



COMMITTEE ON COMMUNITY IMPROVEMENT

October 7, 2025 at 5:45 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Morgan, Terrio, Kantor, Long, Burkush

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$24,874 for CIP 211525 Volunteer NH Engagement Project Grant.
Ladies and Gentlemen, what is your pleasure?
2. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$38,097.76 for the following projects:
 - CIP 611921 298 Hanover St. Renovations;
 - CIP 210725 CBDO Special Activities
 - CIP 610025 Concentrated Code Enforcement 1
 - CIP 610125 Concentrated Code Enforcement 2**Ladies and Gentlemen, what is your pleasure?**
3. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$90,000 for CIP C160060526 39 Beech St Programs.
Ladies and Gentlemen, what is your pleasure?
4. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,000 for CIP C180060926 Boys to Men Program Office of Youth Services.
Ladies and Gentlemen, what is your pleasure?

5. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$3,469 for CIP C330040926 Card Reader Access System to MPD NIBIN Machine Room.
Ladies and Gentlemen, what is your pleasure?
6. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$93,000 for CIP C330041026 Manchester Police Department FY26 STOP Violence Against Women.
Ladies and Gentlemen, what is your pleasure?
7. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$2,685 for CIP C330041126 FY26 MPD C.A.R. Training(s).
Ladies and Gentlemen, what is your pleasure?
8. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$60,000 for CIP WCA23.2026 NHDES Lead Service Line Inventory Grant.
Ladies and Gentlemen, what is your pleasure?
9. Communication from Whitney Dade, MPD Grant Coordinator, requesting the completion date for CIP 411324 STOP School Violence Grant be extended to September 30, 2027.
Ladies and Gentlemen, what is your pleasure?
10. Communication from Caleb Dobbins, Chief Highway Engineer, requesting extensions for various CIP projects.
Ladies and Gentlemen, what is your pleasure?
11. Communication from Ryan Cashin, Fire Chief, requesting permission to apply for a Firehouse Subs grant in the amount of \$30,000 to purchase technical rescue suits.
Ladies and Gentlemen, what is your pleasure?
12. Communication from Alderman O'Neil regarding the following potential projects:
 - Manchester Skate Park at Lally Sullivan Complex on Harvell Street: \$2.5 million
 - Al Lemire Field Lighting Replacement at Derryfield Park: \$400,000
 - Pony League Baseball Field Lighting Replacement: \$250,000**Ladies and Gentlemen, what is your pleasure?**
(Note: A source for funding needs to be identified for each project.)
13. Communication from Alderman Morgan requesting \$150,000 to improve field lighting at Livingston Park.
Ladies and Gentlemen, what is your pleasure?

14. Communication from Jeff Belanger, Planning and Community Development Director, advising of the department's intention to end the administration of the Healthy Homes Production Grant from the Department of Housing and Urban Development prior to its planned completion on November 15, 2026.
(Note: Provided for information purposes only; no action is required.)
15. Communication from the Planning and Community Development Director submitting a report regarding expenditure of the City's ARPA funds through September 23, 2025.
(Note: Provided for informational purposes only; no action is required.)

If there is no further business, a motion is in order to adjourn.

Anna J. Thomas, MPH
Public Health Director

Philip J. Alexakos, MPH, REHS
Deputy Public Health Director

Elaine M. Michaud, JD, MPH
Deputy Public Health Director



CITY OF MANCHESTER
Health Department

BOARD OF HEALTH
Patricia Anglin, BSN, RN, NCSN
Christopher Moriarty, DMD
Lara Quiroga, M.Ed.
Ashwini Saxena M.D., Ph.D.
Mary Naczas Seigle, BSN, RN, CHPN

To: Alderman Chris Morgan
Chairman, CIP Committee

From: Anna J. Thomas, MPH
Public Health Director, Manchester Health Department

Date: September 17, 2025

RE: Additional Funding – Volunteer NH Engagement Project Grant

The Health Department will be receiving \$24,874 from Volunteer NH. The purpose of the FY25 Volunteer NH Engagement Project Grant is to fund specific projects that “have a high likelihood of increasing an organization’s capacity to recruit, manage, support, and retain volunteers serving NH communities.”

MHD applied on behalf of the Senior Center to establish a sustainable volunteer program to support our three-person staff in providing activities and services for the Senior Center Members. The grant funds will be used to (1) continue work with a consultant to evaluate the existing volunteer program, provide recommendations on recruitment, training, and retention based on best-practices; (2) train Senior Center staff on these practices; (3) develop a sustainable volunteer program and policies; and (4) retain a consultant to develop digital marketing materials and a volunteer recruitment campaign.

As such, we have requested that the Planning and Community Development prepare the appropriate CIP Amending Resolution and Budget Authorization Forms necessary for the implementation of this program.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

We thank the Committee for their consideration.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Four Thousand Eight Hundred Seventy-Four Dollars (\$24,874) for the FY2025 CIP 211525 Volunteer NH Engagement Project Grant”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2025 CIP as contained in the 2025 CIP budget; and

WHEREAS, the 2025 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate NH Department of Health and Human Services funds in the amount of \$24,874 from a Volunteer NH Grant for the FY2025 CIP 211525 Volunteer NH Engagement Project Grant”;

NOW, THEREFORE, be it resolved that the 2025 CIP be amended as follows:

By increasing:

FY2025 CIP 211525 Volunteer NH Engagement Project Grant -	\$24,874 STATE
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Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: 211525

2025

CIP Resolution: 6/4/2024

Title: Volunteer NH Engagement Project Grant

Amending Resolution: 10/21/2025

Administering Department Health Department

Revision: #1

Project Description: The purpose of the FY24 Volunteer Engagement Project Grant is to fund specific projects that "have a high likelihood of increasing an organization's capacity to recruit, manage, support, and retain volunteers serving NH communities." The grant period runs one year, from October 1, 2024 to September 30, 2025. The grant funds will be used to (1) retain a consultant to evaluate the existing volunteer program, provide recommendations on recruitment, training, and retention based on best-practices; (2) train Senior Center staff on these practices; (3) develop a sustainable volunteer program and policies; and (4) fund purchase of equipment – laptops – for use in volunteer training and data tracking.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

Initiation date	10/01/2024
Completion Date	9/30/2026
	9/30/2026

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$29,600.00	\$0.00	\$0.00	\$29,600.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$1,332.00	\$0.00	\$0.00	\$1,332.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$18,870.00	\$0.00	\$0.00	\$18,870.00
TOTAL	\$49,802.00	\$0.00	\$0.00	\$49,802.00

Revisions: #1- 10/21/25 Increase budget \$24,874 STATE funds (\$24,928 to \$49,802) funds from Volunteer NH and extend completion date from 9/30/2025 to 9/30/2026.

Comments: Funding comes from Volunteer NH \$24,928



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use
Building Regulation
Code Enforcement
Community Improvement Program

Jeffrey D. Belanger, AICP
Director

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director – Building Regulations

MEMORANDUM

To: Alderman Chris Morgan
Chairman, CIP Committee

From: Todd D. Fleming
Grants Administration Manager, Planning and Community Development

Date: September 26, 2025

Re: CIP #611921- 298 Hanover St. Renovations, CIP #210725 – CBDO Special Activities, CIP #610025 Concentrated Code Enforcement 1, CIP # 610125 Concentrated Code Enforcement 2 Budget Adjustments and Project Close Outs

The Planning and Community Development Department respectfully requests that budget adjustments be made to the following projects, and that the projects be closed:

CIP #611921- 298 Hanover St. Renovations – decrease budget \$100.74
CIP #210725 – CBDO Special Activities – decrease budget \$24,871.71
CIP #610025 Concentrated Code Enforcement 1 - decrease budget \$1,818.49
CIP # 610125 Concentrated Code Enforcement 2 - decrease budget \$11,306.82

We have prepared the appropriate CIP amending resolution and budget authorization forms necessary to take this action in the event that the Committee and the Board of Mayor and Aldermen approve this request.

Your review of these documents and a recommendation to the full Board is respectfully requested.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2021 and FY2025 Community Improvement Program, authorizing and appropriating funds in the amount Thirty-Eight Thousand Ninety-Seven Dollars and Seventy-Six Cents (\$38,097.76) for the following FY2021 and FY2025 projects: CIP 611921- 298 Hanover St. Renovations; CIP 210725 – CBDO Special Activities; CIP 610025 Concentrated Code Enforcement 1; and CIP 610125 Concentrated Code Enforcement 2.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2021 and 2025 CIP’s as contained in the 2021 and 2025 CIP budget’s; and

WHEREAS, the 2021 and 2025 CIP’s contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to decrease funds in the amount of \$38,097.76 for the following FY2021 and FY2025 projects: CIP 611921- 298 Hanover St. Renovations; CIP 210725 – CBDO Special Activities; CIP 610025 Concentrated Code Enforcement 1; and CIP 610125 Concentrated Code Enforcement 2 .”;

NOW, THEREFORE, be it resolved that the 2021 and 2025 CIP’s be amended as follows:

By decreasing:

FY2021 CIP 611921- 298 Hanover St. Renovations -	\$100.74 HOME
FY2025 CIP 210725 – CBDO Special Activities -	\$24,871.71 CDBG
FY2025 CIP 610025 Concentrated Code Enforcement 1 -	\$1,818.49 CDBG
FY2025 CIP 610125 Concentrated Code Enforcement 2	\$11,306.82 CDBG

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1.	Program Initiation	7/6/2021
2.	Program Completion	12/31/2025
3.		
4.		
5.		
		12/31/2025

Line Item Budget

	ESG-CV2	HOME-ARP		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$729,637.00	\$365,156.00	\$0.00	\$1,094,793.00
TOTAL	\$729,637.00	\$365,156.00	\$0.00	\$1,094,793.00

Revisions: #1 - Increases budget \$361,256 from \$729,637.74 to \$1,090,893.74, 361,256 of HOME-ARP transferred from CIP #610722.
 #2- 9-5-23 increase HOME-ARP funds by \$4000 (\$361,256 to \$365,256) transfer from CIP 610722 (10-3-23)
 #3 - 10-21-25 extends completion date, decrease budget \$100.74 (HOME-ARP \$100 and ESC-CV \$0.74) closes project

Comments:

CIP BUDGET AUTHORIZATION

CIP#: 210725

2025

CIP Resolution: 6/4/2024

Title: CBDO - Special Activities

Amending Resolution: 10/21/2025

Administering Department Manchester Community Resource Center

Revision: #2

Project Description: Funding for CBDO Special Activities in the NRSA carried out by Manchester Community Resource Center or its subcontractors

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

Initiation Date

7/2/2024

Completion Date

12/31/2025

12/31/2025

Line Item Budget

CDBG

TOTAL

Salaries and Wages

\$0.00

\$0.00

\$0.00

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$551,973.29

\$0.00

\$0.00

\$551,973.29

TOTAL**\$551,973.29****\$0.00****\$0.00****\$551,973.29****Revisions:**

#1-7/1/25 Extend completion date from 6/30/2025 to 12/31/2025

#2 - 10-21-25 Decrease budget \$24,871.71 (CDBG from \$576,845 to \$551,973.29)

Comments: Authorization of Entitlement funds is contingent upon HUD grant execution.

CIP BUDGET AUTHORIZATION

CIP#: 610025

2025

CIP Resolution: 6/4/2024

Title: Concentrated Code Enforcement 1

Amending Resolution:

Administering Department Planning & Community Development

Revision: #1 - Close

Project Description: Continuation of the Concentrated Code Enforcement Program. This program was initially created in an effort to stabilize and improve the conditions of the rental housing opportunities within the low to moderate income areas in the City.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

Initiation Date

7/2/2024

Completion Date

10/31/2025

10/31/2025

Line Item Budget

CDBG

HOME

TOTAL

Salaries and Wages

\$56,613.00

\$1,000.00

\$0.00

\$57,613.00

Fringes

\$33,953.51

\$0.00

\$0.00

\$33,953.51

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL**\$90,566.51****\$1,000.00****\$0.00****\$91,566.51****Revisions:**

Revision #1 - Extend project to 10-31- 2025, decrease Buidget \$1,818.49 (CDBG from \$92385 to \$90,566.51)) and Close Project.

Comments:

Authorization of Entitlement funds is contingent upon HUD grant execution.

CIP BUDGET AUTHORIZATION

CIP#: 610125

2025

CIP Resolution: 6/4/2024

Title: Concentrated Code Enforcement 2

Amending Resolution: 10/21/2025

Administering Department Planning & Community Development

Revision: #1 - Close

Project Description: Continuation of the Concentrated Code Enforcement Program. This program was initially created in an effort to stabilize and improve the conditions of the rental housing opportunities within the low to moderate income areas in the City.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

Initiation Date	7/2/2024
Completion Date	10/31/2025
	10/31/2025

Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$58,782.00	\$0.00	\$0.00	\$58,782.00
Fringes	\$24,964.18	\$0.00	\$0.00	\$24,964.18
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$83,746.18	\$0.00	\$0.00	\$83,746.18

Revisions: Revision #1 -Extends completion date to 10-31-25, decreases budget \$11,306.82 (CDBG from \$95,053 to \$83,746.18) and closes project.

Comments: Authorization of Entitlement funds is contingent upon HUD grant execution.

Jay P. Ruais
Mayor



One City Hall Plaza
Manchester, NH 03101
603-624-6500
www.ManchesterNH.gov

CITY OF MANCHESTER
Office of the Mayor

October 7, 2025

To: Committee on Community Improvement
From: Office of the Mayor
RE: Add \$90,000 to CIP #C160060526 39 Beech St Programs

Members of the Committee on Community Improvement,

The Homelessness Initiatives program has been awarded two separate grants for \$20,000 each. One is from the NH Charitable Foundation and the other is from Endowment for Health, to be applied towards the operations of the 39 Beech St shelter.

As you'll recall, the 19-month initiative I proposed to address sheltering in the city was approved by the Board of Aldermen on September and requires me to leverage city dollars to raise additional funds from outside sources. The following two contributions are a result of my continued fundraising for operations at the 39 Beech Street Shelter.

We also would like to transfer \$50,000 from the Affordable Housing Trust fund per the original intent of the Board. This amount was previously approved at the July and August BMA meetings.

We respectfully ask that the Committee on Community Improvement approve the acceptance and use of these funds to continue to support the operations of the 39 Beech St. shelter.

Thank you for your time and consideration, please let me know if you have any questions.

All my best,

Jay Ruais
Mayor of Manchester

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety Thousand Dollars (\$90,000) for the FY2026 CIP C160060526 39 Beech St Programs”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$90,000: \$20,000 from the NH Charitable Foundation, \$20,000 from the Endowment for Health and \$50,000 from unallocated AHTF Funds for the FY2026 CIP C160060526 39 Beech St Programs”;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By increasing:

FY2026 CIP C160060526 39 Beech St Programs -	\$50,000 AHTF
	\$40,000 Other

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: C160060526

Project Year: 2026

CIP Resolution: 6/3/2025

Title: 39 Beech Street Programs

Amending Resolution: 10/21/2025

Administering Department Office of the Mayor

Revision: #2

Project Description:

An adult emergency shelter with 40 overnight shelter beds and daytime engagement center for service connection to housing, employment, and health services for up to an additional 100 people who are primarily experiencing unsheltered homelessness in Manchester. The costs associated are for operations including rent, staffing and supplies. The programs operates 7 days a week, 365 days a year.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

1. Initiation Date

7/2/2025

2. Completion Date

6/30/2026

3.

4.

5.

