COMMITTEE ON COMMUNITY IMPROVEMENT

March 3, 2026 at 5:30 PM
Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Burkush, Vincent, Barry, Goonan, Terrio

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Amending Resolutions and Budget Authorizations providing for the transfer and expenditure of funds for the following projects:

- $40,000 for CIP 212122 ARPA - Healthy Food Access Strategic Plan & Implementation
- $75,000 for CIP 611224 MHRA Landlord Incentive Program
- $22,367 for CIP 810324 ARPA - Coordinator
- $4,862 for CIP 811025 Independent City Auditor

Gentlemen, what is your pleasure?

2. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $600,000 for CIP 711613 Odd Fellows Hall Operational Expense Project.
Gentlemen, what is your pleasure?

3. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of $20,000 for CIP 810724 Part Time Planner.
Gentlemen, what is your pleasure?

4. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $255,000 for CIP160061026 CDFA CDBG-CV Operational Support for City Shelters.
Gentlemen, what is your pleasure?

5. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $245,000 for CIP C160061126 CDBG-CV Operational Support for FIT Shelters.
Gentlemen, what is your pleasure?

6. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $27,000 for CIP C300040426 Safe Haven Baby Box Installation.
Gentlemen, what is your pleasure?

7. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $27,000 for CIP C330040426 Women's Locker Room Expansion.
Gentlemen, what is your pleasure?

8. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $12,931 for CIP C330041826 MPD Mobile Surveillance Platform Center.
Gentlemen, what is your pleasure?

9. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $1,642,325 for CIP C410022026 Homeless Healthcare.
Gentlemen, what is your pleasure?

10. Communication from Jeffrey Belanger, Planning and Community Development Director, providing the quarterly report regarding the expenditure of the City's ARPA funds through December 31, 2025.
Gentlemen, what is your pleasure?

11. Communication from the Planning and Community Development Director regarding a request from the Organization for Refugee and Immigrant Services that its lease at 434 Lake Avenue be reduced from $2,023.50 to $1,423.50 per month from January to June 2026.
Gentlemen, what is your pleasure?

12. Communication from Todd Flemming, Grants Administration Manager, regarding the request from Chestnut MNH Limited Partnership for subordination of a city lien.
Gentlemen, what is your pleasure?

13. Communication from Ryan Cashin, Fire Chief, requesting an extension of CIP 412524 PC Construction Fire Alarm Receiver Site Installations.
Gentlemen, what is your pleasure?

14. Communication from the Fire Chief for permission to apply for a $90,000 Congressionally Directed Spending grant.
Gentlemen, what is your pleasure?

15. Communication from the Fire Chief requesting permission to apply for a $1,600,000 Congressionally Directed Spending grant.
Gentlemen, what is your pleasure?

16. Communication from the Fire Chief requesting permission to apply for a $75,000 Opioid Grant through NH Charitable Trust.
Gentlemen, what is your pleasure?

17. Communication from Alderman O'Neil regarding the Livingston Basketball Court Project.

If there is no further business, a motion is in order to adjourn.

Jay P. Ruais
Mayor

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Manchester, NH 03101
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CITY OF MANCHESTER
Office of the Mayor

February 25, 2026

Committee on Community Improvement
Board of Mayor and Aldermen
1 City Hall Plaza
Manchester, New Hampshire 03103

Dear Members of the Committee on Community Improvement,

As you are aware, the City must expend its American Rescue Plan Act (ARPA) funds by the end of this calendar year. In October 2024, we completed a roughly $1.8 million reallocation to ensure these federal dollars were aligned with current priorities and positioned for timely use.

At the end of last year, I asked the Planning and Community Development Department to reach out to the recipients of these funds and do a spend down analysis to ensure the dollars are being spent appropriately and according to plan. As a result of their analysis, there is approximately $142,229 dollars that can be reallocated.

As you will see on the attached figure, I am proposing we reallocate these dollars from their existing programs, to the following initiatives:

- $75,000: Manchester Housing and Redevelopment Authority's Landlord Incentive Program:
    - At a time when the Manchester Housing and Redevelopment Authority (MHRA) has thousands of individuals on its waitlist for public housing and Housing Choice Voucher assistance, it is reasonable to consider many of these households at risk of falling into homelessness. Continuing this program represents a targeted, cost-effective preventative intervention to homelessness. This program has demonstrated measurable success in preventing homelessness. With an initial $500,000 ARPA allocation, MHRA assisted 162 families through deposits, landlord incentives, application fees, and minor unit repairs, at an average cost of approximately $2,671 per household. Returned funds allowed assistance to 15 additional families at an average of $1,926 per household. Subsequently, a $300,000 allocation through CIP funds supported 113 more families, averaging $2,517 per household. In total, 290 instances of homelessness prevention have been achieved within just a few years.
- $40,000 Manchester School District Student Meal Debt Forgiveness:

    - As has been reported by the Manchester School District, there is currently an unpaid student meal debt of $380,000. Despite this rising debt, MSD continues to provide students with healthy meals regardless of payment status. To support MSD's efforts in reducing childhood hunger and ensuring all students have access to food they need to successfully learn and thrive consistent with the City's Healthy Food Access Plan's stated objectives, a reallocation of $40,000 would allow for MHD's distribution of those funds to MSD to off-set the costs of providing past healthy meals to students in need.
- $22,367: Director of Homelessness: This allocation will cover salary and benefits through the end of this calendar year. To prioritize these operational needs, I will not be filling the Communications Director position in the Mayor's Office. Those salary savings will allow us to sustain the Homelessness Director role through this upcoming fiscal year. If necessary, opioid abatement funds may supplement personnel costs to ensure continuity.
- $4,862 Independent City Auditor: This allocation will cover the salary and benefits of this position through the balance of this fiscal year, at which point, it will become fully integrated in the City Solicitor's Office Structure.

This reallocation ensures that remaining ARPA dollars are deployed strategically, responsibly, and in a manner that addresses pressing issues across the City of Manchester.

Thank you for your continued partnership and consideration.

Sincerely,

Jay Ruais
Mayor
City of Manchester

ARPA Reallocation Summary

Project to be Reallocated	Project Name	Dollars Available
CIP #810822 ARPA	Small Business Grants & Program Assistance	$75,676
CIP #810722 ARPA	Planning and Administrative Support	$ 344
CIP #310025 ARPA	MCC Tuition Support Program	$26,209
Total Available for Reallocation		**$102,229**

Projects to Receive Reallocated Dollars

Targets of Reallocation	Project Name	Dollars to be Reallocated
CIP #611224 ARPA	MHRA Landlord Incentive Program	$75,000
CIP #810324	ARPA – Coordinator	$ 22,367
CIP #811025	Independent City Auditor	$ 4,862
Total To Be Reallocated		**$102,229**

Inter-Departmental Project Transfers

Project Name	Project to Receive Transfer	Dollars to be Transferred
Health Department- CIP #212322 ARPA- Community Health Worker	CIP #212122 ARPA – Healthy Food Access Strategic Plan & Implementation	$40,000
Total Inter-Departmental Project Transfers		**$40,000**

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Forty Thousand Dollars ($40,000) for the FY2022 CIP 212122 ARPA - Healthy Food Access Strategic Plan & Implementation"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2022 CIP as contained in the 2022 CIP budget; and

WHEREAS, the 2022 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of funds from FY2022 CIP 212322 ARPA - Community Health Worker in the amount of $40,000 to FY2022 CIP 212122 ARPA - Healthy Food Access Strategic Plan & Implementation;

NOW, THEREFORE, be it resolved that the 2022 CIP be amended as follows:

By increasing:

FY2022 CIP 212122 ARPA - Healthy Food Access Strategic Plan & Implementation $40,000 ARPA

By decreasing:

FY2022 CIP 212322 ARPA - Community Health Worker - $40,000 ARPA

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	212322	Project Year:	2022	CIP Resolution:	6/8/2021
Title:	ARPA - Community Health Worker Program			Amending Resolution:	3/17/2026
Administering Department	Health Dept			Revision:	#7

Project Description: Funds thirteen Community Health Workers, who will work with MPD to take over check condition calls typically taken by officers and act as a hub for addressing neighborhood-level health concerns. Evidence shows that less than 10% of check condition calls require any kind of police response. This partnership will reduce the number of unnecessary calls taken by police, and provide the proper level of care for residents seeking intervention or services. These CHW will be ward based, with an additional worker dedicated to assisting seniors.

Federal Grants

Federal Grant: Yes

Grant Executed: Yes

Environmental

Review Required: No

Completed:

Critical Events

1.	Project Initiation	8/1/2021
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	$2,388,944.00	$0.00	$0.00	$2,388,944.00
Fringes	$1,528,021.00	$0.00	$0.00	$1,528,021.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$40,000.00	$0.00	$0.00	$40,000.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$158,115.00	$0.00	$0.00	$158,115.00
TOTAL	**$4,115,080.00**	**$0.00**	**$0.00**	**$4,115,080.00**

Revisions: Funds transferred from CIP #810622.
Revision #1-Adjust line items. Revision #2 - $1,614,017.79 transferred to CIP #811422 decreasing budget from $6,515,340.79 to $4,901,323. Revision #3-Increase budget by $1,098,677 (from 4,901,323 to $6,000,000), transferred from CIP #811422. Revision #4 - decreases budget by $610,375 (from $6,000,000 to $5,389,625) and makes funds

Comments: Funding from the US Dept of Treasury. Revision #4 continued - available for reallocation. Revision #5 - decreases budget by $550,000 ($5,389,625 to $4,839,625) and makes funds available for reallocation 4-16-24. Revision #6 - Decrease budget $684,545 (from $4,839,625 to $4,155,080) and makes funds available for reallocation 11-19-24. Revision #7 - 3-17-2026 Decrease ARPA budget $40,000 (from $4,155,080 to $4,115,080) and transfers to CIP #212122.

Planning Department/Startup Form - 07/1/20

$4,115,080.00

CIP BUDGET AUTHORIZATION

CIP#:	212122	Project Year:	2022	CIP Resolution:	6/8/2021
Title:	ARPA - Healthy Food Access Strategic Plan & Implementation			Amending Resolution:	3/17/2026
Administering Department	Health Dept.			Revision:	#3

Project Description: Craft an updated version for the City of Manchester with a focus on the social determinants of health as a leading driver in determining an individual's health status. In addition, funding will be utilized to launch the implementation of the plan's identified priorities with community stakeholders.

Federal Grants Federal Grant: Yes Grant Executed: Yes

Environmental Review Required: No Completed:

Critical Events

1.	Project Initiation	8/1/2021
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	$103,611.00	$0.00	$0.00	$103,611.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$256,322.00	$0.00	$0.00	$256,322.00
TOTAL	**$359,933.00**	**$0.00**	**$0.00**	**$359,933.00**

Revisions:

funds transferred from CIP #810622.
Revision #1 - $6,646.83 transferred to CIP #811422 decreasing budget from $419,050.83 to $412,404. Revision #2 -
11/19/2024 - Decrease Budget $92,471 (from $412,404 to $319,933) Revision #3 - 3/17/26 Increase budget $40,000
(from $319,933 to $359,933) funds transferred from CIP #212322

Comments: Funding from the Us Dept of Treasury.

Planning Department/Startup Form - 07/1/20 **$359,933.00**

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2022, FY2024 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Seventy-Five Thousand Dollars ($75,000) for the FY2024 CIP 611224 MHRA Landlord Incentive Program"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2022, 2024 and 2025 CIP as contained in the 2022, 2024 and 2025 CIP budget; and

WHEREAS, the 2022, 2024 and 2025 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of available balances from various ARPA projects in the amount of $75,000 to FY2024 CIP 611224 MHRA Landlord Incentive Program;

NOW, THEREFORE, be it resolved that the 2022, 2024 and 2025 CIP be amended as follows:

By increasing:

FY2024 CIP 611224 MHRA Landlord Incentive Program -	$75,000	ARPA

By decreasing:

FY2025 CIP 310025 ARPA - MCC Tuition Support Program -	$3,842	ARPA
FY2022 CIP 810822 Small Business Grants & Program Assistance -	$70,814	ARPA
FY2022 CIP 810722 Planning and Administrative Support -	$344	ARPA

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	810722	Project Year:	2022	CIP Resolution:	6/8/2021
Title:	ARPA - Planning and Administrative Support			Amending Resolution:	3/17/2026
Administering Department	Planning & Community Development			Revision:	#4

Project Description: In order to comply with quarterly reporting requirements associated with ARPA funds and assist in the administering of various programs associated with these funds, such as the Affordable Housing Trust fund and Community Event & Activation Grants, we have allocated funding for two additional Planner II's.

Federal Grants

Federal Grant:	Yes
Grant Executed:	Yes

Environmental

Review Required:	No
Completed:	

Critical Events

1.	Project Initiation	8/1/2021
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget	ARPA			TOTAL
Salaries and Wages	$420,157.03	$0.00	$0.00	$420,157.03
Fringes	$271,564.94	$0.00	$0.00	$271,564.94
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$38,196.41	$0.00	$0.00	$38,196.41
TOTAL	**$729,918.38**	**$0.00**	**$0.00**	**$729,918.38**

Revisions: Funds transferred from CIP #810622. Revision #1 - Decreases budget $400,000 from $1,250,262.38 to $850,262.38 and makes funds available for reallocation. Revision #2 12-2-25 - Decreases budget $100,000 from $850,262.38 to $750,262.38 and transfers funds to CIP #611124 Brook Street Shelter Operations. Revision #3 - Decreases budget $20,000 from $750,262.38 to $730,262.38 and transfers funds to CIP #810724 Part Time Planner 3/3/2026

Comments: #4 - 3/17/26 Decreases budget $344.00 (from $730,262.38 to $729,918.38) and transfers to CIP #611224.

Funding from the US Dept of Treasury.

Planning Department/Startup Form - 07/1/20 **$729,918.38**

CIP BUDGET AUTHORIZATION

CIP#:	810822	Project Year:	2022	CIP Resolution:	6/8/2021
Title:	ARPA - Small Business Grants & Program Assistance			Amending Resolution:	3/17/2026
Administering Department	Planning & Community Development			Revision:	#2

Project Description: An extension and expansion of the successful program funded with CBDG-CV funding, this program would widen the eligibility and uses for small business grants to not only cover demonstrated losses due to COVID-19, but improvements to outdoor spaces and disease mitigation, as well as provide additional support for business planning and technical assistance. Planning staff will collaborate with MEDO to make referrals to potential applicants and to promote the program.

Federal Grants

Federal Grant:	Yes	Review Required:	No
Grant Executed:	Yes	Completed:	

Environmental

Critical Events

1.	Project Initiation	8/1/2021
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$1,924,324.00	$0.00	$0.00	$1,924,324.00
TOTAL	**$1,924,324.00**	**$0.00**	**$0.00**	**$1,924,324.00**

Revisions:

Funds transferred from CIP #810622.
Revision #1 - Changes the administering department from Economic Development to Planning & Community Development Revision #2 - 3/17/26 Decreases budget $75,676 (from $2,000,000 to $1,924,324) and transfers $4,862 to CIP #811025 and $70,814 to CIP #611224.

Comments: Funding from the US Dept of Treasury.

Planning Department/Startup Form - 07/1/20

$1,924,324.00

CIP BUDGET AUTHORIZATION

CIP#:	310025		2025	CIP Resolution:	6/4/2024
Title:	ARPA - MCC Tuition Support Program			Amending Resolution:	3/17/2026
Administering Department	Planning & Community Development			Revision:	#2

Project Description: Funding for Manchester Community College tuition support for low/moderate income Manchester public school graduates.

Federal Grants

Federal Grant: Yes

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

Project Initiation	11/19/2024
Project Completion	12/31/2026
	12/31/2026

Line Item Budget

	ARPA			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$123,791.00	$0.00	$0.00	$123,791.00
TOTAL	**$123,791.00**	**$0.00**	**$0.00**	**$123,791.00**

Revisions:

2/3/2026 - Revision 1 - Decreases budget $50,000 (from $200,000 to $150,0000) and transfers funds to CIP #611124

3/17/26 - Revision 2 - Decreases budget $26,209 (from $150,000 to $123,791) and transfers $22,367 to CIP #810324 and $3,842 to CIP #611224.

Comments: ARPA funds reallocated from existing project balances.

Planning Department/Startup Form - 07/1/20

$123,791.00

CIP BUDGET AUTHORIZATION

CIP#:	611224	Project Year:	2024	CIP Resolution:	6/6/2023
Title:	MHRA Landlord Incentive Program			Amending Resolution:	3/17/2026
Administering Department	Manchester Housing & Redevelopment Authority			Revision:	#1

Project Description: Incentive program to encourage Manchester landlords to patricipate in the Section 8 Voucher Program.

Federal Grants Federal Grant: Yes Grant Executed:

Environmental Review Required: No Completed:

Critical Events

1.	Program Initiation	11/1/2023
2.	Program Completion	12/31/2025
3.		
4.		
5.		
		12/31/2025

Line Item Budget	ARPA			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$375,000.00	$0.00	$0.00	$375,000.00
TOTAL	**$375,000.00**	**$0.00**	**$0.00**	**$375,000.00**

Revisions: Revision #1 - Increases budget $75,000 (from $300,000 to $375,000) funds transferred from $70,814 -CIP#810822, $3,842 -CIP #310025 and $344 - CIP #810722

Comments: Funds transferred from CIP #610724 10/17/2023

Planning Department/Startup Form - 07/1/20 **$375,000.00**

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2024 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Twenty-Two Thousand Three Hundred Sixty-Seven Dollars ($22,367) for the FY2024 CIP 810324 ARPA - Coordinator"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2024 and 2025 CIP as contained in the 2024 and 2025 CIP budget; and

WHEREAS, the 2024 and 2025 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of funds from FY2025 CIP 310025 ARPA - MCC Tuition Support Program in the amount of $22,367 to FY2024 CIP 810324 ARPA - Coordinator;

NOW, THEREFORE, be it resolved that the 2024 and 2025 CIP be amended as follows:

By increasing:

FY2024 CIP 810324 ARPA - Coordinator	$22,367 ARPA

By decreasing:

FY2025 CIP 310025 ARPA - MCC Tuition Support Program -	$22,367 ARPA

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	310025		2025	CIP Resolution:	6/4/2024
Title:	ARPA - MCC Tuition Support Program			Amending Resolution:	3/17/2026
Administering Department	Planning & Community Development			Revision:	#2

Project Description: Funding for Manchester Community College tuition support for low/moderate income Manchester public school graduates.

Federal Grants

Federal Grant: Yes

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

Project Initiation	11/19/2024
Project Completion	12/31/2026
	12/31/2026

Line Item Budget

	ARPA			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$123,791.00	$0.00	$0.00	$123,791.00
TOTAL	**$123,791.00**	**$0.00**	**$0.00**	**$123,791.00**

Revisions:

2/3/2026 - Revision 1 - Decreases budget $50,000 (from $200,000 to $150,0000) and transfers funds to CIP #611124

3/17/26 - Revision 2 - Decreases budget $26,209 (from $150,000 to $123,791) and transfers $22,367 to CIP #810324 and $3,842 to CIP #611224.

Comments: ARPA funds reallocated from existing project balances.

Planning Department/Startup Form - 07/1/20

$123,791.00

CIP BUDGET AUTHORIZATION

CIP#:	810324	Project Year:	2024	CIP Resolution:	6/6/2023
Title:	Coordinator			Amending Resolution:	3/17/2026
Administering Department	Office of the Mayor			Revision:	#4

Project Description: Funding for the position that will provide admininistrative support to the Director of Homelessness Initiatives to assist individuals experiencing homelessness and/or substance abuse disorders.

Federal Grants Federal Grant: Yes Grant Executed:

Environmental Review Required: No Completed:

Critical Events

1.	Project Initiation	7/1/2023
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget	ARPA			TOTAL
Salaries and Wages	$201,431.00	$0.00	$0.00	$201,431.00
Fringes	$120,936.00	$0.00	$0.00	$120,936.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00
TOTAL	**$322,367.00**	**$0.00**	**$0.00**	**$322,367.00**

Revisions: #1 - 10/17/2023 Change administering department from Fire Dept. to Department of Housing Stability #2 -7/2/2024 change administering department from Department of Housing Stability to Office of the Mayor. #3 7/2/2024 - Increases budget $200,000 ARPA (from $100,000 to $300,000) and extends completion date to 12/31/2026. Funds transferred from CIP #410322. #4 3/17/26 Increases Budget $22,367 (from $300,000 to $322,367) funds transferred from

Comments: Revision #4 - CIP# 310025

Planning Department/Startup Form - 07/1/20 **$322,367.00**

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2022 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Four Thousand Eight Hundred Sixty-Two Dollars ($4,862) for the FY2025 CIP 811025 Independent City Auditor"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2022 and 2025 CIP as contained in the 2022 and 2025 CIP budget; and

WHEREAS, the 2022 and 2025 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of funds from FY2022 CIP 810822 Small Business Grants & Program Assistance in the amount of $4,862 to FY2025 CIP 811025 Independent City Auditor;

NOW, THEREFORE, be it resolved that the 2022 and 2025 CIP be amended as follows:

By increasing:

FY2025 CIP 811025 Independent City Auditor	$4,862 ARPA

By decreasing:

FY2022 CIP 810822 Small Business Grants & Program Assistance -	$4,862 ARPA

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	810822	Project Year:	2022	CIP Resolution:	6/8/2021
Title:	ARPA - Small Business Grants & Program Assistance			Amending Resolution:	3/17/2026
Administering Department	Planning & Community Development			Revision:	#2

Project Description: An extension and expansion of the successful program funded with CBDG-CV funding, this program would widen the eligibility and uses for small business grants to not only cover demonstrated losses due to COVID-19, but improvements to outdoor spaces and disease mitigation, as well as provide additional support for business planning and technical assistance. Planning staff will collaborate with MEDO to make referrals to potential applicants and to promote the program.

