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## COMMITTEE ON COMMUNITY IMPROVEMENT

February 2, 2026 at 5:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Burkush, Vincent, Barry, Goonan, Terrio

### AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$125,000 for CIP 711725 Traffic Signal - Cilley/Jewett.  
**Gentlemen, what is your pleasure?**
2. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$50,000 for CIP 711825 Amoskeag WB Design & Construction.  
**Gentlemen, what is your pleasure?**
3. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$116,753 for CIP C160060926 200 Elm, Fire Suppression/ADA Improvements.  
**Gentlemen, what is your pleasure?**
4. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$600,000 for CIP C500071226 Multimodal Transportation Plan (MTP).  
**Gentlemen, what is your pleasure?**
5. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$150,000 for CIP C500071226 Multimodal Transportation Plan (MTP).  
**Gentlemen, what is your pleasure?**

6. Communication from Jeff Belanger, Planning and Community Development Director, requesting that the Parks, Recreation, and Cemetery Division become the administering department of CIP 713006 Crystal Lake Conservation Fund.  
**Gentlemen, what is your pleasure?**

If there is no further business, a motion is in order to adjourn.

*Timothy J. Clougherty*  
Public Works Director



*Owen P. Friend-Gray, P.E.*  
Deputy Public Works Director

**Commission**  
*Kathleen Sullivan, Chair*  
*Arthur Gatzoulis, Co-Chair*  
*Mark MacKenzie*  
*Amber Nicole Cannan*  
*Andre Parent*

**CITY OF MANCHESTER**  
*Department of Public Works*

January 20, 2026

Board of Mayor and Alderman  
c/o CITY CLERKS OFFICE  
One City Hall Plaza  
Manchester, New Hampshire 03103

Attention: Alderman Jim Burkush  
Chairman, CIP Committee

Subject: CIP 711725-Traffic Signal @ Cilley Rd/Jewett St and Pedestrian Signal improvements

Dear Alderman Burkush:

The Department of Public Works (DPW) received concurrence from the Board of Mayor and Aldermen on December 3, 2025 to solicit a bid for the work related to the Cilley Rd/ Jewett St traffic signal installation project (CIP 711725) as solely a City of Manchester funded project. To solicit more favorable pricing, this signal work was coupled with the work associated with CIP C500070726- Pedestrian Signal Installation. Four bids were received and slightly exceeded the funding associated with these two projects. In the communication to the Board prior to the project being bid, it was noted that if funds were required in excess of what was available that the Department would come to the Board to address the funding for the increase.

The Department of Public Works (DPW) respectfully requests that \$25,000.00 in funds be transferred from CIP C500070526- Traffic Signal Deferred Maintenance into CIP 711725- Traffic Signal Cilley/Jewett to address the excess costs of the combined project. In addition the Department requests that the funds in CIP C500070726- Pedestrian Signal Installation be transferred into CIP 711725- Traffic Signal Cilley/Jewett to fund the pedestrian improvements at other locations that were bid as part of this contract. These transfers will allow for the currently bid contract to be funded from a single CIP.

A DPW representative will be available for discussion at the next Board of Mayor and Alderman meeting. In the meantime, if you have any questions, please do not hesitate to contact me.

Very truly yours,

Caleb B. Dobbins, P.E.  
Highway Chief Engineer

Cc/ Tim Clougherty, Owen Friend-Gray, Melinda Salomone-Abood, Kristen Clarke

*City of Manchester*  
*New Hampshire*

*In the year Two Thousand and Twenty Six*

**A RESOLUTION**

“Amending the FY2025 and FY2026 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000) for the FY2025 CIP 711725 Traffic Signal - Cilley/Jewett”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2025 and 2026 CIP as contained in the 2025 and 2026 CIP budgets; and

WHEREAS, the 2025 and 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of funds from FY2026 CIP C500070526 Traffic Signal - Deferred Maintenance in the amount of \$25,000 and FY2026 C500070726 Pedestrian Signal Installation in the amount of \$100,000 to FY2025 CIP 711725 Traffic Signal - Cilley/Jewett;

NOW, THEREFORE, be it resolved that the 2025 and 2026 CIP be amended as follows:

