROPERT	\$ 290.55	\$ -	\$ 290.55
50	32911	SALAMANCA, JESUS	\$ 166.25	\$ -	\$ 166.25
50	33553	SCHAAF, BARRY	\$ 10.82	\$ 0.32	\$ 10.50
50	32478	SCI EXCAVATING LLC.	\$ 163.35	\$ -	\$ 163.35
50	32909	SHABAKA, SHERIF	\$ 77.00	\$ -	\$ 77.00
50	32741	SILVENT, JOHN	\$ 70.85	\$ -	\$ 70.85
50	33207	SILVER ENVIRONMENTAL	\$ 1,726.25	\$ 1,725.25	\$ 1.00
50	33433	SLOCUM, ERIC	\$ 7.44	\$ 0.22	\$ 7.22
50	33331	SOLER, LUIS	\$ 5.32	\$ -	\$ 5.32
50	8277	ST CYR, JOSEPH	\$ 634.75	\$ 629.75	\$ 5.00
50	33217	STANLEY, SEAN	\$ 43.78	\$ -	\$ 43.78

City of Manchester NH - Receivables
Over 90 Days as of 2/7/2022

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	4091	STATE OF NEW HAMPSHIRE	\$ 60,059.02	\$ 27,850.06	\$ 32,208.96
50	32746	TIERNEY, DOUGLAS	\$ 35.27	\$ -	\$ 35.27
50	31855	TOSADO-NIEVES, PABLO	\$ 107.25	\$ -	\$ 107.25
50	32480	TURSKI, TODD	\$ 108.15	\$ -	\$ 108.15
50	33554	WARREN, SHAWN	\$ 32.19	\$ 0.94	\$ 31.25
50	33008	WHITTEN, PHILLIP	\$ 18.28	\$ 0.52	\$ 17.76
50	33556	WRIGHT, MARCUS	\$ 58.17	\$ 0.42	\$ 57.75
50	31030	YOUNG, DAVID	\$ 34.18	\$ -	\$ 34.18
50	32947	ZENANDRE, BRACCIO	\$ 180.36	\$ -	\$ 180.36
50	32407	ZLOTRG, ALDIN	\$ 197.75	\$ -	\$ 197.75
51	11485-51	MANCHESTER PARKING DIVI	\$ 35.45	\$ -	\$ 35.45
50 & 51 - HIGHWAY TOTALS			\$ 371,492.05	\$ 195,374.11	\$ 176,117.94
52	33277	AGUIAR, WELLINGTON	\$ 120.00	\$ -	\$ 120.00
52	5547	AIRTIGHT LLC	\$ 42,253.89	\$ 42,127.89	\$ 126.00
52	26464	ANDERSON, MELISSA	\$ 120.90	\$ -	\$ 120.90
52	31834	ANDREW, CLAUS J.	\$ 255.00	\$ -	\$ 255.00
52	33321	ASHTON EZRA PESANTE	\$ 241.15	\$ 240.90	\$ 0.25
52	33264	BANFIELD, SAMANTAH	\$ 120.00	\$ -	\$ 120.00
52	25450	BAROODY AND GREENWOOD	\$ 3,060.00	\$ 2,550.00	\$ 510.00
52	32931	BARROWS, BECKY	\$ 222.49	\$ 56.66	\$ 165.83
52	25469	BLOOMFIELD, MICHAEL	\$ 170.00	\$ 85.00	\$ 85.00
52	33151	BROWN, ERIC	\$ 165.00	\$ -	\$ 165.00
52	33315	BUNIE, MIKE	\$ 85.00	\$ -	\$ 85.00
52	31542	BYRNE, KAREN	\$ 113.32	\$ -	\$ 113.32
52	25382	CALIFARNO, SHARON	\$ 110.00	\$ -	\$ 110.00
52	12388	COZZENS, MARY	\$ 120.00	\$ -	\$ 120.00
52	29721	CRUZ, ZAMAIRA	\$ 55.00	\$ -	\$ 55.00
52	31099	CURTIS, RICKY	\$ 145.00	\$ -	\$ 145.00
52	31157	DEKORNE, CATHERINE	\$ 120.00	\$ -	\$ 120.00
52	32586	DELISLE, SEAN	\$ 85.00	\$ -	\$ 85.00
52	30960	DIETER, DAVID	\$ 121.80	\$ -	\$ 121.80
52	33303	DION, MICHELLE	\$ 340.00	\$ 170.00	\$ 170.00
52	25493	DUCHARME RESOLUTIONS, P	\$ 85.00	\$ -	\$ 85.00
52	31977	E&C MGMT CORP	\$ 85.00	\$ -	\$ 85.00
52	33509	FALSTEIN, MACK	\$ 425.00	\$ 255.00	\$ 170.00
52	32969	FARGO, MICHAEL	\$ 225.81	\$ -	\$ 225.81
52	32913	FOWLER, JESSIE	\$ 258.18	\$ 13.28	\$ 244.90
52	32248	GALGANO, MICHAEL	\$ 165.00	\$ -	\$ 165.00
52	33498	GODIN, JANELLE	\$ 61.80	\$ 1.80	\$ 60.00
52	20842	GRICE, THOMAS	\$ 113.32	\$ -	\$ 113.32
52	33235	GURUNG. VISHWAS	\$ 85.00	\$ -	\$ 85.00
52	33234	HARRINGTON, IRENE	\$ 85.00	\$ -	\$ 85.00
52	25514	HEEL THE SOLE	\$ 85.00	\$ -	\$ 85.00
52	33012	IMPRESS HEALTHCARE CORP	\$ 725.40	\$ 605.40	\$ 120.00
52	33019	JENNISON, ANNA	\$ 389.98	\$ 279.98	\$ 110.00
52	31900	JOHNSON, ERIN N.	\$ 255.00	\$ -	\$ 255.00
52	31169	JOHNSON, JASON	\$ 170.00	\$ -	\$ 170.00
52	6384	JOHNSON, KAREN	\$ 85.00	\$ -	\$ 85.00
52	32618	KARPEL, PAUL	\$ 85.00	\$ -	\$ 85.00
52	33514	KOSCIAK, ALLISON	\$ 61.80	\$ 1.80	\$ 60.00
52	33373	LANNAN, DANIEL	\$ 64.50	\$ 3.60	\$ 60.90
52	33443	LEGAULT, NICKOLIS	\$ 340.00	\$ 85.00	\$ 255.00