Federal Grants

Federal Grant:	Yes	Review Required:	No
Grant Executed:	Yes	Completed:	

Environmental

Critical Events

1.	Project Initiation	8/1/2021
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$1,924,324.00	$0.00	$0.00	$1,924,324.00
TOTAL	**$1,924,324.00**	**$0.00**	**$0.00**	**$1,924,324.00**

Revisions:

Funds transferred from CIP #810622.
Revision #1 - Changes the administering department from Economic Development to Planning & Community Development Revision #2 - 3/17/26 Decreases budget $75,676 (from $2,000,000 to $1,924,324) and transfers $4,862 to CIP #811025 and $70,814 to CIP #611224.

Comments: Funding from the US Dept of Treasury.

Planning Department/Startup Form - 07/1/20

$1,924,324.00

CIP BUDGET AUTHORIZATION

CIP#:	811025	2025	CIP Resolution:	6/4/2024
Title:	Independent City Auditor		Amending Resolution:	3/17/2026
Administering Department	Solicitor's Office		Revision:	#1

Project Description: Section 6.12 of the City Charter states "There shall be an Independent City Auditor nominated and appointed by the Board of Aldemen based upon merit and after due consideration of qualifications for office. "It shall be the duty of the Independent City Auditor to assure that an independent audit shall be made of all books and accounts of the City at least once every year. The Auditor shall "conduct post-audits of the accounts and records of any City department." And "conduct such program result audits of a department as the Board of mayor and Aldermen may direct."

Federal Grants

Federal Grant: Yes

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

Project Initiation	7/1/2025
Project Completion	6/30/2026
	6/30/2026

Line Item Budget	ARPA			TOTAL
Salaries and Wages	$90,679.00	$0.00	$0.00	$90,679.00
Fringes	$49,183.00	$0.00	$0.00	$49,183.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00
TOTAL	**$139,862.00**	**$0.00**	**$0.00**	**$139,862.00**

Revisions:

Revision #1 - 3/17/26 Increases budget $4,862 (from $135,000 to $139,862) funds transferred from CIP #810822

Comments: ARPA funds reallocated from existing project balances.

Planning Department/Startup Form - 07/1/20

$139,862.00

Timothy J. Clougherty
Public Works Director

Owen P. Friend-Gray, P.E.
Deputy Public Works Director

Joslin Gagne
Chief of Facilities

CITY OF MANCHESTER

Department of Public Works
Facilities Division

February 9, 2026

To: Alderman Burkush, Chairman, CIP Committee
From: Josh Gagne, Chief of Facilities

Re: Odd Fellows Hall Operational Expense Project: CIP 711613

Chairman Burkush, The Odd Fellows Hall Operational Expense Project was established to receive revenue and to fund building operations and maintenance for the Hall.

Along with the City Finance Department, we respectfully request to increase the budget from $400,000 to $1,000,000 to better represent ongoing operations and allow for growth.

Thank you for your consideration. If you have any questions, please do not hesitate to contact me at this office. I will also be available for discussion at the next CIP Committee meeting.

Sincerely,

Josh Gagne
Chief of Facilities

Cc:
Tim Clougherty
Owen Friend-Gray
Melinda Salomone-Abood
Sharon Wickens

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2013 Community Improvement Program, authorizing and appropriating funds in the amount of Six Hundred Thousand Dollars ($600,000) for the FY2013 CIP 711613 Odd Fellows Hall Operational Expense Project"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2013 CIP as contained in the 2013 CIP budgets; and

WHEREAS, the 2013 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate rent revenues in the amount of $600,000 to FY2013 CIP 711613 Odd Fellows Hall Operational Expense Project;

NOW, THEREFORE, be it resolved that the 2013 CIP be amended as follows:

By increasing:

FY2013 CIP 711613 Odd Fellows Hall Operational Expense Project $600,000 Other

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	711613	Project Year:	2013	CIP Resolution:	6/12/2012
Title:	Odd Fellows Hall Operational Expense Project			Amending Resolution:	3/17/2026
Administering Department	Highway-Facilities			Revision:	#4

Project Description: To accept rent revenues from the tenants of the building and pay for general building operational and maintenance costs which include: gas and electric utilities, pest control, elevator maintenance, building HVAC and general maintenance, EBU testing, fire alarm testing, and sprinkler testing.

Federal Grants

Federal Grant: No

Grant Executed: N/A

Environmental

Review Required: No

Completed:

Critical Events

1	Program Initiation	5/21/2013
2	Program Completion	6/30/2030
3		
4		
5		
		6/30/2030

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$1,000,000.00	$0.00	$0.00	$1,000,000.00
TOTAL	**$1,000,000.00**	**$0.00**	**$0.00**	**$1,000,000.00**

Revisions

#1 - Increases budget by $280,000 Other and extends project completion date.#2 - Extend completion date to 6/30/2025 #3 - 9/2/25 Extend completion date from 6/30/25 to 6/30/2030 #4- 3/17/26 Increase budget by $600,000 OTHER ($400,000 to $1,000,000)

Comments: This is a three year project that anticipates accepting rent revenues of about $40,000 per year and expending approximately the same amount on the specific building maintenance items listed above. Budget revised to reflect anticipated building revenues and expenses for the next 4 years.

CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Zoning
Building Regulation
Code Enforcement
Community Improvement Program

Jeffrey D. Belanger, AICP
Director

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director – Building Regulations

MEMORANDUM

To: Alderman James Burkush
Chairman, CIP Committee

From: Jeffrey Belanger, AICP
Director, Planning and Community Development

Date: February 20, 2026

Re: Transfer of Funds from CIP 810722 to CIP 810724

The Planning and Community Development Department respectfully requests a transfer of $20,000 in available funds from CIP 810722, Planning and Administrative Support, to CIP 810724, Part Time Planner. The transfer of these funds will allow for an extension of the Part Time Planner position from June of 2026 through the end of this calendar year.

The appropriate amending resolution and budget authorization forms are enclosed, should this Committee and the Board of Mayor and Aldermen approve this request. Thank you for your consideration.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: pcd@manchesternh.gov
www.manchesternh.gov

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2022 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Twenty Thousand Dollars ($20,000) for the FY2024 CIP 810724 Part Time Planner."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2022 and 2024 CIP's as contained in the 2022 and 2024 CIP budget's; and

WHEREAS, the 2022 and 2024 CIP's contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Alderman wishes to effect the transfer of funds from FY2022 CIP 810722 ARPA—Planning and Administrative Support to FY 2024 CIP 810724 Part Time Planner

NOW, THEREFORE, be it resolved that the 2022 and 2024 CIP's be amended as follows:

By decreasing:

FY2022 CIP 810722 ARPA—Planning and Administrative Support - $20,000 ARPA

By increasing:

FY2024 CIP 810724 Part Time Planner - $20,000 ARPA

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP#:	810722	Project Year:	2022	CIP Resolution:	6/8/2021
Title:	ARPA - Planning and Administrative Support			Amending Resolution:	3/17/2026
Administering Department	Planning & Community Development			Revision:	#3

Project Description: In order to comply with quarterly reporting requirements associated with ARPA funds and assist in the administering of various programs associated with these funds, such as the Affordable Housing Trust fund and Community Event & Activation Grants, we have allocated funding for two additional Planner II's.

Federal Grants

Federal Grant: Yes

Grant Executed: Yes

Environmental

Review Required: No

Completed:

Critical Events

1.	Project Initiation	8/1/2021
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget	ARPA			TOTAL
Salaries and Wages	$420,157.03	$0.00	$0.00	$420,157.03
Fringes	$271,564.94	$0.00	$0.00	$271,564.94
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$38,540.41	$0.00	$0.00	$38,540.41
TOTAL	**$730,262.38**	**$0.00**	**$0.00**	**$730,262.38**

Revisions: Funds transferred from CIP #810622. Revision #1 - Decreases budget $400,000 from $1,250,262.38 to $850,262.38 and makes funds available for reallocation. Revision #2 12-2-25 - Decreases budget $100,000 from $850,262.38 to $750,262.38 and transfers funds to CIP #611124 Brook Street Shelter Operations. Revision #3 - Decreases budget $20,000 from $750,262.38 to $730,262.38 and transfers funds to CIP #810724 Part Time Planner 3/3/2026

Comments: Funding from the US Dept of Treasury.

Planning Department/Startup Form - 07/1/20

$730,262.38

CIP BUDGET AUTHORIZATION

CIP#:	810724	Project Year:	2024	CIP Resolution:	6/6/2023
Title:	Part Time Planner			Amending Resolution:	3/17/2026
Administering Department	Planning and Community Development			Revision:	#3

Project Description: Funding to hire a new part time planner for the Planning Department.

Federal Grants Federal Grant:

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1.	Project Initiation	7/1/2023
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget

	ARPA			TOTAL
Salaries and Wages	$129,717.97	$0.00	$0.00	$129,717.97
Fringes	$10,032.21	$0.00	$0.00	$10,032.21
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$249.82	$0.00	$0.00	$249.82
TOTAL	**$140,000.00**	**$0.00**	**$0.00**	**$140,000.00**

Revisions:

- Rev. #1 - Line item budget adjustment to Salaries and Wages, and Fringes 2-6-24
- Rev. #2 9/3/24 - Extend Project Completion date from 6/30/2024 to 12/31/2026
- Rev. #3 - $20,000 transferred from #810722 to increase Salaries and Wages, Fringes and Other 3/3/2026

Comments:

Planning Department/Startup Form - 07/1/20

$140,000.00

Jay P. Ruais
Mayor

One City Hall Plaza
Manchester, NH 03101
603-624-6500
www.ManchesterNH.gov

CITY OF MANCHESTER

Office of the Mayor

February 6, 2026
Committee on Community Improvement
Chair, Alderman Jim Burkush
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Members of the Committee on Community Improvement,

Last year, my office and the Planning and Community Development Department applied for a grant from the New Hampshire Community Development Finance Authority (CDFA), which initiated a new grant program funded by unspent federal coronavirus money. The purposes of these funds is to support communities with combating homelessness and housing issues. The application for these funds was successful, and CDFA awarded the City $500,000.

As you may recall, this funding will support two projects:

- $245,000 will fund emergency shelter operations for Families In Transition which include the Adult Emergency Shelter located at 199 Manchester Street and the Family Shelter located at 177 Lake Avenue.
- $245,000 will fund emergency shelter operations for the City of Manchester, which include the 39 Beech Street Shelter/Engagement Center and the Aged and Infirmed Shelter located at 200 Elm Street. The additional $10,000 will be for a grant administrator, which is a requirement of utilizing these funds.

Grant funds will be available after March 25, 2026, in which the contract is to be approved between CDFA and the City of Manchester by the Governor and Executive Council.

As the Board of Mayor and Aldermen approved the acceptance of this grant on October 21, 2025, I respectfully request that the Committee approve the appropriation of these funds. As such, CIP Staff prepared the appropriate CIP Amending Resolution and Budget Authorizations forms necessary for these projects.

Sincerely,

Jay Ruais
MayorCity of Manchester

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty-Five Thousand Dollars ($255,000) for the FY2026 CIP C160061026 CDFA CDBG-CV Operational Support for City Shelters"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of $255,000 CDBG-CV Funds to FY2026 CIP C160061026 CDFA CDBG-CV Operational Support for City Shelters;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY26 CIP C160061026 CDFA CDBG-CV Operational Support for City Shelters- $255,000 State

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	C160061026	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	CDFA CDBG-CV Operational Support for City Shelters			Amending Resolution:	3/17/2026
Administering Department	Mayor's Office			Revision:	

Project Description:	Operational support for 39 Beech Street Shelter/Engagement Center and Aged and Infirmed Shelter located at 200 Elm Street.

Federal Grants	Federal Grant:	No	**Environmental**	Review Required:	Yes
	Grant Executed:			Completed:	

Critical Events

1.	Initiation Date	3/25/2026
2.	Completion Date	7/31/2026
3.		
4.		
5.		
		7/31/2026

Line Item Budget	STATE			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$10,000.00	$0.00	$0.00	$10,000.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$245,000.00	$0.00	$0.00	$245,000.00
TOTAL	**$255,000.00**	**$0.00**	**$0.00**	**$255,000.00**

Revisions:

Comments: CBDG-CV Funds passed through NHCDFA

Planning Department/Startup Form - 07/1/20

$255,000.00

Jay P. Ruais
Mayor

One City Hall Plaza
Manchester, NH 03101
603-624-6500
www.ManchesterNH.gov

CITY OF MANCHESTER

Office of the Mayor

February 6, 2026
Committee on Community Improvement
Chair, Alderman Jim Burkush
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Members of the Committee on Community Improvement,

Last year, my office and the Planning and Community Development Department applied for a grant from the New Hampshire Community Development Finance Authority (CDFA), which initiated a new grant program funded by unspent federal coronavirus money. The purposes of these funds is to support communities with combating homelessness and housing issues. The application for these funds was successful, and CDFA awarded the City $500,000.

As you may recall, this funding will support two projects:

- $245,000 will fund emergency shelter operations for Families In Transition which include the Adult Emergency Shelter located at 199 Manchester Street and the Family Shelter located at 177 Lake Avenue.
- $245,000 will fund emergency shelter operations for the City of Manchester, which include the 39 Beech Street Shelter/Engagement Center and the Aged and Infirmed Shelter located at 200 Elm Street. The additional $10,000 will be for a grant administrator, which is a requirement of utilizing these funds.

Grant funds will be available after March 25, 2026, in which the contract is to be approved between CDFA and the City of Manchester by the Governor and Executive Council.

As the Board of Mayor and Aldermen approved the acceptance of this grant on October 21, 2025, I respectfully request that the Committee approve the appropriation of these funds. As such, CIP Staff prepared the appropriate CIP Amending Resolution and Budget Authorizations forms necessary for these projects.

Sincerely,

Jay Ruais
MayorCity of Manchester

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Forty-Five Thousand Dollars ($245,000) for the FY2026 CIP C160061126 CDFA CDBG-CV Operational Support for FIT Shelters"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of $245,000 CDBG-CV Funds to FY2026 CIP C160061126 CDFA CDBG-CV Operational Support for FIT Shelters;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY26 CIP C160061126 CDFA CDBG-CV Operational Support for FIT Shelters- $245,000 State

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	C160061126	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	CDFA CDBG-CV Operational Support for FIT Shelters			Amending Resolution:	3/17/2026
Administering Department	Mayor's Office - FIT			Revision:	

Project Description: Operational support for FIT Shelters - Adult Emergency Shelter: 199 Manchester Street and Family Shelter: 177 Lake Avenue.

Federal Grants Federal Grant: No **Environmental** Review Required: Yes

Grant Executed: Completed:

Critical Events

1.	Initiation Date	3/25/2026
2.	Completion Date	7/31/2026
3.		
4.		
5.		
		7/31/2026

Line Item Budget	State			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$245,000.00	$0.00	$0.00	$245,000.00
TOTAL	**$245,000.00**	**$0.00**	**$0.00**	**$245,000.00**

Revisions:

Comments: CDBG-CV Funds passed through from NHCDFA.

Planning Department/Startup Form - 07/1/20 **$245,000.00**

Ryan J. Cashin
Chief of Department

Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester
Fire Department

TO: Alderman Burkush, CIP Chair

FROM: Chief Ryan Cashin

DATE: February 17, 2026

RE: Permission to Accept- Baby Box Installation Donation

As you know, through a donation, the MFD was fortunate enough to receive a Safe Haven Baby Box. Back in June, I had sent a request to the CIP Committee in regards to entering into negotiations with Pennacook Pregnancy Center as they had offered to fully fund the cost to install the Safe Haven Baby Box.

As the installation of the baby box has begun, it has come to our attention that an additional $27,000 is needed to complete the installation. Pennacook Pregnancy Center has stated that they will provide these funds. I am writing to you today to accept these funds and to request that a project be set up for them as they will need to be accessed by the MFD and Facilities. As this is a time sensitive matter, I am also requesting that this request be read out at the BMA meeting following this CIP meeting.

Thank you for your attention to this matter.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Seven Thousand Dollars ($27,000) for the FY2026 CIP C300040426 Safe Haven Baby Box Installation"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of $27,000 from a Pennacook Pregnancy Center Donation to FY2026 CIP C300040426 Safe Haven Baby Box Installation;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY26 CIP C300040426 Safe Haven Baby Box Installation	$27,000 Other

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	C300040426	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	Safe Haven Baby Box Installation			Amending Resolution:	3/17/2026
Administering Department	Fire Department			Revision:	

Project Description: Funds to complete installation of the Safe Have Baby Box at Central Fire Station.

Federal Grants Federal Grant: No **Environmental** Review Required: No

Grant Executed: Completed:

Critical Events

1.	Initiation Date	2/13/2026
2.	Completion Date	12/31/2027
3.		
4.		
5.		
		12/31/2027

Line Item Budget	OTHER			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$27,000.00	$0.00	$0.00	$27,000.00
TOTAL	**$27,000.00**	**$0.00**	**$0.00**	**$27,000.00**

Revisions:

Comments: Project started with funding of $27,000 from a donation from Pennacook Pregnancy Center

Planning Department/Startup Form - 07/1/20 **$27,000.00**

Timothy J. Clougherty
Public Works Director

Owen P. Friend-Gray, P.E.
Deputy Public Work Director

JOs/in Gugne
Chief of Facilities

CITY OF MANCHESTER

Department ofPublic Works
Facilities Division

February 13, 2026

To: Alderman Burkush, Chairman, CIP Committee
From: Josh Gagne, Chief of Facilities

Re: MPD: Women's Locker Room Expansion: CIP C330040426

Chairman Burkush,

The Manchester Police Department's, Women's Locker Room Expansion CIP C330040426, was established in June of 2025 from a Facilities renovation budget. Since that time, some unknown conditions were identified and the project has been competitively bid. The project is $27,000 over budget.

We respectfully request an increase in the Project from $170,000 to $197,000.

Thank you for your consideration. If you have any questions, please do not hesitate to contact me at this office. I will also be available for discussion at the next CIP Committee meeting.

Sincerely,

Josh Gagne
Chief of Facilities

Cc:
Peter Marr
Tim Clougherty
Owen Friend-Gray

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Seven Thousand Dollars ($27,000) for the FY2026 CIP C330040426 Women's Locker Room Expansion"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of $27,000 in Bond money to FY2026 CIP C330040426 Women's Locker Room Expansion;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By increasing:

FY2026 CIP C330040426 Women's Locker Room Expansion	$27,000 Bond

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	C330040426	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	Women's Locker Room Expansion			Amending Resolution:	3/17/2026
Administering Department	Police Department			Revision:	#1

Project Description: Expansion of the women's locker room to accommodate the female compliment of the Manchester Police Department. There are currently approximately thirty-six (36) sworn female officers, and approximately thirty-eight (38) civilian female employees. We are also hiring new female officers at a rate of approximately four (4) per year, and female civilians at an even higher rate. The current design of the women's locker room allows for only thirty-nine (39) lockers.

Federal Grants

Federal Grant: No

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

1.	Initiation Date	7/1/2025
2.	Completion Date	6/30/2040
3.		
4.		
5.		
		6/30/2040

Line Item Budget

	BOND			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$197,000.00	$0.00	$0.00	$197,000.00
TOTAL	**$197,000.00**	**$0.00**	**$0.00**	**$197,000.00**

Revisions:

#1- 3/17/26 Increase budget by $27,000 Bond ($170,000 to $197,000) to cover over expenditures.

Comments: Authorization of Entitlement funds is contingent upon HUD grant execution.

Planning Department/Startup Form - 07/1/20

$197,000.00

Chief of Police
Peter A. Marr

Assistant Chief
Kenneth Loui

CITY OF MANCHESTER
Police Department

February 10, 2026

To: Alderman Burkush, Chairman, CIP Committee
From: Whitney Dade, Grant Coordinator

Re: FY23 Project Safe Neighborhoods

Attached is a copy of the FY23 Project Safe Neighborhoods State Grant Agreement in the amount of $12,831 to support the Manchester Police Deparrtment's Mobile Surveillance Platform Camera project.