6/30/2026

Line Item Budget

CDBG

AHTF

OTHER

TOTAL

Salaries and Wages

\$0.00

\$0.00

\$0.00

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$75,000.00

\$75,000.00

\$40,000.00

\$190,000.00

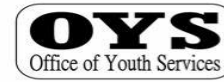
TOTAL**\$75,000.00****\$75,000.00****\$40,000.00****\$190,000.00****Revisions:**

#1 - 9/2/25 Increase Budget \$25,000 (from \$75,000 to \$100,000), AHTF (from \$0 to \$25,000) #2- 10/21/25 increase Budget \$90,000 from \$100,000 to \$190,000. \$40,000 Other (\$0 to \$40,000) and \$50,000 AHTF (\$25,000 to \$75,000) funds from two \$20,000 Grants and \$50,000 of AHTF funds

Comments:

Authorization of Entitlement funds is contingent upon HUD grant execution.

Michael P. Quigley
Office of Youth Services Director



CITY OF MANCHESTER
Office of Youth Services

To: Alderman Chris Morgan
Chairman, CIP Committee

From: Michael Quigley,
Office of Youth Services Director

Date: September 17th, 2025

RE: OYS Male Empowerment Group, Boys To Men

The Office of Youth Services (OYS) will be receiving funding for \$1,000.00 from the Kiwanis Club to support the OYS Male Empowerment Group program at West High School (“Boys to Men”), specifically for field trips, training/guest speakers, and supplies.

As such, we have requested that Planning and Community Development prepare the appropriate CIP Amending Resolution and Budget Authorization Forms necessary for the implementation of this program.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

We thank the Committee for its consideration.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of One Thousand Dollars (\$1,000) for the FY2026 CIP C180060926 Boys to Men Program Office of Youth Services.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$1,000 from a Kiwanis Club Donation to FY2026 CIP C180060926 Boys to Men Program Office of Youth Services;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY2026 CIP C180060926 Boys to Men Program Office of Youth Services - \$1,000 Other

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: C180060926

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Boys to Men Program Office of Youth Services

Amending Resolution: 10/21/2025

Administering Department Office of Youth Services

Revision:

Project Description:

The \$1,000 award from the Kiwanis Club will support the growth and enrichment of the Boys to Men Male Empowerment Program at West High School. Funding will be used to provide three field trips to local colleges, giving young men the opportunity to experience campus life, explore career pathways, and begin envisioning their futures beyond high school. In addition, the program will host leadership workshops that focus on personal growth, decision-making, and community responsibility, equipping participants with the skills and confidence to lead in their schools and neighborhoods.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1. Initiation Date	11/18/2025
2. Completion Date	6/30/2026
3.	
4.	
5.	
	6/30/2026

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,000.00	\$0.00	\$0.00	\$1,000.00
TOTAL	\$1,000.00	\$0.00	\$0.00	\$1,000.00

Revisions:**Comments:**

Funds of \$1,000 from a Kiwanis Club Donation

Chief of Police
Peter A. Marr
Assistant Chief
Kenneth Loui



Commission
John G. Cronin, *Chairman*
Eva Castillo
John Mercier
Gene Brown
Paul Harrington

CITY OF MANCHESTER

Police Department

September 4, 2025

To: Alderman Morgan, Chairman, CIP Committee
From: Whitney Dade, Grant Coordinator
Re: FY23 Project Safe Neighborhood's (PSN) Program

Attached is a copy of the FY23 Project Safe Neighborhood's (PSN) Program State Grant Agreement in the amount of \$3,469 to support the purchase of two Prox Card Reader access locks for the entrance and exit doors to the NIBIN machine room at the Manchester Police Department.

The grant period of performance is from Governor and Council approval to 3/31/2026.

The funds breakdown is as follows:

Other	\$3,469
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Please process this as a project for approval.

Sincerely,

Whitney Dade

Whitney Dade
Grant Coordinator

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



City of Manchester
New Hampshire

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Three Thousand Four Hundred Sixty-Nine Dollars (\$3,469) for the FY2026 CIP C330040926 Card Reader Access System to MPD NIBIN Machine Room.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$3,469 from the FY23 Project Safe Neighborhood’s (PSN) Program State Grant Agreement to FY2026 CIP C330040926 Card Reader Access System to MPD NIBIN Machine Room;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY2026 CIP C330040926 Card Reader Access System to MPD NIBIN Machine Room-
\$3,469 State

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: C330040926

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Card Reader Access System to MPD NIBIN Machine Room

Amending Resolution: 10/7/2025

Administering Department: Police Department

Revision:

Project Description: Purchase of two Prox Card Reader access locks for the entrance and exit doors to the NIBIN Machine room at the Manchester Police Department

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1. Initiation Date	10/7/2025
2. Completion Date	3/31/2026
3.	
4.	
5.	
	3/31/2026

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$3,469.00	\$0.00	\$0.00	\$3,469.00
TOTAL	\$3,469.00	\$0.00	\$0.00	\$3,469.00

Revisions:**Comments:** Funds from FY23 Project Safe Neighborhood's (PSN) Program State Grant Agreement

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Justice		1.2. State Agency Address 1 Granite Place South, Concord, NH 03301	
1.3. Grantee Name Manchester Police Department		1.4. Grantee Address 405 Valley Street Manchester, NH 03103	
1.5 Grantee Phone # (603) 792-5462	1.6. Account Number 02-20-20-201510- 4469-072-500574	1.7. Completion Date 3/31/2026	1.8. Grant Limitation \$3,469
1.9. Grant Officer for State Agency Kathleen Carr		1.10. State Agency Telephone Number (603) 271-3658	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1		1.12. Name & Title of Grantee Signor 1	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13 State Agency Signature(s)		1.14. Name & Title of State Agency Signor(s)	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)			
By:		Assistant Attorney General, On: / /	
1.16. Approval by Governor and Council (if applicable)			
By:		On: / /	

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA; RETENTION OF DATA; ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or
- 13.

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. INSURANCE.
 - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
 18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
 19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
 21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

EXHIBIT A

-SPECIAL PROVISIONS-

Manchester Police Department as the Grantee (hereinafter referred to as “Subrecipient”) shall be compliant at all times with the terms, conditions and specifications detailed below, which are subject to annual review.

1. The Subrecipient must certify that Limited English Proficiency persons have meaningful access to any services provided by this program. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with these requirements. The guidance document can be accessed on the Internet at www.lep.gov.
2. The Subrecipient assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination within the three years prior to the receipt of the federal financial assistance and after a due process hearing against the Subrecipient on the grounds of race, color, religion, national origin, sex, age, or disability, a copy of the finding will be submitted to the New Hampshire Department of Justice, Grants Management Unit and to the U.S. Department of Justice, Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531. For additional information regarding your obligations under civil rights please reference the state website at <http://www.doj.nh.gov/grants-management/civil-rights.htm> and understand if you are awarded funding from this office, civil rights compliance will be monitored by this office, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.
3. The Subrecipient will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); the Victims of Crime Act (34 U.S.C. § 20110(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); the Violence Against Women Act (34 U.S.C. § 12291(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.

EXHIBIT A

4. Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. The current consultant limit is \$650 per day or \$81.25 per hour. When the rate exceeds the limit for an 8-hour day, or a proportionate hourly rate (excluding travel and subsistence costs), a written prior approval is required. Prior approval requests require additional justification.
5. The Subrecipient agency agrees that, should they employ a former member of the NH Department of Justice (NH DOJ), that employee or their relative shall not perform work on or be billed to any federal or state subgrant or monetary award that the employee directly managed or supervised while at the NH DOJ for the life of the subgrant without the express approval of the NH DOJ.
6. The Subrecipient understands that grants are funded for the grant award period noted on the grant award document. No guarantee is given or implied of subsequent funding in future years.
7. Requirement to report actual or imminent breach of personally identifiable information (PII)
Any "subrecipient" at any tier must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to the Grants Unit at the Department of Justice no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.
8. The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

EXHIBIT A

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

9. Effect of failure to address audit issues

The subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

10. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

EXHIBIT A

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

11. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

12. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

13. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Any subrecipient at any tier must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this

EXHIBIT A

award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

14. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

Any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

15. Requirement for data on performance and effectiveness under the award

The subrecipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

16. Requirements related to "de minimis" indirect cost rate

A subrecipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

17. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

Any subrecipient at any tier, must make determinations of suitability before certain

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individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

18. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the subrecipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

19. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

20. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

21. Compliance with general appropriations-law restrictions on the use of federal funds.

Any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act are set out at <https://ojp.gov/funding/Explore/AppropriationsRestrictions.htm>, and are

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incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

22. Potential imposition of additional requirements

The subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

23. Employment eligibility verification for hiring under the award

1. Any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The subrecipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

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3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at VerifyEmployerAgent@dhs.gov.

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Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

24. Restrictions and certifications regarding non-disclosure agreements and related matters

No subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that

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currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

25. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

26. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

27. All subawards ("subgrants") must have specific federal authorization

Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements

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for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

28. Requirements related to System for Award Management and Universal Identifier Requirements

The subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The subrecipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the subrecipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

29. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of

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them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

30. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

31. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

Any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including. Reporting requirements and OJP authority to terminate award), and are incorporated by reference here.

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32. Requirement to report potentially duplicative funding

If the subrecipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

33. Reporting potential fraud, waste, and abuse, and similar misconduct

Any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

34. The subrecipient agrees to submit to BJA for review and approval any product (e.g., curricula, training materials, proposed publications, reports, videos, or any other written, web-based, or audio-visual or other materials) that will be developed and published under this award at least thirty (30) working days prior to the targeted dissemination date. The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities. Any products developed under this award, (with the exception of press releases, web sites, and mobile applications), shall contain the following statements: "This project was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are

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those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." (Note: A separate disclaimer has been developed and is required for web sites and mobile applications. No disclaimer is required for press releases.)

35. The subrecipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

36. Required attendance at BJA-sponsored events

The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

37. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

38. Protection of human research subjects

Any subrecipient at any tier must comply with the requirements of 28 CFR Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board (IRB) approval, if appropriate, and subject informed consent.

39. Confidentiality of data

Any subrecipient at any tier must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

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40. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.
41. The subrecipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.
42. The subrecipient agrees to coordinate the project with the U.S. Attorney and Project Safe Neighborhoods Task Force for the district covered by the award. The recipient also is encouraged to coordinate with other community justice initiatives, and other ongoing, local gun prosecution and law enforcement strategies.
43. The subrecipient agrees to submit to DOJ for review and approval, any proposal or plan for Project Safe Neighborhoods media-related outreach. DOJ approval must be received prior to any obligation or expenditure of grant funds related to the development of media-related outreach projects.
44. Required monitoring of subawards
The subrecipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the subrecipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
45. If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to

EXHIBIT A

CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

46. In accepting this award, the subrecipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.

47. Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

48. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and

EXHIBIT A

regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>. Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

49. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page:

<https://nij.ojp.gov/topics/equipment-and-technology/body-armor>. In addition, if recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

EXHIBIT B

-SCOPE OF SERVICES-

1. The Subrecipient shall receive a subgrant from the New Hampshire Department of Justice as the State Agency (DOJ) for expenses incurred and services provided to the Manchester Police Department for two Prox Card Reader access locks for the entrance and exit doors to their NIBIN machine at the Manchester Police Department, thereby allowing twenty-four hour secured access.
2. The Subrecipient shall be reimbursed by the DOJ based on budgeted expenditures described in EXHIBIT C. The Subrecipient shall submit incurred expenses for reimbursement on the state approved expenditure reporting form as provided. Expenditure reports shall be submitted on a quarterly basis, within fifteen (15) days following the end of the current quarterly activities. Expenditure reports submitted later than thirty (30) days following the end of the quarter will be considered late and out of compliance. *For example, with an award that begins on January 1, the first quarterly report is due on April 15th or 15 days after the close of the first quarter ending on March 31.*
3. Subrecipient is required to maintain supporting documentation for all grant expenses both state funds and match if provided and to produce those documents upon request of this office or any other state or federal audit authority. Grant project supporting documentation shall be maintained for at least seven (7) years after the close of the Federal Grant.
4. Subrecipient shall be subject to periodic desk audits and program reviews by DOJ. Such desk audits and program reviews shall be scheduled with Subrecipient and every attempt shall be made by Subrecipient to accommodate the schedule.
5. All correspondence and submittals shall be directed to:
NH Department of Justice
Grants Management Unit
1 Granite Place South
Concord, NH 03301
603-271-7820 or Rhonda.J.Beauchemin@doj.nh.gov

EXHIBIT C

- PAYMENT TERMS-

1. The Subrecipient shall receive reimbursement in exchange for approved expenditure reports as described in EXHIBIT B.
2. The Subrecipient shall be reimbursed within thirty (30) days following the DOJ's approval of expenditures. Said payment shall be made to the Subrecipient's account receivables address per the Financial System of the State of New Hampshire.
3. The State's obligation to compensate the Subrecipient under this Agreement shall not exceed the price limitation set forth in form G-1 section 1.8.

3a. The Subrecipient shall be awarded an amount not to exceed \$3,469 of the total Grant Limitation upon Governor and Council approval to 03/31/2026, with approved expenditure reports. This shall be contingent on continued federal funding and program performance.

EXHIBIT D

-EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES-

I, _____ [responsible official], certify that

Manchester Police Department has either completed the EEOP reporting tool certification at: https://ojp.gov/about/ocr/faq_eeop.htm or completed an exemption form, if the subrecipient is considered exempt from filing the EEOP Utilization Report, which includes non-profits and subrecipients with less than 50 employees; on

_____ [date]

If applicable, the Declaration Claiming Exemption form is to be emailed at least once to the New Hampshire Department of Justice Grants Management Unit and is no longer inputted into the Federal System.

EEOP Training Requirements for Subrecipients

_____ [official that completed training] has completed

the EEOP training at <https://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm> on:

_____ [date]. The EEOP training must be completed at least once.

DOJ Discrimination Complaint Process

If individuals believe they may have been discriminated against by the NH Department of Justice or by an organization that receives federal funding from the NH Department of Justice based on their race, color, national origin, religion, sex, disability, age, sexual orientation or gender identity should print and complete a complaint form that can be found at: [Civil Rights | Grants Management Unit | NH Department of Justice](#)

Subrecipient Discrimination Complaint Process

I further certify that: The Subrecipient will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services and has a policy or written procedure in place for accepting discrimination based complaints from employees and program beneficiaries and that policy/procedure must be made publicly available to program beneficiaries or prospective beneficiaries.

EXHIBIT D

Certified Standard Assurances

On behalf of the Subrecipient, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Subrecipient. I understand that these representations will be relied upon as material in any Department decision to make an award to the Subrecipient based on its application.
- (2) I certify that the Subrecipient has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application—
 - a. the Subrecipient will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Subrecipient will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Subrecipient will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Subrecipient understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—
 - a. the Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

EXHIBIT D

- c. the Subrecipient understands that it must require any pass-through subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Subrecipient, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Subrecipient also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Subrecipient will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Subrecipient will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Subrecipient will require that, throughout the period of performance—

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Subrecipient is a governmental entity, with respect to the award (if any) made by the Department based on the application—

EXHIBIT D

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Subrecipient applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Subrecipient applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Subrecipient to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

EXHIBIT E

-NON-SUPPLANTING CERTIFICATION -

Supplanting defined

Federal funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the Subrecipient or grantee will be required to supply documentation demonstrating that the reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds. For certain programs, a written certification may be requested by the awarding agency or recipient agency stating that Federal funds will not be used to supplant State or local funds. See the OJP Financial Guide (Part II, Chapter 3)

<http://www.ojp.usdoj.gov/financialguide/part2/part2chap3.htm>.