City of Manchester NH - Receivables
Over 90 Days as of 2/7/2022

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
52	32249	LLAMA, FRANK III	\$ 111.66	\$ -	\$ 111.66
52	33172	Lligvichuzhan, JOHN	\$ 85.00	\$ -	\$ 85.00
52	29557	LORENA'S CANTINA	\$ 113.30	\$ -	\$ 113.30
52	33384	MACCORMACK, DOUGLAS	\$ 59.15	\$ 3.32	\$ 55.83
52	32787	MACLAUGHLIN, VICTORIA	\$ 60.00	\$ -	\$ 60.00
52	33372	MADDEN, MATTHEW	\$ 64.50	\$ 3.60	\$ 60.90
52	32761	MADHUMITHA, GOKA	\$ 85.00	\$ -	\$ 85.00
52	31989	MARTIN, MIRANDA	\$ 255.00	\$ -	\$ 255.00
52	33141	MARTINAGE, PAUL	\$ 68.02	\$ 3.02	\$ 65.00
52	32287	MCCARTHY, JAMES	\$ 85.00	\$ -	\$ 85.00
52	30420	MCKINNEY, MONICA	\$ 60.00	\$ -	\$ 60.00
52	32764	MILLER, LEE	\$ 60.00	\$ -	\$ 60.00
52	33305	MWANGI, VICTOR	\$ 175.00	\$ -	\$ 175.00
52	31723	NAZARALI, MILA	\$ 62.70	\$ -	\$ 62.70
52	32124	NOLAN, KENT	\$ 64.50	\$ 3.60	\$ 60.90
52	31297	OGLEBAY, MISSY	\$ 60.00	\$ -	\$ 60.00
52	18443	OTIS, MARK	\$ 55.00	\$ -	\$ 55.00
52	32291	PALAZZO, ELIZABETH	\$ 220.00	\$ -	\$ 220.00
52	32045	PALAZZOLA, JESSICA	\$ 85.00	\$ -	\$ 85.00
52	32616	PAOLINI, LISA	\$ 340.00	\$ -	\$ 340.00
52	32183	PEREIRA, JUSTIN	\$ 180.00	\$ -	\$ 180.00
52	32612	PRM-RGM, LLC	\$ 510.00	\$ -	\$ 510.00
52	31427	PROVENCHER, EMILY	\$ 170.00	\$ -	\$ 170.00
52	31830	RATCHFORD, ASHLEY	\$ 85.00	\$ -	\$ 85.00
52	31786	RITCHE, JENNI	\$ 180.00	\$ -	\$ 180.00
52	33566	SALLAWAY, JULIETTE	\$ 85.00	\$ -	\$ 85.00
52	33411	SCHUYLER, BRADLEY	\$ 3.60	\$ 2.70	\$ 0.90
52	33033	SIRIANNI, PAM	\$ 111.68	\$ 110.85	\$ 0.83
52	30959	SOUCY, JOEL	\$ 425.00	\$ -	\$ 425.00
52	15086	SPENCER, STEVEN	\$ 121.82	\$ 120.92	\$ 0.90
52	11528	STRANGE, KAT	\$ 190.80	\$ -	\$ 190.80
52	32341	TROIANI, GAYLE	\$ 60.90	\$ -	\$ 60.90
52	31933	TSERONIS, ALEXANDRA	\$ 255.00	\$ -	\$ 255.00
52	25595	TSERONIS, ERIN	\$ 255.00	\$ -	\$ 255.00
52	25603	WHALEN, LAURA	\$ 100.00	\$ -	\$ 100.00
52 - PARKING TOTALS			\$ 56,776.97	\$ 46,724.32	\$ 10,052.65
65	2905	DERRYFIELD RESTAURANT	\$ 275.00	\$ -	\$ 275.00
65	33166	JACK SWEENEY	\$ 5.33	\$ 3.98	\$ 1.35
65	33559	JOHNSON, DUANNE	\$ 95.40	\$ 5.40	\$ 90.00
65	33238	MANCHESTER EAST COBRAS	\$ 0.43	\$ -	\$ 0.43
65	3575	MANCHESTER REGIONAL YOU	\$ 120,981.56	\$ 120,973.99	\$ 7.57
65	64-65	SCHOOL ADMINISTRATIVE U	\$ 21,577.42	\$ 8,026.94	\$ 13,550.48
65 - PARKS & RECREATION TOTALS			\$ 142,935.14	\$ 129,010.31	\$ 13,924.83
GRAND TOTALS			\$ 6,694,010.56	\$ 4,795,590.20	\$ 1,898,420.36