This grant is from Governor and Council approval to 9/30/2026.

The funds breakdown is as follows:

Equipment	$12,831

Please process this as a project for approval.

Sincerely,

Whitney Dade

Whitney Dade
Grant Coordinator

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Twelve Thousand Eight Hundred Thirty-One Dollars ($12,831) for the FY2026 CIP C330041826 MPD Mobile Surveillance Platform Center"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of $12,831 from a Project Safe Neighborhoods Grant to FY2026 CIP C330041826 MPD Mobile Surveillance Platform Center;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY26 CIP C330041826 MPD Mobile Surveillance Platform Center	$12,831 Federal

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	C330041826	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	MPD Mobile Surveillance Platform Center			Amending Resolution:	3/17/2026
Administering Department	Police Department			Revision:	

Project Description: Funding to support the purchase of a Mobile Surveillance Platform Camera

Federal Grants Federal Grant: Yes **Environmental** Review Required: No

Grant Executed: Completed:

Critical Events

1.	Initiation Date	3/17/2026
2.	Completion Date	9/30/2026
3.		
4.		
5.		
		9/30/2026

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$12,831.00	$0.00	$0.00	$12,831.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00
TOTAL	**$12,831.00**	**$0.00**	**$0.00**	**$12,831.00**

Revisions:

Comments: Project started with funds of $12,831 from a Project Safe Neighborhoods Grant Program

Planning Department/Startup Form - 07/1/20 **$12,831.00**

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Justice		**1.2. State Agency Address** 1 Granite Place South, Concord, NH 03301	
1.3. Grantee Name Manchester Police Department		**1.4. Grantee Address** 405 Valley Street Manchester, NH 03103	
1.5 Grantee Phone # (603) 792-5462	**1.6. Account Number** 02-20-20-201510-4469-072-500574	**1.7. Completion Date** 09/30/2026	**1.8. Grant Limitation** $12,831
1.9. Grant Officer for State Agency Thomas Kaempfer		**1.10. State Agency Telephone Number** (603) 271-3658	
If Grantee is a municipality or village district: "**By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b.**"			
1.11. Grantee Signature 1		**1.12. Name & Title of Grantee Signor 1**	
Grantee Signature 2		**Name & Title of Grantee Signor 2**	
Grantee Signature 3		**Name & Title of Grantee Signor 3**	
1.13 State Agency Signature(s)		**1.14. Name & Title of State Agency Signor(s)**	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) **By:** **Assistant Attorney General, On: / /**			
1.16. Approval by Governor and Council (if applicable) **By:** **On: / /**			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. EFFECTIVE DATE: COMPLETION OF PROJECT.

4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").

4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").

5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.

5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.

5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.

5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.

7. RECORDS and ACCOUNTS.

7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership

8. with, the entity identified as the Grantee in block 1.3 of these provisions

8.1. PERSONNEL.

The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized

8.2. to perform such Project under all applicable laws.

The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with

8.3. the State, or who is a State officer or employee, elected or appointed.

The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant

9. Officer, and his/her decision on any dispute, shall be final.

9.1. DATA; RETENTION OF DATA; ACCESS.

As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. EVENT OF DEFAULT: REMEDIES.

11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 Failure to perform the Project satisfactorily or on schedule; or

11.1.2 Failure to submit any report required hereunder; or

11.1.3 Failure to maintain, or permit access to, the records required hereunder; or

11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.

11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. TERMINATION.

12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.

16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

17. INSURANCE.

17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than $1,000,000 per occurrence and $2,000,000 aggregate for bodily injury or death any one incident, and $500,000 for property damage in any one incident; and

17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intend of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

EXHIBIT A

-SPECIAL PROVISIONS-

Manchester Police Department as the Grantee (hereinafter referred to as "Subrecipient") shall be compliant at all times with the terms, conditions and specifications detailed below, which are subject to annual review.

1. The Subrecipient must certify that Limited English Proficiency persons have meaningful access to any services provided by this program. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with these requirements. The guidance document can be accessed on the Internet at www.lep.gov.

2. The Subrecipient assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination within the three years prior to the receipt of the federal financial assistance and after a due process hearing against the Subrecipient on the grounds of race, color, religion, national origin, sex, age, or disability, a copy of the finding will be submitted to the New Hampshire Department of Justice, Grants Management Unit and to the U.S. Department of Justice, Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531. For additional information regarding your obligations under civil rights please reference the state website at http://www.doj.nh.gov/grants-management/civil-rights.htm and understand if you are awarded funding from this office, civil rights compliance will be monitored by this office, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

3. The Subrecipient will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); the Victims of Crime Act (34 U.S.C. § 20110(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); the Violence Against Women Act (34 U.S.C. § 12291(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.

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4. Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. The current consultant limit is $650 per day or $81.25 per hour. When the rate exceeds the limit for an 8-hour day, or a proportionate hourly rate (excluding travel and subsistence costs), a written prior approval is required . Prior approval requests require additional justification.

5. The Subrecipient agency agrees that, should they employ a former member of the NH Department of Justice (NH DOJ), that employee or their relative shall not perform work on or be billed to any federal or state subgrant or monetary award that the employee directly managed or supervised while at the NH DOJ for the life of the subgrant without the express approval of the NH DOJ.

6. The Subrecipient understands that grants are funded for the grant award period noted on the grant award document. No guarantee is given or implied of subsequent funding in future years.

7. Requirement to report actual or imminent breach of personally identifiable information (PII)
   Any "subrecipient" at any tier must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to the Grants Unit at the Department of Justice no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

8. The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

   Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

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The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

9. Effect of failure to address audit issues
   The subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

10. Requirements of the award; remedies for non-compliance or for materially false statements
    The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

    Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

    By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

    Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

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Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

11. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42
    Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

12. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54
    Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

13. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)
    Any subrecipient at any tier must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

    The subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

    Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this

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award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

14. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events
    Any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

    Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

15. Requirement for data on performance and effectiveness under the award
    The subrecipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

16. Requirements related to "de minimis" indirect cost rate
    A subrecipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

17. Determination of suitability to interact with participating minors
    SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

    Any subrecipient at any tier, must make determinations of suitability before certain

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individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

18. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ
    If the subrecipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

19. Compliance with DOJ Grants Financial Guide
    References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

20. Encouragement of policies to ban text messaging while driving
    Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

21. Compliance with general appropriations-law restrictions on the use of federal funds
    Any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act are set out at https://ojp.gov/funding/Explore/FYXXAppropriationsRestrictions.htm, and are

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incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

22. Potential imposition of additional requirements
The subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

23. Employment eligibility verification for hiring under the award
1. Any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and
(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring
The subrecipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

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3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

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Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

24. Restrictions and certifications regarding non-disclosure agreements and related matters
No subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that

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currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

25. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

26. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier --develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees.

27. All subawards ("subgrants") must have specific federal authorization

Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements

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for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

28. Requirements related to System for Award Management and Universal Identifier Requirements
The subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The subrecipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the subrecipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

29. Restrictions on "lobbying"
In general, as a matter of federal law, federal funds awarded by OJP may not be used by any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of

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them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

30. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000
Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

    The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)), and are incorporated by reference here.

31. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)
Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking .of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.
The details of the subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including. Reporting requirements and OJP authority to terminate award), and are incorporated by reference here.

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32. Requirement to report potentially duplicative funding
If the subrecipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

33. Reporting potential fraud, waste, and abuse, and similar misconduct
Any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

34. The subrecipient agrees to submit to BJA for review and approval any product (e.g.,curricula, training materials, proposed publications, reports, videos, or any other written, web-based, or audio-visual or other materials) that will be developed and published under this award at least thirty (30) working days prior to the targeted dissemination date. The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities. Any products developed under this award, (with the exception of press releases, web sites, and mobile applications), shall contain the following statements: “This project was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are

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those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." (Note: A separate disclaimer has been developed and is required for web sites and mobile applications. No disclaimer is required for press releases.)

35. The subrecipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

36. Required attendance at BJA-sponsored events
    The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

37. Cooperating with OJP Monitoring

    The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

38. Protection of human research subjects
    Any subrecipient at any tier must comply with the requirements of 28 CFR Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board (IRB) approval, if appropriate, and subject informed consent.

39. Confidentiality of data
    Any subrecipient at any tier must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

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40. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

41. The subrecipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

42. The subrecipient agrees to coordinate the project with the U.S. Attorney and Project Safe Neighborhoods Task Force for the district covered by the award. The recipient also is encouraged to coordinate with other community justice initiatives, and other ongoing, local gun prosecution and law enforcement strategies.

43. The subrecipient agrees to submit to DOJ for review and approval, any proposal or plan for Project Safe Neighborhoods media-related outreach. DOJ approval must be received prior to any obligation or expenditure of grant funds related to the development of media-related outreach projects.

44. Required monitoring of subawards
The subrecipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the subrecipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

45. If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to

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CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

46. In accepting this award, the subrecipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.

47. Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

    Consistent with Executive Order 14074, “Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety,” OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient (“subgrantee”) at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the “controlled equipment” list. The details of the requirement are posted on the OJP web site at https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

48. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and

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regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm. Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

49. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: https://nij.ojp.gov/topics/equipment-and-technology/body-armor. In addition, if recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

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EXHIBIT B

-SCOPE OF SERVICES-

1. The Subrecipient shall receive a subgrant from the New Hampshire Department of Justice as the State Agency (DOJ) for expenses incurred for funding to be allocated to the Manchester Police Department for the purchase of a Mobile Surveillance Platform Camera to be utilized in public right of ways designated as hotspot areas to help reduce violent crime.

2. The Subrecipient shall be reimbursed by the DOJ based on budgeted expenditures described in EXHIBIT C. The Subrecipient shall submit incurred expenses for reimbursement on the state approved expenditure reporting form as provided. Expenditure reports shall be submitted on a quarterly basis, within fifteen (15) days following the end of the current quarterly activities. Expenditure reports submitted later than thirty (30) days following the end of the quarter will be considered late and out of compliance. *For example, with an award that begins on January 1, the first quarterly report is due on April 15th or 15 days after the close of the first quarter ending on March 31.*

3. Subrecipient is required to maintain supporting documentation for all grant expenses both state funds and match if provided and to produce those documents upon request of this office or any other state or federal audit authority. Grant project supporting documentation shall be maintained for at least seven (7) years after the close of the Federal Grant.

4. Subrecipient shall be subject to periodic desk audits and program reviews by DOJ. Such desk audits and program reviews shall be scheduled with Subrecipient and every attempt shall be made by Subrecipient to accommodate the schedule.

5. All correspondence and submittals shall be directed to:
   NH Department of Justice
   Grants Management Unit
   1 Granite Place South
   Concord, NH 03301
   603-271-7820 or Rhonda.J.Beauchemin@doj.nh.gov

Subrecipient Initials _____
Date _____

EXHIBIT C

- PAYMENT TERMS-

1. The Subrecipient shall receive reimbursement in exchange for approved expenditure reports as described in EXHIBIT B.

2. The Subrecipient shall be reimbursed within thirty (30) days following the DOJ's approval of expenditures. Said payment shall be made to the Subrecipient's account receivables address per the Financial System of the State of New Hampshire.

3. The State's obligation to compensate the Subrecipient under this Agreement shall not exceed the price limitation set forth in form G-1 section 1.8.

   3a. The Subrecipient shall be awarded an amount not to exceed $12,831 of the total Grant Limitation upon Governor and Council approval to 09/30/2026, with approved expenditure reports. This shall be contingent on continued federal funding and program performance.

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Date _____

EXHIBIT D

-EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES-

I, _____[*responsible official*], certify that

Manchester Police Department has either completed the EEOP reporting tool certification at: **https://ojp.gov/about/ocr/faq_eeop.htm** or completed an exemption form, if the subrecipient is considered exempt from filing the EEOP Utilization Report, which includes non-profits and subrecipients with less than 50 employees; on

_____ [date]

If applicable, the Declaration Claiming Exemption form is to be emailed to the New Hampshire Department of Justice Grants Management Unit and is no longer inputted into the Federal System.

EEOP Training Requirements for All Subrecipients

_____[*official that completed training*] has completed

the EEOP training at https://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm on:

_____[*date*].

DOJ Discrimination Complaint Process

If individuals believe they may have been discriminated against by the NH Department of Justice or by an organization that receives federal funding from the NH Department of Justice based on their race, color, national origin, religion, sex, disability, age, sexual orientation or gender identity should print and complete a complaint form that can be found at: Civil Rights | Grants Management Unit | NH Department of Justice

Subrecipient Discrimination Complaint Process

I further certify that: The Subrecipient will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services and has a policy or written procedure in place for accepting discrimination based complaints from employees and program beneficiaries and that policy/procedure must be made publicly available to program beneficiaries or prospective beneficiaries.

EXHIBIT D

Certified Standard Assurances

On behalf of the Subrecipient, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Subrecipient. I understand that these representations will be relied upon as material in any Department decision to make an award to the Subrecipient based on its application.

(2) I certify that the Subrecipient has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application—

a. the Subrecipient will comply with all award requirements and all federal statutes and regulations applicable to the award;
b. the Subrecipient will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
c. the Subrecipient will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Subrecipient understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—

a. the Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
b. the Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

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c. the Subrecipient understands that it must require any pass-through subrecipient to comply with all such applicable statutes (and associated regulations); and

d. on behalf of the Subrecipient, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Subrecipient also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Subrecipient will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Subrecipient will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Subrecipient will require that, throughout the period of performance—

a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and

b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Subrecipient is a governmental entity, with respect to the award (if any) made by the Department based on the application—

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Date _____

a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Subrecipient applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Subrecipient applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Subrecipient to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

_____	_____
Name of Authorized Signor	Title of Authorized Signor
_____	_____
Signature	Date

Subrecipient Initials _____
Date _____

EXHIBIT E

-NON-SUPPLANTING CERTIFICATION -

Supplanting defined

Federal funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the Subrecipient or grantee will be required to supply documentation demonstrating that the reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds. For certain programs, a written certification may be requested by the awarding agency or recipient agency stating that Federal funds will not be used to supplant State or local funds. See the OJP Financial Guide (Part II, Chapter 3)
http://www.ojp.usdoj.gov/financialguide/part2/part2chap3.htm.

Supplanting and job retention

A recipient or subrecipient may use federal funds to retain jobs that, without the use of the federal money, would be lost. If the grantee is planning on using federal funds to retain jobs, it must be able to substantiate that, without the funds, the jobs would be lost. Substantiation can be, but is not limited to, one of the following forms: an official memorandum, official minutes of a county or municipal board meeting or any documentation, that is usual and customarily produced when making determinations about employment. The documentation must describe the terminated positions and that the termination is because of lack of the availability of State or local funds.

Manchester Police Department (Subrecipient) certifies that any funds awarded through this federal award shall be used to supplement existing funds for program activities and will not replace (supplant) nonfederal funds that have been appropriated for the purposes and goals of the grant.

Manchester Police Department (Subrecipient) understands that supplanting violations may result in a range of penalties, including but not limited to suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Printed Name and Title of Authorized Signor: _____

Signature: _____

EXHIBIT F

NEW HAMPSHIRE DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subrecipients should refer to the regulations cited below to determine the certification to which they are required to attest. Subrecipients should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING
As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures (to the extent applicable) the following:
(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Subrecipient's request for Federal funds is in excess of $100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Subrecipient shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

Subrecipient Initials _____
Date _____

EXHIBIT F

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Subrecipient certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—
(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Subrecipient is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Subrecipient or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Subrecipient also must disclose such felony criminal conviction in writing to the Department (for OJP Subrecipients, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Subrecipients, to OVW at OVW.GFMD@usdoj.gov; or for COPS Subrecipients, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Subrecipient is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or

Subrecipient Initials _____
Date _____

(2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP

Subrecipients, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Subrecipients, to OVW at OVW.GFMD@usdoj.gov; or for COPS Subrecipients, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Subrecipient is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:
A. The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The Subrecipient's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will —

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

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Date _____

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;
For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;
(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g)Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

If you are unable to sign this certification, you must attach an explanation to this certification.

_____ _____
Name of Authorized Signor Title of Authorized Signor

_____ _____
Signature Date

Manchester Police Department, 405 Valley Street, Manchester, NH 03103

_____
Name and Address of Agency

Subrecipient Initials _____
Date _____

EXHIBIT G

Certification Regarding the Federal Funding Accountability and Transparency Act (FFATA) Compliance

The Federal Funding Accountability and Transparency Act (FFATA) requires Subrecipients of individual Federal grants equal to or greater than $30,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $30,000 or more. If the initial award is below $30,000 but subsequent grant modifications result in a total award equal to or over $30,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (*Reporting Subaward and Executive Compensation Information*), DOJ must report the following information for any grant award subject to the FFATA reporting requirements:

1) Name of entity
2) Amount of award
3) Funding agency
4) NAICS code for contracts / CFDA program number for grants
5) Program source
6) Award title descriptive of the purpose of the funding action
7) Location of the entity
8) Principle place of performance
9) Unique identifier of the entity (SAM #)
10) Total compensation and names of the top five executives if:
    a. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    b. Compensation information is not already available through reporting to the SEC.

Subrecipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Subrecipient identified in Section 1.3 of the Grant Agreement agrees to comply with the provisions of the Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (*Reporting Subaward and Executive Compensation Information*), and further agrees to have one of the Subrecipient's representative(s), as identified in Sections 1.11 of the Grant Agreement execute the following Certification:

The below named Subrecipient agrees to provide needed information as outlined above to DOJ and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Subrecipient Initials _____
Date _____

EXHIBIT G
Certification

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

As the Subrecipient identified in Section 1.3 of the Grant Agreement, I certify that the responses to the below listed questions are true and accurate.

1. The Unique Entity ID (SAM) number for your entity is: **CNSJJ8B31T48**

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

_____NO _____YES

If the answer to #2 above is NO, stop here

If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

_____NO _____YES

If the answer to #3 above is YES, stop

If the answer to #3 above is NO, please answer the following:

5. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

Subrecipient Initials _____
Date _____

EXHIBIT G
Certification

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Subrecipient Initials _____
Date _____

Anna J. Thomas, MPH
Public Health Director

Philip J. Alexakos, MPH, REHS
Deputy Public Health Director

Elaine M. Michaud, JD, MPH
Deputy Public Health Director

CITY OF MANCHESTER
Health Department

To: Alderman Jim Burkush, Chairman, CIP Committee

From: Anna Thomas, MPH,
Public Health Director, Manchester Health Department

Date: February 5, 2026

RE: New funding for FY2026 – Healthcare for the Homeless

The Health Department will be receiving new funding in the amount of $1,642,325 from HRSA for FY2026 to continue the support Catholic Charities Healthcare for the Homeless Program.

As such, we have requested that the Planning and Community Development prepare the appropriate CIP Amending Resolution and Budget Authorization Forms necessary for the implementation of this program.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Thank you.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Six

A RESOLUTION

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Six Hundred Forty-Two Thousand Three Hundred Twenty-Five Dollars ($1,642,325) for the FY2026 CIP C410022026 Homeless Healthcare"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of $1,642,325 from a Department of Health and Human Services Grant to FY2026 CIP C410022026 Homeless Healthcare;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY2026 CIP C410022026 Homeless Healthcare - $1,642,325 Federal

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#:	C410022026	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	Homeless Healthcare			Amending Resolution:	3/17/2026
Administering Department	Health Dept.			Revision:	

Project Description: Federal funds support healthcare services to approximately 1300 unduplicated individuals of all ages experiencing homelessness in Manchester each year. As a federally qualified health center, services are provided through a contract with Catholic Charities' Mobile Community Health Team. Services are coordinated with support from community partners such as the Mental Health Center of Greater Manchester, VA, Southern NH Services, FIT/New Horizons, the Way Home and Waypoint at three clinic sites.