Supplanting and job retention

A recipient or subrecipient may use federal funds to retain jobs that, without the use of the federal money, would be lost. If the grantee is planning on using federal funds to retain jobs, it must be able to substantiate that, without the funds, the jobs would be lost. Substantiation can be, but is not limited to, one of the following forms: an official memorandum, official minutes of a county or municipal board meeting or any documentation, that is usual and customarily produced when making determinations about employment. The documentation must describe the terminated positions and that the termination is because of lack of the availability of State or local funds.

Manchester Police Department (Subrecipient) certifies that any funds awarded through this federal award shall be used to supplement existing funds for program activities and will not replace (supplant) nonfederal funds that have been appropriated for the purposes and goals of the grant.

Manchester Police Department (Subrecipient) understands that supplanting violations may result in a range of penalties, including but not limited to suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Printed Name and Title of Authorized Signor: _____

Signature: _____

EXHIBIT F

NEW HAMPSHIRE DEPARTMENT OF JUSTICE



CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subrecipients should refer to the regulations cited below to determine the certification to which they are required to attest. Subrecipients should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Subrecipient's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Subrecipient shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

EXHIBIT F

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Subrecipient certifies, with respect to prospective participants in a primary tier “covered transaction,” as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals’) present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Subrecipient is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Subrecipient or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Subrecipient also must disclose such felony criminal conviction in writing to the Department (for OJP Subrecipients, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Subrecipients, to OVW at OVW.GFMD@usdoj.gov; or for COPS Subrecipients, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

- A. If the Subrecipient is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or

EXHIBIT F

(2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP

Subrecipients, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Subrecipients, to OVW at OVW.GFMD@usdoj.gov; or for COPS Subrecipients, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Subrecipient is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The Subrecipient's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will —

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

EXHIBIT F

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;
For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs,
ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

If you are unable to sign this certification, you must attach an explanation to this certification.

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

Manchester Police Department, 405 Valley Street, Manchester, NH 03103

Name and Address of Agency

EXHIBIT G

Certification Regarding the Federal Funding Accountability and Transparency Act (FFATA) Compliance

The Federal Funding Accountability and Transparency Act (FFATA) requires Subrecipients of individual Federal grants equal to or greater than \$30,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of \$30,000 or more. If the initial award is below \$30,000 but subsequent grant modifications result in a total award equal to or over \$30,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (*Reporting Subaward and Executive Compensation Information*), DOJ must report the following information for any grant award subject to the FFATA reporting requirements:

- 1) Name of entity
- 2) Amount of award
- 3) Funding agency
- 4) NAICS code for contracts / CFDA program number for grants
- 5) Program source
- 6) Award title descriptive of the purpose of the funding action
- 7) Location of the entity
- 8) Principle place of performance
- 9) Unique identifier of the entity (SAM #)
- 10) Total compensation and names of the top five executives if:
 - a. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25M annually and
 - b. Compensation information is not already available through reporting to the SEC.

Subrecipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Subrecipient identified in Section 1.3 of the Grant Agreement agrees to comply with the provisions of the Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (*Reporting Subaward and Executive Compensation Information*), and further agrees to have one of the Subrecipient's representative(s), as identified in Sections 1.11 of the Grant Agreement execute the following Certification:

The below named Subrecipient agrees to provide needed information as outlined above to DOJ and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

EXHIBIT G
Certification

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

As the Subrecipient identified in Section 1.3 of the Grant Agreement, I certify that the responses to the below listed questions are true and accurate.

1. The Unique Entity ID (SAM) number for your entity is: **CNSJJ8B31T48**
2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

____NO

____YES

**If the answer to #2 above is NO, stop
here**

**If the answer to #2 above is YES, please answer the
following:**

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

____NO

____YES

If the answer to #3 above is YES, stop

**If the answer to #3 above is NO, please answer the
following:**

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

EXHIBIT G
Certification

Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____

Chief of Police
Peter A. Marr
Assistant Chief
Kenneth Loui



Commission
John G. Cronin, *Chairman*
Eva Castillo
John Mercier
Gene Brown
Paul Harrington

CITY OF MANCHESTER
Police Department

September 19, 2025

To: Alderman Morgan, Chairman, CIP Committee
From: Whitney Dade, Grant Coordinator

Re: FY26 STOP Violence Against Women Act (VAWA) Formula Grant Program

Attached is a copy of the FY26 STOP Violence Against Women Act (VAWA) Formula Grant Program State Grant Agreement in the amount of \$93,000 to support the funding of the following City Solicitor office positions under the Domestic Violence Prosecution Unit (DVPU): Victim Witness Coordinator and Legal Assistant II. These positions directly support the Manchester Police Department's Domestic and Sexual Violence Unit.

The grant period of performance is from 1/1/2026 to 12/31/2026.

The funds breakdown is as follows:

Salaries and Wages	\$93,000
--------------------	----------

Please process this as a project for approval.

Sincerely,

Whitney Dade

Whitney Dade
Grant Coordinator

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



City of Manchester *New Hampshire*

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety-Three Thousand Dollars (\$93,000) for the FY2026 CIP C330041026 Manchester Police Department FY26 STOP Violence Against Women.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$93,000 from a New Hampshire Department of Justice Grant to FY2026 CIP C330041026 Manchester Police Department FY26 STOP Violence Against Women;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY2026 CIP C330041026 Manchester Police Department FY26 STOP Violence Against Women	\$93,000 State
---	----------------

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: C330041026

Project Year: 2026

CIP Resolution: 6/3/2025

Title: Manchester Police Department FY26 STOP Violence Against Wome

Amending Resolution: 10/7/2025

Administering Department: Police Department

Revision:

Project Description:

To continue funding the following City Solicitor Office positions under the Domestic Violence Prosecution Unit (DVPU): Victim Witness Coordinator and Legal Assistant II. These positions directly support the Manchester Police Department's Domestic and Sexual Violence Unit.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1. Initiation Date

1/1/2026

2. Completion Date

12/31/2026

3.

4.

5.

12/31/2026

Line Item Budget

STATE

TOTAL

Salaries and Wages

\$93,000.00

\$0.00

\$0.00

\$93,000.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL**\$93,000.00****\$0.00****\$0.00****\$93,000.00****Revisions:****Comments:** Funds of \$93,000 from the NH Department of Justice VAWA Grant

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Justice		1.2. State Agency Address 1 Granite Place, South Concord, NH 03301	
1.3. Grantee Name Manchester Police Department		1.4. Grantee Address 405 Valley Street Manchester, NH 03103	
1.5 Grantee Phone # (603) 792-5400	1.6. Account Number 02-20-20-201510-5587- 072-500574	1.7. Completion Date 12/31/2026	1.8. Grant Limitation \$93,000
1.9. Grant Officer for State Agency Thomas Kaempfer		1.10. State Agency Telephone Number (603) 271-0993	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1		1.12. Name & Title of Grantee Signor 1	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13 State Agency Signature(s)		1.14. Name & Title of State Agency Signor(s)	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: Assistant Attorney General, On: / /			
1.16. Approval by Governor and Council (if applicable) By: On: / /			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA: RETENTION OF DATA: ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. INSURANCE.
 - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
 18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
 19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
 21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

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Manchester Police Department as the Grantee (hereinafter referred to as “Subrecipient”) shall be compliant at all times with the terms, conditions and specifications detailed below, which are subject to annual review.

1. The Subrecipient must certify that Limited English Proficiency persons have meaningful access to any services provided by this program. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with these requirements. The guidance document can be accessed on the Internet at www.lep.gov.
2. The Subrecipient assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination within the three years prior to the receipt of the federal financial assistance and after a due process hearing against the Subrecipient on the grounds of race, color, religion, national origin, sex, age, or disability, a copy of the finding will be submitted to the New Hampshire Department of Justice, Grants Management Unit and to the U.S. Department of Justice, Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531. For additional information regarding your obligations under civil rights please reference the state website at <http://www.doj.nh.gov/grants-management/civil-rights.htm> and understand if you are awarded funding from this office, civil rights compliance will be monitored by this office, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.
3. The Subrecipient will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); the Victims of Crime Act (34 U.S.C. § 20110(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); the Violence Against Women Act (34 U.S.C. § 12291(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community

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Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.

4. Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. The current consultant limit is \$650 per day or \$81.25 per hour. When the rate exceeds the limit for an 8-hour day, or a proportionate hourly rate (excluding travel and subsistence costs), a written prior approval is required. Prior approval requests require additional justification.
5. The Subrecipient agency agrees that, should they employ a former member of the NH Department of Justice (NHDOJ), that employee or their relative shall not perform work on or be billed to any federal or state subgrant or monetary award that the employee directly managed or supervised while at the NHDOJ for the life of the subgrant without the express approval of the NH DOJ.
6. The Subrecipient understands that grants are funded for the grant award period noted on the grant award document. No guarantee is given or implied of subsequent funding in future years.
- 7. Requirements of the award; remedies for non-compliance or for materially false statements**

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the subrecipient that relate to conduct during the period of performance also is a material requirement of this award. By accepting this award on behalf of the subrecipient, the authorized subrecipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the subrecipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements, whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period may result in the Office on Violence Against Women ("OVW") or the NH Dept. of Justice ("NHDOJ") taking appropriate action

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with respect to the subrecipient and the award. Among other things, OVW or NHDOJ may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OVW and NHDOJ, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable, such provision shall be deemed severable from this award.

8. Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The subrecipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance.

The recipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

9. Requirement to report potentially duplicative funding

If the subrecipient currently has other active awards of federal funds, or if the subrecipient receives any other award of federal funds during the period of performance for this award, the subrecipient promptly must determine whether funds from any of those other federal

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awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award.

If so, the subrecipient must promptly notify the NHDOJ Grants Management Unit in writing of the potential duplication, and, if so requested by the NHDOJ, must seek a budget modification or change-of-project-scope to eliminate any inappropriate duplication of funding.

10. Requirements related to System for Award Management and unique entity identifiers

The subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM.

The subrecipient also must comply with applicable restrictions on subawards ("subgrants") to first tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers (UEI) are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers), and are incorporated by reference here.

11. Employment eligibility verification for hiring under the award

The subrecipient must ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient at any tier) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. § 1324a(a)(1) and (2).

The details of the recipient's obligations under this condition are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Employment eligibility verification for hiring under award) and are incorporated by reference here.

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12. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130).

The subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

In the event of an actual, or imminent, breach of Personally Identifiable Information of a U.S Department of Justice funded program or activity by a subrecipient, the subrecipient must have a procedure in place that indicates that the Grants Management Unit will be notified of the breach by the end of the business day (4:00 PM EST) that the breach was reported. An e-mail will be sent to Grants@doj.nh.gov, which e-mails every staff member in the Grants Management Unit, notifying the Unit of the breach. The GMU Administrator, or designee, will respond to the subrecipient's e-mail notifying receipt of the notification by the end of the business day that it was received. If the subrecipient does not receive a confirmation e-mail from the GMU the subrecipient shall call the NH Department of Justice main number, (603) 271-3658, and request to speak to the GMU and report the breach.

Subrecipients must have written procedures that document the process of notifying the GMU in the event of a PII breach. Written procedures will be verified during onsite monitoring's conducted by the GMU.

13. Unreasonable restrictions on competition under the award; association with federal government.

No recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate,

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or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by DOJ.

The details of the recipient's obligations under this condition are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Unreasonable restrictions on competition under the award; association with federal government) and are incorporated by reference here.

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OVW authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)), and are incorporated by reference here.

15. Determinations of suitability to interact with participating minors

This condition applies to this award if it is indicated in the application for the award (as approved by DOJ) (or in the application for any subaward at any tier), the DOJ funding announcement (solicitation), or an associated federal statute that a purpose of some or all of the activities to be carried out under the award (whether by the recipient or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on

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the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

17. OVW Training Guiding Principles

The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>.

18. Effect of failure to address audit issues

The subrecipient understands and agrees that the NHDOJ (and OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the NHDOJ) the subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

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19. Potential imposition of additional requirements

The subrecipient agrees to comply with any additional requirements that may be imposed by the NHDOJ (and OJP or OVW, as appropriate) during the period of performance for this award, if the subrecipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 42

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 38

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 states that a faith-based organization that participates in this program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in federal law. Part 38 further states that an organization may not use direct federal financial assistance from the Department of Justice to support or engage in explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements. An organization receiving federal financial assistance also may not, in providing services funded by the Department of Justice, or in their outreach activities related to such services, discriminate against a program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that relate to engaging in or conducting explicitly religious activities.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR

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Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/Written_Note_of_Beneficiary_Protections.pdf.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements.

For more information on the requirements referenced in this condition, see <https://www.ojp.gov/program/civil-rightsoffice/partnerships-faith-based-and-other-neighborhood-organizations>.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Restrictions on "lobbying" and policy development

In general, as a matter of federal law, federal funds may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. § 1913. The recipient, or any subrecipient ("subgrantee") may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. § 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement,

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subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. § 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the subrecipient is to contact the NHDOJ Grants Management Unit for guidance and may not proceed without the express prior written approval of NHDOJ.

24. Compliance with general appropriations-law restrictions on the use of federal funds for this fiscal year

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the subrecipient is to contact the NHDOJ Grants Management Unit for guidance and may not proceed without the express prior written approval of NHDOJ.

25. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/grant-complaint> (select "Submit Report Online"); (2) mail

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directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

26. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the subrecipient--

- a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written

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notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the subrecipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both—

a. it represents that--

(1) it has determined that no other entity that the subrecipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

27. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a

EXHIBIT A

– SPECIAL CONDITIONS –

gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the subrecipient is to contact the NHDOJ or (OJP or OVW, as appropriate) for guidance.

28. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

29. Requirement to disclose whether recipient is designated high risk by a federal grant-making agency outside of DOJ

If the recipient is designated high risk by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the subrecipient must disclose that fact and certain related information to OVW by email to OVW.GFMD@usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient.

The recipient's disclosure must include the following: (1) the federal awarding agency that currently designates the recipient high risk; (2) the date the recipient was designated high risk; (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address); and (4) the reasons for the high-risk status, as set out by the federal awarding agency.

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30. Availability of general terms and conditions on OVW website

The subrecipient agrees to follow the applicable set of general terms and conditions that are available at <https://www.justice.gov/ovw/award-conditions>. These do not supersede any specific conditions in this award document.

31. Compliance with statutory and regulatory requirements

The subrecipient agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Violence Against Women Act Reauthorization Act of 2022, P.L. 117-103, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and the OVWs implementing regulations at 28 C.F.R. Part 90.

32. Compliance with notice of funding opportunity requirements

The subrecipient agrees that it must be in compliance with requirements outlined in the notice of funding opportunity (NOFO) under which the approved application was submitted, the applicable Application Companion Guide, and any program-specific frequently asked questions (FAQs) on the OVW website (<https://www.justice.gov/ovw/resources-andfaqs-grantees>). The program NOFO, Companion Guide, and any program-specific FAQs are hereby incorporated by reference into this award.

33. VAWA 2013 nondiscrimination condition

The subrecipient agrees to comply with 34 U.S.C. 12291(b)(13) in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of a program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The subrecipient also agrees to ensure that any subrecipients (subgrantees) at any tier will comply with this provision.

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34. Misuse of award funds

The subrecipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

35. Limitation on use of funds to approved activities

The subrecipient agrees that grant funds will be used only for the purposes described in the subrecipient's application, unless the NHDOJ Grants Management Unit determines that any of these activities are out of scope or unallowable. The subrecipient must not undertake any work or activities that are not described in the subrecipient's application, award documents, or approved budget, and must not use staff, equipment, or other goods or services paid for with grant funds for such work or activities, without prior written approval by the NHDOJ.

36. Non-supplantation

The subrecipient agrees that grant funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.

37. Confidentiality and information sharing

The subrecipient agrees to comply with the provisions of 34 U.S.C. § 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information.