Submission for Solicitors Review
Account in Collections

**City of Manchester - Accounts Receivable
Submissions for Solicitor's Review**

Sent to Solicitor	Dept	Customer Name	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination
5/8/2017	CE	Mateo, Ernesto B	11/25/2015	\$ 1,145.00	\$ 1,145.00	\$ 206.16	\$ 1,351.16	\$500 Payments Received 7/22/19 - & 9/9/21 to pay out approved \$50/month payment until full debt satisfied.
3/29/2018	CE	Ahmedamin, Sandra	7/17/2017	\$ 1,150.00	\$ 1,150.00	\$ 86.25	\$ 1,236.25	Paying court approved \$50/month payment until full debt satisfied. 3/9/20 \$200 Overdue payment received.
4/27/2018	CE	Panourgias, Maria	5/12/2017	\$ 1,580.00	\$ 1,580.00	\$ 165.90	\$ 1,745.90	Paying court approved \$50/month payment until full debt satisfied.
8/6/2021	Fire	1200 Elm Street LLC.	1/1/2021	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	Has previously been in collections - not responsive to collection attempts
8/6/2021	Fire	300 Gay St Acquisition	various	\$ 1,620.00	\$ 1,620.00	\$ -	\$ 1,620.00	Has been in collections since 6/15/2018
8/6/2021	Fire	79 Carl Dr Realty LLC.	various	\$ 2,700.00	\$ 2,700.00	\$ -	\$ 2,700.00	Has been in collections since 6/15/2018
8/6/2021	Fire	Four on Elm LLC	1/13/2021	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	Not responsive to Fire's collection attempts
8/6/2021	Fire	Mahmotoric, Muharem	various	\$ 1,620.00	\$ 1,620.00	\$ -	\$ 1,620.00	\$1,080 check received on 12/7/21 on hold
9/28/2021	Airport	Legacy Airways Cargo	various	\$ 46,961.61	\$ 46,961.61	\$ -	\$ 46,961.61	Not responsive to MHTs collection attempts
12/7/2021	MPD	Atlantic Paving	various	\$ 4,075.75	\$ 4,075.75	\$ -	\$ 4,075.75	MPD resending invoices to address provided by Solicitors
12/7/2021	MPD	Whiskey's 20	various	\$ 1,290.00	\$ 1,290.00	\$ -	\$ 1,290.00	MPD resending invoices to address provided by Solicitors

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor

Payment Received



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER

Finance Department

February 8, 2022

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first seven months of fiscal year 2022.

Expenditures:

The average unobligated balance percentage after seven months should be 41.67% as a benchmark. All departments are within 10% of this benchmark with the exception of Information Systems and the Department of Public Works. The overall unobligated percentage after seven months is 41.24% for 2022 compared to 40.10% a year ago. Health insurance costs for 2022 continue to trend over budget through January. We are meeting with the consultants at USI to identify the variances. A comparison of retirement payouts through January for FY 2022 and 2021 is as follows:

	2022	2021
Payments	\$ 810,163	\$ 1,271,841
Retirements		
Police	4	9
Fire	6	8
DPW	4	5
All Other	8	6
Total	22	28

The following amounts have been transferred from the FY 2022 Contingency Account as of 1/31/2022:

Original Budget	7/1/2021	421,575.00
North Manchester Hooksett Little League	8/3/2021	(750.00)
Transfer to Fire for 5th Week	12/7/2021	(80,496.22)
Revised Balance - posted		340,328.78

Revenues:

Revenues for the first seven months of fiscal year 2022 are \$4.1 million lower than a year ago. Permits are \$473 thousand higher than the same period a year ago. Auto registrations are \$694 thousand lower and interest income is \$222 thousand lower than a year ago. State revenues are \$2.6 million lower than a year ago primarily due to the State Municipal Aid received in fiscal year 21. Reimbursements are lower by \$225 thousand, primarily due to the debt refunding from June of 2021. School chargebacks are lower by \$901 thousand due to less timely billing in the Facilities Division in fiscal year 22.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sharon Y. Wickens', written in a cursive style.