Federal Grants	Federal Grant:	Yes	**Environmental**	Review Required:	No
	Grant Executed:			Completed:	

Critical Events

1.	Initiation Date	3/1/2026
2.	Completion Date	6/30/2027
3.		
4.		
5.		
		6/30/2027

Line Item Budget	FEDERAL			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$1,642,325.00	$0.00	$0.00	$1,642,325.00
TOTAL	**$1,642,325.00**	**$0.00**	**$0.00**	**$1,642,325.00**

Revisions:

Comments: Project started with funds of $1,642,325 from a Department of Health and Human Services Grant

Planning Department/Startup Form - 07/1/20 **$1,642,325.00**

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H8000002
Federal Award Date: 01/28/2026

Recipient Information

1. Recipient Name
City of Manchester New Hampshire
1528 Elm St
Manchester, NH 03101-1356

2. Congressional District of Recipient
01

3. Payment System Identifier (ID)
1026000517A4

4. Employer Identification Number (EIN)
026000517

5. Data Universal Numbering System (DUNS)
790913636

6. Recipient's Unique Entity Identifier
WXMZXFFQG2C9

7. Project Director or Principal Investigator
Rossana Goding
Executive Director
rossana.goding@nh-cc.org
(603)935-4715

8. Authorized Official
Rossana S Goding
rossana.goding@nh-cc.org
(603)494-7513

Federal Agency Information

9. Awarding Agency Contact Information
Lucas Dedmon
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
ldedmon@hrsa.gov
(301) 287-2591

10. Program Official Contact Information
Cindy M Eugene
Project Officer
Bureau of Primary Health Care (BPHC)
ceugene@hrsa.gov
(301) 443-3870

Federal Award Information

11. Award Number
2 H80CS00002-25-00

12. Unique Federal Award Identification Number (FAIN)
H8000002

13. Statutory Authority
42 U.S.C. § 254b

14. Federal Award Project Title
Health Center Program

15. Assistance Listing Number
93.224

16. Assistance Listing Program Title
Community Health Centers

17. Award Action Type
Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2026 - End Date 02/28/2027	
20. Total Amount of Federal Funds Obligated by this Action	$821,163.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	$50,436.00
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$821,163.00
24. Total Approved Cost Sharing or Matching, where applicable	$1,309,236.00
25. Total Federal and Non-Federal Approved this Budget Period	$2,951,561.00
26. Project Period Start Date 03/01/2026 - End Date 02/28/2030	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$2,130,399.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Angela Stokes on 01/28/2026

30. Remarks

This grant is included under expanded authority.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 2 H80CS00002-25-00
Federal Award Date: 01/28/2026

Bureau of Primary Health Care (BPHC)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[ ] Grant Funds Only

[X] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages:	$0.00
b.	Fringe Benefits:	$0.00
c.	Total Personnel Costs:	$0.00
d.	Consultant Costs:	$0.00
e.	Equipment:	$0.00
f.	Supplies:	$165,328.00
g.	Travel:	$15,377.00
h.	Construction/Alteration and Renovation:	$0.00
i.	Other:	$35,510.00
j.	Consortium/Contractual Costs:	$2,684,910.00
k.	Trainee Related Expenses:	$0.00
l.	Trainee Stipends:	$0.00
m.	Trainee Tuition and Fees:	$0.00
n.	Trainee Travel:	$0.00
o.	TOTAL DIRECT COSTS:	$2,901,125.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC):	$50,436.00
	i. Indirect Cost Federal Share:	$49,270.00
	ii. Indirect Cost Non-Federal Share:	$1,166.00
q.	TOTAL APPROVED BUDGET:	$2,951,561.00
	i. Less Non-Federal Share:	$1,309,236.00
	ii. Federal Share:	$1,642,325.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	**$1,642,325.00**
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$821,162.00
d.	Less Cumulative Prior Award(s) This Budget Period	$0.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$821,163.00**

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
26	$1,642,325.00
27	$1,642,325.00
28	$1,642,325.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

35. FORMER GRANT NUMBER
H66CS00328

36. OBJECT CLASS
41.51

37. BHCMIS#
010130

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
26 - 3980879	93.224	26H80CS00002	$216,846.00	$0.00	HP	26H80CS00002
26 - 398879P	93.224	26H80CS00002	$604,317.00	$0.00	HP	26H80CS00002

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e.,created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. This action reflects a new document number. Please refer to this number when contacting the Payment Management System or submitting drawdown requests.
2. Your award is for a 4-year period of performance.
3. By applying for or accepting federal funds from HHS, recipients certify compliance with all federal antidiscrimination laws and these requirements and that complying with those laws is a material condition of receiving federal funding streams. Recipients are responsible for ensuring subrecipients, contractors, and partners also comply.
4. Applicable Regulations – Prior to October 1, 2025, this award is subject to 45 CFR 75 except for eight flexibilities from 2 CFR 200 adopted by HHS on October 1, 2024, in Federal Register Notice 89 FR 80055. After October 1, 2025, this award will be subject to any applicable provisions of 2 CFR 200 and 2 CFR 300.
5. The Recipient hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964, as amended (codified at 42 U.S.C. 2000d *et seq.),* and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80); Section 504 of the Rehabilitation Act of 1973, as amended (codified at 29 U.S.C. 794), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84); Title IX of the Education Amendments of 1972, as amended (codified at 20 U.S.C. § 1681 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part **86);** The Age Discrimination Act of 1975, as amended (codified at 42 U.S.C. § 6101 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91); and Section 1557 of the Patient Protection and Affordable Care Act, as amended (codified at 42 U.S.C. § 18116), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92).
6. Any term or condition in this NOA, including those incorporated by reference, that HHS is enjoined by court order from imposing or enforcing shall not apply or be enforced as to any recipient or subrecipient to which that court order applies and while that court order is in effect.
7. Funding beyond this budget period is contingent upon the availability of appropriated funds for this program, recipient satisfactory performance, program authority, compliance with the Terms and Conditions of the award, and a decision that continued funding is in the best interest of the Federal government.
   This award action is based on HRSA's approval of the recipient's application and any modifications at the time of this award. Continued support for this award may be subject to other programmatic considerations to the extent permitted by law, including, but not limited to, Administration priorities and court orders.
   Should additional federal funds not be available and/or shifting priorities affect the programmatic objectives of this award, the recipient will work with HRSA to revise any workplan tasks and budget in accordance with 45 CFR 75.308 (Revision of budget and program plans).
8. Your waiver of the 51 percent patient majority governance requirement is approved for the period of performance. You are required to implement your proposed plan to meet the intent of the patient majority requirement. Your governing board must continue to meet all other Health Center Program requirements, including those related to board responsibilities, authorities, and functions.
9. The funds for this award are in a sub-account in the Payment Management System (PMS). This type of account allows recipients to specifically identify the individual grant for which they are drawing funds and will assist HRSA in monitoring the award. Access to the PMS account number is provided to individuals at the organization who have permissions established within PMS. The PMS sub-account code can be found on the HRSA specific section of the NoA (Accounting Classification Codes). Both the PMS account number and sub-account code are needed when requesting grant funds. **Please note that for new and competing continuation awards issued after 10/1/2020, the sub-account code will be the document number.**
   You may use your existing PMS username and password to check your organizations' account access. If you do not have access, complete a

PMS Access Form (PMS/FFR Form) found at: https://pmsapp.psc.gov/pms/app/userrequest. If you have any questions about accessing PMS, contact the PMS Liaison Accountant as identified at: http://pms.psc.gov/find-pms-liaison-accountant.html

10. Prior to October 1, 2025, this award is subject to the termination provisions at 45 CFR 75.372. Starting on October 1, 2025, this award is subject to the termination provisions at 2 CFR 200.340. Pursuant to 2 CFR 200.340, the recipient agrees by accepting this award that continued funding for the award is contingent upon the availability of appropriated funds, recipient satisfactory performance, compliance with the Terms and Conditions of the award, and to the extent authorized by law, a decision by the agency that the award continues to effectuate program goals or agency priorities.
11. By accepting this award, including the obligation, expenditure, or drawdown of award funds, recipients, whose programs are covered by Title IX, certify as follows:
    • Recipient is compliant with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §§ 1681 et seq., including the requirements set forth in Presidential Executive Order 14168 titled Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government, and Title VI of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000d et seq., and Recipient will remain compliant for the duration of the Agreement.
    • The above requirements are conditions of payment that go the essence of the Agreement and are therefore material terms of the Agreement.
    • Payments under the Agreement are predicated on compliance with the above requirements, and therefore Recipient is not eligible for funding under the Agreement or to retain any funding under the Agreement absent compliance with the above requirements.
    • Recipient acknowledges that this certification reflects a change in the government's position regarding the materiality of the foregoing requirements and therefore any prior payment of similar claims does not reflect the materiality of the foregoing requirements to this Agreement.
    • Recipient acknowledges that a knowing false statement relating to Recipient's compliance with the above requirements and/or eligibility for the Agreement may subject Recipient to liability under the False Claims Act, 31 U.S.C. § 3729, and/or criminal liability, including under 18 U.S.C. §§ 287 and 1001.
12. This action awards prorated funding through August 31, 2026 based on your FY 2026 target funding under the Health Center Program. The balance of grant support for your FY 2026 budget period will be provided in a subsequent action based on the final FY 2026 Health Center Program appropriation.
13. Before any minor receives medical, dental, behavioral health, or other service at a HRSA-supported health center, the health center must obtain consent from the parent or legal guardian in accordance with any applicable state or federal laws. This applies to all types of care, including treatment, preventive services, and counseling. It also includes services related to sensitive topics such as sexual identity or reproductive health. State, federal, and local laws that govern parental consent and notification already apply, and health centers must follow them at all times as a condition of receiving Health Center Program funds.

Program Specific Term(s)

1. Your total budget includes Health Center Program Federal award funds and all other sources of revenue in support of your health center's scope of project. The non-federal share of the project budget includes all program income sources such as fees, premiums, third party reimbursements, and payments that are generated from the delivery of services. The non-federal share also includes other revenue sources such as state, local, or other federal awards or contracts and income from fundraising, donations, and contributions (non-grant funds).
   The description of "Authorized Treatment of Program Income" under the "Addition" alternative, as cited elsewhere in this Notice of Award (NoA), is superseded by the requirements in Section 330(e)(5)(D) of the Public Health Service (PHS) Act relating to the use of non-grant funds. Under this statutory provision, health centers shall use non-grant funds, including funds in excess of those originally expected, "as permitted under section 330," and may use such funds "for such purposes as are not specifically prohibited under section 330 if such use furthers the objectives of the project."
   Under 2 CFR part 200.331(a), subrecipients (entities that receive a subaward from a pass-through entity for the purpose of carrying out a portion of a Federal award received by the pass-through entity) are responsible for adherence to applicable Federal program requirements specified in the Federal award, including those that apply to non-grant funds.
2. If you purchase, receive reimbursement for, or provide reimbursement to other entities for outpatient prescription drugs, you are expected to secure the best prices available for such products to maximize results for the health center and its patients. If you enroll in the 340B Drug Pricing Program, you must comply with all 340B Drug Pricing Program requirements. Your 340B Drug Pricing Program compliance will be subject to audit. 340B Drug Pricing Program eligibility and requirements details can be found at www.hrsa.gov/opa.
3. You are required to submit your annual Uniform Data System (UDS) report in accordance with instructions provided by the Program Office. Failure to submit a complete UDS report by the deadline may result in conditions or restrictions being placed on your award.
   For example, the Division of Grants Management Operations may require prior approval for all drawdowns of Health Center Program award funds from the Payment Management System. It may also affect your eligibility to receive future supplemental funding.

4. You are authorized to carry over up to 25% of your awarded funds if they are unobligated at the end of a budget period and if there is no restriction on this Notice of Award. If you carry over an unobligated balance, you must notify HRSA and report the amount to be carried over. You must provide this notification under item 12, "Remarks," on the initial submission of the Federal Financial Report (FFR). You must also provide details regarding the source of the unobligated balance to be carried over (e.g., the specific supplemental awards or base operational funding). If you wish to carry over an unobligated balance that is more than 25% of the total award, you must submit a prior approval request for carryover in the HRSA Electronic Handbooks (EHBs). Contact your Grants Management Specialist with any questions.

5. PIN 2024-05: Health Center Program Policy Guidance Regarding Services to Support Transitions in Care for Justice-Involved Individuals Reentering the Community was issued on November 29, 2024. PIN 2024-05 establishes scope of project policy for health centers that want to provide primary health care services to support transitions in care for justice-involved individuals reentering the community (JI-R).
   If your health center currently delivers in-scope services or conducts activities in carceral settings or plans to provide such care, you must comply with all criteria in PIN 2024-05. HRSA will work with health centers affected by PIN 2024-05 on their plans to comply.
   Health centers may not provide in-scope health center services to JI-R individuals in the care and custody of the federal government, even if they are in the same carceral setting as those in the care and custody of a state and/or local government.
   With notice, HRSA reserves the right to disapprove or remove sites or activities from your scope of project if your health center cannot demonstrate compliance with PIN 2024-05.
   Review PIN 2024-05 and additional scope policy guidance at: https://bphc.hrsa.gov/compliance/scope-project/scope-project-resources

6. If you receive funding through the Homeless Population Program (Section 330(h)) or the Residents of Public Housing Program (Section 330(i)), you must maintain or increase the level of services provided to these special medically underserved populations. You must use Health Center Program funding to supplement, not supplant, any current expenditures that support services for these populations. This includes both direct financial expenditures and the value of in-kind contributions used to serve these populations.
   For more information, refer to Section 330(h)(3) and Section 330(i)(2) of the Public Health Service (PHS) Act (42 U.S.C. 254b).

7. Pursuant to existing law, and consistent with Executive Order 13535 (75 FR 15599), health centers are prohibited from using federal funds to provide abortions, except in cases of rape or incest, or when a physician certifies that the woman has a physical disorder, physical injury, or physical illness that would place her in danger of death unless an abortion is performed.

8. You must submit a separate Medicare Federally Qualified Health Center (FQHC) enrollment application to the Centers for Medicare and Medicaid Services (CMS) for each site in your approved scope of project where services are provided. For more information on scope of project, refer to: https://bphc.hrsa.gov/programrequirements/scope.html. Each permanent site must be enrolled as an FQHC in Medicare and you must submit claims using each site's unique FQHC Medicare billing number to your Medicare Administrative Contractor (MAC). Enrollment is required to receive FQHC reimbursement.
   To enroll in Medicare, first obtain a National Provider Identifier (NPI) at https://nppes.cms.hhs.gov/. Then enroll electronically via the Medicare Provider Enrollment, Chain, and Ownership System (PECOS) available at https://pecos.cms.hhs.gov. PECOS automatically routes applications to the appropriate MAC for review and approval.
   When HRSA approves a new service site through a funded application or the change in scope process, you must provide the Notice of Award confirming HRSA's approval of the new site as part of your Medicare enrollment. For more information FQHC enrollment requirements, visit: https://www.cms.gov/medicare/provider-enrollment-and-certification/become-a-medicare-provider-or-supplier
   CMS requires revalidation of each Medicare-enrolled health center site every five years, although more frequent revalidations may be requested. To check revalidation due dates, use the Medicare Revalidation List: https://data.cms.gov/tools/medicare-revalidation-list.
   Contact your State Medicaid office to determine the process and timeline to enroll and become eligible for Medicaid reimbursement.

9. You must comply with all Health Center Program requirements. The Health Center Program Compliance Manual (https://bphc.hrsa.gov/programrequirements/compliancemanual/index.html) describes these requirements and how you can demonstrate compliance. You should reference the Health Center Program Compliance Manual when you respond to any Progressive Action condition(s) placed on your Notice of Award.
   For information on the Progressive Action process, see Chapter 2: Health Center Program Oversight of the Compliance Manual. If you choose to demonstrate compliance through an alternative approach to what is described in the Health Center Program Compliance Manual, your response must: 1) clearly state that the health center is proposing an alternative method of demonstrating compliance and 2) document how this alternative explicitly demonstrates compliance. HRSA will review all responses to conditions.

10. You are responsible for making sure your Health Center Program scope of project remains accurate. Your scope of project includes the approved: service sites, services, providers, service area, and target populations. These components are supported – either fully or in part –by your approved health center total budget. Your scope of project serves as the basis for eligibility for associated programs, such as: Medicare and Medicaid Federally Qualified Health Center (FQHC) enrollment and reimbursement, Federal Tort Claims Act (FTCA) coverage, and 340B Drug Pricing Program participation.
    Maintaining an accurate scope of project is critical for effective oversight and management of programs funded under Section 330 of the Public Health Service (PHS) Act. To request updates to your approved scope of project, you must submit a request via the HRSA Electronic Handbooks (EHBs) Change in Scope Module. For detailed guidance on scope-related changes – such as to sites, service area zip codes,

or target populations – visit the Scope of Project webpage: http://www.bphc.hrsa.gov/programrequirements/scope.html.

11. You will provide services to the number of unduplicated patients projected in your application as indicated on Form 1A: General Information Worksheet within the assessment period. HRSA will monitor your progress toward meeting this projection using the Uniform Data System (UDS) report. If there is a downward three-year patient trend in the service area for two consecutive Service Area Competition (SAC) periods of performance, HRSA may compete the area in the next SAC competition with a different funding allocation, patient target, or service area zip codes.
12. You are required to submit an annual Budget Period Progress Report (BPR). In your BPR, you will report on progress you have made since your last Service Area Competition or BPR submission and describe expected changes for the upcoming budget period. HRSA must approve the BPR before we release funding for the following years. Continued funding is also contingent on Congressional appropriation, program compliance, organizational capacity, and a decision that continued funding is in the best interest of the federal government. Failure to submit the BPR by the deadline, or submission of an incomplete or non-responsive BPR, may result in delays in the issuance of your Notice of Award (NoA) or a lapse in funding.
13. If your organization carries out all or a portion of their Health Center Program project by disbursing federal award funds to another entity through a subaward as defined in 2 CFR part 200, you must:

    - Request and receive approval from HRSA prior to making any subaward.
    - Ensure that, at the time of making a subaward, each subrecipient is in compliance with all Health Center Program requirements.
    - Monitor the ongoing activities of each subrecipient to ensure that they maintain compliance with all requirements of the Health Center Program federal award.

    Refer to Chapter 12: Contracts and Subawards of the Health Center Program Compliance Manual for additional guidance.
    Certain entities may be eligible to receive federal benefits associated with the receipt of Health Center Program funding, including Federally Qualified Health Center (FQHC) payment rates under Medicaid and Medicare, 340B Drug Pricing, and Federal Tort Claims Act (FTCA) coverage. However, you and/or subrecipients will have to meet additional requirements and take additional actions to receive them.

    - For questions related to FQHC payment rates, visit the CMS FQHC Center.
    - For questions related to 340B Drug Pricing, visit HRSA's Office of Pharmacy Affairs Registration site.
    - For questions related to FTCA coverage, review the Federal Tort Claims Act Health Center Policy Manual.

14. Your Primary Care Association (PCA) plays an important role in emergency preparedness, response, and recovery planning. You are required to coordinate with your PCA when developing your emergency communication plan.
    To help streamline communications and ensure effective support during and after emergencies, you should respond promptly to information requests from your PCA. Your PCA will share this critical information with HRSA and other offices within the U.S. Department of Health and Human Services (HHS) and may also connect you with regional and state emergency response plans and activities.
15. Health Center Program funds may be used to purchase supplies that support patient access in-scope services through virtual visits or remote monitoring technology. These items may include health and wellness-related technology hardware and software, computer and mobile phone applications, and devices that support patient participation in virtual appointments, remote home monitoring, and telemedicine-based engagement in care.
    You may not use HRSA funds to provide these items as incentives to induce individuals to select your health center as their provider. All purchases must align with your organization’s established policies and procedures and be supported by appropriate records and cost documentation as required by 2 CFR part 200.
    We encourage you to review the following federal guidance related to anti-kickback and physician self-referral laws:

    - Office of Inspector General Safe Harbor Regulations
    - Final Rule: Safe Harbor for Federally Qualified Health Centers Arrangements Under the Anti-Kickback Statute
    - Office of Inspector General Fraud and Abuse Laws

    For specific compliance inquiries, contact OIGComplianceSuggestions@oig.hhs.gov.
16. At the time of application, you indicate your health center’s business organization type (for example, tribal, urban Indian, private non-profit, public) on Form 1A: General Information Worksheet and the SF-424. If your health center’s structure changes during your period of performance, you must notify HRSA because this could affect your business organization type and eligibility for the Health Center Program. Examples of changes include:

    - A public agency becoming a non-profit organization
    - Revocation of non-profit corporate status
    - Merging with another organization

- Establishing another organization as a sole corporate member with any reserved authorities.

Per Form 1C: Documents on File, you must maintain evidence of your non-profit or public agency status. These documents must be up to date, and you must make those documents available for review when requested by HRSA. For information about eligible business organization types and required documentation, see Chapter 1: Health Center Program Eligibility of the Health Center Program Compliance Manual.