**By increasing:**

|                                                    |                |
|----------------------------------------------------|----------------|
| FY2025 CIP 711725 Traffic Signal - Cilley/Jewett - | \$125,000 Bond |
|----------------------------------------------------|----------------|

**By decreasing:**

|                                                               |                |
|---------------------------------------------------------------|----------------|
| FY2026 CIP C500070526 Traffic Signal - Deferred Maintenance - | \$25,000 Bond  |
| FY2026 CIP C500070726 Pedestrian Signal Installation-         | \$100,000 Bond |

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

CIP#: 711725 2025 CIP Resolution: 6/4/2024  
Title: Traffic Signal - Cilley/Jewett Amending Resolution: 2/17/2026  
Administering Department DPW-Highway Revision: #1

Project Description: A traffic study has determined that a traffic signal is warranted in this location. Work would include the construction/installation of conduits, steel mast arms, pedestrian signals, Opticom, sidewalk ramps, and any other associated items required to signalize the intersection.

**Federal Grants** Federal Grant: No **Environmental** Review Required: No  
Grant Executed: Completed:

**Critical Events**

|                 |           |
|-----------------|-----------|
| Initiation Date | 7/2/2024  |
| Completion Date | 6/30/2039 |
|                 |           |
|                 |           |
|                 | 6/30/2039 |

**Line Item Budget**

|                        | BOND                |               |               | TOTAL               |
|------------------------|---------------------|---------------|---------------|---------------------|
| Salaries and Wages     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Fringes                | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Design/Engineering     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Planning               | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Consultant Fees        | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Construction Admin     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Land Acquisition       | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Equipment              | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Overhead               | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Construction Contracts | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Other                  | \$375,000.00        | \$0.00        | \$0.00        | \$375,000.00        |
| <b>TOTAL</b>           | <b>\$375,000.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$375,000.00</b> |

**Revisions:** #1- 2/17/26 Increase total budget \$125,000 Bond (\$250,000 to \$375,000) \$25,000 Bond from C500070526 and \$100,000 Bond from C500070726

**Comments:**

**CIP BUDGET AUTHORIZATION**

CIP#: C500070526

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Traffic Signal - Deferred Maintenance

Amending Resolution: 2/17/2026

Administering Department DPW-Highway

Revision: #1

Project Description:

Replace damaged, failing or very outdated traffic signal equipment to maintain daily signal operations. Lack of a dedicated budget to address locations where faulty/outdated equipment continues to compromise regular operations of the 144 signalized intersections throughout the City.

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

1. Initiation Date

7/1/2025

2. Completion Date

6/30/2040

3.

4.

5.

6/30/2040

**Line Item Budget**

BOND

Salaries and Wages

\$0.00

\$0.00

\$0.00

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$225,000.00

\$0.00

\$0.00

\$225,000.00

**TOTAL****\$225,000.00****\$0.00****\$0.00****\$225,000.00****Revisions:**

#1-2/17/26 decrease total budget \$25,000 Bond (\$250,000 to \$225,000) transfer funds to CIP 711725

**Comments:**

Planning Department/Startup Form - 07/1/20

**\$225,000.00**

**CIP BUDGET AUTHORIZATION**

CIP#: C500070726

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Pedestrian Signal Installation

Amending Resolution: 2/17/2026

Administering Department DPW-Highway

Revision: #1

## Project Description:

Upgrade 8 intersections in the downtown area that currently do not have a pedestrian component within the signal system. Locations are: Maple @ S. Willow, Cilley, Somerville & Lake, Pine @ Valley & Auburn, Chestnut @ Webster and Willow @ Valley. In addition, ADA compliant sidewalk transitions would be installed at those locations where standards are currently not met and any required ancillary work performed..

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

1. Initiation Date

7/1/2025

2. Completion Date

6/30/2035

3.

4.

5.

6/30/2035

**Line Item Budget****BOND**

Salaries and Wages

\$0.00

\$0.00

\$0.00

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$0.00

\$0.00

\$0.00

\$0.00

**TOTAL****\$0.00****\$0.00****\$0.00****\$0.00****Revisions:**

#1 - 2/17/26 Decrease total budget \$100,000 Bond (\$100,000 to \$0) funds to CIP 711725 to fund pedestrian signal portion of contract.