Sharon Y. Wickens
Finance Officer

**CITY OF MANCHESTER
NEW HAMPSHIRE**



FINANCIAL REPORTS

**FOR THE SEVEN MONTHS ENDED
JANUARY 31, 2022**

UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE
PRELIMINARY FINANCIAL STATEMENTS
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FOR THE SEVEN MONTHS ENDED JANUARY 31, 2022
(UNAUDITED)

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2022
 (UNAUDITED)
 Budget Basis
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	FY 2022 MODIFIED BUDGET	FY 2022 OBLIGATIONS TO DATE	FY 2022 UNOBLIGATED BALANCE	FY 2022 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 33,750.00	\$ 36,250.00	51.79
ASSESSORS	658,719.00	364,321.79	294,397.21	44.69
CITY CLERK	1,031,152.00	535,562.90	495,589.10	48.06
CITY SOLICITOR	1,565,676.00	785,586.71	780,089.29	49.82
FINANCE	995,411.00	503,564.45	491,846.55	49.41
CENTRAL FLEET MANAGEMENT	3,416,256.00	1,861,395.34	1,554,860.66	45.51
INFORMATION SYSTEMS	1,888,071.00	1,175,213.88	712,857.12	37.76
MAYOR	238,342.00	141,695.11	96,646.89	40.55
OFFICE OF YOUTH SERVICES	590,969.00	319,414.62	271,554.38	45.95
HUMAN RESOURCES	734,037.00	358,238.66	375,798.34	51.20
PLANNING & COMMUNITY DEVELOPMENT	2,174,084.00	1,206,226.52	967,857.48	44.52
TAX COLLECTOR	665,599.00	366,083.70	299,515.30	45.00
FIRE	21,792,510.20	12,728,515.91	9,063,994.29	41.59
POLICE	28,739,541.00	16,282,248.85	12,457,292.15	43.35
HEALTH	3,086,303.00	1,489,974.01	1,596,328.99	51.72
DEPARTMENT OF PUBLIC WORKS	28,775,873.00	19,811,981.50	8,963,891.50	31.15
WELFARE	956,744.00	459,309.19	497,434.81	51.99
LIBRARY	2,026,156.00	1,181,536.57	844,619.43	41.69
SENIOR SERVICES	248,283.00	98,887.92	149,395.08	60.17

TOTAL AGENCIES	99,653,726.20	59,703,507.63	39,950,218.57	40.09

RESTRICTED ITEMS-				
WORKERS COMPENSATION - SALARY	684,000.00	570,070.25	113,929.75	16.66
WORKERS COMPENSATION - MEDICAL	1,683,654.00	1,138,975.35	544,678.65	32.35
HEALTH INSURANCE	11,813,720.00	7,073,062.50	4,740,657.50	40.13
DENTAL INSURANCE	712,791.00	313,029.49	399,761.51	56.08
DEATH BENEFIT	72,601.00	26,293.22	46,307.78	63.78
DISABILITY INSURANCE	61,821.00	24,545.79	37,275.21	60.30
CITY RETIREMENT	11,286,925.00	6,426,110.27	4,860,814.73	43.07
FIRE STATE PENSION	6,599,779.54	3,801,401.93	2,798,377.61	42.40
POLICE STATE PENSION	7,851,192.00	4,541,233.54	3,309,958.46	42.16
FICA	3,163,530.48	1,765,161.05	1,398,369.43	44.20
UNEMPLOYMENT	25,000.00	1,391.28	23,608.72	94.43
TUITION	50,000.00	19,472.94	30,527.06	61.05
CGL INSURANCE	1,000,000.00	838,238.75	161,761.25	16.18

TOTAL RESTRICTED ITEMS	45,005,014.02	26,538,986.36	18,466,027.66	41.03

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2022
 (UNAUDITED)
 Budget Basis
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	FY 2022 MODIFIED BUDGET	FY 2022 OBLIGATIONS TO DATE	FY 2022 UNOBLIGATED BALANCE	FY 2022 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	341,078.78	750.00	340,328.78	99.78
MPTS	452,033.00	452,033.00	-	-
CIVIC CONTRIBUTIONS	114,751.00	115,449.00	(698.00)	(.61)
NON-CITY PROGRAMS	76,164.00	74,841.31	1,322.69	1.74
STREET LIGHTING	748,087.00	580,292.27	167,794.73	22.43
TRANSIT SUBSIDY	1,373,420.00	1,373,420.00	-	-
EMPLOYEE MEDICAL SERVICES	55,000.00	25,794.53	29,205.47	53.10
MATURING DEBT	11,300,000.00	4,896,327.19	6,403,672.81	56.67
INTEREST ON MATURING DEBT	4,800,000.00	2,564,693.16	2,235,306.84	46.57