17. Consistent with Executive Order 14273, the recipient of a grant under section 330(e) of the Public Health Service Act (42 U.S.C. 254b(e)) must have established practices to make insulin and injectable epinephrine available at or below the discounted price paid by the health center grantee (award recipient) or sub-grantee (subrecipient) under the 340B Drug Pricing Program (plus a minimal administration fee) to individuals with low incomes, as determined by the Secretary, who: (a) have a high cost-sharing requirement for either insulin or injectable epinephrine; (b) have a high unmet deductible; or (c) have no health care insurance. For this purpose, a "low-income individual" is an individual living in a household with an income level at or below 200 percent of the Federal Poverty Guidelines (*see* 42 CFR 51c.303(f), Poverty Guidelines | ASPE). Your practices should be incorporated in written policies and supporting procedures that reflect this determination and that define a "high cost sharing requirement," a "high unmet deductible," and "no health care insurance" for this purpose. You will document on Form 1C: Documents on File in your future Service Area Competition (SAC) applications or Budget Period Progress Reports (BPRs) that you have current practices, supported by written policies/procedures, that demonstrate your compliance with this term of your award, and you will make those documents available for review upon HRSA's request.
18. You may use Health Center Program funding to support activities that advance your cyber resiliency, including:
· Cybersecurity personnel, contractor support, and tools including cybersecurity cloud services.
· Costs associated with developing, implementing, and ensuring personnel are trained in cyber security practices.
· Assessment, evaluation, and installation of infrastructure capabilities and systems for preventing and responding to cyber-attacks, including malware, spyware, phishing, trojans, distributed denial of Service (DDoS) attacks, and ransomware.
· Development and implementation of a cybersecurity continuity of operation plan to increase capabilities and mitigate the impact of cyber-attacks.
· Cybersecurity insurance.
For additional information, please refer to:
· HHS Cybersecurity Guidelines for HIPAA Covered Entities: https://www.hhs.gov/hipaa/for-professionals/security/guidance/cybersecurity/index.html
· Cybersecurity and Infrastructure Security Agency (CISA) Free Cybersecurity Services and Tools: https://www.cisa.gov/resources-tools/resources/free-cybersecurity-services-and-tools.

Standard Term(s)

1. Your organization must have policies, procedures, and financial controls to follow all the General Terms and Conditions. HRSA awards are based on the application submitted and approved by HRSA. All awards are subject to the General Terms and Conditions, in addition to those included in the Notice of Award or referenced in documents and attachments.

Reporting Requirement(s)

1. **Due Date: Annually (Budget Period) Beginning: Budget Start Date Ending: Budget End Date, due 90 days after end of reporting period.**
The recipient must submit, within 90 days after budget period end date, an annual Federal Financial Report (FFR). The report should reflect cumulative reporting within the project period of the document number. **All FFRs must be submitted through the Payment Management System (PMS).** Technical questions regarding the FFR, including system access should be directed to the PMS Help Desk by submitting a ticket through the self-service web portal (**PMS Self-Service Web Portal**), or calling 877-614-5533.
2. **Due Date: Annually (Calendar Year) Beginning: 01/01/2026 Ending: 12/31/2026, due 45 days after end of reporting period.**
You must submit your Uniform Data System (UDS) report annually on or before February 15. Contact the UDS Support Line at 1-866-837-4357 or udshelp330@bphcdata.net for additional instructions or questions. Reporting technical assistance is available on the UDS Resources webpage: https://bphc.hrsa.gov/datareporting/index.html.

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

Contacts

NoA Email Address(es):

Name	Role	Email
Rossana Goding	Point of Contact, Program Director	rossana.goding@nh-cc.org
Gabriela Walder	Business Official	gwalder@manchesternh.gov

Rossana S Goding	Authorizing Official	rossana.goding@nh-cc.org

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (https://pms.psc.gov/).

CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Zoning
Building Regulation
Code Enforcement
Community Improvement Program

Jeffrey D. Belanger, AICP
Director

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director Building Regulations

MEMORANDUM

To: Alderman Chris Morgan
Chair, CIP Committee

From: Jeffrey Belanger, AICP
Director of Planning and Community Development

Date: February 20, 2026

Re: American Rescue Plan Act (ARPA) Reporting

This memorandum and its attachments constitute the Planning and Community Development Department's (PCD's) report regarding expenditure of the City's ARPA funds through December 31st, 2025. This report is informational only. No action is requested.

Enclosed with this memorandum is a spreadsheet that summarizes the status of all CIP projects funded by ARPA as of December 31st. It shows that the City has obligated all $43,281,853.00 of its ARPA funds, of which $36,399,267.06 (84%) have been expended.

Also enclosed with this memorandum are reports from all recipients describing how they used these funds during the second quarter of FY26.

Due to funding reallocation and expenditure, as of the date of this memorandum, the following previously-reported positions are no longer funded by ARPA: Director of Homelessness Initiatives, Emergency Management Coordinator, two Crime Analysts, one partially-funded Community Grants Coordinator and one partially-funded Public Health Specialist.

As of the date of this memorandum, sixteen positions are fully funded, while another position is partially funded. The fully funded positions are one Grant Coordinator, one Victim-Witness Coordinator, two Public Health Specialists, five Community Health Workers, two Community Health Nurses, one Police Officer, one Grant Writer, one City Auditor, one Community Grants Administrator, and one Part Time Planner. The partially funded position is one Public Health Specialist.

PCD staff will be available at your next meeting to respond to any questions.

Project Number	Admin Department	Project Name	Original Amount Funded	Current Funded	Total Expended	Encumbered	Balance
211725	Planning & Community Development	ARPA - Hope City Church Capital Improvements	$ 53,900.00	$ 53,900.00	$ 53,900.00		$ -
211825	Planning & Community Development	ARPA - MPAL General Assistance	$ 60,000.00	$ 60,000.00	$ 60,000.00		$ -
212023	Department of Housing Stability	ARPA - Gatehouse TST Initiative	$ 150,000.00	$ 100,469.79	$ 100,469.79		$ 0.00
212122	Health Department	ARPA - Healthy Food Access Strategic Plan & Implementation	$ 419,050.83	$ 319,933.00	$ 259,866.50		$ 60,066.50
212222	Health Department	ARPA - Healthy Corner Stores Project	$ 624,300.83	$ 572,200.00	$ 323,087.57		$ 249,112.43
212322	Health Department	ARPA - Community Health Worker Program	$ 6,515,340.79	$ 4,155,080.00	$ 3,164,667.18		$ 990,412.82
212422	Planning & Community Development	ARPA - Ready, Set, LAUNCH	$ 1,073,839.20	$ 1,073,839.20	$ 692,085.32		$ 381,753.88
310022	Planning & Community Development	ARPA - Job Resource Coaching & Higher Education Project	$ 3,000,000.00	$ 1,740,234.00	$ 1,332,298.18		$ 407,935.82
310025	Planning & Community Development	ARPA - MCC Tuition Support Program	$ 200,000.00	$ 200,000.00	$ 20,790.66		$ 179,209.34
410122	Police Department	ARPA - Law Enforcement Support for Violent Crime Reduct/Prev	$ 2,708,333.33	$ 2,708,333.33	$ 2,375,090.71		$ 333,242.62
410125	Police Department	ARPA - Police Mental Health Clinician	$ 109,000.00	$ 109,000.00	$ 109,000.00		$ -
410222	Police Department	ARPA - ACERT Program	$ 2,272,156.25	$ 2,272,156.25	$ 1,665,072.03		$ 607,084.22
410224	Police Department	ARPA - Crime Analysts	$ 450,000.00	$ 450,000.00	$ 450,000.00		$ -
410322	Office of the Mayor	ARPA - Director of Homelessness Initiatives	$ 710,847.36	$ 107,935.10	$ 107,935.10		$ (0.00)
410325	Police Department	Police ShotSpotter - Gunshot Detection	$ 163,000.00	$ 163,000.00	$ 159,000.00	$ -	$ 4,000.00
410422	Fire Department	ARPA - Emergency Management Coordinator	$ 601,518.80	$ 438,518.80	$ 438,350.83		$ 167.97
410525	Police Department	ARPA - Park Enforcement	$ 500,000.00	$ 500,000.00	$ 343,625.97		$ 156,374.03
411025	Police Department	ARPA - MPD Bonuses/Hiring (10 Officers)	$ 100,000.00	$ 100,000.00	$ 35,000.00		$ 65,000.00
411125	Solicitor's Office	Victim - Witness Coordinator	$ 49,437.51	$ 49,437.51	$ 49,426.71		$ 10.80
510624	DPW-Parks, Rec & Cemeteries	ARPA - Bass Island Park Erosion Mitigation	$ 20,000.00	$ 20,000.00	$ 20,000.00		$ -
511222	DPW-Parks, Rec & Cemeteries	ARPA - Park Rangers	$ 1,293,399.47	$ 716,876.93	$ 716,876.93	$ -	$ (0.00)
610024	Office of the Mayor	ARPA - Winter Emergency Shelter	$ 1,000,000.00	$ 1,203,855.79	$ 1,203,855.79		$ (0.00)
610324	Planning & Community Development	ARPA - Concentrated Code Enforcement 3	$ 330,000.00	$ 74,562.47	$ 74,562.47		$ -
610325	Office of the Mayor	ARPA - Beech Street Programs	$ 433,100.00	$ 1,033,764.38	$ 1,033,764.38	$ -	$ -
610723	Lincoln Avenue Capital	ARPA - Residences at 351 Chestnut Street	$ 900,000.00	$ 900,000.00	$ 900,000.00		$ 0.00
610724	Planning & Community Development	ARPA - Affordable/Supportive Housing Initiative	$ 3,000,000.00	$ -	$ -		$ -
610725	Office of the Mayor	Winter Warming Station	$ 150,000.00	$ 101,967.61	$ 101,967.61		$ -
610823	Lincoln Avenue Capital	ARPA - Residences at 351 Chestnut Street (Merrimack St. Parcel)	$ 202,000.00	$ 2,137,483.00	$ 2,137,483.00		$ -
611124	Planning & Community Development	ARPA - Brook Street Shelter Operations	$ 764,517.00	$ 764,517.00	$ 739,517.00		$ 25,000.00
611224	Planning & Community Development	ARPA - MHRA Landlord Incentive Program	$ 300,000.00	$ 300,000.00	$ 300,000.00		$ -
611423	Office of the Mayor	ARPA - Homelessness Response & Emergency Shelter Operations	$ 398,000.00	$ 398,000.00	$ 398,000.00		$ -
712222	DPW-Highway	ARPA - Neighborhood Environmental Improvement	$ 792,317.71	$ 772,317.71	$ 609,866.80	$ 144.00	$ 162,306.91
712322	DPW-Facilities	ARPA - City Hall Ventilation Upgrades	$ 727,499.00	$ 727,499.00	$ 727,499.00		$ -
712422	DPW-Facilities	ARPA - Rines Center Ventilation Upgrades	$ 350,000.00	$ 350,000.00	$ 350,000.00		$ -
712522	DPW-Highway	ARPA - Clean Water State Revolving Fund Projects	$ 5,000,000.00	$ 3,980,000.00	$ 1,974,068.18	$ 341,921.31	$ 1,664,010.51
712622	DPW-Highway	ARPA - Revenue Replacement - Roads & Sidewalks	$ 1,000,000.00	$ 1,000,000.00	$ 1,000,000.00	$ -	$ (0.00)
810324	Department of Housing Stability	ARPA - Coordinator	$ 100,000.00	$ 300,000.00	$ 213,909.52		$ 86,090.48
810722	Planning & Community Development	ARPA - Planning and Administrative Support	$ 1,250,262.38	$ 750,262.38	$ 586,878.08	$ -	$ 163,384.30
810724	Planning & Community Development	ARPA - Part Time Planner	$ 120,000.00	$ 120,000.00	$ 90,214.73		$ 29,785.27
810822	Planning & Community Development	ARPA - Small Business Grants & Program Assistance	$ 2,000,000.00	$ 2,000,000.00	$ 1,915,570.88	$ -	$ 84,429.12
810825	Office of the Mayor	ARPA - Grant Coordinator	$ 207,418.25	$ 207,418.25	$ 91,030.17		$ 116,388.08
810922	Economic Development	ARPA - Manchester Economic Development Office	$ 1,334,286.26	$ 342,107.71	$ 342,107.71		$ (0.00)
810925	Welfare Department	Welfare - ARPA Basic Needs Support	$ 80,000.00	$ 80,000.00	$ 80,000.00		$ -
811022	Economic Development	ARPA - Branding Strategy Modernization & Promotion	$ 2,000,000.00	$ 1,607,140.53	$ 900,804.36		$ 706,336.17
811024	MEDO	ARPA - 12-Month Pilot Prog, for Cleaning, Maint. Safety & Hospitality Service	$ 415,000.00	$ 615,000.00	$ 615,000.00		$ -
811025	Solicitor's Office	Independent City Auditor	$ 135,000.00	$ 135,000.00	$ 66,580.64		$ 68,419.36
811122	Planning & Community Development	ARPA - Community Event and Activation Grants	$ 1,000,000.00	$ 582,528.81	$ 582,528.81		$ -
811222	Planning & Community Development	ARPA -Affordable Housing Trust Fund - Affordable Housing RFP	$ 1,500,000.00	$ -	$ -		$ -
811222	Planning & Community Development	ARPA -Affordable Housing Trust Fund - MHRA Acquisition/Rehab.	$ 1,000,000.00	$ 400,000.00	$ 400,000.00		$ -
811222	Planning & Community Development	ARPA - Affordable Housing Trust Fund - MHRA Landlord Incentive	$ 500,000.00	$ 500,000.00	$ 500,000.00		$ (0.00)
811322	Finance	ARPA - City Services Fee Waivers	$ 1,000,000.00	$ 593,484.38	$ 593,484.38		$ -
811422	Finance	ARPA - Revenue Replacement (Budget)	$ 937,000.00	$ 5,394,030.07	$ 5,394,030.07		$ 0.00
TOTALS			**$ 50,000,524.97**	**$ 43,281,853.00**	**$ 36,399,267.06**	**$ 342,065.31**	**$ 6,540,520.63**

- ATTACHMENT G -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 212122
Project Name: Healthy Food Access Strategic Plan & Implementation (EC 2.37)
Agency Name: Health Department
Prepared By: Gabriela Walder/Elaine Michaud **Contact Info:**
Reporting Period: 10/01/2025 – 12/31/2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 319,933**	Total Project Expenditure:	**$259,866.50**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 5,555.77**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 17,711.64**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% _X_ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)

	instruction for a significant period of time		
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on page 21

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: City of Manchester, NH

Address: 1 City Hall Plaza, Manchester, NH 03101

UEI #: WXMZXFFQG2C9 SAM #:

Award number & name: Healthy Food Access Strategic Plan & Implementation (EC 2.37)

Award date: August 2021

Award amount: $319,933 Award type:

Award payment method (reimbursable or lump sum payment(s)): Lump Sum (half of total award)

Primary place of performance: Manchester Health Department

Period of performance - Start date: August 2021 End date: December 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

The creation of a healthy food access strategic plan and implementation fund focused on the HUD-defined Qualified Census Tracts are aligned with the expenditure category of 'Services to Disproportionately Impacted Communities' as it pertains to "households that experienced increased food and housing insecurity" and "investments in neighborhoods to promote improved health outcomes."

During this quarter, the Manchester Health Department (MHD) continued the implementation phase of the Healthy Food Access Plan, focusing on those short-term strategies to improve availability of and accessibility to healthy food and to support stability. Specifically, MHD and multiple community partners continued and completed their work on the following:

- Continued to collaborate with ***three (3) community partners*** to distribute allocation of funds totaling ***$39,600 funding*** for ***expansion of nutrition education*** to targeted populations, including classes for ***teens and young adults, families, and older adults, as well as case management services to include in care coordination for patients at higher risk of chronic disease development.***
- Collaborated with ***three (3) additional community partners*** to subsidize the expansion of their food pantry's infrastructure to enable proper storage and distribution of healthy foods.

QUARTERLY REPORTING INFORMATION

Project Number: 212222
Project Name: Healthy Corner Stores Project (EC 2.37)
Agency Name: Health Department
Prepared By: Gabriela Walder/Elaine Michaud **Contact Info:**
Reporting Period: 10/01/2025 – 12/31/2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 572,200.00**	Total Project Expenditure:	**$323,087.57**
Previous Quarter Obligation:	**$ 0**	Previous Quarter Expenditure:	**$ 14,872.15**
Current Quarter Obligation:	**$ 0**	Current Quarter Expenditure:	**$ 18,776.93**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% _X__ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	x	Households and populations residing in Qualified Census Tracts*
x	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than		

	those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

[1] For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

[2] For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on page 21

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: City of Manchester, NH

Address: 1 City Hall Plaza, Manchester, NH 03101

UEI #: WXMZXFFQG2C9 SAM #:

Award number & name: Community Health Worker Program (EC 2.19)

Award date: August 2021

Award amount: $ 572,200 Award type:

Award payment method (reimbursable or lump sum payment(s)): Lump Sum (half of total award)

Primary place of performance: Manchester Health Department

Period of performance - Start date: August 2021 End date: December 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

During this quarter, through our community partner ORIS (Organization for Refugee and Immigrant Success) Fresh Start Farms, the program continues to work with ***two stores from Cohort 1*** (Dollar Deluxe and R & E Convenience), ***two stores from Cohort 2*** (TMC Convenience and La Bonne Semence), and ***two stores from Cohort 3*** (Himalayas and Parkside Convenience).

Produce sales from all stores this quarter totaled ***$459.32.*** The decrease in sales this past quarter as compared to prior quarters is due to the temporary short-staffing for ORIS who delivers the produce to the stores weekly. The staffing issues resulted in less deliveries to and, consequently, less sales by the stores. The staffing challenges are being addressed, and it is anticipated sales will return to their prior volume for future quarters. The total sales of fresh produce by all corner stores since the onboarding of the first stores three years (37 months ago) ***exceeds $42,000.***

Each of the six stores this quarter were offered in-season local crops and provided technical assistance and support as they participated in ongoing food ordering and delivery. ***Three new stores*** (Ana's Food Mart, New Hope Market, and Queen City Convenience) were on-boarded with deliveries scheduled to begin in January. ORIS is also working with ***two other potential stores*** with the goal of onboarding in the upcoming quarter.

- ATTACHMENT G -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT
QUARTERLY REPORTING INFORMATION

Project Number: 212322
Project Name: Community Health Worker Program (EC 2.19)
Agency Name: Health Department
Prepared By: Gabriela Walder/Elaine Michaud **Contact Info:**
Reporting Period: 10/01/2025 – 12/31/2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$4,155,080.00**	Total Project Expenditure:	**$3,164,667.18**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 185,381.65**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 228,037.67**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% _X__ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	x	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)

	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on page 21

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: City of Manchester, NH

Address: 1 City Hall Plaza, Manchester, NH 03101

UEI #: WXMZXFFQG2C9 SAM #:

Award number & name: Community Health Worker Program (EC 2.19)

Award date: August 2021

Award amount: $4,155,080 Award type:

Award payment method (reimbursable or lump sum payment(s)): Lump Sum (half of total award)

Primary place of performance: Manchester Health Department

Period of performance - Start date: December 2021 End date: December 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Beneficiaries Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

The Public Health and Safety Team (PHAST) has continued to make a positive impact on the community and community members' overall well-being by ***connecting them with needed social services and available benefits.*** In addition to providing support to residents in their homes and neighborhoods, PHAST continues to increase access to their services by collaborating with other organizations supporting Manchester residents and having ***team members available on-site*** weekly at the Centro Latino. The team also continues its work with the Manchester Police Department Crisis Response Unit (CRU) every Tuesday, in which a CHW works with a police officer to follow up with recently overdosed residents.

PHAST also continues its ***partnership and collaboration*** with:

- Manchester Police Department (MPD), providing response and support to residents contacting MPD for matters not involving safety/security issues;
- Meals on Wheels (MOW), providing wellness checks for Manchester MOW clients who do not respond when scheduled deliveries are made (formerly the responsibility of the MPD);
- Manchester Housing & Development Authority (MHRA), providing wellness checks, service coordination and other support to MHRA tenants.

Since the program's implementation in December 2021, the PHAST team has ***served 2,033 community members,*** including ***111*** community members newly served this quarter, while the team continued to work with existing clients. Many clients are receiving assistance multiple times due to their needs**.** Since October 2022, PHAST members have had ***5,289 one-on-one encounters (410 this quarter)*** with both new and existing clients. From those interactions, ***3,644 referrals to external organizations (208 this quarter)*** for services and assistance were made. The purpose of these referrals included, but were not limited to, educational supports and services, financial needs, housing, health care referrals, food insecurity supports, and mental health support. The total number of ***MOW wellness checks*** PHAST has performed to date is ***547*** with ***27 this quarter***. **Three** MPD frequent-callers were supported by PHAST, and the PHAST members joined the MPD's CRU meeting once a week.