**Comments:**

Planning Department/Startup Form - 07/1/20

**\$0.00**

*Timothy J. Clougherty*  
*Public Works Director*



*Owen P. Friend-Gray, P.E.*  
*Deputy Public Works Director*

**Commission**  
*Kathleen Sullivan, Chair*  
*Arthur Gatzoulis, Co-Chair*  
*Mark MacKenzie*  
*Amber Nicole Cannan*  
*Andre Parent*

**CITY OF MANCHESTER**  
*Department of Public Works*

January 20, 2026

Board of Mayor and Alderman  
c/o CITY CLERKS OFFICE  
One City Hall Plaza  
Manchester, New Hampshire 03103

Attention: Alderman Jim Burkush  
Chairman, CIP Committee

Subject: Transfer of Funds to CIP 711825 (Amoskeag Bridge WB)

Dear Alderman Burkush:

The Department of Public Works (DPW) respectfully requests that \$50,000.00 in funds be transferred from CIP 712523 – Bridge Inspection, Repair & Rehabilitation into CIP 711825 –Amoskeag WB Design and Construction.

The additional funds are required due to the required match to state/federal funds for the Engineering Study.

A DPW representative will be available for discussion at the next Board of Mayor and Alderman meeting. In the meantime, if you have any questions, please do not hesitate to contact me.

Very truly yours,

Caleb B. Dobbins, P.E.  
Highway Chief Engineer

Cc/ Tim Clougherty  
Owen Friend-Gray  
Melinda Salomone-Abood

*City of Manchester*  
*New Hampshire*

*In the year Two Thousand and Twenty Six*

**A RESOLUTION**

“Amending the FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY2025 CIP 711825 Amoskeag WB Design & Construction”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2023 and 2025 CIP as contained in the 2023 and 2025 CIP budgets; and

WHEREAS, the 2023 and 2025 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of funds from FY2023 CIP 712523 Bridge Inspection, Repair & Rehabilitation in the amount of \$50,000 to FY2025 CIP 711825 Amoskeag WB Design & Construction;

NOW, THEREFORE, be it resolved that the 2023 and 2025 CIP be amended as follows:

**By increasing:**

FY2025 CIP 711825 Amoskeag WB Design & Construction - \$50,000 State

**By decreasing:**

FY2023 CIP 712523 Bridge Inspection, Repair & Rehabilitation - \$50,000 State

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

CIP#: 712523

Project Year: 2023

CIP Resolution: 5/17/2022

Title: Bridge Inspection, Repair &amp; Rehabilitation

Amending Resolution: 2/17/2026

Administering Department DPW - Highway

Revision: #4

Project Description:

Funds to be used for the inspection, repair, or rehabilitation of the City owned bridges within the City. These funds could be used for any bridge related work including, but not limited to, inspections, improvements, minor repairs, major repairs, rehabilitation, replacement, matching funds toward rehabilitation grants, or any other similar bridge related items.

**Federal Grants**

Federal Grant:

No

**Environmental**

Review Required:

No

Grant Executed:

Completed:

**Critical Events**

|    |                    |            |
|----|--------------------|------------|
| 1. | Project Initiation | 2/21/2023  |
| 2. | Project Completion | 12/31/2033 |
| 3. |                    |            |
| 4. |                    |            |
| 5. |                    |            |
|    |                    | 12/31/2033 |

**Line Item Budget**

|                        | STATE                 |               |               | TOTAL                 |
|------------------------|-----------------------|---------------|---------------|-----------------------|
| Salaries and Wages     | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Fringes                | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Design/Engineering     | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Planning               | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Consultant Fees        | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Construction Admin     | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Land Acquisition       | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Equipment              | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Overhead               | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Construction Contracts | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Other                  | \$1,263,963.91        | \$0.00        | \$0.00        | \$1,263,963.91        |
| <b>TOTAL</b>           | <b>\$1,263,963.91</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$1,263,963.91</b> |