TOTAL NON-DEPARTMENTAL ITEMS	19,260,533.78	10,083,600.46	9,176,933.32	47.65

TOTAL GENERAL FUND	\$ 163,919,274.00	\$ 96,326,094.45	\$ 67,593,179.55	41.24
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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2021
 (UNAUDITED)
 Budget Basis
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	FY 2021 MODIFIED BUDGET	FY 2021 OBLIGATIONS TO DATE	FY 2021 UNOBLIGATED BALANCE	FY 2021 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 35,000.00	\$ 35,000.00	50.00
ASSESSORS	655,902.00	373,254.39	282,647.61	43.09
CITY CLERK	1,022,852.00	447,465.24	575,386.76	56.25
CITY SOLICITOR	1,567,314.00	819,720.54	747,593.46	47.70
FINANCE	996,435.00	508,103.72	488,331.28	49.01
CENTRAL FLEET MANAGEMENT	3,394,961.00	1,800,138.24	1,594,822.76	46.98
INFORMATION SYSTEMS	1,786,787.00	1,166,195.71	620,591.29	34.73
MAYOR	239,156.00	129,277.24	109,878.76	45.94
OFFICE OF YOUTH SERVICES	623,414.00	341,132.04	282,281.96	45.28
HUMAN RESOURCES	775,267.00	384,390.57	390,876.43	50.42
PLANNING & COMMUNITY DEVELOPMENT	2,140,437.00	1,178,377.75	962,059.25	44.95
TAX COLLECTOR	657,558.00	371,108.04	286,449.96	43.56
FIRE	21,577,551.00	13,161,048.11	8,416,502.89	39.01
POLICE	27,576,629.00	15,826,170.92	11,750,458.08	42.61
HEALTH	3,048,884.00	1,480,407.24	1,568,476.76	51.44
DEPARTMENT OF PUBLIC WORKS	27,997,788.00	18,991,059.28	9,006,728.72	32.17
WELFARE	1,072,699.00	470,777.96	601,921.04	56.11
LIBRARY	2,079,487.00	1,208,022.45	871,464.55	41.91
SENIOR SERVICES	256,008.00	141,234.91	114,773.09	44.83
TOTAL AGENCIES	97,539,129.00	58,832,884.35	38,706,244.65	39.68
RESTRICTED ITEMS-				
WORKERS COMPENSATION - SALARY	353,142.81	201,521.20	151,621.61	42.93
WORKERS COMPENSATION - MEDICAL	2,126,921.89	1,530,106.74	596,815.15	28.06
HEALTH INSURANCE	12,550,413.28	7,766,793.83	4,783,619.45	38.12
DENTAL INSURANCE	738,779.27	399,800.20	338,979.07	45.88
DEATH BENEFIT	69,312.19	26,625.40	42,686.79	61.59
DISABILITY INSURANCE	61,821.00	23,956.38	37,864.62	61.25
CITY RETIREMENT	9,605,492.31	5,589,822.48	4,015,669.83	41.81
FIRE STATE PENSION	5,906,036.46	3,634,853.50	2,271,182.96	38.46
POLICE STATE PENSION	6,493,220.82	3,809,787.73	2,683,433.09	41.33
FICA	3,156,973.00	1,763,747.37	1,393,225.63	44.13
UNEMPLOYMENT	25,000.00	-	25,000.00	100.00
TUITION	50,000.00	23,473.16	26,526.84	53.05
CGL INSURANCE	1,076,138.26	585,495.75	490,642.51	45.59
TOTAL RESTRICTED ITEMS	42,213,251.29	25,355,983.74	16,857,267.55	39.93

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2021
 (UNAUDITED)
 Budget Basis
 MNTBUDNBN2

