

COMMITTEE ON HUMAN RESOURCES/INSURANCE

February 3, 2026 at 5:00 PM

Chairman Goonan called the meeting to order.

The Clerk called the roll.

Present: Aldermen Goonan, Sapienza, O'Neil, Burkush, Vincent

Messrs.: P. Croasdale

1. HR Reports submitted by Victoria Prestejohn, Human Resources Director:
 - Position Summary Report
 - Vacancy Requisition Requests and Approvals
 - Summary of Arbitrations/Grievances
 - Sapphire SmartShopper Report
2. Communication from the Human Resources Director requesting approval of the updated job class specification for the Urban Forester position.

*On motion of **Alderman Burkush**, duly seconded by **Alderman O'Neil**, it was voted to approve.*

3. Communication from Phil Croasdale, Water Works Director, requesting the following changes to the department's complement:
 - Remove one (1) vacant Public Services Worker IV position, grade 109;
 - Add one (1) Water Works Utility Supervisor position, grade 116, and update its job classification

Alderman O'Neil: Is this a working supervisor position?

Phil Croasdale, Water Works Director: Absolutely.

*On motion of **Alderman Burkush**, duly seconded by **Alderman O'Neil**, it was voted to approve.*

4. Communication from Anna Thomas, Public Health Director, requesting the following changes to the department's complement:
 - Addition of one (1) non-affiliated, exempt, City-funded Public Health Specialist II position, grade 115;
 - Change one-half (0.50) FTE of the Infectious Disease Branch - Public Health Nurse Supervisor position, grade 119, from grant-funded to City-funded;
 - Change one-half (0.50) FTE of the Administrative Assistant II position, grade 105, from grant-funded to City-funded;
 - Change the Environmental Health Specialist I position, grade 110, from City-funded to grant-funded

*On motion of **Alderman Vincent**, duly seconded by **Alderman Burkush**, it was voted to approve.*

5. Communication from Ryan Cashin, Fire Chief, requesting that the Emergency Management Manager position (grade 122) be added to the department's list of exempt positions eligible for overtime.

*On motion of **Alderman Burkush**, duly seconded by **Alderman Vincent**, it was voted to approve.*

*There being no further business, on motion of **Alderman Vincent**, duly seconded by **Alderman O'Neil**, it was voted to adjourn.*

A True Record. Attest.



Clerk of Committee

*Meeting Start Time: 5:00PM
Meeting End Time: 5:03PM
Minutes Prepared By: Michael Intranuovo*