**Revisions:**

#1- transfer \$200,000 (STATE \$4,045,265.56 to \$3,845,265.56) to CIP 711218 #2- 3/19/24 - Increase budget by \$1,218,698.35 STATE (\$3,845,265.56 to \$5,063,963.91) From NH HB2 #3 - 1/21/25 Decrease budget \$3,750,000 STATE (\$5,063,963.91 to \$1,313,963.91) transfer to 711323 to provide match to Federal funds #4 2/17/26 Decrease total budget \$50,000 State (\$1,313,963.91 to \$1,263,963.91) transfer to 711825 to provide match to Federal/State fund

**Comments:**

Funding source - State of New Hampshire SB401 Block Grant.

**CIP BUDGET AUTHORIZATION**

CIP#: 711825 2025 CIP Resolution: 6/4/2024  
Title: Amoskeag WB Design & Construction Amending Resolution: 2/17/2026  
Administering Department DPW-Highway Revision: #2

Project Description: The Amoskeag West Bound Bridge over the Merrimack River is in need of repair. This level of funding does not include the City's 20% match and only represents the State/Federal funding to cover both the design and construction of the improvements.

**Federal Grants** Federal Grant: No **Environmental** Review Required: No  
Grant Executed: Completed:

**Critical Events**

|                 |           |
|-----------------|-----------|
| Initiation Date | 7/2/2024  |
| Completion Date | 6/30/2030 |
|                 |           |
|                 |           |
|                 | 6/30/2030 |

**Line Item Budget**

|                        | STATE /FED            | STATE               |               | TOTAL                 |
|------------------------|-----------------------|---------------------|---------------|-----------------------|
| Salaries and Wages     | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Fringes                | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Design/Engineering     | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Planning               | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Consultant Fees        | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Construction Admin     | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Land Acquisition       | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Equipment              | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Overhead               | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Construction Contracts | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Other                  | \$5,573,937.10        | \$675,021.06        | \$0.00        | \$6,248,958.16        |
| <b>TOTAL</b>           | <b>\$5,573,937.10</b> | <b>\$675,021.06</b> | <b>\$0.00</b> | <b>\$6,248,958.16</b> |

**Revisions:** #1 - 10/21/25 extend completion date from 6/30/2025 to 6/30/2030. #2 - 2/17/26 Increase budget \$50,000 State (\$6,198,958.16 to \$6,248,958.16) State from \$625,021.06 to \$675,021.06 funds from 712523 as City Match for Engineering Study

**Comments:**

**Jay P. Ruais**  
*Mayor*



One City Hall Plaza  
Manchester, NH 03101  
603-624-6500  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

**CITY OF MANCHESTER**  
*Office of the Mayor*

January 21, 2026

Committee on Community Improvement  
Chair, Alderman Jim Burkush  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

Dear Members of the Committee on Community Improvement,

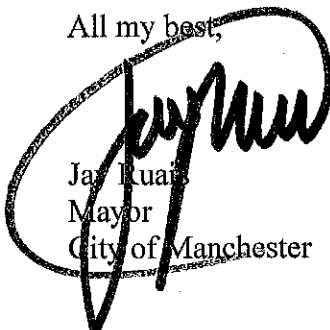
Last year, my office and the Planning and Community Development Department applied for a grant from the New Hampshire Department of Business and Economic Affairs to fund the installation of a sprinkler system in a building that would be used for low-income housing. The application was successful, and the State awarded us a grant of \$116,753. The Board of Mayor and Aldermen approved the acceptance and expenditure of funds on May 20, 2025.

The original project was unable to begin, however, and we requested that BEA allow us to repurpose the funds for the repair of a sprinkler system and the installation of a wheelchair lift at 200 Elm Street. BEA has agreed, and they plan to bring the request to repurpose the funds to the meeting of the Governor and Executive Council on February 11<sup>th</sup>.

Accordingly, I respectfully request that this Committee recommend the acceptance and expenditure of the repurposed funds for use at 200 Elm Street, contingent on the approval of the Governor and Council. As construction at 200 Elm Street has already begun, it would be helpful to make these funds available as quickly as possible.

