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## COMMITTEE ON HUMAN RESOURCES/INSURANCE

May 5, 2026 at 6:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Goonan, Sapienza, O'Neil, Burkush, Vincent

### AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. HR Reports submitted by Victoria Prestejohn, Human Resources Director:
  - Position Summary Report
  - Vacancy Requisition Requests and Approvals
  - Summary of Arbitrations/Grievances
  - SmartShopper Report

*(Note: Provided for informational purposes only; no action is required.)*
2. Communication from Ryan Cashin, Fire Chief, requesting the following changes to the department's complement:
  - Reclassify two (2) filled Administrative Assistant II positions, grade 105, to Administrative Assistant III positions, grade 106
  - Reclassify one (1) filled Administrative II position, grade 105, to a Customer Service Representative III position, grade 108

**Gentlemen, what is your pleasure?**

3. Communication from Phil Croasdale, Water Works Director, requesting the following changes to the department's complement:
  - Add a newly created Power and Process Controls Electrician position, grade 117
  - Update the class specification for Power and Process Controls Manager position, grade 118
  - Change the class title of Process Control Specialist, grade 114, to Process Control Technician, grade 114
  - Update the class specification of revised class title Process Control Technician, grade 114

**Gentlemen, what is your pleasure?**

4. Communication from the HR Director requesting revisions to City Ordinance section 33.081 Sick Leave.  
**If the Committee so desires, a motion is in order that the Ordinance Amendment ought to pass and be referred to the Committee on Bills on Second Reading for technical review.**

**TABLED ITEM**

(A motion is in order to remove any item from the table.)

5. Communication from Sharon Wickens, Finance Officer, requesting the addition of one (1) Purchasing Manager position, grade 124, to the department's complement.  
*(Note: Tabled on April 7, 2026.)*

If there is no further business, a motion is in order to adjourn.