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	FY 2021 MODIFIED BUDGET	FY 2021 OBLIGATIONS TO DATE	FY 2021 UNOBLIGATED BALANCE	FY 2021 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	452,033.00	452,033.00	-	-
CONTINGENCY	-	(5,216.88)	5,216.88	-
CIVIC CONTRIBUTIONS	144,389.00	131,476.00	12,913.00	8.94
NON-CITY PROGRAMS	74,563.48	74,563.48	-	-
TRANSFER TO RESERVE ACCOUNTS	1,850,000.00	1,850,000.00	-	-
STREET LIGHTING	948,087.00	452,836.23	495,250.77	52.24
TRANSIT SUBSIDY	1,373,782.00	1,373,782.00	-	-
EMPLOYEE MEDICAL SERVICES	61,385.38	24,003.64	37,381.74	60.90
MATURING DEBT	11,151,655.37	5,083,429.75	6,068,225.62	54.42
INTEREST ON MATURING DEBT	5,343,872.48	2,908,506.91	2,435,365.57	45.57
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TOTAL NON-DEPARTMENTAL ITEMS	21,399,767.71	12,345,414.13	9,054,353.58	42.31
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TOTAL GENERAL FUND	\$ 161,152,148.00	\$ 96,534,282.22	\$ 64,617,865.78	40.10
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The Seven Months Ended January 31, 2022
 (UNAUDITED)
 Budget Basis
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	FY 2022 MODIFIED BUDGET	FY 2022 REVENUE RECOGNIZED	FY 2022 UNRECOGNIZED BALANCE	FY 2022 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	975,000.00	805,375.59	169,624.41	17.40
CITY CLERK	2,655,055.00	652,124.70	2,002,930.30	75.44
CITY SOLICITOR	1,139,138.00	355,628.00	783,510.00	68.78
FINANCE	6,536,910.00	1,030,880.76	5,506,029.24	84.23
INFORMATION SYSTEMS	205,000.00	196,967.06	8,032.94	3.92
HUMAN RESOURCES	6,100.00	1,476.63	4,623.37	75.79
PLANNING & COMMUNITY DEVELOPMENT	3,286,000.00	1,938,797.84	1,347,202.16	41.00
TAX COLLECTOR	22,743,160.00	11,709,471.10	11,033,688.90	48.51
CENTRAL FLEET MANAGEMENT	45,000.00	43,021.22	1,978.78	4.40
FIRE	954,218.00	810,371.07	143,846.93	15.07
POLICE	1,047,772.00	630,147.04	417,624.96	39.86
HEALTH	2,693,262.00	1,019,217.22	1,674,044.78	62.16
DEPARTMENT OF PUBLIC WORKS	13,966,434.00	6,339,428.59	7,627,005.41	54.61
WELFARE	15,000.00	15,771.06	(771.06)	(5.14)
SENIOR SERVICES	2,250.00	2,014.00	236.00	10.49
TOTAL AGENCIES	\$ 56,270,299.00	\$ 25,550,691.88	\$ 30,719,607.12	54.59

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The Seven Months Ended January 31, 2022
 (UNAUDITED)
 Budget Basis
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,325.00	7,012.18	14,312.82	67.12
INTEREST AND PENALTIES	720,000.00	456,911.43	263,088.57	36.54
CABLE FRANCHISE FEES	1,931,550.00	428,453.42	1,503,096.58	77.82

TOTAL TAXES, INTEREST AND PENALTIES	2,672,875.00	892,377.03	1,780,497.97	66.61
LICENSES AND PERMITS				
AUTO REGISTRATIONS	21,712,388.00	11,078,535.42	10,633,852.58	48.98
LICENSES	545,640.00	106,618.08	439,021.92	80.46
PERMITS	3,089,935.00	1,904,242.68	1,185,692.32	38.37

TOTAL LICENSES AND PERMITS	25,347,963.00	13,089,396.18	12,258,566.82	48.36
INTERGOVERNMENTAL				
FEDERAL REVENUES	406,000.00	180,876.32	225,123.68	55.45
PAYMENTS IN LIEU OF TAXES	937,300.00	801,088.82	136,211.18	14.53
STATE REVENUES	2,583,108.00	1,715,037.19	868,070.81	33.61

TOTAL INTERGOVERNMENTAL	3,926,408.00	2,697,002.33	1,229,405.67	31.31
SALES AND SERVICES				
GENERAL REVENUES	207,824.00	137,466.43	70,357.57	33.85
PUBLIC SAFETY	266,150.00	149,363.12	116,786.88	43.88
HIGHWAY	1,120,574.00	556,399.43	564,174.57	50.35
HEALTH	13,500.00	1,840.00	11,660.00	86.37
CEMETERY, PARKS & RECREATION	1,771,734.00	1,134,509.30	637,224.70	35.97
ZONING BOARD	82,000.00	42,360.00	39,640.00	48.34
PARKING VIOLATIONS	7,500.00	650.00	6,850.00	91.33
COURT FINES	9,000.00	1,133.08	7,866.92	87.41
FEES	1,227,625.00	930,863.84	296,761.16	24.17
WITNESS FEES	-	120.00	(120.00)	-

TOTAL SALES AND SERVICES	4,705,907.00	2,954,705.20	1,751,201.80	37.21
OTHER REVENUE SOURCES				
INTEREST INCOME	1,002,550.00	80,049.36	922,500.64	92.02
FUND TRANSFERS	4,066,202.00	-	4,066,202.00	100.00
REIMBURSEMENTS	3,427,197.00	1,398,281.67	2,028,915.33	59.20
RENTALS & LEASES	1,210,667.00	616,447.43	594,219.57	49.08
SCHOOL CHARGEBACKS	9,907,867.00	3,820,019.04	6,087,847.96	61.44
MISCELLANEOUS	2,663.00	2,413.64	249.36	9.36