The appropriate budget authorization and amending resolution are enclosed with this letter, should you approve of this request. Thank you for your consideration.

All my best,



Jay Ruais  
Mayor  
City of Manchester

*City of Manchester*  
*New Hampshire*

*In the year Two Thousand and Twenty Six*

**A RESOLUTION**

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixteen Thousand Seven Hundred Fifty-Three Dollars (\$116,753) for the FY2026 CIP C160060926 200 Elm, Fire Suppression/ADA Improvements ”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$116,753 from a New Hampshire Department of Business and Economic Affairs Grant for the FY2026 CIP C160060926 200 Elm, Fire Suppression Project;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

**By adding:**

FY2026 CIP C160060926 200 Elm, Fire Suppression/ADA Improvements - \$116,753 Other

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

CIP#: C160060926

Project Year: 2026

CIP Resolution: 6/3/2025

Title: 200 Elm, Fire Suppression/ADA Improvements

Amending Resolution: 2/17/2026

Administering Department Mayor's Office - Homelessness Initiatives

Revision:

Project Description:

This grant would cover the cost of repairing the existing fire suppression system (including electrical components) as well as other equipment to meet life safety and ADA requirements

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

1. Initiation Date

2/18/2026

2. Completion Date

6/30/2026

3.

4.

5.

6/30/2026

**Line Item Budget**

OTHER

Salaries and Wages

\$0.00

\$0.00

\$0.00

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$116,753.00

\$0.00

\$0.00

\$116,753.00

**TOTAL****\$116,753.00****\$0.00****\$0.00****\$116,753.00****Revisions:****Comments:**

Funds of \$116,753 from a New Hampshire Department of Business and Economic Affairs Grant

**Amendment #1 to Grant Award Agreement #HIM24-206**

This grant award amendment ("Amendment") is entered into this day of January 15, 2026, by and between the State of New Hampshire, acting by and through the New Hampshire Department of Business and Economic Affairs, 100 N. Main Street, Suite 100, Concord, NH, 03301 (hereinafter referred to as "the State") and the City of Manchester, 1 City Hall Plaza, Manchester, NH 03101-2099, (hereinafter referred to as "Grantee"), collectively referred to as ("the Parties").

WHEREAS, the Parties entered into a grant agreement for the Housing Champion Infrastructure Grant Funds for the City of Manchester approved by the Governor and Executive Council on June 4, 2025, item #50, (hereinafter known as "the Agreement");

WHEREAS, the Parties wish to change the project location of the Agreement;

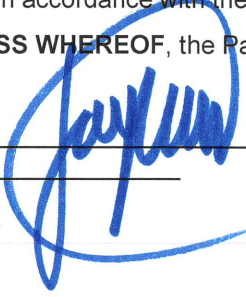
WHEREAS, the Agreement allows for amendments by an instrument in writing executed by the Parties; and

WHEREAS, the Parties desire to amend the Agreement as provided in this Amendment;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties agree as follows:

1. G-1, Exhibit B, 1.c of the Agreement is hereby deleted and replaced with the following:  
**Identification of the Project: The Project for which the Grant Award has been approved is identified as Elm Street Shelter, located at 200 Elm St, Manchester, NH 03103. This grant would cover the cost of repairing the existing fire suppression system (including electrical components) as well as other equipment to meet life safety and ADA requirements.**
2. This Amendment shall become effective upon its approval by the Governor and Executive Council of the State of New Hampshire.
3. Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligations of the Parties thereunder shall remain in full force and effect in accordance with the terms and conditions as set forth therein.