2025 (4th Quarter) Clients by Ward														
Ward	1	2	3	4	5	6	7	8	9	10	11	12	Unknown	**Total**
	9	6	64	27	50	5	25	3	14	17	17	3	14	**254**

MHD continues to maintain its Caring Cupboard filled with ***items to meet urgent/emergent client needs for basic necessities*** (diapers, infant care items, personal hygiene and safety items, first aid kits, cleaning supplies, etc.) for PHAST and Healthy Start team members to distribute to clients who require critical assistance. The Healthy Start program provides diaper bags and infant care items to those clients in emergent/urgent need of

supplies to care for their child(ren), with ***25 families*** receiving those items this quarter. PHAST members provided such items to clients, serving ***52 minors, 49 adults, and 4 seniors*** this quarter. MHD has also been utilizing retailer gift cards (Market Basket / Walmart) to distribute to those clients with emergent/urgent basic needs and who do not qualify for other available resources. This quarter, **$2,440 in gift cards** were distributed to assist individuals and families to meet critical needs **(96 minors, 86 adults, 1 senior).** Finally, MHD continues to distribute ***child safety car seats*** to families in need, in collaboration with MPD, through the car seat safety program where PHAST members and MPD are certified to properly fit and install car seats with appropriate child safety education for the families. This past quarter MHD distributed ***7 car seats*** to families with proper education on car seat safety use, and MPD distributed ***2 car seats*.**

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***212422***
Project Name: ***Ready, Set, LAUNCH***
Agency Name: ***Amoskeag Health***
Prepared By: Darlene Estevez
Contact Info: destevez@amoskeaghealth.org
Reporting Period: 10-1-2025 to 12-31-2025

I. Project Invoices and Expenditures

INVOICE DATE	INVOICE AMOUNT
September 2025 (submitted and paid October 2025)	**$18,541.97**
October 2025 (submitted and paid November 2025)	**$17,628.30**
November 2025 (submitted and paid December 2025)	**$17,382.99**

QUARTER TOTAL
$53,553.26

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% X Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

[1] For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.
[2] For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Behavioral Health Improvement Institute Keene State College

Address: 5 Chenell Drive, Suite 301, Concord, NH 03301

UEI #: UDDNE26Q4JH1, DV3PJ2NRLKC5, and K7L3KXX4EV44 SAM #: K7L3KXX4EV44

Award number & name: Ready Set LAUNCH

Award date: 01/01/2022

Award amount: $159,525.00 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): fixed price contract/lump sum

Primary place of performance: In person

Period of performance - Start date: 01/01/2022 End date: 12/31/2026

Loan expiration date (expected to be paid in full): n/a

Quarterly obligation amount: $7,976.25

Quarterly expenditure amount: $7,976.25 (includes the amounts in invoices reported on Page 1)

Activity general description: Program Evaluation, Data Management

Demographic Information (if applicable):
Number of New (Unduplicated) Households Served This Period: 38

Male 24 Female 14 Elderly (>62 Y.O.) 0 Disabled 0

32 White
0 American Indian/Alaskan Native
2 Asian
4 African American
0 Native Hawaiian/Other Pacific Islander
9 Hispanic, Latino, Spanish (ethnicity, may identify as more than one racial group)
0 Other Multi-Racial

I. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced

- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

In total, 38 infants were born to 38 families this quarter. Of those families, all were offered and 89% (34) consented to a home visit. 50% (19) of those families "completed" service (i.e. consented to and received a home visit during the quarter), which is consistent with the average rate over the course of the program's implementation. An additional 20 home visits occurred during the quarter that were either scheduled or rescheduled from births in previous quarters. A grand total of 39 home visits were provided during the quarter, 10% (4) of which were of families who reside within disproportionately impacted census tracts.

Sixteen family needs assessments were completed in the last quarter. This number includes needs assessments that were entered as part of the previous quarter's birth and home visit count. Two of the 16 families experienced hardship resulting in basic unmet needs, but no referrals have been made on their behalf to date. One family received brief navigator intervention or crisis intervention this quarter.

In 2024, the RSL team introduced Enhanced Navigation, a program designed to offer participants in the RSL program the opportunity to receive up to three additional home visits. Families may qualify for Enhanced Navigation if they meet one of the following criteria:

1. The caregiver reports a language barrier that inhibits access to services.
2. The caregiver faces challenges with mental health or motivation, affecting their ability to perform typical activities.
3. The family's needs are identified as complex.

In this quarter, one family was enrolled in the Enhanced Navigation program, of one found eligible.

The dollar amount of the total project spending that is allocated towards evidence-based interventions

- Indicate if a program evaluation of the project is being conducted

We track RSL documentation, data, and performance metrics through a custom-built Quickbase database built by our external evaluator, the Behavioral Health Improvement Institute at Keene State College.

After completion of a home visit, all families are asked to complete the Caregiver Satisfaction Survey administered through Qualtrics via a text or email link. The survey was developed by our external evaluator and measures the respondent's experience of the home visit via 5-point Likert

scale (1=Not at All, 5=Completely) and write-in responses. During this quarter, 4 families responded to the survey. The average score across all surveys was 19.5 out of 20.

All four families responded to an open-ended survey question about what was most helpful about the home visit. Most responded that it was the support, resources, and information provided. One respondent mentioned that they appreciated, “El dar a conocer los recursos que se encuentran disponible [Making known the resources that are available.]” When asked about what would make the program better, all 4 responded, all containing notes of encouragement.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***310022***
Project Name: ***Job Resource Coaching & Higher Education Partnership (EC 2.7)***
Agency Name: ***Southern New Hampshire University***
Prepared By: ***Meredith Albuquerque*** **Contact Info: M.Albuquerque@snhu.edu**
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Invoices and Expenditures

INVOICE DATE	INVOICE AMOUNT
7/18/2025	**$32,124.48**
10/16/2025	**$182,679.50**

QUARTER TOTAL $214,803.98

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started _ __ Completed less than 50% _X__ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or

Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
X	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Duet, Inc

Address: 50 Milk St. 6th Floor, Boston, MA 02019

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s)): Cost-Reimbursable

Primary place of performance: Boston, MA

Period of performance - Start date: 10/10/22 End date: 12/31/26

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description: Scholarship

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period __1__
Male _X__ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

____ White
_____ American Indian/Alaskan Native
___X__ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Overall number of students served by the Program
- Number/Percentage of students whose home residence is located on a Qualified Census Tract (addresses to be cross-referenced with Attachment G).
- Number of individuals participating in sectoral job training activities (by sector/major of study).
- Number of individuals completing sectoral job training activities (by sector/major of study).

	Overall Number of Students Served by Program	53 25 SNHU (22 Currently Enrolled) 28 Duet (11 Graduates)
2.	**Number/Percentage of students whose home residence is located in a Qualified Census Tract**	11/53
3.	**Number of individuals participating in sectoral job training activities (by sector/major of study)**	Communication: 2 Creative Writing: 1 Ed for Licensure: 2 Psychology: 1 Business Administration: 18 Construction Management: 1 Computer Science: 3 Electrical Engineering: 1 Economics and Finance: 1 Game Art and Interactive Design: 1 Information Technology: 1 Justice Studies: 4 Public Administration: 1 Healthcare Management: 6
4.	**Number of individuals completing sectoral job training activities (by sector/ major of study)**	All SNHU students have completed PCC-201, which helps students prepare their resumes, cover letters, LinkedIn Profiles, and introduces them to various industries they can work in. Additionally, all SNHU and Duet students have received personalized career service support to discuss the student's individual's needs and career goals, internship and job opportunities and many have completed their internships, jobs, and/or study away opportunities over the summer.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***310025***
Project Name: ***MCC Tuition Support Program***
Agency Name: ***Manchester Community College***
Prepared By: ***Ora M. LeMere*** **Contact Info:** olemere@ccsnh.edu
Reporting Period: ***10/1/2025 – 12/31/2025***

I. Project Invoices and Expenditures

INVOICE DATE	INVOICE AMOUNT
11/25/2025	**$5,956.66**

QUARTER TOTAL
$5,956.66

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% _X_ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
X	Low- or-moderate income households or populations (see chart below)	X	Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

[1] For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.
[2] For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount:

Quarterly expenditure amount:

Activity general description:

Demographic Information (if applicable):
Number of New (Unduplicated) Households Served This Period __29_____

Male __10__ Female __18 N/A 1_ Elderly (>62 Y.O.) _____ Disabled _____

_7___ White
_____ American Indian/Alaskan Native
__1__ Asian
__8__ African American
__4_ Native Hawaiian/Other Pacific Islander
_13_ Hispanic, Latino, Spanish (ethnicity, may identify as more than one racial group)
__2__ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

Using these funds, Manchester Community College (MCC) is committed to helping students with outstanding tuition needs during the summer semester. Students who qualify for funding have attended Manchester High Schools and/or live and work in Manchester. We focused on students who were impacted by the COVID-19 pandemic either by nature of their high school education being disrupted, or by being part of a population in Manchester that was inversely impacted by the effect of the pandemic. The goal of this program is to support Manchester HS

graduates and residents in completing a degree or credential that supports their continued contribution to the Manchester workforce. For this quarter, students were majority women and under the age of 30. These students took courses in a variety of programs including Business, Biology, Accounting, and general education courses.

- Brief description of program activities for this quarter
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- Indicate if a program evaluation of the project is being conducted

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***410122***
Project Name: ***Law Enforcement Support for Violent Crime Reduction/Prevention (EC 3.16)***
Agency Name: ***Police Department***
Prepared By: ***Lt. Patrick Houghton*** **Contact Info:** ***phoughton@manchesternh.gov***
Reporting Period: ***October 1, 2025-December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 2,708,333.33**	Total Project Expenditure:	**$ 2,375,090.71**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 88,627.52**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 88,550.77**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% _X__ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

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Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
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Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: $ Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
  - No
- Total expected capital expenditure, including pre-development costs, if applicable.
  - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
  - Manchester Police conduct foot patrols in gun violence hot spot areas, all of which are in ARP Eligible Census Tracts. These are area with chronic gun violence problems.
  - Manchester Police is also supporting a youth Intervention Programing Coordinator to assist with program design and implementation of interventions for at-risk youth at the Manchester Police Athletic League.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

- During COVID-19, gun violence increased significantly. This was likely due to the social implications of the pandemic. Foot patrols are deployed as both a crime reduction and community engagement measure. To-date, officers had over 9,200 community contacts while conducting foot patrols. During this reporting period, the foot patrols were paused, but will begin again after the winter months. Additionally, dedicated resources have been allotted to investigate violent crime. Over 517 violent crime cases have received over 4,200 hours in additional investigative effort by detectives. The added resources have resulted in over 220 arrests of violent offenders, 86 firearms seized and significant numbers of crime guns recovered. Importantly, clearance rates for these offenses has increased. Most significantly, during the reporting period, there has been a continued decline in gun violence in Manchester. Quarter 1 of 2024 saw a 3% decline in all gun crimes compared to the 3-year average, and a 10% decline in gunfire incidents compared to the 3-year average. Importantly Quarter 1 also saw a 10% decline in non-fatal shootings in Manchester compared to prior years. This is a continued decline in non-fatal shooting incidents in Manchester.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
  - $2,708,333.33
- Indicate if a program evaluation of the project is being conducted
  - Manchester Police is conducting program evaluation of this effort.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***410125***
Project Name: ***Police Mental Health Clinician (EC 1.12)***
Agency Name: Manchester ***Police Department***
Prepared By: **Contact Info:**
Reporting Period: October 1, 2025 – December 31, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 109,000**	Total Project Expenditure:	**$ 109,000.00**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 14,091.20**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 12,090.59**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started __ Completed less than 50% ___ Completed 50% or more _x__ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: $ Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
  - No
- Total expected capital expenditure, including pre-development costs, if applicable.
  - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.

Embedding a full time licensed clinical mental health clinician within Manchester Police Department will greatly enhance the mental health support service available to our personnel, especially during and after crises like the COVID-19 pandemic. Here's how an embedded licensed clinician can address the mental health and wellness needs of the employees of the MPD:

1. Offering Confidential Support.
2. Psychoeducation and Coping Strategies.
3. Trauma Informed Care.

4. Peer Support Programs.
5. Regular Check-ins and Wellness Consultations.
6. Stigma Reducing Efforts.
7. Collaboration with Leadership and Existing Support Services.
8. Community Resource Referral.

- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

The COVID-19 pandemic significantly impacted societies worldwide, especially frontline responders like the Manchester Police Department (MPD). Our officers and staff faced unique challenges, balancing their professional duties with the personal toll the pandemic took on their families and society. First responders, already at higher risk for mental health issues, experienced even greater stress during this unprecedented crisis. The pandemic exacerbated mental health struggles, leading to increased rates of anxiety, depression, and PTSD among law enforcement personnel.

Chief Peter Marr prioritizes the mental health and wellness of MPD employees, recognizing its direct correlation to the ability to perform essential duties. Officers and staff in good physical and mental condition are better able to ensure the safety of the public, themselves, and their colleagues. Between 2020 and 2023, 336 MPD employees contracted COVID-19 or self-quarantined, leading to significant social, economic, and emotional impacts. These challenges, compounded by the nature of policing, also affected the broader community.

The rise in gun crime during the pandemic further emphasized the need for a comprehensive response, combining public health measures, economic support, community policing, and mental health resources. Collaboration among city and state governments, MPD, and community partners helped mitigate the impact of the pandemic on public safety. Prioritizing the well-being of our personnel ensures they are resilient and equipped to meet the public safety needs of our city, fostering stronger community relations and public trust.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
    - $109,000 (Total amount)

Citations:

1. Police Executive Research Forum. 2021. *Promising Strategies for Strengthening Police Department Wellness Programs: Findings and Recommendations from the Officer Safety and Wellness Technical Assistance Project.* Washington, DC: Office of Community Oriented Policing Services.
2. Colleen Copple, James Copple, Jessica Drake, Nola Joyce, Mary-Jo Robinson, Sean Smoot, Darrel Stephens and Roberto Villasenor. 2019. *Law Enforcement Mental health and Wellness Programs; Eleven Case Studies.* Washington, DC. Office of Community Oriented Policing Services.

3. Spence, Deborah L., Mellissa Fox, Gilbert C. Moore, Sarah Estill, and Nazmia, E.A. Comerie. 2019. *Law Enforcement Mental Health and Wellness Act: Report to Congress.* Washington, DC. Department of Justice

- Indicate if a program evaluation of the project is being conducted
    - N/A

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410222 **Project Name: ACERT Program (EC 2.13)**
Agency Name: Amoskeag Health
Prepared By: Skylar Bottcher **Contact Info: 513-642-1643**
Reporting Period: October 1st-December 31st, 2025

I. Project Invoices and Expenditures

Date Received	Reconciliation Period	INVOICE AMOUNT
8/4/23	July Expenses	$46,126.43
9/12/23	August Expenses	$18,567.88
10/10/23	September Expenses	$35,325.36
11/8/23	October Expenses	$27,846.88
12/12/23	November Expenses	$36,749.31
1//5/24	December Expenses	$35,898.68
2/8/24	January Expenses	$23,439.58
3/7/24	February Expenses	$52,565.77
4/10/24	March Expenses	$36,088.16
5/10/24	April Expenses	$21,941.29
6/6/24	May Expenses	$34,548.66
7/15/24	June Expenses	$34,545.02
8/12/24	July Expenses	$76,013.28
9/10/24	August Expenses	$34,935.78
10/7/24	September Expenses	$27,257.65
11/8/24	October Expenses	$33,973.52
1/15/24	November Expenses	$27,105.20
1/15/24	December Expenses	$33,142.53
4/10/25	January Expenses	$20,792.18
4/10/25	February Expenses	$84,172.61

4/10/25	**March Expenses**	**$4,085.31**
7/11/2025	**April Expenses**	**$51,978.94**
7/11/2025	**May Expenses**	**$37,555.68**
7/16/2025	**June Epenses**	**$43,183.51**
8/29/2025	**July Expenses**	**$67,804.10**
8/29/2025	**August Expenses**	**$30,743.18**
10/8/2025	**September Expenses**	**$30,458.62**
1/16/2026 Reconcile Date	**October Expenses**	**$26,357.18**
1/16/2026 Reconcile Date	**Novemeber Expenses**	**$27,930.29**
1/16/2026 Reconcile Date	**Decemeber Expenses**	**$30,634.76**

QUARTER TOTAL: September to December 2025
$84,922.23

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% __X_ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
X	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-		Other households or populations that experienced a disproportionate negative

	person instruction for a significant period of time		economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on page 21

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: YWCA-New Hampshire

Address: 72 Concord St. Manchester, NH 03103

UEI #:FWVEAJGAMHR3 SAM #:N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: $320,749.62 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: YWCA-NH and Manchester Police Department

Period of performance - Start date: January 2022 End date: December 2026

Loan expiration date (expected to be paid in full): December 31, 2026

Quarterly obligation amount: $N/A

Quarterly expenditure amount: $**0**

Activity general description:

The YWCA is one of three core partner organizations involved with the day-to-day core operations of ACERT. The YWCA provides two family advocates, who collectively put in 40 hours per week (20 hours per individual) to provide case management to families identified by ACERT.

Agency/Business/Individual Legal Name: Keene State College, Behavioral Health Improvement Institute (BHII)

Address: 51 College Road, Room 109, University of New Hampshire, Durham, NH 03824

UEI #:UDDNE26Q4JH1, DV3PJ2NRLKC5, K7L3KXX4EV44 SAM #: N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: $415,027.50 Award type: Fixed Price Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: Keene State College, BHII

Period of performance - Start date: October 2021 End date: December 2026

Loan expiration date (expected to be paid in full): December 31, 2026

Quarterly obligation amount: $N/A

Quarterly expenditure amount: $ 26,350.92

Activity general description:

The Behavioral Health Improvement Institute (BHII) at Keene State College is serving as our external evaluator. This quarter, BHII helped us articulate our logic model and workflow as prerequisites for developing an ACERT logic model, fidelity measure, and custom-built data platform using QuickBase. QuickBase is a secure, cloud-based, FERPA- and HIPAA-compliant online data platform in which all ACERT case documentation and performance measures will be entered and stored. Measures will fall into one of two categories: 1) capacity development and 2) victim and child welfare support.

Agency/Business/Individual Legal Name: UpReach Therapeutic Equestrian Center

Address: 153 Paige Hill Road, Goffstown, NH 03045

UEI #: SKEGKBCYFWV8 SAM #: N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: $138,369.00 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: UpReach Therapeutic Equestrian Center

Period of performance - Start date: January 2022 End date: December 2026

Loan expiration date (expected to be paid in full): December 31. 2026

Quarterly obligation amount: $N/A

Quarterly expenditure amount: $0

Activity general description:

UpReach Therapeutic Equestrian Center provides evidence-informed therapeutic programming to children and families referred through ACERT.

Agency/Business/Individual Legal Name: Waypoint

Address: 99 Hanover St. Manchester, NH 03101

UEI #: QX4YNCN4JYK5 SAM #:N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: $64,134.00 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: Waypoint

Period of performance - Start date: January 2022 End date: December 2026

Loan expiration date (expected to be paid in full): December 2026

Quarterly obligation amount: $N/A

Quarterly expenditure amount: $_3,646.84

Activity general description:

Waypoint provides evidence-based home visiting services and other family support resources to families referred through ACERT.

Reporting Period: October 1, 2025 – December 31, 2025

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 39

Male 28 Female 41 Unknown ____ Blank 27 Elderly (>62 Y.O.) 0 Disabled 0

50 White	0 Native Hawaiian/Other Pacific Islander
0 American Indian/Alaskan Native	11 Hispanic, Latino, Spanish
0 Asian	0 Other Multi-Racial
9 African American	9 Unknown
	*28 individuals' race was not identified

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

Families continue to face negative public health and economic impacts as a result of COVID-19. The global pandemic has exacerbated the rates of children exposed to violence and other adverse experiences in Manchester and statewide. From October 1, 2025 through December 31, 2025, the ACERT team received 294 incidents from the Manchester Police Department where at least one juvenile was present during a traumatic incident resulting in a police response. The most common incident types were juvenile calls for service (76; when a juvenile requests law enforcement assistance or intervention), domestics without crime (72; Incidents within a familial or domestic relationship where no criminal offense has been committed), and verbal argument (49; a loud, oral disagreement).

Home visits are an essential service the ACERT team provides, during which one police officer and one family advocate visit the households of the youth involved in a police-involved incident. During the home visits, the ACERT team educates the families about ACEs and HOPE (healthy outcomes from positive experiences) and seeks consent for ACERT services. From October 1st to December 31st, the ACERT team conducted home visits involving 96 individuals in 39 households.

Referrals to community partners are provided to those families that consent to services. From October 1st to December 31st, 92 referrals to services designed to mitigate the negative effects of trauma were made on behalf of 32 households consisting of 43 adults and 36 children.

- Indicate if a program evaluation of the project is being conducted.
    - The Behavioral Health Improvement Institute (BHII) at Keene State College is our external evaluator. This quarter, we continued the use of the ACERT database and case management system for families receiving services through ACERT. The ACERT database is developed in Quickbase, a secure, cloud-based FERPA- and HIPPA-compliant online data platform in which all ACERT case documentation and performance measures are entered and stored. Measures fall into one of two categories: 1) capacity development and 2) victim and child welfare support. Both the capacity development and victim and child welfare portions of the database are complete and partnering service provider agencies were securely receiving and tracking ACERT referrals as well as communicating referral outcomes via the database.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***410525***
Project Name: ***Park Enforcement (EC 1.11)***
Agency Name: Manchester ***Police Department***
Prepared By: Kristy Goodman **Contact Info:** ***603-792-5412***
Reporting Period: July 1, 2025 – September 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 500,000**	Total Project Expenditure:	**$ 343,625.97**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 48,356.43**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 68,111.78**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started __ Completed less than 50% _x__ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: $ Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
  - No
- Total expected capital expenditure, including pre-development costs, if applicable.
  - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
  - Following the Covid-19 epidemic, the City of Manchester experienced an increase in homeless and unhoused individuals traveling to the city for various reasons. The driving force behind the migration to the city of Manchester was that of services provided locally such as mental health, drug and alcohol "misuse" programs/treatment services, etc. City leaders realized that when programs and services were not successful for individuals, many of them remained in the city's downtown area and were left homeless, rather than returning to their own communities. Approximately 135-165 individuals remained unhoused and were treatment resistant.
  - Due to this population being unhoused, the city found many of its parks and downtown areas subjected to increased drug us, open alcohol use/abuse, and increase in both

crime and city/state ordinance violations. The feedback from the community, both the business and residential community was that the homeless issue was increasingly getting worse, having a negative impact on city businesses, residential properties, and the general quality of life in the downtown area.