The subrecipient also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. § 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>. The subrecipient also agrees to ensure that all subrecipients ("subgrantees") at any tier meet these requirements.

EXHIBIT A

– SPECIAL CONDITIONS –

38. Activities that compromise victim safety and recovery or undermine offender accountability

The subrecipient agrees that grant funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude eligible victims from receiving services based on the classifications identified in 34 U.S.C. 12291(b)(13)(A) or their actual or perceived mental health condition, physical health condition, criminal record, immigration status, employment history or status, income or lack of income, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the notice of funding opportunity or companion guide under which the application was submitted.

39. Policy for response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence

The recipient, and any subrecipient at any tier, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

40. Termination or suspension for cause

The Director of OVW or the NHDOJ, upon a finding that there has been substantial failure by the subrecipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, will terminate or suspend until satisfied that

EXHIBIT A

– SPECIAL CONDITIONS –

there is no longer such failure, all or part of the award, in accordance with the provisions of 28 C.F.R. Part 18, as applicable mutatis mutandis. The federal regulation providing uniform rules for termination of grants and cooperative agreements is 2 CFR 200.340.

41. Performance progress reports and final report submission

The subrecipient agrees to provide OVW with specific information regarding subawards ("subgrants") made under this award. The subrecipient agrees to submit an annual report that includes: a) an assessment of whether stated goals and objectives were achieved; b) information on the effectiveness of activities carried out with grant funds, including the number of persons served and the number of persons seeking services who could not be served; c) information on each subaward made; and d) such other information as OVW may prescribe.

Subrecipients are required to submit this report after the end of each calendar year but no later than March 15th each year. Recipients and subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that recipients and subrecipients must collect and report as a condition of receiving funding under this award.

42. Subrecipient program income

Program income, as defined by 2 C.F.R. 200.1, means gross income earned by a non-federal entity that is directly generated by a supported activity or earned as a result of the federal award during the period of performance. Without prior approval, program income must be deducted from total allowable costs to determine the net allowable costs.

In order to add program income to a subaward, subrecipients must seek approval from the NHDOJ prior to generating any program income. Any program income added to a subaward must be used to support activities that were approved in the budget and follow the conditions of the subaward agreement. Any program income approved by the NHDOJ Grants Management Unit must be reported by the subrecipient to the NHDOJ Grants Management Unit so that it is reported on the quarterly Federal Financial Report (SF-425) in accordance with the addition alternative. If the program income amount changes (increases or decreases)

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– SPECIAL CONDITIONS –

during the project period, the subrecipient must provide approval by the end of the project period.

Failure to comply with these requirements may result in audit findings for both the recipient and the subrecipient.

43. Subrecipient product monitoring

The subrecipient agrees to be monitored to ensure that materials and products (written, visual, or sound) developed with OVW formula grant program funding fall within the scope of the grant program and do not compromise victim safety.

44. Publications disclaimer for STOP Formula subrecipients

The subrecipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement:

"This project was supported by Subgrant No. __15JOVW-25-GG-00045-STOP__ awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

45. Copyrighted works

Pursuant to 2 C.F.R. 200.315(b), the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient ("subgrantee") of this award, for federal purposes, and to authorize others to do so.

EXHIBIT A

– SPECIAL CONDITIONS –

In addition, the recipient (or subrecipient, contractor, or subcontractor of this award at any tier) must obtain advance written approval from the OVW program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor, or subcontractor as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

46. Consultant compensation rates

The subrecipient acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day. To exceed this specified maximum rate, recipients must submit to OVW a detailed justification and have such justification approved by OVW, prior to obligation or expenditure of such funds.

Issuance of this award or approval of the award budget alone does not indicate approval of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, subrecipients are required to maintain documentation to support all daily or hourly consultant rates.

47. Ongoing compliance with statutory certifications

The subrecipient agrees that compliance with the statutory certification requirements is an ongoing responsibility during the award period and that, at a minimum, a hold may be placed on the subrecipient's funds for noncompliance with any of the requirements of 34 U.S.C. § 10449 (regarding rape exam payments), 34 U.S.C. § 10449(e) (regarding judicial notification), 34 U.S.C. § 10450 (regarding certain fees and costs), and 34 U.S.C. § 10451 (regarding polygraphing of sexual assault victims), and 34 U.S.C. 10454 (regarding victim-center prosecution), and 34 U.S.C. 10446(d)(6)(regarding award conditions).

EXHIBIT A

– SPECIAL CONDITIONS –

Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.

48. Requirements for subrecipients providing legal assistance

The subrecipient agrees that the legal assistance eligibility requirements, as set forth below, are a continuing obligation on the part of the subrecipient. The legal assistance eligibility requirements are:

(1) any person providing legal assistance through a program funded under this grant program

(A) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or

(B) (i) is partnered with an entity or person that has demonstrated expertise described in subparagraph (A); and (ii) has completed or will complete training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;

(2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate state, local, territorial, and tribal law enforcement officials;

(3) any person or organization providing legal assistance through this grant program has informed and will continue to inform state, local, territorial, or tribal domestic violence, dating violence, stalking, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and

(4) the recipient's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, dating violence, domestic violence, or child sexual abuse is an issue. The recipient also agrees to ensure that any subrecipient (“subgrantee”) at any tier will comply with this condition.

EXHIBIT A

– SPECIAL CONDITIONS –

49. Due to significant limitations and regulatory differences set forth by Violence Against Women Act Reauthorization Act of 2022, P.L. 117-103, funding received from federal fiscal year 2023 STOP Violence Against Women Act formula grant, and federal fiscal years thereafter, must not be commingled with STOP Violence Against Women Act funding from the 2022 federal fiscal funding or preceding federal fiscal years.

50. Limitation on use of funds for activities addressing missing or murdered indigenous persons (MMIP)

The subrecipient agrees that grant funds will not be used for activities addressing MMIP unrelated to domestic violence, dating violence, sexual assault, or stalking.

51. Limitation on use of funds for activities addressing human trafficking

The subrecipient agrees that grant funds will not be used for activities addressing human trafficking unrelated to domestic violence, dating violence, sexual assault, or stalking.

52. Federal civil rights and nondiscrimination laws (certification)

The subrecipient agrees that its compliance with all applicable federal civil rights and nondiscrimination laws is material to the government's decision to make this award and any payment thereunder, including for purposes of the False Claims Act (31 U.S.C. 3729-3730 and 3801-3812), and, by accepting this award, certifies that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable federal civil rights or nondiscrimination laws.

53. Terms and conditions subject to court ordered stay

Award condition 50 (“Federal civil rights and nondiscrimination laws (certification)”) and any certification submitted by the subrecipient regarding certain out-of-scope activities are subject to a preliminary stay in Rhode Island Coalition Against Domestic Violence, et al., v. Pamela Bondi, et al., and are not enforceable as to any OVW FY 2025 awards unless and until the preliminary stay is lifted. If the preliminary stay is lifted, OVW will process a modification identifying the award condition or out-of-scope activity that is no longer subject

EXHIBIT A

– SPECIAL CONDITIONS –

to the preliminary stay and has become enforceable and the date on which it becomes enforceable.

EXHIBIT B

– SCOPE OF SERVICES –

1. The Subrecipient shall receive a subgrant from the New Hampshire Department of Justice (DOJ) as the State Agency for expenses incurred and services provided for victims of sexual assault, domestic violence, dating violence, and stalking.
2. The Subrecipient shall be reimbursed by the DOJ based on budgeted expenditures described in Exhibit C. The Subrecipient shall submit incurred expenses for reimbursement on the state approved expenditure reporting form as provided. Expenditure reports shall be submitted on a quarterly basis, within fifteen (15) days following the end of the current quarterly activities. Expenditure reports submitted later than thirty (30) days following the end of the quarter will be considered late and out of compliance. For example, with an award that begins on January 1, the first quarterly report is due on April 15th or 15 days after the close of the first quarter ending on March 31.
3. Subrecipient is required to maintain supporting documentation for all grant expenses both state funds and match if provided and to produce those documents upon request of this office or any other state or federal audit authority. Grant project supporting documentation shall be maintained for at least seven (7) years after the close of the Federal Grant.
4. Subrecipient shall be subject to periodic desk audits and program reviews by DOJ. Such desk audits and program reviews shall be scheduled with Subrecipient and every attempt shall be made by Subrecipient to accommodate the schedule.
5. All correspondence and submittals shall be directed to:

Kathryn Fisher
NH Department of Justice
Grants Management Unit
1 Granite Place South
Concord, NH 03301
(603) 271-1261
Kathryn.E.Fisher@doj.nh.gov

EXHIBIT C

– PAYMENT TERMS –

1. The Subrecipient shall receive reimbursement in exchange for approved expenditure reports as described in EXHIBIT B.
2. The Subrecipient shall be reimbursed within thirty (30) days following the DOJ's approval of expenditures. Said payment shall be made to the Subrecipient's account receivables address per the Financial System of the State of New Hampshire.
3. The State's obligation to compensate the Subrecipient under this Agreement shall not exceed the price limitation set forth in form G-1 section 1.8.
 - 3a. The Subrecipient shall be awarded an amount not to exceed \$93,000 of the total Grant Limitation from Governor and Council approval or 1/1/2026, whichever is later, to 12/31/2026, with approved expenditure reports. This shall be contingent on continued federal funding and program performance.
 - 3b. With sufficient reason and under limited circumstances, the Subrecipient may apply for an extension of the grant period for up to the end of the federal grant end date, not after. No extension is granted until approval is received by DOJ in writing.
4. Neither the Subrecipient nor DOJ will be responsible for any expenses or costs incurred under this agreement prior to Governor and Council approval, or after 12/31/2026, unless a grant extension is approved in writing by DOJ.

EXHIBIT D

– EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES –

I, _____ [*responsible official*], certify that the Office of the Manchester Police Department [*Subrecipient*] has completed the EEO reporting tool certification within the last two years at: https://ojp.gov/about/ocr/faq_eeop.htm on _____ [*date*]

It is understood that subrecipients which are exempt from filing the EEOP Utilization Report including non-profits and subrecipients with less than 50 employees must file a declaration claiming exemption at least once every two years with the Office for Justice Programs; Office of Civil Rights at the above web address.

EEOP Training Requirements for Subrecipients

_____ [*official that completed training*] has completed the EEOP training at <https://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm> on: _____ [*date*]. The EEOP training must be completed at least once every two years.

DOJ Discrimination Complaint Process

If individuals believe they may have been discriminated against by the NH Department of Justice or by an organization that receives federal funding from the NH Department of Justice based on their race, color, national origin, religion, sex, disability, age, sexual orientation or gender identity should print and complete a complaint form that can be found at: Civil Rights | Grants Management Unit | NH Department of Justice

Subrecipient Discrimination Complaint Process

I further certify that the Manchester Police Department [*Subrecipient*] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services and has a policy or written procedure in place for accepting discrimination- based complaints from employees and program beneficiaries and that policy/procedure must be made publicly available to program beneficiaries or prospective beneficiaries.

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– EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES –

On behalf of the Subrecipient, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Subrecipient. I understand that these representations will be relied upon as material in any Department decision to make an award to the Subrecipient based on its application.
- (2) I certify that the Subrecipient has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application—
 - a. the Subrecipient will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Subrecipient will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Subrecipient will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Subrecipient understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—
 - a. the Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d);

EXHIBIT D

– EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES –

section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);

- b. the Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Subrecipient understands that it must require any pass-through subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Subrecipient, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Subrecipient also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Subrecipient will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

EXHIBIT D

– EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES –

- (7) I assure that the Subrecipient will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Subrecipient will require that, throughout the period of performance—
- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
 - b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.
- (9) I assure that, if the Subrecipient is a governmental entity, with respect to the award (if any) made by the Department based on the application—
- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

EXHIBIT D

– EEOP REPORTING, CIVIL RIGHTS COMPLIANCE AND STANDARD ASSURANCES –

- (10) If the Subrecipient applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law-- including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).
- (11) If the Subrecipient applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Subrecipient to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

EXHIBIT E

– NON-SUPPLANTING CERTIFICATION –

Supplanting defined

Federal funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the Subrecipient or grantee will be required to supply documentation demonstrating that the reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds. For certain programs, a written certification may be requested by the awarding agency or recipient agency stating that Federal funds will not be used to supplant State or local funds. See the OJP Financial Guide (Part II, Chapter 3) <http://www.ojp.usdoj.gov/financialguide/part2/part2chap3.htm>.

Supplanting and job retention

A recipient or subrecipient may use federal funds to retain jobs that, without the use of the federal money, would be lost. If the grantee is planning on using federal funds to retain jobs, it must be able to substantiate that, without the funds, the jobs would be lost. Substantiation can be, but is not limited to, one of the following forms: an official memorandum, official minutes of a county or municipal board meeting or any documentation, that is usual and customarily produced when making determinations about employment. The documentation must describe the terminated positions and that the termination is because of lack of the availability of State or local funds.

The Manchester Police Department [*Subrecipient*] certifies that any funds awarded through grant number **2026VAW12** shall be used to supplement existing funds for program activities and will not replace (supplant) nonfederal funds that have been appropriated for the purposes and goals of the grant.

The Manchester Police Department [*Subrecipient*] understands that supplanting violations may result in a range of penalties, including but not limited to suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Printed Name and Title of Authorized Signor: _____

Signature: _____ Date: _____

EXHIBIT F

NEW HAMPSHIRE DEPARTMENT OF JUSTICE



CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subrecipients should refer to the regulations cited below to determine the certification to which they are required to attest. Subrecipients should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Subrecipient's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Subrecipient shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required

EXHIBIT F

of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Subrecipient certifies, with respect to prospective participants in a primary tier “covered transaction,” as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals’) present responsibility;

- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Subrecipient is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Subrecipient or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Subrecipient also must disclose such felony criminal conviction in writing to the Department (for OJP Subrecipients, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Subrecipients, to OVW at

EXHIBIT F

OVW.GFMD@usdoj.gov; or for COPS Subrecipients, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Subrecipient is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Subrecipients, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Subrecipients, to OVW at OVW.GFMD@usdoj.gov; or for COPS Subrecipients, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Subrecipient is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The Subrecipient's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

EXHIBIT F

- (c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will —
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;
For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs,
ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.
- Notice shall include the identification number(s) of each affected award;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended;
or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

EXHIBIT F

If you are unable to sign this certification, you must attach an explanation to this certification.

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

Name and Address of Agency

EXHIBIT G

– CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE –

The Federal Funding Accountability and Transparency Act (FFATA) requires Subrecipients of individual Federal grants equal to or greater than \$30,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of \$30,000 or more. If the initial award is below \$30,000 but subsequent grant modifications result in a total award equal to or over \$30,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), DOJ must report the following information for any grant award subject to the FFATA reporting requirements:

- 1) Name of entity
- 2) Amount of award
- 3) Funding agency
- 4) NAICS code for contracts / CFDA program number for grants
- 5) Program source
- 6) Award title descriptive of the purpose of the funding action
- 7) Location of the entity
- 8) Principle place of performance
- 9) Unique identifier of the entity (SAM #)
- 10) Total compensation and names of the top five executives if:
 - a. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25M annually and
 - b. Compensation information is not already available through reporting to the SEC.

Subrecipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Subrecipient identified in Section 1.3 of the Grant Agreement agrees to comply with the provisions of the Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have one of the Subrecipient's representative(s), as identified in Sections 1.11 of the Grant Agreement execute the following Certification:

The Subrecipient identified in Section 1.3 of the Grant Agreement agrees to comply with the provisions of the Federal Funding Accountability and Transparency Act, Public Law 109-282

Page 39 of 46

Subrecipient Initials _____
Date _____

EXHIBIT G

– CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND
TRANSPARENCY ACT (FFATA) COMPLIANCE –

and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have one of the Subrecipient's representative(s), as identified in Sections 1.11 of the Grant Agreement execute the following Certification:

EXHIBIT G

– CERTIFICATION –

Name of Authorized Signor

Title of Authorized Signor

Signature

Date

As the Subrecipient identified in Section 1.3 of the Grant Agreement, I certify that the responses to the below listed questions are true and accurate.