**IN WITNESS WHEREOF**, the Parties hereto have set their hands as of the day and year first above written.

By:   
Date: 1/20/26  
Jay Ruais, Mayor  
City of Manchester

By: \_\_\_\_\_  
Date: \_\_\_\_\_  
James Key-Wallace, Interim Commissioner  
Department of Business and Economic Affairs  
State of New Hampshire

**Approval by the Attorney General of the State of New Hampshire (Form, Substance, and Execution):**

Signature \_\_\_\_\_

Name \_\_\_\_\_, Assistant Attorney General

Date \_\_\_\_\_

**Approval by Governor and Council of the State of New Hampshire:**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

**Timothy J. Clougherty**  
Public Works Director

**Owen P. Friend-Gray, P.E.**  
Deputy Public Works Director



**Commission**  
Kathleen Sullivan, Chair  
Arthur Gatzoulis, Co-Chair  
Mark MacKenzie  
Amber Nicole Cannan  
Andre Parent

**CITY OF MANCHESTER**  
*Department of Public Works*

January 12, 2026

Board of Mayor and Alderman  
c/o CITY CLERKS OFFICE  
One City Hall Plaza  
Manchester, New Hampshire 03103

Attention: Alderman Jim Burkush,  
Chairman, CIP Committee

Subject: Safe Streets and Roads for All (SS4A) Grant

Dear Alderman Burkush:

In June 2025, the Board of Mayor and Aldermen voted to authorize the Department of Public Works (DPW) to prepare and submit an application to the United States Department of Transportation (USDOT) for the Safe Streets and Roads for All (SS4A) grant program.

We are pleased to announce that Manchester was one of 521 local, regional, and Tribal communities (and one of three communities in the State of NH) to be awarded the grant. The grant award provides \$600,000 to the City to develop a citywide Multimodal Transportation Plan (MTP) that supplements the regional Safety Action Plan, and will include policy and decision-making guidance, a prioritized multimodal network, physical countermeasure recommendations, including low-cost quick-build strategies, supplemental planning activities for outreach materials, and an implementation and prioritization framework to reduce fatal and serious injury crashes.

We respectfully request that you accept this grant and create a CIP to accept the funds. Additionally, this grant requires a 20% match. DPW proposes transferring \$150,000 from Sidewalks and ADA Ramps (C500070426) into this CIP to cover the match.

Thanks for your consideration. We will be available for questions regarding this matter.

Sincerely,

Margarete A. Baldwin, P.E.  
Engineering Project Manager  
Department of Public Works, Highway Division

cc/ Tim Clougherty, Public Works Director  
Owen Friend-Gray, Deputy Public Works Director  
Melinda Salomone-Abood- Public Works Financial Analyst II

# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Six*

## **A RESOLUTION**

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Six Hundred Thousand Dollars (\$600,000) for the FY2026 CIP C500071226 Multimodal Transportation Plan (MTP)”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$600,000 from the USDOT Safe Streets for All Grant Program to FY2026 CIP C500071226 Multimodal Transportation Plan (MTP);

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

**By adding:**

FY2026 CIP C500071226 Multimodal Transportation Plan (MTP) - \$600,000 Federal

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

CIP#: C500071226

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Multimodal Transportation Plan (MTP)

Amending Resolution: 2/17/2026

Administering Department DPW-Highway

Revision:

Project Description:

Development of a comprehensive city-wide strategy to incorporate various modes of transportation into the community to enhance livability, health, transportation and economic development, with an ultimate goal of a safer, more comfortable and better-connected transportation network.

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

|                    |           |
|--------------------|-----------|
| 1. Initiation Date | 2/17/2026 |
| 2. Completion Date | 6/30/2026 |
| 3.                 |           |
| 4.                 |           |
| 5.                 |           |
|                    | 6/30/2026 |

**Line Item Budget**

|                        | FEDERAL             |               |               | TOTAL               |
|------------------------|---------------------|---------------|---------------|---------------------|
| Salaries and Wages     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Fringes                | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Design/Engineering     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Planning               | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Consultant Fees        | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Construction Admin     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Land Acquisition       | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Equipment              | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Overhead               | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Construction Contracts | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Other                  | \$600,000.00        | \$0.00        | \$0.00        | \$600,000.00        |
| <b>TOTAL</b>           | <b>\$600,000.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$600,000.00</b> |

**Revisions:****Comments:**

Project started with \$600,000 of funds from the USDOT Safe Streets and Roads for All Grant Program.