- With the implementation of these funds, the Manchester Police Department was able to form a group of 12 dedicated officers whose role would be to focus on theses quality of life issues, specifically drug use, assaults, and thefts in the downtown area. Since the inception of the group in July, 2024, there has been a noticeable improvement on the targeted area, specifically the downtown business district of the city.

- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
  -
- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
  - $500,000
- Indicate if a program evaluation of the project is being conducted
  -

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***411025***
Project Name: ***MPD Bonuses/Hiring (10 Officers) (EC 1.11)***
Agency Name: ***Manchester Police Department***
Prepared By: ***Kristy Goodman*** **Contact Info:** ***603-792-5412***
Reporting Period: ***October 1, 2025-December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 100,000.00**	Total Project Expenditure:	**$ 35,000.00**
Previous Quarter Obligation:	**$ 100,000.00**	Previous Quarter Expenditure:	**$ 4,692.75**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 12,500.00**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started _X__ Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
x	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male ____ Female ___ Elderly (>62 Y.O.) ___ Disabled ___

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
  - No
- Total expected capital expenditure, including pre-development costs, if applicable.
  - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
  - 10 Certified Police Officers will be hired. Certified Police Officers are able to be put through "in-house" training and do not need to attend the Police Academy. By hiring certified officers, they are able to get "on the street" earlier than non-certified officers and are able to assist with all calls for service.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
  - After the onset of the Covid-19 pandemic, Manchester experienced an increase in Violent Crime of nearly 13%. By having certified officers available there is less stress on other officers to take calls for service.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
  - $100,000
- Indicate if a program evaluation of the project is being conducted
  - N/A

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***411125***
Project Name: ***Domestic Violence Victim-Witness Coordinator (EC 1.11)***
Agency Name: ***Office of the City Solicitor***
Prepared By: ***Irelynne West*** **Contact Info:** ***iwest@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 49,437.51**	Total Project Expenditure:	**$ 49,426.71**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 16,541.60**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 3,423.30**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% __ Completed 50% or more _ _X Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
x	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	**X**	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 135

Male 42 Female 93 Elderly (>62 Y.O.) ___ Disabled ___

110 White
_____ American Indian/Alaskan Native
1 Asian
13 African American
1 Native Hawaiian/Other Pacific Islander
10 Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

- This project does not include a capital expenditure.
- No capital expenditures are contemplated.
- This Domestic Violence Victim Coordinator is an essential member of the team staffing the City's Domestic Violence Prosecution Unit and integral to fulfilling the obligations of prosecutors under the State's Crime Victims Bill of Rights. Domestic violence is a very prominent issue in Manchester and requires domestic violence professionals with specific training and a well-defined skill set to properly support victims. Some victims appear in court unwilling or unable to participate in prosecution and struggling to acknowledge that they have been a victim of domestic violence. Oftentimes, these same victims are in the greatest danger, believing that protecting their abusive partner is the best way to ensure their survival moving forward. They often feel stuck, scared, guilty and responsible for what is happening. It is critical that a victim assistance coordinator be readily accessible and able to sit down with these victims to see if they are able to receive the support and assistance that they may need to leave an unsafe situation.
- Due to the fact that the Courts were either closed or shifted to primarily electronic operations during COVID, and that domestic violence victims were disproportionately affected and isolated by the pandemic, it has taken significant time and effort to deal with both the backlog of cases and the reestablishment of victim engagement.
- This program is evaluated annually.

- ATTACHMENT G -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***610325***
Project Name: ***Beech Street Programs***
Agency Name: ***The Mayor's Office***
Prepared By: ***Irina Owens*** **Contact Info:** ***603-792-3859***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 1,033,764.38**	Total Project Expenditure:	**$ 1,033,764.38**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 107,537.53**
Current Quarter Obligation:	**$ 191,525.23**	Current Quarter Expenditure:	**$ 195,058.63**

- **Subawards of $50,000 or more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started __ Completed less than 50% __ Completed 50% or more _X_ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	**X**	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: East Coast Evolution Leadership

Address: 190 Elm Street, Manchester NH 03101

UEI #: KAJ4QAK51647 SAM #:

Award number & name:

Award date: monthly in quarter

Award amount: $572,167.81 Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date: thru quarter

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $ 0

Quarterly expenditure amount: $ 105,501.17

Activity general description: Staffing

Agency/Business/Individual Legal Name: 39 Beech Street, LLC

Address:

UEI #: CEC3P4JE1167 SAM #:

Award number & name:

Award date: monthly in quarter

Award amount: 341,666.70 Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date: thru quarter

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $0

Quarterly expenditure amount: $0

Activity general description: rent

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period __214_____

Male ____ Female ___ Elderly (>62 Y.O.) ___ Disabled ___

_____ White _____ Native Hawaiian/Other Pacific Islander
___0__ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted
    - The Beech Street Programs utilized ARPA funds to support the City's core homelessness response infrastructure, specifically the operation of the Beech Street Shelter and Engagement Center. These programs served as the central access point for individuals experiencing homelessness, providing low-barrier shelter, coordinated service navigation, and daily engagement opportunities that promote stability and self-sufficiency. Key functions supported through this funding include:
        - Shelter Operations: Ensuring staffing, safety oversight, and case management for residents, with a focus on transitioning individuals from emergency shelter toward permanent or supportive housing placements.
        - Engagement Center Services: Maintaining a day-time facility where unsheltered residents can access restrooms, showers, laundry, mail, storage, meals, and connections to healthcare, mental health, and recovery supports.
        - Service Coordination: Strengthening collaboration between the City, service providers, and healthcare partners to streamline entry into the Coordinated Entry system and reduce barriers to housing access.
        - Data and Accountability: Tracking participant outcomes, demographic trends, and service utilization to guide policy decisions and ensure transparency in the use of public funds.
        - This investment stabilized the City's emergency response network during a period of high community need, enabling continuity of shelter and

engagement operations that directly supported 214 new unduplicated households; all of whom were connected to services through coordinated partnerships across the local Continuum of Care.

-ATTACHMENT H-

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 611124 **Project Name: Brook Street Shelter Operations**

Agency Name: Light of Life

Prepared By: Kristie McKenney **Contact Info: kristie@lightoflifenh.org**

Reporting Period: October 1, 2025 – December 31, 2025

I. Project Obligation and Expenditures

OBLIGATION		**EXPENDITURE**	
Total Project Obligation:	**$764,517.00**	Total Project Expenditure:	**$739,517.00**
Previous Quarter Obligation:	**$0.00**	Previous Quarter Expenditure:	**$0.00**
Current Quarter Obligation:	**$100,000.00**	Current Quarter Expenditure:	**$75,000.00**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___Not Started ___Completed less than 50% _X_Completed more than 50% ___Completed

III. Project Service Area/Demographic Distribution - identify whether or not the project is serving an economically disadvantaged community

- [x] Program or service is provided at a physical location in a Qualified Census Tract*
- [ ] Primary intended beneficiaries live within a Qualified Census Tract*
- [ ] Not applicable to this Project

**See Map of Qualified Census Tracts on Subrecipient Agreement Attachment G.*

QUARTERLY REPORTING INFORMATION

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

DUNS #: SAM

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s):

Primary place of performance:

Period of performance - Start date: End date: Loan expiration

date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Beneficiaries Served This Period 28

Male 2 Female 26 Elderly (>62 Y.O.) 0 Disabled

17 White
American Indian/Alaskan Native
Asian
9 African American
Native Hawaiian/Other Pacific Islander
1 Hispanic, Latino, Spanish
Other Multi-Racial

49 <40% AMI ≥40%-65% AMI <185% FPL% ≥185%-300% FPL

Additional performance indicators for corresponding Project as described in Section 2.

QUARTERLY REPORTING INFORMATION

V. Project Benchmark Reporting – Please provide the following information in each report (250-word limit)

CIP #611124 – Brook Street Shelter Operations (EC 2.18)

- Brief description of activities/progress made during this quarter.
    - During this quarter we continued our operations of Beacon on Brook Street Shelter for women and children. We are at capacity every single day. At capacity means we have all 16 beds full. We are working with all the women who come to the Beacon on housing options, stabilization and supportive services. We continue to be encouraged by the victories we are already seeing in some of the women we serve. We are also excited that we don't have a lot of turnover. This indicates to us that the women feel safe and don't want to jeopardize their housing situation. With that said, he have high expectations of our clients in that they are not to just remain stagnant, but are to be working regularly with a case manager on successfully moving on. We strongly believe and can see that it is all about **relationships.**
- Does this project include a capital expenditure and type of capital expenditure?
    - No
- Total expected capital expenditure, including pre-development costs, if applicable.
    - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
    - N/A
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
    - Due to COVID-19, there are increased numbers of individuals experiencing homelessness.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
    - This has not been calculated, however, Beacon on Brook shelter is a housing first model shelter which does have evidence of being more successful than others in terms of assisting individuals to move to permanent housing.
- Indicate if a program evaluation of the project is being conducted.
    - We are tracking this project through the HMIS system. Furthermore, we are working with the organization who operates the data system on adding our own tracking features. We would like to track the effectiveness of the different opportunities we are offering women at the shelter and at the walk-in support center. I anticipate having some of that information next quarter.

- ATTACHMENT G -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***712222***
Project Name: ***Neighborhood Environmental Improvement (EC 1.11)***
Agency Name: ***Public Works - Highway***
Prepared By: ***Caleb Dobbins*** **Contact Info:** ***cdobbins@manchesternh.gov***
Reporting Period: ***October 1, 2025 to December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 772,317.71**	Total Project Expenditure:	**$ 609,866.80**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$0.00**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$36,062.00**

- **Subawards of $50,000 or more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% _X__ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)	x	Low-income households and populations (see chart below)
	Households that experienced unemployment	x	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity	x	Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on page 21

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: $ Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
  Yes. The project will be purchasing signs for street sweeping, a street sweeper, and a bobcat toolcat.
- Total expected capital expenditure, including pre-development costs, if applicable
  Approximately $370,000.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

American Recovery Plan funds within this partnership will support the Highway Department's effort to address environmental issues that primarily focus on neighborhoods that experience chronic violent crime problems. This work has been underway in coordination with the police department; however, additional funding will support new equipment to have greater impacts as well as a source of funds for identified CPTED projects.
https://www.cpted.net/

Specifically, **a small street sweeper that is equipped with power washing and other cleaning attachments** has been purchased to provide a dedicated piece of equipment for response to alleyways and small spaces. The Highway Department previously did not currently have this capability. This small sweeper can assist with keeping spaces clean, which makes these areas less attractive to crime.

Additionally, **an ATV piece of equipment with appropriate attachments** has been purchased for specific use on city trails and walking paths. Currently the Highway Department is limited in its ability to access the trails and walking areas in the city and conduct maintenance like cutting back bushes, trees, and keeping areas clean. The ability to maintain these areas is key to preventing crime on these paths due to ensuring proper environmental designs. It also promotes a healthy community by making these areas welcoming and accessible to residents and visitors.

Lastly, prior efforts of collaboration between the Police, Public Health, and Highway to address identified problem areas have been impacted due to lack of funds. For example, and effort in 2020 to cut back brush, improve lighting, and removing physical features that attracted crime, was slowed due to no funding to support the project. This initiative will fund **contracted services for homeless encampment cleanup and provide a source of funds for CPTED training and projects**.

A set source of funds to **support infrastructure related to CPTED needs, such as improved lighting or materials to repair a sidewalk, is necessary**. Historically, lack of funding for these material costs have negatively impacted CPTED efforts in many different areas of the city.

Quarterly Progress- CY 2025 Q2

QUARTERLY REPORTING INFORMATION

Project Number: 712522
Project Name: Clean Water State Revolving Fund Projects (EC 5.6)
Agency Name: Public Works - HWY
Prepared By: Caleb Dobbins **Contact Info: cdobbins@manchesternh.gov**
Reporting Period: October 1, 2025 to December 31, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$3,980,000.00**	Total Project Expenditure:	**$1,974,068.18**
Previous Quarter Obligation:	**$0.00**	Previous Quarter Expenditure:	**$ 375,522.92**
Current Quarter Obligation:	**$0.00**	Current Quarter Expenditure:	**$ 248,774.82**

II. Project Status

___ Not Started _**X**_ Completed less than 50% ___ Completed 50% or more ___ Completed

III. Programmatic Data

- Projected/actual construction start date (month/year): **1/2023**
- Projected/actual initiation of operations date (month/year): **12/2023**
- National Pollutant Discharge Elimination System (NPDES) Permit Number (if applicable; for projects aligned with the Clean Water State Revolving Fund): **NH0100447**
- Public Water System (PWS) ID number (if applicable; for projects aligned with the Drinking Water State Revolving Fund): **N/A**
- Location Type i.e. Address, Address range, Road segment, or Latitude/Longitude (WGS84 or NAD83): **Project locations not yet determined. Possible locations range throughout the City.**
- Location Detail: **Project locations not yet determined.**
- Median household Income using the Census website and the American Community Survey 5 yr estimate: **$62,087**
- Lowest Quintile Income of the Service Area (at or below 40% AMI from the HUD website or at or below 185% of Federal Poverty Guidelines from the HHS website): **$43,920**

IV. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure? Include any cost-effective measures taken.
- Total expected capital expenditure, including pre-development costs, if applicable

- Note how project contributes to addressing climate change and/or how projects benefit disadvantaged communities in line with the Justice40 Initiative.

This project will include numerous capital expenditures once design is complete. The design is progressing and initial estimates and designs are occurring after the preliminary evaluations.

The total cost of expected capital expenditures is expected to be approximately $3.5M on infrastructure and $0.5M on design, but as designs are not yet complete, this number is only a rough approximation.

This project helps to address climate change and benefits disadvantaged communities in line with the Justice40 initiative by increasing capacity of the stormwater systems throughout the City reducing flooding and damage to roadways and properties from the increased intensity of storms. These adjustments/changes are focused primarily in the older sections of the city where there is a lower median income and a higher percentage of disadvantaged people.

Current Completed Projects

Dunbarton Road Culvert Repair

Marjam Culvert Repair

Catch basin replacement @ 575 Calef Road

Queen City Ave/Riverwalk Drainage Repairs

Quarterly Progress- CY 2025 Q4

The design consultant Environmental Partners (EP) continues to submit plans for review for multiple locations throughout the city. GMI Asphalt has begun work on first bid project. Sections addressed include work on Dunbarton Rd/Straw Rd and President Ave.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***810324***
Project Name: ***Coordinator – Homelessness Initiatives***
Agency Name: ***Office of the Mayor***
Prepared By: ***Owen Westover*** **Contact Info:** ***603-792-3859***
Reporting Period: ***October 1, 2025 – December 01, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 300,000.00**	Total Project Expenditure:	**$ 213,909.52**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 24,093.90**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 25,933.73**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% __X_ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)	x	Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
x	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: $ Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 267

Elderly (>62 Y.O.) ___ Disabled __

200 White	1 Native Hawaiian/Other Pacific Islander
7 American Indian/Alaskan Native	5 Hispanic, Latino, Spanish
2 Asian	0 Other Multi-Racial
17 African American	

V. Project Benchmark Reporting

The Project Coordinator serves as a central figure in Manchester's comprehensive strategy to address homelessness, specifically through managing homeless encampment mitigation, overseeing shelter operations, and facilitating the successful operation of the City's Engagement Center. This role requires proactive leadership, strategic planning, and active engagement with diverse stakeholders, including City departments, business leaders, community organizations, elected officials at State and Federal levels, and media outlets.

Key responsibilities of this position include:

- **Stakeholder Coordination:** Establishing and nurturing collaborative relationships to foster collective impact among service providers, community partners, municipal departments, and government agencies.
- **Strategic Communication:** Developing and implementing targeted communication plans to ensure effective dissemination of resources, services, and policy changes to stakeholders and the broader public.

- **Program Oversight:** Directly managing and evaluating shelter operations, including policy enforcement, staff supervision, and crisis management to maintain safe and supportive environments.
- **Encampment Mitigation:** Coordinating the City's humane and efficient response to homeless encampments, emphasizing connection to services and stable housing options.
- **Data Collection & Analysis:** Leading efforts in the systematic collection, management, and analysis of homelessness data to identify service gaps, assess community needs, measure program outcomes, and reduce resource duplication.
- **Community Engagement:** Regularly engaging with residents, attending community and stakeholder meetings, and ensuring transparency and responsiveness in addressing community concerns.
- **Continuous Improvement:** Staying informed on evolving best practices, attending relevant training and conferences, and integrating innovative approaches into local homelessness service delivery.

Additionally, this role involves critical contributions beyond the initial description, such as:

- Spearheading the coordination and reform of the Manchester Continuum of Care's (MCoC) Coordinated Entry System, ensuring equitable, streamlined access to housing and supportive services.
- Facilitating policy and operational reform within the City's homelessness response framework, including drafting, advocating for, and implementing systemic improvements.

This comprehensive, integrative role is essential in driving Manchester's commitment to reducing homelessness and improving quality of life for all community members.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***810722***
Project Name: ***Planning and Administrative Support (EC 7.1)***
Agency Name: ***Manchester Planning & Community Development***
Prepared By: ***Thomas Brescia*** **Contact Info:** ***tbrescia@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 750,262.38**	Total Project Expenditure:	**$ 586,878.08**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 31,218.09**
Current Quarter Obligation:	**-$100,000.00**	Current Quarter Expenditure:	**$ 43,870.30**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started __ Completed less than 50% __X_ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	X	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- In order to comply with quarterly reporting requirements associated with ARPA funds and assist in the administering of various programs associated with these funds, such as the Affordable Housing Trust Fund, the Small Business Grant and Program Assistance program, and Community Event & Activation Grants; two Community Grants Administrator IIs were hired.
    i. The aforementioned positions are currently filled.
    ii. There have been no staffing changes associated with this program this quarter.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***810724***
Project Name: ***Part Time Planner (EC 3.5)***
Agency Name: ***Manchester Planning & Community Development***
Prepared By: ***Thomas Brescia*** **Contact Info:** ***tbrescia@manchesternh.gov***
Reporting Period: ***July 1, 2025 – September 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 120,000.00**	Total Project Expenditure:	**$ 90,214.73**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 9,604.95**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 11,763.41**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started _X_ Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- In order to assist other planning staff in long-range planning and modifications to the code of zoning ordinances – revisions prompted in part by community concerns surrounding homelessness and lack of affordable housing – ARPA funding was allocated to hire one Part Time Planner.
    i. The aforementioned position is currently filled.
    ii. There have been no staffing changes associated with this program this quarter.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***810822***
Project Name: ***Small Business Grants & Program Assistance (EC 2.29)***
Agency Name: ***Manchester Planning & Community Development***
Prepared By: ***Thomas Brescia*** **Contact Info:** ***tbrescia@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 2,000,000.00**	Total Project Expenditure:	**$ 1,915,570.88**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 0.00**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 1,268.43**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% __X_ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	X	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Deo Mwano Consultancy

Address: 152 S. Mast St. Goffstown, NH 03045

UEI #: R6YLBJH1PET3 SAM #:

Award number & name:

Award date: 1/1/2023

Award amount: $181,500.00 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: Manchester, NH

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $0.00

Activity general description: Screening applicants for the 360 Business Success program, collaborating with eligible applicants to create Scopes of Work and later Subrecipient Agreements.

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- The Small Business Grant & Program Assistance initiative continued to provide opportunities for small businesses (under $2 million in revenue, fewer than 15 full-time employees) to seek reimbursement for previously sustained COVID-19 related losses. This quarter saw no new awards issued.