1. The Unique Entity ID (SAM) number for your entity is: CNSJJ8B31T48

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

_____ NO

_____ YES

If the answer to #2 above is NO, stop here

If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

_____ NO

_____ YES

If the answer to #3 above is NO, stop here

If the answer to #3 above is YES, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

Page 41 of 46

Subrecipient Initials _____
Date _____

EXHIBIT G

– CERTIFICATION –

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

EXHIBIT H

U.S. Department of Justice
Office on Violence Against Women



Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended

Under section 40002(b)(2) of the Violence Against Women Act, as amended (34 U.S.C. 12291(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

A. In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

B. Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

- (i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or
- (ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an

EXHIBIT H

unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

C. Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

D. Information sharing

- (i) Grantees and subgrantees may share—
 - (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
 - (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
 - (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.
- (ii) In no circumstances may—
 - (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
 - (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

EXHIBIT H

E. Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

F. Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

G. Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

H. Death of the party whose privacy had been protected

In the event of the death of any victim whose confidentiality and privacy is required to be protected under this subsection, grantees and subgrantees may share personally identifying information or individual information that is collected about deceased victims being sought for a fatality review to the extent permitted by their jurisdiction's law and only if the following conditions are met:

- (i) The underlying objectives of the fatality review are to prevent future deaths, enhance victim safety, and increase offender accountability.
- (ii) The fatality review includes policies and protocols to protect identifying information, including identifying information about the victim's children, from further release outside the fatality review team.
- (iii) The grantee or subgrantee makes a reasonable effort to get a release from the victim's personal representative (if one has been appointed) and from any surviving minor children or the guardian of such children (but not if the guardian is the abuser of the deceased parent), if the children are not capable of knowingly consenting.
- (iv) The information released is limited to that which is necessary for the purposes of the fatality review.

EXHIBIT H

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Name of Authorized Representative

Title

Telephone Number

Signature

Date

Agency Name

Chief of Police
Peter A. Marr
Assistant Chief
Kenneth Loui



Commission
John G. Cronin, *Chairman*
Eva Castillo
John Mercier
Gene Brown
Paul Harrington

CITY OF MANCHESTER
Police Department

September 29, 2025

To: Alderman Morgan, Chairman, CIP Committee
From: Whitney Dade, Grant Coordinator
Re: FY26 Highway Safety Collision Analysis Reconstruction (C.A.R.) Grant

Attached is a copy of the FY26 Manchester Police Department Highway Safety Highway Safety Collision Analysis Reconstruction (C.A.R.) Grant Amendment in the amount of \$2,685. This funding will support two officers in attending two separate C.A.R. trainings.

This grant is for 10/1/2025 to 9/30/2026.

The funds breakdown is as follows:

Other	\$2,685
-------	---------

Please process this as a project for approval.

Sincerely,

Whitney Dade

Whitney Dade
Grant Coordinator

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



City of Manchester
New Hampshire

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Eighty-Five Dollars (\$2,685) for the FY2026 CIP C330041126 FY26 MPD C.A.R Training(s).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$2,685 from a FY26 Manchester Police Department Safety Highway Safety Collision Analysis Reconstruction Grant to FY2026 CIP C330041126 FY26 MPD C.A.R Training(s);

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY2026 CIP C330041126 FY26 MPD C.A.R Training(s) -	\$2,685 State
--	---------------

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: C330041126

Project Year: 2026

CIP Resolution: 6/3/2025

Title: FY26 MPD C.A.R Training(s)

Amending Resolution: 10/21/2025

Administering Department: Police Department

Revision:

Project Description: Registration fees of two officers to attend two separate C.A.R. trainings.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1. Initiation Date	10/21/2025
2. Completion Date	9/30/2026
3.	
4.	
5.	
	9/30/2026

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$2,685.00	\$0.00	\$0.00	\$2,685.00
TOTAL	\$2,685.00	\$0.00	\$0.00	\$2,685.00

Revisions:**Comments:** Funding of \$2,685 from FY26 Manchester Police Department Safety Highway Safety Collision Analysis Reconstruction (C.A.R.) Grant Amendment.

Planning Department/Startup Form - 07/1/20

\$2,685.00

State of New Hampshire Department of Safety

Robert L. Quinn, Commissioner
Eddie Edwards, Assistant Commissioner
Steven R. Lavoie, Assistant Commissioner
Office of Highway Safety
 John A. Clegg, Program Manager



GRANT AGREEMENT AMENDMENT NOTICE

Date: _____

Grant Agreement Title/Number: _____

The NH Office of Highway Safety is amending your _____ original award amount from _____.

Upon your acceptance of this amendment, it shall be attached to and made a part of your department's current Federal Fiscal Year's grant agreement. Please refer to your Grant Agreement and Scopes of Work for any requirements, which will also apply to this amendment.

Adjustments:

Additional Project & Funds Awarded	Adjustment	Match Requirement
Total		

Comments: Scope of Work Attached

Signature and Title of Subrecipient 1	Date	Signature and Title of Subrecipient 2	Date
---------------------------------------	------	---------------------------------------	------

Signature and Title of Subrecipient 3 Date

Acknowledgment: State of New Hampshire, County of _____, on _____, before the undersigned officer, personally appeared the person(s) identified above, known to me (or satisfactorily proven) to be the person(s) whose name(s) is(are) signed above, and acknowledged that he/she executed this document in the capacity indicated above.

Name, Title & Signature of Notary Public or Justice of the Peace

Robert L. Quinn, Commissioner, or Designee
NH Department of Safety

Date _____

Approval by Attorney General (Form, Substance and Execution) (if G & C approval required By: _____
Assistant Attorney General, On: _____.

The City of Manchester Police Department C.A.R. Unit members will attend certain training schools in support of their mission and responsibilities:

To increase the timeliness of completing crash reports, the City of Manchester Police Department C.A.R. Unit will provide training for members to properly utilize the C.A.R. Equipment used to diagnose crash scenes in a timely, complete, and accurate manner. This training shall allow the C.A.R. Unit to document more expeditiously and efficiently. This equipment shall also allow for timely and accurate crash data to be submitted and provide superior diagnostics and documentation of crashes to better prosecute cases in court. The successful prosecution of crashes will have a direct impact on the safety of the highways in the state of New Hampshire, as these documented cases will lead to convictions.

Grantee Initials: _____
Date: _____



MANCHESTER WATER WORKS
281 LINCOLN STREET • MANCHESTER, NEW HAMPSHIRE 03103 • (603)
624-6494



**BOARD OF
WATER COMMISSIONERS**

GARY HAMER
President

GARRY HAWORTH
Clerk

Ex Officio
HON. JAY P. RUAIS
Mayor

PHILIP W. CROASDALE
Director

October 7, 2025

Chairman Chris Morgan
Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: NHDES Grant – Lead Service Line Inventory

Chairman Morgan and Honorable Committee Members,

Manchester Water Works (MWW) respectfully requests the Committee on Community Improvement (CIP) approval of the receipt of an NH Department of Environmental Services (NHDES) Grant in the amount of \$60,000.

The Manchester Water Works will use the Lead Service Line Inventory (LSLI) Grant to identify the material of service lines and update a service line inventory per federal requirements set by the United States Environmental Protection Agency's Lead and Copper Rule Revisions (LCRR) and the Lead and Copper Rule Improvements (LCRI). The following tasks are eligible for reimbursement when used for creating the LSL inventories: records review, digitizing historic records, building inspections, test pits/potholing, and other activities related to the identification of service lines with New Hampshire Department of Environmental Services (NHDES) approval. These funds may not be used for equipment purchases, service line replacements, or construction costs.

There are no matching funds required for this Grant.

The Board of Water Commissioners voted to approve this Grant at the September 25, 2025 Regular Board Meeting.

I will be available at any time to answer questions for you. Please feel free to contact me at 792-2800 should you have immediate questions and I will be happy to discuss them with you.

Respectfully submitted,

Philip W. Croasdale

Philip W. Croasdale, Director
Cc: Committee on Community Improvement

City of Manchester
New Hampshire

In the year Two Thousand and Twenty Five

A RESOLUTION

“Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Sixty Thousand Dollars (\$60.000) for the FY2026 CIP WCA23.2026 NHDES Lead Service Line Inventory Grant.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2026 CIP as contained in the 2026 CIP budget; and

WHEREAS, the 2026 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to appropriate funds in the amount of \$60,000 from the New Hampshire Department of Environmental Services to FY2026 CIP WCA23.2026 NHDES Lead Service Line Inventory Grant;

NOW, THEREFORE, be it resolved that the 2026 CIP be amended as follows:

By adding:

FY2026 CIP WCA23.2026 NHDES Lead Service Line Inventory Grant - \$60,000 State

Resolved, that this Resolution shall take effect upon its passage

CIP BUDGET AUTHORIZATION

CIP#: WCA23.2026

Project Year: 2026

CIP Resolution: 6/3/2025

Title: NHDES Lead Service Line Inventory Grant

Amending Resolution: 10/21/2025

Administering Department: Manchester Water Works

Revision:

Project Description:

Identify the material of service lines and update a service line inventory per federal requirements set by the United States Environmental Protection Agency's Lead and Copper Rule Revisions (LCRR) and the Lead and Copper Rule Improvements (LCRI). The following tasks are eligible for reimbursement when used for creating the LSL inventories: records review, digitizing historic records, building inspections, test pits/potholing, and other activities related to the identification of service lines with New Hampshire Department of Environmental Services (NHDES) approval. These funds may not be used for equipment purchases, service line replacements, or construction costs.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1. Initiation Date

10/7/2025

2. Completion Date

12/31/2027

3.

4.

5.

12/31/2027

Line Item Budget

STATE

Salaries and Wages

\$25,000.00

\$0.00

\$0.00

\$25,000.00

Fringes

\$11,250.00

\$0.00

\$0.00

\$11,250.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$23,750.00

\$0.00

\$0.00

\$23,750.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL**\$60,000.00****\$0.00****\$0.00****\$60,000.00****Revisions:****Comments:**

Funds in the amount of \$60,000 from NH Department of Environmental Services

Chief of Police

Peter A. Marr

Assistant Chief

Kenneth Loui



Commission

John G. Cronin, *Chairman*

Eva Castillo

John Mercier

Gene Brown

Paul Harrington

CITY OF MANCHESTER
Police Department

September 15, 2025

To: Alderman Morgan, Chairman, CIP Committee
From: Whitney Dade, Grant Coordinator

Re: BJA FY 23 Preventing School Violence: BJA's STOP School Violence Program
(CIP Project #411324)

The Manchester Police Department requests an amendment to the BJA FY 23 Preventing School Violence: BJA's STOP School Violence Program (CIP Project #411324) award to extend the Period of Performance (POP).

The original POP was for 10/1/2023 to 9/30/2026
The new POP is for 10/1/2023 to 9/30/2027

The funds breakdown is as follows:

Total Award	Expended	Remaining
\$999,618.00	\$287,111.94	\$712,506.06

Please process this as a project for approval.

Sincerely,

Whitney Dade

Whitney Dade
Grant Coordinator

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CIP BUDGET AUTHORIZATION

CIP#: 411324 Project Year: 2024 CIP Resolution: 6/6/2023
Title: STOP School Violence Grant Amending Resolution: 12/5/2023
Administering Department: Police Department Revision: #1

Project Description: This federal grant will enable the Manchester Police Department and Manchester School District to collaborate in the development of School Safety Teams, which employ behavioral threat assessment efforts to identify concerning behaviors and implement evidence-based interventions to prevent violence.

Federal Grants Federal Grant: Yes **Environmental** Review Required: No
Grant Executed: Completed:

Critical Events

1.	Program Initiation	10/1/2023
2.	Program Completion	9/30/2027
3.		
4.		
5.		
		9/30/2027

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Fringes	\$182,000.00	\$0.00	\$0.00	\$182,000.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$567,618.00	\$0.00	\$0.00	\$567,618.00
TOTAL	\$999,618.00	\$0.00	\$0.00	\$999,618.00

Revisions: #1 - 10/21/25 Extend completion date from 12/30/2026 to 9/30/2027

Comments: Funding from the U.S. Department of Justice. Program initiation and completion dates determined by the grantor.

Chief of Police

Peter A. Marr

Assistant Chief

Kenneth Loui



Commission

John G. Cronin, *Chairman*

Eva Castillo

John Mercier

Gene Brown

Paul Harrington

CITY OF MANCHESTER
Police Department

August 20, 2025

Robyn Harvey

Grant Manager

Office of Justice Programs

Bureau of Justice Assistance

RE: BJA FY 23 Preventing School Violence: BJA's STOP School Violence Program (15PBJA-23-GG-04354-STOP) Project Period Extension Grant Award Modification Request

Grant Manager Harvey,

The Manchester Police Department is requesting a Project Period Extension Grant Award Modification for the BJA FY 23 Preventing School Violence: BJA's STOP School Violence Program (15PBJA-23-GG-04354-STOP) award.

Due to a delay in onboarding the School Safety Coordinator in the Fall of 2024, the Manchester Police Department respectfully requests a 12-month extension to the current period of performance, shifting the end date from September 30, 2026, to September 30, 2027. This extension will ensure sufficient time for the Coordinator to continue leading monthly Comprehensive School Threat Assessment Guidelines (CSTAG) intervention team meetings and to further develop and evaluate protocols related to behavioral threat assessments and reporting.

As detailed in the semiannual performance report (PR-689836) submitted on July 22, 2025, the project has demonstrated significant progress toward its objectives. Six (6) schools have completed school safety assessments, thirteen (13) recommendations were identified from the safety assessments, and two (2) trainings were delivered to include CSTAG Level 3 and a CSTAG Trainer Course. The Manchester School District has implemented an anonymous online reporting system for tips related to suspected school violence with a total of forty-two (42) submissions received since the start of the program. Additionally, twenty (20) schools have newly formed intervention teams since the start of this grant with members including superintendent(s), principals, faculty representatives, guidance counselors, school psychologists, and School Resource Officers (SROs).

To date, \$246,524.52 has been expended, roughly 25% of the total award (\$999,618.00). Approving this Project Period Extension Grant Award Modification will allow for adequate time

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to continue and complete the School Safety Coordinator's activities.

Thank you for your consideration of this request. Should you have any questions or require additional information, please don't hesitate to contact me directly at (603) 792-5565 or via email at wdade@manchesternh.gov.

Sincerely,

A handwritten signature in cursive script that reads "Whitney Dade".

Whitney Dade
Grant Coordinator
Manchester Police Department

CC: Stacy Champey, MTSS-B Director, Project AWARE Director; Megan Phillips, Principal Investigator/Lead Evaluator; Kristy Goodman, Business Services Officer

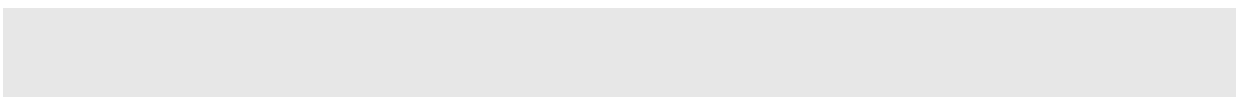
From: do-not-reply@usdoj.gov
To: [Dade, Whitney](#); Robyn.Harvey@usdoj.gov; [Goodman, Kristy](#); [Dade, Whitney](#)
Subject: [External Email] Grant Award Modification for an award from DOJ is Approved
Date: Friday, September 12, 2025 2:29:44 PM
Attachments: [..datacontent\image\images\justgrants_seal_final_43A942_F2F3F41591889687873.png](#)



JUSTgrants
JUSTICE GRANTS SYSTEM

The request for a grant award modification, GAM-615554, for award number 15PBJA-23-GG-04354-STOP under the solicitation *BJA FY 23 Preventing School Violence: BJA's STOP School Violence Program* is approved.
Please log into DOJ's JustGrants system at [JustGrants](#).