TOTAL OTHER REVENUE SOURCES	19,617,146.00	5,917,211.14	13,699,934.86	69.84

TOTAL	\$ 56,270,299.00	\$ 25,550,691.88	\$ 30,719,607.12	54.59
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Seven Months Ended January 31, 2022
 Modified Budget FY 2022
 (UNAUDITED)
 Budget Basis
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	ACTUAL FY 2021	MODIFIED BUDGET FY 22	DIFFERENCE ACTUAL 21 VS BUDGET 22	PERCENTAGE DIFFERENCE OF FY21 VS FY22
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	51,644	21,325	(30,319)	(58.71)
INTEREST AND PENALTIES	935,822	720,000	(215,822)	(23.06)
CABLE FRANCHISE FEES	1,733,114	1,931,550	198,436	11.45
TOTAL TAXES, INTEREST AND PENALTIES	2,720,580	2,672,875	(47,705)	(1.75)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	21,266,594	21,712,388	445,794	2.10
LICENSES	526,703	545,640	18,937	3.60
PERMITS	2,965,500	3,089,935	124,435	4.20
TOTAL LICENSES AND PERMITS	24,758,797	25,347,963	589,166	2.38
INTERGOVERNMENTAL				
FEDERAL REVENUES	1,342,986	406,000	(936,986)	(69.77)
PAYMENTS IN LIEU OF TAXES	959,069	937,300	(21,769)	(2.27)
STATE REVENUES	5,561,409	2,583,108	(2,978,301)	(53.55)
TOTAL INTERGOVERNMENTAL	7,863,464	3,926,408	(3,937,056)	(50.07)
SALES AND SERVICES				
GENERAL REVENUES	232,335	207,824	(24,511)	(10.55)
PUBLIC SAFETY	214,891	266,150	51,259	23.85
HIGHWAY	1,124,134	1,120,574	(3,560)	(.32)
HEALTH	220	13,500	13,280	6,036.36
CEMETERY, PARKS & RECREATION	1,770,439	1,771,734	1,295	.07
ZONING BOARD	72,851	82,000	9,149	12.56
PARKING VIOLATIONS	850	7,500	6,650	782.35
COURT FINES	3,179	9,000	5,821	183.11
OTHER FINES	13,025	-	(13,025)	(100.00)
FEES	1,274,755	1,227,625	(47,130)	(3.70)
WITNESS FEES	315	-	(315)	(100.00)
TOTAL SALES AND SERVICES	4,706,994	4,705,907	(1,087)	(.02)
OTHER REVENUE SOURCES				
INTEREST INCOME	374,578	1,002,550	627,972	167.65
FUND TRANSFERS	2,402,990	4,066,202	1,663,212	69.21
REIMBURSEMENTS	4,548,964	3,427,197	(1,121,767)	(24.66)
RENTALS & LEASES	1,170,556	1,210,667	40,111	3.43
SCHOOL CHARGEBACKS	9,206,735	9,907,867	701,132	7.62
MISCELLANEOUS	18,916	2,663	(16,253)	(85.92)
TOTAL OTHER REVENUE SOURCES	17,722,739	19,617,146	1,894,407	10.69
TOTAL	\$ 57,772,574	\$ 56,270,299	\$ (1,502,275)	(2.60)

City of Manchester, New Hampshire
Budget vs Actual Revenue By Type -
Non-Property Tax Revenues
For The Seven Months Ended January 31, 2022 and 2021
(UNAUDITED)
Budget Basis
MNTREVCOM2