- The 360 Business Success program was designed in consultation with Deo Mwano Consultancy with the aim in mind of providing recipients of the SBGPA initiative with additional funding and direction toward improving business practices and growing their capacity. As of this quarter, the following data reflects the progress of this program:

    i. **Total 360 Business Success Programs Approved:** 24
        1. Diz's Café

2. PR Bartending
3. Bravo Cleaning Services
4. USA Chicken & Biscuit
5. The Potato Concept
6. My Pilates Studio
7. Ash Street Inn
8. Dimensions in Dance
9. Nu Nails
10. To Share Brewing
11. El Rincon
12. B's Tacos
13. Afro Paris
14. Rally & Revive
15. Temple Food & Groceries
16. United Physical Therapy
17. Unchartered Tutoring
18. Art 3 Gallery
19. Everest Convenience Store
20. Delicious Balance
21. Mane Fetish
22. Stark Brewing
23. Jumpp Chiropractic
24. Studio 550 Art Center

ii. **Total Obligated Project Funding:** $219,208.84
iii. **Total Project Invoices Paid:** $210,456.51

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***810825***
Project Name: ***Grant Coordinator (EC 6.1)***
Agency Name: ***Office of the Mayor***
Prepared By: ***Daley Frenette*** **Contact Info:** ***dfrenette@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 207,418.25**	Total Project Expenditure:	**$ 91,030.17**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 25,264.42**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 29,054.41**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started _X__ Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	**X**	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]
	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male ____ Female ___ Elderly (>62 Y.O.) ___ Disabled ___

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
  - No.
- Total expected capital expenditure, including pre-development costs, if applicable.
  - N/A
- The dollar amount of the total project spending that is allocated towards evidence-based interventions:
- Indicate if a program evaluation of the project is being conducted:
- Brief description of the government services being provided by this project, and activities undertaken during this quarter:
  - The City Grant Coordinator has worked closely with the Planning Department and the Director of Homelessness Initiatives to secure a CDBG-CV grant in the amount of $500,000 to support the City of Manchester homeless shelter operations. This grant will be split between the city of Manchester and Families in Transition (FIT). She is currently writing a grant proposal for NH Charitable Foundation Opioid Abatement Community Grants program and an application for The State Opioid Abatement Commission to further support shelter operations and capital expenses at the 200 Elm St shelter. In addition to these activities, she has located and passed on other grant opportunities to assist area nonprofits and other city departments, such as the Library, the Age-Friendly Advisory Committee, and Friends of Manchester Animal Shelter

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***811022***
Project Name: ***Branding Strategy Modernization & Promotion (EC 2.11)***
Agency Name: ***Manchester Economic Development Office***
Prepared By: ***Jodie Nazaka*** **Contact Info:** ***jnazaka@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 1,607,140.53**	Total Project Expenditure:	**$ 900,804.36**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 37,345.87**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 175,048.91**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% **X** Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

******See Map of Qualified Census Tract on Attachment G*

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: $ Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

2025 Quarter Four Project Report Update

During the fourth quarter of 2025, our consultant and the office advanced Manchester's marketing, public relations, and content initiatives through coordinated planning, media outreach, creative development, and stakeholder engagement.

September focused on planning and outreach. Our consultant, in coordination with the office, interviewed Thomas Malafronte to develop story angles related to Manchester visitation and the Manchester-Boston Regional Airport and began pitching those stories to targeted media, with outreach continuing into October. Additional public relations efforts included developing the outline, theme, and panel concept for the second annual Manchester Economic Forum and creating a PR schedule for an upcoming visit to Manchester. Media monitoring and bi-weekly status calls continued throughout the month.

Creative work in September included developing the content outline for the 2025 *Manchester in Motion* report and planning the October content visit, including identifying interviewees and

initiating scheduling outreach. Social media efforts focused on managing transition items, fulfilling content requests, and producing short-form video content.

In support of Manchester's marketing program, $5,000 was allocated to cover the Meta paid campaign run by North Star throughout November.

October centered on in-market engagement and content production. Our consultant and the office coordinated a three-day visit to Manchester that included a site visit, interviews with key spokespeople for three upcoming videos, and meetings with stakeholders to identify public relations opportunities.

Public relations efforts expanded to include biofabrication and life sciences pitching based on insights from the October visit, alongside continued pitching related to Manchester visitation and the Manchester-Boston Regional Airport. Media monitoring and bi-weekly status calls continued.

Creative services in October included revising the *Manchester in Motion* content outline based on office feedback, initiating post-production of video content, and hosting a working session with Placer.AI to support data collection for the economic report. Social media support included writing copy for an upcoming sponsored campaign.

November focused on advancing deliverables. Public relations efforts continued in the biofabrication and life sciences sector, resulting in an imminent opportunity with *PharmaBoardroom*, along with ongoing media monitoring and status calls.

Creative work progressed on the economic report, including reviewing existing data, refining the content framework, and continuing video post-production. Social media efforts included managing and monitoring the sponsored social media campaign.

- ATTACHMENT F -

CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***811024***
Project Name: ***12 Month Pilot Prog. For Cleaning, Maint., Safety & Hospitality Service***
Agency Name: ***Manchester Economic Development Office***
Prepared By: ***Jodie Nazaka*** **Contact Info:** ***jnazaka@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 615,000.00**	Total Project Expenditure:	**$ 615,000.00**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 92,437.68**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 18,000.18**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started __ Completed less than 50% __Completed 50% or more **X** Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs[2]

	Households that qualify for certain federal programs[1]		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$25,040*	*$32,227*	*$40,626*	*$49,025*	*$57,424*	*$65,823*	*$74,222*	*$82,621*
Moderate Income	*$40,690*	*$52,260*	*$65,880*	*$79,500*	*$93,120*	*$106,740*	*$120,360*	*$133,980*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Streetplus Company LLC

Address: 254 36th Street, Suite C312, Brooklyn, NY 11231

UEI #: SAM #:

Award number & name:

Award date: July 1, 2024

Award amount: $615,000 ($415,000 in 2024 and an additional $200,000 in 2025)

Award type: Contract

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: July 2024 End date: June 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
_____ American Indian/Alaskan Native
_____ Asian
_____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

Q4 2025 Project Report Update:
In Q4 of 2025, the program hit the midpoint of its first year out of the pilot program, which proved to be a big success. The program has been operating for 18 months now and continues to improve operations each month.

From October through December, the cleaning program removed the following items from the streets:

Needles –	34
Trash Bags (±30 lb. bags) -	449
Trash Lbs. –	11,225
Feces –	21
Graffiti –	9
Block Faces Pressure Washed –	7
Block Faces Swept –	6,500
Stickers Removed –	31
Vomit –	7
Oversized Debris –	6
Snow Removal Man Hours	12
Leaf Removal Man Hours	61

- ATTACHMENT F -

CITY OF MANCHESTER, NH

COMMUNITY IMPROVEMENT PROGRAM

AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: ***811025***
Project Name: ***Independent City Auditor***
Agency Name: ***Office of the City Solicitor***
Prepared By: ***Irelynne West*** **Contact Info:** ***iwest@manchesternh.gov***
Reporting Period: ***October 1, 2025 – December 31, 2025***

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	**$ 135,000.00**	Total Project Expenditure:	**$ 66,580.64**
Previous Quarter Obligation:	**$ 0.00**	Previous Quarter Expenditure:	**$ 29,632.15**
Current Quarter Obligation:	**$ 0.00**	Current Quarter Expenditure:	**$ 36,948.49**

- **Subawards of $50,000 0r more –** If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started _X__ Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
x	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	**X**	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity	**X**	Households that qualify for certain federal programs[2]
X	Households that qualify for certain federal programs[1]	**X**	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any	**X**	Other households or populations that experienced a disproportionate negative

	students that lost access to in-person instruction for a significant period of time		economic impact of the pandemic other than those listed above (specify in section V.)
X	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

Household Size	***1 Person***	***2***	***3***	***4***	***5***	***6***	***7***	***8***
Low Income	*$40,050*	*$45,800*	*$51,500*	*$57,200*	*$61,800*	*$66,400*	*$70,950*	*$75,550*
Moderate Income	*$64,050*	*$73,200*	*$82,350*	*$91,500*	*$98,850*	*$106,150*	*$113,500*	*$120,800*

1 For Impacted households, these programs are Children's Health Insurance Program ("CHIP"); Childcare Subsidies through the Child Care and Development Fund ("CCDF") Program; Medicaid; National Housing Trust Fund ("HTF"), for affordable housing programs only; Home Investment Partnerships Program ("HOME"), for affordable housing programs only.

2 For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families ("TANF"), Supplemental Nutrition Assistance Program ("SNAP"), Free- and Reduced-Price Lunch ("NSLP") and/or School Breakfast ("SBP") programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income ("SSI"), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children ("WIC"), Section 8 Vouchers, Low-Income Home Energy Assistance Program ("LIHEAP"), and Pell Grants.

See Map of Qualified Census Tract on Attachment G

IV. Subawards of $50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to $50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: $

Quarterly expenditure amount: $

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male ____ Female ___ Elderly (>62 Y.O.) ___ Disabled ___

_____ White
_____ American Indian/Alaskan Native
_____ Asian
____ African American
_____ Native Hawaiian/Other Pacific Islander
_____ Hispanic, Latino, Spanish
_____ Other Multi-Racial

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

- This project does not include a capital expenditure.
- No capital expenditures are contemplated.
- The Independent Auditor will review how assistance program funds are spent, identify any inefficiencies, and recommend changes to processes as needed. Audited programs include, but are not limited to, those administered by the Health Department, Fire Department, Planning and Community Development, Police Department, and Department of Public Works.
- The Independent Auditor will review how the City's existing public health programs are administered and make recommendations to ensure public benefits are maximized.
- The Independent Auditor will ensure that dollars allocated to evidenced based interventions are efficiently spent
- Evaluations will initially be conducted every six months and then annually.

CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use
Building Regulation
Code Enforcement
Community Improvement Program

Jeffrey D. Belanger, AICP
Director

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director – Building Regulations

To: Alderman Jim Burkush,
Chairman, CIP Committee

From: Jeffrey Belanger, AICP
Director, Planning and Community Development

Date: February 23, 2026

Regarding: ORIS Rent Reduction Request

As a result of financial hardships attributed to federal funding cuts, the Organization for Refugee and Immigrant Services (ORIS) has requested that their lease for the second and third floor at 434 Lake Avenue (Odd Fellows Hall) be reduced from $2023.50 per month to $1423.50 per month for Six months January 2026 – June 2026. The letter from ORIS detailing their request is attached for your review.

The rent revenues from the tenants of the building are utilized by the Facilities Division to pay for general building operational and maintenance costs. The current balance in the Odd Fellows Hall Operational Expense Project account is $25,746.67. The reduction in rent would result in a loss of $3,600.

Your review of this request and a recommendation to the full Board is respectfully requested.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: pcd@manchesternh.gov
www.manchesternh.gov

ORIS
ORGANIZATION FOR REFUGEE AND IMMIGRANT SUCCESS

From Organization for Refugee and Immigrant Success
434 Lake Ave
Manchester, NH 03103
603-935-0043

To Committee on Community Improvement
City of Manchester
One City Plaza
Manchester NH 03103
CC Todd Fleming,
Department of Community Development
Re Request for relief

Dear Members of the committee

Our organization is currently a tenant of city owned building located at 434 lake Ave Manchester, NH. Due to federal funding cuts of grants that supported service to our refugee and immigrant's population in Manchester, we are facing financial hard ship. Thought funding has been significantly cut, the needs of our clients we serve haven't changed; therefore, we continue to provide critically needed services to our communities.
We are requesting temporary reduction of rent in the amount of $600 dollars for the remaining of the fiscal year as we fund raise to meet the financial needs of our agency.
We have been impacted significantly by this funding and will appreciate the committee's consideration of our request.
Sincerely yours

Mukhtar Idhow
Executive Director of Organization for refugee and immigrant success
434 lake Ave, Manchester, NH 03103

CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use
Building Regulation
Code Enforcement
Community Improvement Program

Jeffrey D. Belanger, AICP
Director

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director – Building Regulations

To: Alderman Jim Burkush,
Chairman, CIP Committee

From: Todd D. Fleming,
Grants Administration Manager, Planning and Community Development

Date: February 24, 2026

Regarding: Residence at Chestnut Street Subordination Request

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Residences at Chestnut MNH Limited Partnership, the owner of 351 Chestnut Street and 0 Merrimack Street has contacted this office to request the subordination of a city lien totaling $7,300,000. The lien was placed to secure the City loan that was used to develop the property. The City subsidy to the Developer was in the form of a zero-percent interest loan, with a thirty-year (30) term with annual payments based on twenty-five percent (25%) of the net cash flow.

The requested subordination will allow the owner to increase their senior loan from $33,000,000 to $43,500,000 which is required to complete the project. The City's Mortgage will remain in the same position that it currently holds and will not be subordinated to any other new liens or encumbrances. A written request from Lincoln Avenue Communities is included with this memorandum.

Respectfully, I request the Committee make a recommendation to the full Board to either accept or deny the subordination request, and that this item be reported out to the full Board at the March 3rd meeting.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: pcd@manchesternh.gov
www.manchesternh.gov

LINCOLN AVENUE COMMUNITIES

February 20, 2026

Honorable Jim Burkush
Ward 9 Alderman
Chair Community Improvement Committee
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: Request for Subordination of City Loan – Residences at Chestnut

Dear Alderman Burkush:

On behalf of Residences at Chestnut MNH Limited Partnership ("Borrower"), I am writing to respectfully request that the City of Manchester ("City") consent to the subordination of its existing City Loan (defined below) in connection with the property commonly known as Residences at Chestnut (the "Property") to accommodate additional borrowing by Borrower from its senior lender, New Hampshire Housing (the "Senior Lender").

Background

As the City is aware, the Borrower and the City entered into a City of Manchester Community Improvement Program Developer Agreement dated December 14, 2023 (the "Agreement"), pursuant to which the City provided a subordinate loan to the Borrower in the aggregate original principal amount of $7,300,000 (the "City Loan"), as evidenced by a Promissory Note dated December 14, 2023. The City Loan is secured by a City of Manchester Community Improvement Program Mortgage Deed recorded on December 14, 2023 in Book 9747, Page 758 of the Hillsborough County Registry (the "City Mortgage"). The City Mortgage is currently subordinate to the senior lien held by New Hampshire Housing securing a loan in the original principal amount of $33,000,000.

Purpose of Subordination Request

The Borrower has negotiated with the Senior Lender to obtain additional financing in the amount of approximately $10,500,000 (the "New Senior Loan"). The proceeds of the New Senior Loan will be used for bridge financing until the project can convert to its permanent loan upon project stabilization. At permanent loan conversion, the New Senior Loan will be reduced to $2,500,000. This additional investment is essential to the completion, long-term financial viability and physical condition of the Property and will benefit the City's interests in the Project.

Impact on the City's Mortgage Position

We wish to emphasize that the City's existing mortgage lien position on the Property will not change as a result of this subordination. The City Mortgage is currently in a subordinate position behind the Senior Lender's existing first-priority lien, and it will remain in the same subordinate position following the proposed transaction. The City's lien priority relative to all other encumbrances on the Property will be unaffected.

Specifically, the subordination requested herein will only subordinate the City Mortgage to the increased principal amount of the New Senior Loan (i.e., from $33,000,000 to $43,500,000). $8,000,000 of the New Senior Loan will be simultaneously paid from the Borrower back to the Senior Lender at the New Loan Closing to make a required principal reduction payment. The City's Mortgage will continue to hold the same relative lien position it currently holds and will not be subordinated to any other new liens or encumbrances.

This transaction is necessary for the completion of the Project and to ensure its future success and affordability. We respectfully request that the City review and approve this subordination request at its earliest convenience. We are happy to provide any additional information or documentation the City may require and are available to discuss this request at your convenience.

Thank you for your continued partnership and support of this Project. Please do not hesitate to contact me at [Phone Number] or [Email Address] should you have any questions or require further information.

Sincerely,

Nicholas C. Bracco
Vice President & Regional Project Partner
Lincoln Avenue Communities

Ryan J. Cashin
Chief of Department

Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester
Fire Department

TO: Alderman Burkush, CIP Chair

FROM: Chief Ryan Cashin

DATE: February 17, 2026

RE: Project Extension

I am writing today to ask for an extension for our PC Construction Fire Alarm Project. The current stop date on this project was 6/30/25; however, the project is ongoing and there are still outstanding invoices that need to be charged to it.

Thank you for your attention to this matter.

CIP BUDGET AUTHORIZATION

CIP#:	412524	Project Year:	2024	CIP Resolution:	6/6/2023
Title:	PC Construction Fire Alarm Receiver Site Installations			Amending Resolution:	3/19/2024
Administering Department	Fire Department			Revision:	#1

Project Description: Funding to construct two receiver sites; one at Station 6 on Armory St. and one at Station 7 on Somerville St. to facilitate radio signals transmitted from commercial properties throughout the City notifying the Fire Department of sprinkler and smoke detection activations.

Federal Grants Federal Grant: No Grant Executed:

Environmental Review Required: No Completed:

Critical Events

1.	Project Inititation	3/19/2024
2.	Project Completion	12/31/2026
3.		
4.		
5.		
		12/31/2026

Line Item Budget	OTHER			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$80,000.00	$0.00	$0.00	$80,000.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00
TOTAL	**$80,000.00**	**$0.00**	**$0.00**	**$80,000.00**

Revisions: #1 - 3/17/26 Extend completion date from 6/30/2025 to 12/31/2026

Comments: Funds come from the contractor PC Construction (Residences at Chestnut Street General Contractor)

Planning Department/Startup Form - 07/1/20 **$80,000.00**

Ryan J. Cashin
Chief of Department

Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester
Fire Department

TO: Alderman Burkush, CIP Chair

FROM: Chief Ryan Cashin

DATE: February 17, 2026

RE: Permission to Apply- Computer and Small Technology Grant

I am writing today for permission to apply for a $90,000 Congressionally Directed Spending grant. These funds would be used to purchase computers and small technology equipment for the Emergency Operations Center. This grant does require a 20% match and had an application deadline of March 6, 2026. I am also asking that this be request is read out at the BMA meeting following this CIP meeting.

Thank you for your attention to this matter.

Ryan J. Cashin
Chief of Department

Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester
Fire Department

TO: Alderman Burkush, CIP Chair

FROM: Chief Ryan Cashin

DATE: February 17, 2026

RE: Permission to Apply- Congressionally Directed Spending Grant (Elevator)

I am writing today for permission to apply for a $1,600,000 Congressionally Directed Spending grant. These funds would be used to install an elevator at Central Station. We had previously applied for a CDS grant for a security fence and elevator but the increase in cost of the elevator installation from the time of application to the time of grant award has made it impossible to complete both projects. This request is for an additional $1,600,000 to be used solely for the elevator. This grant does require a 25% match. As this is a time sensitive matter, I am asking that this request be read out at the BMA meeting following this CIP meeting.

Thank you for your attention to this matter.

Ryan J. Cashin
Chief of Department

Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester
Fire Department

TO: Alderman Burkush, CIP Chair

FROM: Chief Ryan Cashin

DATE: February 17, 2026

RE: Permission to Apply- NH Charitable Trust Opioid Grant

I am writing today for permission to apply for a $75,000 Opioid Grant through NH Charitable Trust. Due to a revised reduced budget on behalf of the State, we will be running out of funds to staff the Squad. These funds will be used to help fund this shortfall. There is no match for these funds. As this is a time sensitive matter, I am asking that this request be read out at the BMA meeting following this CIP meeting.

Thank you for your attention to this matter.

CITY OF MANCHESTER

Board of Aldermen

MEMORANDUM

TO: Committee on Community Improvement
Aldermen Burkush, Vincent, Barry, Goonan and Terrio

FROM: Alderman O'Neil
At-Large

DATE: February 25, 2026

RE: Livingston Basketball Court Project

On July 1, 2025, the Board of Mayor & Aldermen approved the CIP project to design and construct a new basketball court and other amenities in Livingston Park. While I voted to support the project at the time, it was never presented to me as a two-court design that would displace at least fourteen critical parking spaces adjacent to one of the city's most popular and busiest playgrounds, recreational fields and aquatic amenities.

In speaking with Ward 1 Alderman Kaw-uh, he shares the same concern about parking. We simply cannot lose any of these critical spaces for an additional basketball court that I believe was never contemplated by the board. I would ask that Mark Gomez and his team present the current design plans to the committee, explain why this change was made by staff, and respectfully ask the committee to consider amending this new project scope back to the original concept approved by our board.

CIP BUDGET AUTHORIZATION

CIP#:	C650050626	Project Year:	2026	CIP Resolution:	6/3/2025
Title:	Livingston Park Improvements			Amending Resolution:	
Administering Department	DPW-Parks & Rec. & Cemetery			Revision:	

Project Description: Design and construct a new basketball court with the option to fund additional park improvements through donations.

Federal Grants Federal Grant: No **Environmental** Review Required: No

Grant Executed: Completed:

Critical Events

1.	Initiation Date	7/1/2025
2.	Completion Date	6/30/2040
3.		
4.		
5.		
		6/30/2040

In Board of Mayor and Aldermen
Date: 07/01/2025
On motion of Ald. O'Neil
Seconded by Ald. Long
Voted to approve the budget authorizations
subject to the final adoption of related resolutions.

Matthew Normand
City Clerk

Line Item Budget

	BOND	OTHER		TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$300,000.00	$500,000.00	$0.00	$800,000.00
TOTAL	**$300,000.00**	**$500,000.00**	**$0.00**	**$800,000.00**

Revisions:

Comments: Funding $300,000 MSD Bond

Planning Department/Startup Form - 07/1/20 **$800,000.00**