For more information go to www.justicegrants.usdoj.gov
JustGrants is operated under the U.S. Department of Justice



Timothy J. Clougherty
Public Works Director



Owen P. Friend-Gray, P.E.
Deputy Public Works Director

Commission
Kathleen Sullivan, Chair
Arthur Gatzoulis, Co-Chair
Mark MacKenzie
Amber Nicole Cannan
Andre Parent

CITY OF MANCHESTER
Department of Public Works

September 16, 2025

Board of Mayor and Alderman
c/o CITY CLERKS OFFICE
One City Hall Plaza
Manchester, New Hampshire 03103

Attention: Alderman Christopher Morgan
Chairman, CIP Committee

Subject: Extension of Existing CIPs

Dear Alderman Morgan:

The Department of Public Works (DPW) respectfully requests the extension of 8 CIPs in the Highway/Engineering Division and 1 CIP in the Parks Division. These projects are active projects that have remaining funds. A summary is attached.

A DPW representative will be available for discussion at the next Board of Mayor and Aldermen meeting. In the meantime, if you have any questions, please do not hesitate to contact me.

Very truly yours,

Caleb B. Dobbins, P.E.
Chief Highway Engineer

Cc:
Owen Friend-Gray, Deputy Director
Melinda Salomone-Abood

September 2025

Department of Public Works CIP Extension List

<u>Year</u>	<u>Fund Type</u>	<u>CIP No.</u>	<u>Project Name & Information</u>	<u>Balance as of</u> <u>9/16/2025</u>	<u>Current End Date</u>	<u>Extension Date</u>	<u>Project Status</u>
2018	BOND/STATE	711218	Bridge Design-Amoskeag & Queen City	\$ 39,865.73	6/30/2024	6/30/2026	In closing process, awaiting final billings
2025	STATE	711825	Amoskeag (Salmon) WB Design & Construction	\$ 6,198,958.16	6/30/2025	6/30/2030	Awaiting design contract
2024	CASH	713524	North River Road/Bicentennial Drive Roundabout (CMAQ)	\$ 1,985,500.00	6/30/2024	6/30/2030	Under Design- No city funds
2023	STATE	711823	Household Hazardous Waste Collection	\$ 2,446.74	12/30/2024	6/30/2026	In closing process, awaiting reimbursement
2025	CDS/HUD	712225	Downtown Signals-CDS/HUD	\$ 750,000.00	6/30/2025	9/30/2028	Under Design- No city funds
2025	BOND/CDS/FHWA	712325	Downtown Sidewalks - CDS/FHWA Grant	\$ 1,735,476.00	6/30/2025	9/30/2028	Under design
2020	CASH	713820	MTS Veteran's Park FTA Grant 2018	\$ 2,080.00	6/30/2025	6/30/2026	In process of closing
2020	OTHER	510820	Canal Park	\$ 54,000.00	6/30/2026	6/30/2027	Under design
2020	OTHER	710820	2020 Utility Trench Repairs	\$ (37,226.28)	12/30/2024	6/30/2026	Reconcile and then close

CIP BUDGET AUTHORIZATION

CIP#: 510820 Project Year: 2020 CIP Resolution: 6/10/2019
Title: Canal Park Amending Resolution: 4/7/2020
Administering Department Public Works-Parks, Rec & Cemeteries Revision: #2

Project Description: Construct new park along Canal Street between Granite Street and Pleasant Street with historic walking path.

Federal Grants

Federal Grant: No Environmental Review Required: No
Grant Executed: Completed:

Critical Events

1. Program Initiation	4/1/2020
2. Program Completion	6/30/2027
3.	
4.	
5.	
	6/30/2027

Line Item Budget

	OTHER			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$54,000.00	\$0.00	\$0.00	\$54,000.00
TOTAL	\$54,000.00	\$0.00	\$0.00	\$54,000.00

Revisions: #1 - Extends completion date from 6/30/2022 to 6/30/2026. #2 - 10/21/2025 extend completion date from 6/30/2026 to 6/30/2027.

Comments: Other funds derived from donations.

CIP BUDGET AUTHORIZATION

CIP#: 710820 Project Year: 2020 CIP Resolution: 6/10/2019
Title: Utility Trench Repair Amending Resolution:
Administering Department Public Works-Highway Revision: #2

Project Description: Repair of various trench excavation and roadway restoration for utility companies working in City streets.

Federal Grants

Federal Grant: No Environmental Review Required: No
Grant Executed: Completed:

Critical Events

1. Project Initiation	7/1/2019
2. Project Completion	6/30/2026
3.	
4.	
5.	
	6/30/2026

Line Item Budget

	OTHER			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$500,000.00	\$0.00	\$0.00	\$500,000.00
TOTAL	\$500,000.00	\$0.00	\$0.00	\$500,000.00

Revisions:

#1 - 12/5/23 Extend completion date from 6/30/23 to 12/30/24 #2 - 10/21/25 extend completion date from 12/30/2024 to 6/30/2026.

Comments:

Other funds derived from full project cost reimbursement by utility companies and others excavating City streets. Any additional revenues generated by these activities are returned to the General Fund.

CIP BUDGET AUTHORIZATION

CIP#: 711218	Project Year: 2018	CIP Resolution: 6/13/2017
Title: Bridge Design - Amoskeag & Queen City	Amending Resolution: 2/21/2023	
Administering Department Public Works	Revision: #7	

Project Description: Engineering study and design of bridge rehabilitation projects.

Federal Grants	Federal Grant: No	Environmental	Review Required: No
	Grant Executed: 		Completed:

Critical Events

1.	Project Initiation	9/5/2017
2.	Project Completion	6/30/2026
3.		
4.		
5.		
		6/30/2026

Line Item Budget

	State	Bond		TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$986,275.41	\$199,696.20	\$300,000.00	\$1,485,971.61
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$986,275.41	\$199,696.20	\$300,000.00	\$1,485,971.61

Revisions:

#1 - Increases budget by \$199,696.20 Bond transferred from CIP Project #710517.

#2 - Increases budget by \$434,825 State due to the receipt of additional NHDOT State-Aid Bridge Matching funds.

#3 - Transfers \$300,000 State (\$150,000 to CIP #711318 and \$150,000 to CIP #711313) State decreasing budget from \$1,070,338.41 to \$770,388.41. #4 - Increases budget by \$230,937 State to recognize additional NHDOT

Comments: State-Aid- Bridge Matching funds to \$1,001,275.41 #5 - decreases budget by \$15,000 State (SB38 State Block Grant) and transfers funds to CIP #711313. #6 - increases budget \$300,000 (\$1,185,971.61 to \$1,485,971.61) extends completion date from 6/30/2023 to 6/30/2024 State funds from SB38 State Block Grant. Bond funds transferred from CIP Project #710517. #7 - 10/21/2025 Extend completion date from 6/30/2024 to 6/30/2026

CIP BUDGET AUTHORIZATION

CIP#: 711823 Project Year: 2023 CIP Resolution: 5/17/2022
Title: Household Hazardous Waste Collection Amending Resolution:
Administering Department DPW-Highway Revision: #2

Project Description: Offering two (2) Household Hazardous Waste Collection events in October 2022 and May 2023.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1.	Project Initiation	7/1/2022
2.	Project Completion	6/30/2026
3.		
4.		
5.		
		6/30/2026

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$25,000.00	\$0.00	\$0.00	\$25,000.00
TOTAL	\$25,000.00	\$0.00	\$0.00	\$25,000.00

Revisions: #1- 12/5/23 Extend completion date from 6/30/23 to 12/30/24 #2 - 10/21/25 extend completion date from 12/30/2024 to 6/30/2026.

Comments:

Planning Department/Startup Form - 07/1/20

\$25,000.00

CIP BUDGET AUTHORIZATION

CIP#: 711825 2025 CIP Resolution: 6/4/2024
Title: Amoskeag WB Design & Construction Amending Resolution:
Administering Department DPW-Highway Revision: #1

Project Description: The Amoskeag West Bound Bridge over the Merrimack River is in need of repair. This level of funding does not include the City's 20% match and only represents the State/Federal funding to cover both the design and construction of the improvements.

Federal Grants Federal Grant: No **Environmental** Review Required: No
Grant Executed: Completed:

Critical Events

Initiation Date	7/2/2024
Completion Date	6/30/2030
	6/30/2030

Line Item Budget

	FEDERAL	STATE		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$5,573,937.10	\$625,021.06	\$0.00	\$6,198,958.16
TOTAL	\$5,573,937.10	\$625,021.06	\$0.00	\$6,198,958.16

Revisions: #1 - 10/21/25 extend completion date from 6/30/2025 to 6/30/2030.

Comments:

CIP BUDGET AUTHORIZATION

CIP#: 712225 2025 CIP Resolution: 6/4/2024
Title: Downtown Signals - CDS/HUD Grant Amending Resolution:
Administering Department DPW-Highway Revision: #1

Project Description: Design and upgrade signals in the downtown area (Chestnut, Pine, Union, Beech and Maple) as funds are available. Work will include signal work and necessary associated work at the targeted intersections (TBD). Funding is provided through a Congressional Directed Spending grant obtained thru Congressman Pappas office and managed by the US Department of Housing and Urban Development.

Federal Grants Federal Grant: Yes **Environmental** Review Required: Yes
Grant Executed: Completed:

Critical Events

Initiation Date	7/01/2024
Completion Date	9/30/2028
	9/30/2028

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$850,000.00	\$0.00	\$0.00	\$850,000.00
TOTAL	\$850,000.00	\$0.00	\$0.00	\$850,000.00

Revisions: #1 - 10/21/25 extend completion date from 6/30/2025 to 9/30/2028.

Comments:

CIP BUDGET AUTHORIZATION

CIP#:	712325	2025	CIP Resolution:	6/4/2024
Title:	Downtown Sidewalks - CDS/FHWA Grant		Amending Resolution:	8/6/2024
Administering Department	DPW-Highway		Revision:	#1

Project Description:	Design and reconstruct/upgrade sidewalks in the downtown area (Canal-Union, Lake-Bridge) as funds are available. Work will include sidewalk and necessary associated work in the target area (TBD). Funding is provided through a Congressional Directed Spending grant obtained thru Senator Shaheen's office and managed by FHWA and NHDOT.
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Federal Grants	Federal Grant:	No	Environmental	Review Required:	No
	Grant Executed:			Completed:	

Critical Events

initiation Date	7/01/2024
Completion Date	9/30/2028
	9/30/2028

Line Item Budget

	FEDERAL	BOND		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,500,000.00	\$375,000.00	\$0.00	\$1,875,000.00
TOTAL	\$1,500,000.00	\$375,000.00	\$0.00	\$1,875,000.00

Revisions: #1 - 10/21/25 extend completion date from 6/30/2025 to 9/30/2028.**Comments:** Bond Funds are City Match funds from CIP #711125

CIP BUDGET AUTHORIZATION

CIP#: 713524

Project Year: 2024

CIP Resolution: 6/6/2023

Title: North River Road/Bicentennial Drive Roundabout (CMAQ)

Amending Resolution: 4/16/2024

Administering Department DPW-Highway

Revision: #1

Project Description: Design and construct a roundabout at the North River Road/Bicentennial Drive intersection to improve traffic flow, reduce congestion and improve air quality. Funds to be used for design, construction and all related elements necessary to develop this project. Project will be managed by New Hampshire Department of Transportation.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1.	Project Initiation	7/1/2023
2.	Project Completion	6/30/2030
3.		
4.		
5.		
		6/30/2030

Line Item Budget

	STATE	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,623,600.00	\$405,900.00	\$0.00	\$2,029,500.00
TOTAL	\$1,623,600.00	\$405,900.00	\$0.00	\$2,029,500.00

Revisions: #1 - 10-21-25 extend completion date from 6/30/2024 to 6/30/2030.**Comments:** Funds from NHDOT/FHWA and OTHER funds from Derryfield School

Planning Department/Startup Form - 07/1/20

\$2,029,500.00

CIP BUDGET AUTHORIZATION

CIP#:	713820	Project Year:	2020	CIP Resolution:	6/10/2019
Title:	MTA Veteran's Park FTA Grant			Amending Resolution:	7/9/2019
Administering Department	Public Works-Highway			Revision:	#2

Project Description:	Engineering design and construction of an ADA compliant improvement to the bus stops at Veteran's Park and Stanton Plaza that includes sidewalks, crosswalks, shelter, and electronic kiosk along with any other miscellaneous construction items.
----------------------	--

Federal Grants

Federal Grant:	No	Environmental	Review Required:	No
Grant Executed:			Completed:	

Critical Events

1.	Project Initiation	7/1/2019
2.	Project Completion	6/30/2026
3.		
4.		
5.		
		6/30/2026

Line Item Budget

	CASH			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$20,000.00	\$0.00	\$0.00	\$20,000.00
TOTAL	\$20,000.00	\$0.00	\$0.00	\$20,000.00

Revisions:

#1 - Extends completion date from 6/30/2023 to 6/30/2025 #2 - 10/21/25 extend completion date from 6/30/2025 to 6/30/2026.

Comments:

OTHER-Funding provided by City match of 10% of project

Ryan J. Cashin
Chief of Department



Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester

Fire Department

TO: Alderman Morgan, CIP Chair

FROM: Chief Ryan Cashin

DATE: September 17, 2025

RE: Permission to Apply- Firehouse Subs

I am writing today to seek permission to apply for a Firehouse Subs grant in the amount of \$30,000. This money will be used to purchase technical rescue suits and does not require a match.

Thank you for your attention to this matter.

BMA - New Business.



CITY OF MANCHESTER

Board of Aldermen

In Board of Mayor and Aldermen

Date: September 2, 2025

MEMORANDUM

On motion of Ald. O'Neil

Seconded by Ald. Long

Voted to refer the items to the

Committee on Community

Improvement.

TO: Board of Mayor and Aldermen

FROM: Alderman O'Neil

DATE: September 2, 2025

RE: Referrals to the Committee on Community Improvement

Matthew Normand
City Clerk

I am respectfully requesting that the Board refers the following items to the Committee on Community Improvement for consideration:

- Manchester Skate Park at Lally Sullivan Complex on Harvell Street: \$2.5 million
- Al Lemire Field Lighting Replacement at Derryfield Park: \$400,000
- Pony League Baseball Field Lighting Replacement: \$250,000

These projects were informally discussed for the FY2026 CIP budget but were not included.

Thank you for your consideration.



CITY OF MANCHESTER
Board of Aldermen

MEMORANDUM

TO: Committee on Community Improvement
Aldermen Terrio, Kantor, Long, Burkush

FROM: Alderman Morgan

DATE: October 7, 2025

RE: Livingston Park Field Lighting

As many of you know, the field lighting at Livingston Park is in need of improvement. I am respectfully requesting \$150,000 in funding to go towards this initiative.

I will be available at the Committee on Community Improvement's meeting on October 7 to answer any questions members may have.

Thank you for your consideration.