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	7 MONTH ACTUAL FY 2021	7 MONTH ACTUAL FY 2022	DIFFERENCE ACTUAL 21 VS ACTUAL 22	PERCENTAGE DIFFERENCE OF FY21 VS FY22
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	32,494	7,012	(25,481)	(78.42)
INTEREST AND PENALTIES	435,444	456,911	21,467	4.93
CABLE FRANCHISE FEES	441,092	428,453	(12,638)	(2.87)
TOTAL TAXES, INTEREST AND PENALTIES	909,030	892,377	(16,652)	(1.83)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	11,772,267	11,078,535	(693,731)	(5.89)
LICENSES	116,811	106,618	(10,192)	(8.73)
PERMITS	1,431,126	1,904,242	473,116	33.06
TOTAL LICENSES AND PERMITS	13,320,204	13,089,396	(230,807)	(1.73)
INTERGOVERNMENTAL				
FEDERAL REVENUES	181,372	180,876	(495)	(.27)
PAYMENTS IN LIEU OF TAXES	860,160	801,088	(59,071)	(6.87)
STATE REVENUES	4,312,609	1,715,037	(2,597,571)	(60.23)
TOTAL INTERGOVERNMENTAL	5,354,141	2,697,002	(2,657,138)	(49.63)
SALES AND SERVICES				
GENERAL REVENUES	119,002	137,466	18,464	15.52
PUBLIC SAFETY	125,057	149,363	24,306	19.44
HIGHWAY	637,479	556,399	(81,079)	(12.72)
HEALTH	-	1,840	1,840	-
CEMETERY, PARKS & RECREATION	987,788	1,134,509	146,721	14.85
ZONING BOARD	41,521	42,360	839	2.02
PARKING VIOLATIONS	150	650	500	333.33
COURT FINES	1,506	1,133	(372)	(24.76)
OTHER FINES	6,100	-	(6,100)	(100.00)
FEES	913,370	930,863	17,493	1.92
WITNESS FEES	135	120	(15)	(11.11)
TOTAL SALES AND SERVICES	2,832,108	2,954,705	122,597	4.33
OTHER REVENUE SOURCES				
INTEREST INCOME	301,996	80,049	(221,946)	(73.49)
REIMBURSEMENTS	1,623,098	1,398,281	(224,816)	(13.85)
RENTALS & LEASES	589,121	616,447	27,326	4.64
SCHOOL CHARGEBACKS	4,720,527	3,820,019	(900,507)	(19.08)
MISCELLANEOUS	1,908	2,413	505	26.50
TOTAL OTHER REVENUE SOURCES	7,236,650	5,917,211	(1,319,438)	(18.23)
TOTAL	\$ 29,652,133	\$ 25,550,691	\$ (4,101,441)	(13.83)

City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the seven months ended January 31, 2022

(unaudited)

Object Code Description	2022 Revised Budget	July 2021 - January 2022 Activity	2022 Balance
Intergovernmental Total	-	-	-
Charges for Services Total	1,867,041	729,013	1,015,801
Licenses & Permits Total	3,140,500	1,375,077	1,765,423
Interest Total	1,170	(800)	1,970
Other Revenue Total	830,000	268,283	561,717
Grand Total	5,838,711	2,371,573	3,467,138
Salaries & Wages Total	651,354	302,227	349,127
Employee Benefits Total	379,225	212,612	166,613
Purchased Professional Services Total	14,500	6,840	7,660
Purchased Property Services Total	639,640	212,706	426,934
Other Purchased Services Total	67,450	41,942	25,508
Supplies & Materials Total	88,000	49,441	38,559
Capital Outlay Total	-	-	-
Miscellaneous Total	180,000	63,489	116,511
Non-Departmental Total	302,440	233,059	69,381
Miscellaneous-Reimburse City Total	3,516,102	-	3,516,102
Grand Total	5,838,711	1,122,316	4,716,395
Excess (deficit) of revenues over expenditures	-	1,249,257	(1,249,257)

City of Manchester New Hampshire

In the year Two Thousand and

AN ORDINANCE

“Amending Section 33.046 (Entrance Pay Rates) of the Code of Ordinances of the City of Manchester by changing the approval process for Steps 2-5.”

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by inserting new language as bolded (**bold**) and deleting existing language as stricken (----). Portions of the following section that remain unchanged appear in regular type.

§ 33.046 ENTRANCE PAY RATES; STARTING RATE ON INITIAL EMPLOYMENT.

(A) *Starting rate on initial employment.* Original appointment to any position shall be made at the entrance or minimum rate of the pay grade and advancement from the entrance rate to the maximum rate within a pay range shall be by successive steps. ~~Upon recommendation of the department heads and the Human Resources Director, or the Human Resources and Insurance Committee, the Mayor may approve initial compensation at a higher rate than the~~ minimum rate in the pay range for the class when needs of the service so require; provided that such exception is based on the outstanding and unusual character of the employee's experience and ability over and above the qualification requirements specified for the class, or that a critical shortage of qualified applicants exist. In the latter case, any incumbents in the same class performing identical duties and receiving a lower rate shall have their rates increased to the rate established for entrance of new employees. **Department heads may approve initial compensation at steps 2 through 5, dependent on budgetary constraints, when the needs of the service so require; provided that any such exception is based on the outstanding and unusual character of the employee's experience and ability over and above the qualification requirements specified for the class, or that a critical shortage of qualified applicants exist. In the latter case, any incumbents in the same class performing identical duties and receiving a lower rate shall have their rates increased to the rate established for entrance of new employees. Upon recommendation of the department heads and the Human Resources Director, or the Human Resources and Insurance Committee, the Mayor may approve initial compensation at step 6 and above, also when the needs of the service so require; provided that any such exception is based on the outstanding and unusual character of the employee's experience, or that a critical shortage of qualified applicants exist. Again, in the latter case, any incumbents in the same class performing identical duties and receiving a lower rate shall have their rates increased to the rate established for entrance of new employees.**

II. This ordinance shall take effect upon passage.