**Timothy J. Clougherty**  
Public Works Director

**Owen P. Friend-Gray, P.E.**  
Deputy Public Works Director



**Commission**  
Kathleen Sullivan, Chair  
Arthur Gatzoulis, Co-Chair  
Mark MacKenzie  
Amber Nicole Cannan  
Andre Parent

**CITY OF MANCHESTER**  
*Department of Public Works*

January 12, 2026

Board of Mayor and Alderman  
c/o CITY CLERKS OFFICE  
One City Hall Plaza  
Manchester, New Hampshire 03103

Attention: Alderman Jim Burkush,  
Chairman, CIP Committee

Subject: Safe Streets and Roads for All (SS4A) Grant

Dear Alderman Burkush:

In June 2025, the Board of Mayor and Aldermen voted to authorize the Department of Public Works (DPW) to prepare and submit an application to the United States Department of Transportation (USDOT) for the Safe Streets and Roads for All (SS4A) grant program.

We are pleased to announce that Manchester was one of 521 local, regional, and Tribal communities (and one of three communities in the State of NH) to be awarded the grant. The grant award provides \$600,000 to the City to develop a citywide Multimodal Transportation Plan (MTP) that supplements the regional Safety Action Plan, and will include policy and decision-making guidance, a prioritized multimodal network, physical countermeasure recommendations, including low-cost quick-build strategies, supplemental planning activities for outreach materials, and an implementation and prioritization framework to reduce fatal and serious injury crashes.

We respectfully request that you accept this grant and create a CIP to accept the funds. Additionally, this grant requires a 20% match. DPW proposes transferring \$150,000 from Sidewalks and ADA Ramps (C500070426) into this CIP to cover the match.

Thanks for your consideration. We will be available for questions regarding this matter.

Sincerely,

Margarete A. Baldwin, P.E.  
Engineering Project Manager  
Department of Public Works, Highway Division

cc/ Tim Clougherty, Public Works Director  
Owen Friend-Gray, Deputy Public Works Director  
Melinda Salomone-Abood- Public Works Financial Analyst II

# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Six*

## **A RESOLUTION**

“Amending the FY2026 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the FY2026 CIP C500071226 Multimodal Transportation Plan (MTP)”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved 2026 CIP as contained in the 2026 CIP budgets; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer of funds \$150,000 from FY2026 CIP C500070426 Sidewalk Rehab and Expansion to FY2026 CIP C500071226 Multimodal Transportation Plan (MTP);

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

**By increasing:**

FY2026 CIP C500071226 Multimodal Transportation Plan (MTP) - \$150,000 Bond

**By decreasing:**

FY2026 CIP C500070426 Sidewalk Rehab and Expansion - \$150,000 Bond

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

CIP#: C500070426

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Sidewalk Rehab and Expansion

Amending Resolution: 2/17/2026

Administering Department DPW-Highway

Revision: #1

## Project Description:

Construction, reconstruction, and/or resurfacing of sidewalks at various locations throughout the City as well as work plan management. Work is prioritized according to the sidewalk master plan asset management system where surface condition and network priority are used to establish yearly work plans in addition to areas with identified needs. Currently the city has a sidewalk network of over 250 miles of sidewalks.

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

1. Initiation Date

7/1/2025

2. Completion Date

6/30/2040

3.

4.

5.

6/30/2040

**Line Item Budget****BOND**

Salaries and Wages

\$0.00

\$0.00

\$0.00

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$350,000.00

\$0.00

\$0.00

\$350,000.00

**TOTAL****\$350,000.00****\$0.00****\$0.00****\$350,000.00****Revisions:**

#1- 2/17/26 Decrease total budget \$150,000 Bond (\$500,000 to \$350,000) transfer funds to CIP C500071226

**Comments:**

Planning Department/Startup Form - 07/1/20

**\$350,000.00**

**CIP BUDGET AUTHORIZATION**

CIP#: C500071226

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Multimodal Transportation Plan (MTP)

Amending Resolution: 2/17/2026

Administering Department DPW-Highway

Revision: #1

Project Description: Development of a comprehensive city-wide strategy to incorporate various modes of transportation into the community to enhance livability, health, transportation and economic development, with an ultimate goal of a safer, more comfortable and better-connected transportation network.