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Zoning
Building Regulation
Code Enforcement
Community Improvement Program

Jeffrey D. Belanger, AICP
Director

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director – Building Regulations

MEMORANDUM

To: Alderman Chris Morgan
Chairman, CIP Committee

From: Jeffrey Belanger, AICP
Director, Planning and Community Development

Date: September 26, 2025

Re: CIP #611523 – Healthy Homes Production Grant Program

The Planning and Community Development Department (PCD) received a Healthy Homes Production Grant (HHPG) from the Department of Housing and Urban Development (HUD) in the spring of 2023. The purpose of this memorandum is to alert you to PCD's intention to end the administration of this grant prior to its planned completion on November 15, 2026.

The purpose of the HHPG is to subsidize repairs and improvements to homes that pose health hazards, such as pests, mold, lead, or problems with systems like HVAC or electricity, and that are occupied by low-income residents. This was the first time that HUD made an HHPG available as a stand-alone grant, and we applied for it based on our staff capacity at the time.

Unfortunately, there have been multiple obstacles to completing the required benchmarks for the grant. One has been a lack of interest from contractors, due in part to the low profits that can be made on HHPG work. Another has been a lack of interest from households, due in part to the burdensome application process and the requirement of a 10% owner match.

Additionally, the staff member who initially applied for the grant and had the capacity to administer it has left the department, leaving the remaining staff to keep the grant afloat, while also working on more long-standing and successful grants. We are concerned that continuation of HHPG would detrimentally affect the performance of grants that the City has received for decades, like CDBG, HOME, and Lead Hazard Reduction. We have interviewed candidates to fill a position that would administer HHPG, but we have not found someone with the necessary qualifications.

Accordingly, our intent is to end administration of the grant by finishing the few projects for which we have signed contracts, but to not initiate anything further. We have been in contact HUD, and they are in agreement with this approach. When the remaining projects are closer to completion, we will return to you with the necessary amending resolution and budget authorization.



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Jeffrey D. Belanger, AICP
Director

Planning and Zoning
Building Regulation
Code Enforcement
Community Improvement Program

Nicola Strong
Deputy Director – Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director Building Regulations

MEMORANDUM

To: Alderman Chris Morgan
Chair, CIP Committee

From: Jeffrey Belanger, AICP
Director of Planning and Community Development

Date: September 23, 2025

Re: **American Rescue Plan Act (ARPA) Reporting**

This memorandum and its attachments constitute the Planning and Community Development Department's (PCD's) report regarding expenditure of the City's ARPA funds through today's date of September 23rd, 2025. This report is informational only. No action is requested.

Enclosed with this memorandum is a spreadsheet that summarizes the status of all CIP projects funded by ARPA as of September 23rd. It shows that the City has obligated all \$43,281,853.00 of its ARPA funds, of which \$34,708,150.00 (80%) have been expended.

Also enclosed with this memorandum are reports from all recipients describing how they used these funds during the fourth quarter of FY25.

Regarding the status of city positions funded by ARPA, as of September 23rd, eighteen positions were fully funded by ARPA, and another three positions were partially funded by ARPA. The fully funded positions were one Grant Coordinator, one Victim-Witness Coordinator, two Public Health Specialists, five Community Health Workers, two Community Health Nurses, one Police Officer, two Crime Analysts, one Emergency Management Coordinator, one Director of Homelessness Initiatives, one Community Grants Administrator, and one Part Time Planner. The partially funded positions were two Public Health Specialists and one Community Grants Administrator.

PCD staff will be available at your next meeting to respond to any questions.

Project Number	Admin Department	Project Name	Current Funded	Total Expended	Encumbered	Balance	Notes
211725	Planning & Community Development	ARPA - Hope City Church Capital Improvements	\$ 53,900.00	\$ 53,900.00		\$ -	Proj Completion 6.30.25
211825	Planning & Community Development	ARPA - MPAL General Assistance	\$ 60,000.00	\$ 60,000.00		\$ -	
212023	Department of Housing Stability	ARPA - Gatehouse TST Initiative	\$ 100,469.79	\$ 100,469.79		\$ 0.00	Closed 12/31/24
212122	Health Department	ARPA - Healthy Food Access Strategic Plan & Implementation	\$ 319,933.00	\$ 240,499.73	\$ 1,655.13	\$ 77,778.14	
212222	Health Department	ARPA - Healthy Corner Stores Project	\$ 572,200.00	\$ 303,439.65		\$ 268,760.35	
212322	Health Department	ARPA - Community Health Worker Program	\$ 4,155,080.00	\$ 2,919,494.38		\$ 1,235,585.62	
212422	Planning & Community Development	ARPA - Ready, Set, LAUNCH	\$ 1,073,839.20	\$ 614,609.36		\$ 459,229.84	
310022	Planning & Community Development	ARPA - Job Resource Coaching & Higher Education Project	\$ 1,740,234.00	\$ 1,117,494.20		\$ 622,739.80	
310025	Planning & Community Development	ARPA - MCC Tuition Support Program	\$ 200,000.00	\$ 14,834.00		\$ 185,166.00	
410122	Police Department	ARPA - Law Enforcement Support for Violent Crime Reduct/Prev	\$ 2,708,333.33	\$ 2,278,795.81		\$ 429,537.52	
410125	Police Department	ARPA - Police Mental Health Clinician	\$ 109,000.00	\$ 96,909.41		\$ 12,090.59	
410222	Police Department	ARPA - ACERT Program	\$ 2,272,156.25	\$ 1,552,139.27		\$ 720,016.98	
410224	Police Department	ARPA - Crime Analysts	\$ 450,000.00	\$ 436,581.52		\$ 13,418.48	
410322	Office of the Mayor	ARPA - Director of Homelessness Initiatives	\$ 107,935.10	\$ 105,935.10		\$ 2,000.00	
410325	Police Department	Police ShotSpotter - Gunshot Detection	\$ 163,000.00	\$ 159,000.00	\$ -	\$ 4,000.00	
410422	Fire Department	ARPA - Emergency Management Coordinator	\$ 438,518.80	\$ 438,350.83		\$ 167.97	
410525	Police Department	ARPA - Park Enforcement	\$ 500,000.00	\$ 269,449.21		\$ 230,550.79	
411025	Police Department	ARPA - MPD Bonuses/Hiring (10 Officers)	\$ 100,000.00	\$ 22,500.00		\$ 77,500.00	
411125	Solicitor's Office	Victim - Witness Coordinator	\$ 49,437.51	\$ 44,471.70		\$ 4,965.81	
510624	DPW-Parks, Rec & Cemeteries	ARPA - Bass Island Park Erosion Mitigation	\$ 20,000.00	\$ 20,000.00		\$ -	
511222	DPW-Parks, Rec & Cemeteries	ARPA - Park Rangers	\$ 716,876.93	\$ 716,876.93	\$ -	\$ (0.00)	\$70,022.04 Being Resolved the (- \$54,325.58) on
610024	Office of the Mayor	ARPA - Winter Emergency Shelter	\$ 1,203,855.79	\$ 1,203,855.79		\$ (0.00)	Resolved the (- \$54,325.58) on
610324	Planning & Community Development	ARPA - Concentrated Code Enforcement 3	\$ 74,562.47	\$ 74,562.47		\$ -	
610325	Office of the Mayor	ARPA - Beech Street Programs	\$ 1,033,764.38	\$ 1,024,943.27	\$ -	\$ 8,821.11	
610723	Lincoln Avenue Capital	ARPA - Residences at 351 Chestnut Street	\$ 900,000.00	\$ 900,000.00		\$ 0.00	Closed 12/31/24
610724	Planning & Community Development	ARPA - Affordable/Supportive Housing Initiative	\$ -	\$ -		\$ -	Closed 06/30/24
610725	Office of the Mayor	Winter Warning Station	\$ 101,967.61	\$ 101,967.61		\$ -	
610823	Lincoln Avenue Capital	ARPA - Residences at 351 Chestnut Street (Merrimack St. Parcel)	\$ 2,137,483.00	\$ 2,137,483.00		\$ -	Closed 12/31/24
611124	Planning & Community Development	ARPA - Brook Street Shelter Operations	\$ 664,517.00	\$ 664,517.00		\$ -	
611224	Planning & Community Development	ARPA - MHRA Landlord Incentive Program	\$ 300,000.00	\$ 300,000.00		\$ -	
611423	Office of the Mayor	ARPA - Homelessness Response & Emergency Shelter Operations	\$ 398,000.00	\$ 398,000.00		\$ -	
712222	DPW-Highway	ARPA - Neighborhood Environmental Improvement	\$ 772,317.71	\$ 573,804.80	\$ 36,206.00	\$ 162,306.91	
712322	DPW-Facilities	ARPA - City Hall Ventilation Upgrades	\$ 727,499.00	\$ 727,499.00		\$ -	
712422	DPW-Facilities	ARPA - Rines Center Ventilation Upgrades	\$ 350,000.00	\$ 350,000.00		\$ -	
712522	DPW-Highway	ARPA - Clean Water State Revolving Fund Projects	\$ 3,980,000.00	\$ 1,671,047.81	\$ 612,153.09	\$ 1,696,799.10	
712622	DPW-Highway	ARPA - Revenue Replacement - Roads & Sidewalks	\$ 1,000,000.00	\$ 1,000,000.00	\$ -	\$ (0.00)	DPW has indicated that the
810324	Department of Housing Stability	ARPA - Coordinator	\$ 300,000.00	\$ 186,048.07		\$ 113,951.93	
810722	Planning & Community Development	ARPA - Planning and Administrative Support	\$ 850,262.38	\$ 534,931.00	\$ 6,000.00	\$ 309,331.38	
810724	Planning & Community Development	ARPA - Part Time Planner	\$ 120,000.00	\$ 77,611.08		\$ 42,388.92	
810822	Planning & Community Development	ARPA - Small Business Grants & Program Assistance	\$ 2,000,000.00	\$ 1,914,302.45	\$ -	\$ 85,697.55	
810825	Office of the Mayor	ARPA - Grant Coordinator	\$ 207,418.25	\$ 59,900.08		\$ 147,518.17	
810922	Economic Development	ARPA - Manchester Economic Development Office	\$ 342,107.71	\$ 342,107.71		\$ (0.00)	
810925	Welfare Department	Welfare - ARPA Basic Needs Support	\$ 80,000.00	\$ 80,000.00		\$ -	
811022	Economic Development	ARPA - Branding Strategy Modernization & Promotion	\$ 1,607,140.53	\$ 725,755.45		\$ 881,385.08	
811024	MEDO	ARPA - 12-Month Pilot Prog. for Cleaning, Maint. Safety & Hospitality Service	\$ 615,000.00	\$ 596,999.82		\$ 18,000.18	
811025	Solicitor's Office	Independent City Auditor	\$ 135,000.00	\$ 27,019.44		\$ 107,980.56	
811122	Planning & Community Development	ARPA - Community Event and Activation Grants	\$ 582,528.81	\$ 582,528.81		\$ -	
811222	Planning & Community Development	ARPA - Affordable Housing Trust Fund - Affordable Housing RFP	\$ -	\$ -		\$ -	Original amount funded was \$3,000,000.
811222	Planning & Community Development	ARPA - Affordable Housing Trust Fund - MHRA Acquisition/Rehab.	\$ 400,000.00	\$ 400,000.00		\$ -	
811222	Planning & Community Development	ARPA - Affordable Housing Trust Fund - MHRA Landlord Incentive	\$ 500,000.00	\$ 500,000.00		\$ (0.00)	
811322	Finance	ARPA - City Services Fee Waivers	\$ 593,484.38	\$ 593,484.38		\$ -	Closed 8/1/22
811422	Finance	ARPA - Revenue Replacement (Budget)	\$ 5,394,030.07	\$ 5,394,030.07		\$ 0.00	Closed 6.30.24. Tim A did a BA to adjust the \$0.47
TOTALS			\$ 43,281,853.00	\$ 34,708,150.00	\$ 656,014.22	\$ 7,917,688.78	

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 211825

Project Name: MPAL General Assistance

Agency Name: Manchester Police Athletic League

Prepared By: John Rainville Contact Info: jrainville@manchesterpoliceathleticleague.org

Reporting Period: 4/1/2025 – 6/30/2025

I. Project Invoices and Expenditures

INVOICE DATE	INVOICE AMOUNT
4/30/2025	\$8,363.23
5/27/2025	\$11,257.70

QUARTER TOTAL

\$19,620.93

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV. **N/A**

II. Project Status

☐ Not Started ☐ Completed less than 50% ☐ Completed 50% or more ☒ Completed

- III. **Project Service Area/Demographic Distribution** - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
X	Low- or-moderate income households or populations (see chart below)	X	Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

- IV. Subawards of \$50,000 Or more** – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient **N/A**

Agency/Business/Individual Legal Name:

Address:

UEI #: SAM #:

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount:

Quarterly expenditure amount:

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period Individual Youth =47

Male 34 Female 13 Elderly (>62 Y.O.) _____ Disabled _____

41 White _____ Native Hawaiian/Other Pacific Islander
_____ American _____ 16 Hispanic, Latino, Spanish (ethnicity, may identify as
Indian/Alaskan Native more than one racial group)
_____ Asian _____ Other Multi-Racial (or not reported)
6 African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Brief description of program activities this quarter
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- Indicate if a program evaluation of the project is being conducted

MPAL offers athletic, enrichment, and intervention programs for school-aged youth free of charge. Activities like martial arts, boxing, cooking, and STEM and art programs develop confidence and discipline while encouraging youth to strive for success. Intervention programs target youth failing in school and prone to violent behavior and support them with mentors with similar life experiences. Summer vacation programming running 3 hours per day served 35 youth per day. Services benefit youth struggling with poverty, school engagement, and social interaction worsened by the pandemic. Families are supported with free programming that provides a safe haven for youth in high-risk neighborhoods, and community safety is improved by building trust and positive relationships with local law enforcement. Effectiveness of intervention services is being evaluated in collaboration with Manchester Police Department.

- ATTACHMENT G -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 212122

Project Name: Healthy Food Access Strategic Plan & Implementation (EC 2.37)

Agency Name: Health Department

Prepared By: Gabriela Walder/Elaine Michaud

Contact Info:

Reporting Period: 04/01/2025 – 06/30/2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 319,933	Total Project Expenditure:	\$236,599.09
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 23,751.04
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 4,608.65

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)

	instruction for a significant period of time		
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
<i>Moderate Income</i>	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on page 21*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: City of Manchester, NH

Address: 1 City Hall Plaza, Manchester, NH 03101

UEI #: WXMZXFFQG2C9 SAM #:

Award number & name: Healthy Food Access Strategic Plan & Implementation (EC 2.37)

Award date: August 2021

Award amount: \$319,933 Award type:

Award payment method (reimbursable or lump sum payment(s)): Lump Sum (half of total award)

Primary place of performance: Manchester Health Department

Period of performance - Start date: August 2021 End date: December 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

The creation of a healthy food access strategic plan and implementation fund focused on the HUD-defined Qualified Census Tracts are aligned with the expenditure category of 'Services to Disproportionately Impacted Communities' as it pertains to "households that experienced increased food and housing insecurity" and "investments in neighborhoods to promote improved health outcomes."

During this quarter, the Manchester Health Department (MHD) continued the implementation phase of the Healthy Food Access Plan, focusing on those short-term strategies to improve availability of and accessibility to healthy food and to support stability. Specifically, MHD and multiple community partners continued and completed their work on the following:

- Continued to collaborate with **three (3) community partners** to provide immediate funds and future allocation of funds totaling **\$39,600 funding** for **expansion of nutrition education** to targeted populations, including classes for **teens and young adults, families, and older adults, as well as case management services to include in care coordination for patients at higher risk of chronic disease development.**
- Completed collection and analysis of information on public transportation needs for City residents through City-wide survey (260 completed surveys) to assist and facilitate residents' access to healthy foods, and continued collaboration with MTA to evaluate and implement potentials solutions.
- Initiated discussions with community partners to plan and provide for healthy foods (fresh fruits and vegetables) to be available for distribution at upcoming summer and fall community events being held in, and for the residents of, the qualified eligible census tracts in the center city.