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

|                    |           |
|--------------------|-----------|
| 1. Initiation Date | 2/17/2026 |
| 2. Completion Date | 6/30/2026 |
| 3.                 |           |
| 4.                 |           |
| 5.                 |           |
|                    | 6/30/2026 |

**Line Item Budget**

|                        | FEDERAL             | BOND                |               | TOTAL               |
|------------------------|---------------------|---------------------|---------------|---------------------|
| Salaries and Wages     | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Fringes                | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Design/Engineering     | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Planning               | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Consultant Fees        | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Construction Admin     | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Land Acquisition       | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Equipment              | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Overhead               | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Construction Contracts | \$0.00              | \$0.00              | \$0.00        | \$0.00              |
| Other                  | \$600,000.00        | \$150,000.00        | \$0.00        | \$750,000.00        |
| <b>TOTAL</b>           | <b>\$600,000.00</b> | <b>\$150,000.00</b> | <b>\$0.00</b> | <b>\$750,000.00</b> |

**Revisions:**

**Comments:** \$600,000 of funds from the USDOT Safe Streets and Roads for All grant program and \$150,000 Bond from C500070426

Planning Department/Startup Form - 07/1/20

**\$750,000.00**



# CITY OF MANCHESTER

## PLANNING AND COMMUNITY DEVELOPMENT

Jeffrey D. Belanger, AICP  
Director

Planning and Zoning  
Building Regulation  
Code Enforcement  
Community Improvement Program

Nicola Strong  
Deputy Director – Planning & Zoning  
  
Michael J. Landry, PE, Esq.  
Deputy Director – Building Regulations

### MEMORANDUM

To: Alderman Jim Burkush  
Chair, CIP Committee

From: Jeffrey Belanger, AICP  
Director of Planning and Community Development

Date: January 20, 2026

Re: **CIP 713006, Transfer of Administering Department**

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The Planning and Community Development Department is currently the administering department for CIP 713006. That project was started 20 years ago with funds from the New Hampshire Department of Transportation for the purpose of conservation efforts around Crystal Lake to protect water quality. The Parks, Recreation, and Cemetery Division of the Department of Public Works is beginning a stormwater mitigation project near Crystal Lake for the purpose of protecting the lake's water quality. Chief Gomez has requested use of the funds in CIP 713006 and has agreed for Parks and Recreation to become the administering department.

Accordingly, I respectfully request that Parks and Recreation become the administering department of CIP 713006. The appropriate budget authorization and amending resolution are included with this memorandum.

**CIP BUDGET AUTHORIZATION**

CIP #: 713006

Project Year: 2006

CIP Resolution: 5/17/2005

Title: Crystal Lake Conservation Fund

Amending Resolution: 10/18/2005

Administering Department: Parks Recreation &amp; Cemetery

Revision: #2

Project Description: Conservation/Preservation of land adjacent or proximal to Crystal Lake for the purposes of water quality preservation and long-term public benefit, and/or conservation programs to achieve these same benefits.

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

|   |                    |            |
|---|--------------------|------------|
| 1 | Project Initiation | 09/18/05   |
| 2 | Project Completion | 06/30/2028 |
| 3 |                    |            |
| 4 |                    |            |
| 5 |                    |            |

Expected Completion Date:

6/30/2028

**Line Item Budget**

|                        | OTHER              |               |               | TOTAL              |
|------------------------|--------------------|---------------|---------------|--------------------|
| Salaries and Wages     | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Fringes                | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Design/Engineering     | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Planning               | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Consultant Fees        | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Construction Admin     | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Land Acquisition       | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Equipment              | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Overhead               | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Construction Contracts | \$0.00             | \$0.00        | \$0.00        | \$0.00             |
| Other                  | \$40,000.00        | \$0.00        | \$0.00        | \$40,000.00        |
| <b>TOTAL</b>           | <b>\$40,000.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$40,000.00</b> |

**Revisions**

Revision #1 - Extends completion date to 6/30/2028 #2- 2/17/26 Change Administering Department from Planning and Community Development to Parks Recreation & Cemetery.

**COMMENTS**

Funds in the amount of \$40,000 are a reimbursement from New Hampshire Department of Transportation.