QUARTERLY REPORTING INFORMATION

Project Number: 212222

Project Name: Healthy Corner Stores Project (EC 2.37)

Agency Name: Health Department

Prepared By: Gabriela Walder/Elaine Michaud

Contact Info:

Reporting Period: 04/01/2025 – 06/30/2025

VI. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 572,200.00	Total Project Expenditure:	\$289,438.49
Previous Quarter Obligation:	\$ 0	Previous Quarter Expenditure:	\$ 21,195.93
Current Quarter Obligation:	\$ 0	Current Quarter Expenditure:	\$ 35,581.84

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

VII. Project Status

☐ Not Started ☒ Completed less than 50% ☐ Completed 50% or more ☐ Completed

VIII. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionately Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	x	Households and populations residing in Qualified Census Tracts*
x	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic		

impact of the pandemic other than those listed above (specify in section V.)	
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Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on page 21*

IX. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: City of Manchester, NH

Address: 1 City Hall Plaza, Manchester, NH 03101

UEI #: WXMZXFFQG2C9

SAM #:

Award number & name: Community Health Worker Program (EC 2.19)

Award date: August 2021

Award amount: \$ 572,200

Award type:

Award payment method (reimbursable or lump sum payment(s)): Lump Sum (half of total award)

Primary place of performance: Manchester Health Department

Period of performance - Start date: August 2021

End date: December 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

X. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

During this quarter, through our community partner ORIS (Organization for Refugee and Immigrant Success) Fresh Start Farms, the program continues to work with **two stores from Cohort 1** (Dollar Deluxe and R & E Convenience), **two stores from Cohort 2** (TMC Convenience and La Bonne Semence), and **two stores from Cohort 3** (Himalayas and Parkside Convenience).

Although Dollar Deluxe recently changed management, they plan to continue program participation, and the new manager will be receiving training and other onboarding information. An increase in culturally relevant produce will be delivered to La Bonne Semence with upcoming deliveries. Himalayas has completed additional store upgrades with reimbursement through this project and are now working on new exterior signage to provide more visibility. Parkside Convenience has completed their second quarter of produce sales and will be receiving a new healthy food display and refrigerator for their store. They are also now identifying potential store upgrades as part of the next phase of their participation in the program.

Produce sales from all stores this quarter totaled **\$4,221.50**. The total sales of fresh produce by all corner stores since the onboarding of the first stores 31 months ago now **exceeds \$41,000**.

Each of the six stores this quarter were offered in-season local crops and provided technical assistance and support as they participated in ongoing food ordering and delivery. Ongoing meetings are being held with three other stores for potential program enrollment. The program goal is to expand the number of participating stores in 2025 (two additional stores), and 2026 (three stores).

QUARTERLY REPORTING INFORMATION

Project Number: 212322

Project Name: Community Health Worker Program (EC 2.19)

Agency Name: Health Department

Prepared By: Gabriela Walder/Elaine Michaud

Contact Info:

Reporting Period: 04/01/2025 – 06/30/2025

XI. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$4,155,080.00	Total Project Expenditure:	\$2,751,247.86
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 246,898.11
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 279,439.73

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

XII. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

XIII. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionately Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

Impacted		Disproportionately Impacted
General Public		
Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
Households that experienced unemployment	x	Households and populations residing in Qualified Census Tracts*
Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on page 21*

XIV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: City of Manchester, NH

Address: 1 City Hall Plaza, Manchester, NH 03101

UEI #: WXMZXFFQG2C9

SAM #:

Award number & name: Community Health Worker Program (EC 2.19)

Award date: August 2021

Award amount: \$4,155,080

Award type:

Award payment method (reimbursable or lump sum payment(s)): Lump Sum (half of total award)

Primary place of performance: Manchester Health Department

Period of performance - Start date: December 2021

End date: December 2026

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Beneficiaries Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White
 _____ American Indian/Alaskan Native
 _____ Asian
 _____ African American
 _____ Native Hawaiian/Other Pacific Islander
 _____ Hispanic, Latino, Spanish
 _____ Other Multi-Racial

Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

The Public Health and Safety Team (PHAST) has continued to make a positive impact on the community and community members' overall well-being by **connecting them with needed social services and available benefits**. In addition to providing support to residents in their homes and neighborhoods, PHAST continues to increase access to their services by collaborating with other organizations supporting Manchester residents and having **team members available on-site** weekly at the Centro Latino. The team also continues its work with the Manchester Police Department Crisis Response Unit (CRU) every Tuesday, in which a CHW works with a police officer to follow up with recently overdosed residents.

PHAST also continues its **partnership and collaboration** with:

- Manchester Police Department (MPD), providing response and support to residents contacting MPD for matters not involving safety/security issues;
- Meals on Wheels (MOW), providing wellness checks for Manchester MOW clients who do not respond when scheduled deliveries are made (formerly the responsibility of the MPD);
- Manchester Housing & Development Authority (MHRA), providing wellness checks, service coordination and other support to MHRA tenants.

Since the program's implementation in December 2021, the PHAST team has **served 1,754 community members**, including **183** community members newly served this quarter, while the team continued to work with existing clients. Many clients are receiving assistance multiple times due to their needs. Since October 2022, PHAST members have had **4,309 one-on-one encounters (481 this quarter)** with both new and existing clients. From those interactions, **3,068 referrals to external organizations (279 this quarter)** for services and assistance were made. The purpose of these referrals included, but were not limited to, educational supports and services, financial needs, housing, health care referrals, food insecurity supports, and mental health support. The total number of **MOW wellness checks** PHAST has performed to date is **486, with 36 this quarter**. **Seven** MPD frequent-callers were supported by PHAST, and the PHAST members joined the MPD's CRU meeting once a week.

2025 (2 nd Quarter) Clients by Ward														
Ward	1	2	3	4	5	6	7	8	9	10	11	12	Unknown	Total
	12	3	60	28	56	8	24	8	18	26	18	8	28	297

The grant also funds two Community Health Nurses (1.8 FTE) providing home-based clinical care, education, and resources to high-risk expectant mothers through the MHD's Healthy Start program. Since July 2022, a total of **299 patient referrals (58 this quarter)** have been received from Amoskeag Health providers resulting in over **523 home visits (109 this quarter)** along with **81 telephone consultations** in 2025 alone. The Healthy Start program also provides diaper bags and infant care items to those clients in emergent/urgent need of supplies to care for their child(ren), with **43 families** receiving those items this quarter.

MHD continues to maintain its Caring Cupboard filled with ***items to meet urgent/emergent client needs for basic necessities*** (diapers, infant care items, personal hygiene and safety items, first aid kits, cleaning supplies, etc.) for PHAST and Healthy Start team members to distribute to clients who require critical assistance. PHAST members provided such items to **more than a dozen families** this quarter. Finally, MHD continues to distribute ***child safety car seats*** to families in need, in collaboration with MPD, through the car seat safety program where PHAST members and MPD are certified to properly fit and install car seats with appropriate child safety education for the families. This past quarter MHD distributed **10 car seats** to families with proper education on car seat safety use, and MPD distributed **7 car seats**.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 212422

Project Name: *Ready, Set, LAUNCH*

Agency Name: *Amoskeag Health*

Prepared By: *Michelle Wnek/Heather Mckinnon*

Contact Info:

mwnek@AmoskeagHealth.org/ hmckinnon@amoskeaghealth.org

Reporting Period: *4.1.25-6.30.25*

I. Project Invoices and Expenditures

INVOICE DATE	INVOICE AMOUNT
March 2025 (submitted in April 2025, paid in May 2025)	\$21,482.24
April 2025 (submitted in May 2025, paid in June 2025)	\$17,953.54
May 2025 (submitted in June 2025, paid in June 2025)	\$18,846.30

QUARTER TOTAL

\$58,282.08

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this

project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted	Disproportionately Impacted
	General Public	
	Low- or-moderate income households or populations (see chart below)	Low-income households and populations (see chart below)
	Households that experienced unemployment	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity	Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)	

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
<i>Moderate Income</i>	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Behavioral Health Improvement Institute Keene State College

Address: 5 Chenell Drive, Suite 301, Concord, NH 03301

UEI #: UDDNE26Q4JH1, DV3PJ2NRLKC5, and K7L3KXX4EV44 SAM #: K7L3KXX4EV44

Award number & name: Ready Set LAUNCH

Award date: 01/01/2022

Award amount: \$159,525.00 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): fixed price contract/lump sum

Primary place of performance: In person

Period of performance - Start date: 01/01/2022 End date: 12/31/2026

Loan expiration date (expected to be paid in full): n/a

Quarterly obligation amount: \$7,976.25

Quarterly expenditure amount: \$10,635.00 (includes the amounts in the March, April & May 2025 invoices)

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 63

Male 33 Female 30 Elderly (>62 Y.O.) 0 Disabled 0

<u>53</u> White	0 Native Hawaiian/Other Pacific Islander
<u>0</u> American Indian/Alaskan Native	<u>23</u> Hispanic, Latino, Spanish (ethnicity, may identify as more than one racial group)
<u>3</u> Asian	<u>0</u> Other Multi-Racial
<u>5</u> African American	

I. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- Indicate if a program evaluation of the project is being conducted

- Indicate if a program evaluation of the project is being conducted

In total, 63 infants were born to 63 families this quarter. Each of these families was offered a home visit. Of those families, 76% (48) consented to a home visit; the acceptance rate is higher than last quarter (60%). Eighteen of those families “completed” service (i.e. consented to and received a home visit during the quarter). This quarter’s case completion rate was 29%, which is consistent with the average completion rate over the course of the program. An additional 13 home visits occurred during the quarter that were either scheduled or rescheduled from births in previous quarters. A grand total of 31 home visits were provided during the quarter.

Six of the 31 families experienced hardship resulting in basic unmet needs and 10 referrals were made on their behalf. No families received brief navigator intervention or crisis intervention this quarter. All six were referred to Amoskeag Health: four for case management and two for behavioral health services. Families were additionally referred Southern New Hampshire Services (2) Real Options (1), and Manchester’s Public Health Safety Team (1). No referrals were made to the diaper pantry as it was not in operation.

In 2024, the RSL team introduced Enhanced Navigation, a program designed to offer participants in the RSL program the opportunity to receive up to three additional home visits. Families may qualify for

Enhanced Navigation if they meet one of the following criteria:

1. The caregiver reports a language barrier that inhibits access to services.
2. The caregiver faces challenges with mental health or motivation, affecting their ability to perform typical activities.
3. The family’s needs are identified as complex.

In this quarter, one family was enrolled in the Enhanced Navigation program, of one found eligible. The dollar amount of the total project spending that is allocated towards evidence-based interventions

- Indicate if a program evaluation of the project is being conducted

We track RSL documentation, data, and performance metrics through a custom-built Quickbase database built by our external evaluator, the Behavioral Health Improvement Institute at Keene State College. From April-June, 28% (5) of families that received a home visit resided within disproportionately impacted census tracts. This is a significant increase over the last quarter.

Twenty-two family needs assessments were entered in the last quarter. This number includes needs assessments that were entered as part of the previous quarter’s birth and home visit count. Six referrals were made for additional professional services. The referrals for additional professional services addressed the following needs: income and employment (7), childcare (2), and mental health (2). Referrals were made to partners at Amoskeag Health, Southern New Hampshire Services, Real Options, and Manchester’s Public Health and Safety Team.

After completion of a home visit, all families are asked to complete the Caregiver Satisfaction Survey administered through Qualtrics via a text or email link. The survey was developed by our external evaluator and measures the respondent’s experience of the home visit via 5-point Likert scale (1=Not at All, 5=Completely) and write-in responses. During this quarter, 12 families responded to the survey. The average score across all surveys was 19 out of 20.

Ten families responded to an open-ended survey question about what was most helpful about the home visit.

Most responded that it was the support, resources, and information provided. One respondent mentioned that it was "...nice to talk with somebody who knows what I'm going through." When asked about what would make the program better, eight responded, with seven notes of encouragement and one suggestion of, "Text confirmation after scheduling of date/time of visit. I didn't write down as I just had a baby lol."

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: **310022**

Project Name: **Job Resource Coaching & Higher Education Partnership (EC 2.7)**

Agency Name: **Southern New Hampshire University**

Prepared By: **Meredith Albuquerque**

Contact Info: **M.Albuquerque@snhu.edu**

Reporting Period: **April 1, 2025 – June 30, 2025**

I. Project Invoices and Expenditures

INVOICE DATE	INVOICE AMOUNT
4/17/2025	\$155,950.52

QUARTER TOTAL

\$155,950.52

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population

primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
X	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Duet, Inc

Address: 50 Milk St. 6th Floor, Boston, MA 02019

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s)): Cost-Reimbursable

Primary place of performance: Boston, MA

Period of performance - Start date: 10/10/22

End date: 12/31/26

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description: Scholarship

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 1

Male X Female Elderly (>62 Y.O.) Disabled

 White Native Hawaiian/Other Pacific Islander

 American Indian/Alaskan Native Hispanic, Latino, Spanish

 X Asian Other Multi-Racial

 African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Overall number of students served by the Program
- Number/Percentage of students whose home residence is located on a Qualified Census Tract (addresses to be cross-referenced with Attachment G).
- Number of individuals participating in sectoral job training activities (by sector/major of study).

- Number of individuals completing sectoral job training activities (by sector/major of study).

	Overall Number of Students Served by Program	50 25 SNHU (22 Currently Enrolled) 25 Duet (8 Graduates)
2.	Number/Percentage of students whose home residence is located in a Qualified Census Tract	11/49
3.	Number of individuals participating in sectoral job training activities (by sector/major of study)	Communication: 2 Creative Writing: 1 Ed for Licensure: 2 Psychology: 1 Business Administration: 16 Construction Management: 1 Computer Science: 3 Electrical Engineering: 1 Economics and Finance: 1 Game Art and Interactive Design: 1 Information Technology: 1 Justice Studies: 4 Public Administration: 1 Healthcare Management: 5
4.	Number of individuals completing sectoral job training activities (by sector/ major of study)	All SNHU students have completed PCC-201, which helps students prepare their resumes, cover letters, LinkedIn Profiles, and introduces them to various industries they can work in. Additionally, all SNHU and Duet students have received personalized career service support to discuss the student's individual's needs and career goals, internship and job opportunities.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410122

Project Name: Law Enforcement Support for Violent Crime Reduction/Prevention (EC 3.16)

Agency Name: Police Department

Prepared By: Lt. Patrick Houghton

Contact Info: phoughton@manchesternh.gov

Reporting Period: April 1, 2024 – June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 2,708,333.33	Total Project Expenditure:	\$ 2,197,912.43
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 65,350.48
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 77,955.63

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted	Disproportionately Impacted
☒	General Public	
☐	Low- or-moderate income households or populations (see chart below)	Low-income households and populations (see chart below)
☐	Households that experienced unemployment	Households and populations residing in Qualified Census Tracts*
☐	Households that experienced increased food or housing insecurity	Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)	

Income Limits by Household Size – Manchester, NH – 2022

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¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$

Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: _____ End date: _____

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$ _____

Quarterly expenditure amount: \$ _____

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
 - No
- Total expected capital expenditure, including pre-development costs, if applicable.
 - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - Manchester Police conduct foot patrols in gun violence hot spot areas, all of which are in ARP Eligible Census Tracts. These are area with chronic gun violence problems.
 - Manchester Police is also supporting a youth Intervention Programing Coordinator to assist with program design and implementation of interventions for at-risk youth at the Manchester Police Athletic League.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

- During COVID-19, gun violence increased significantly. This was likely due to the social implications of the pandemic. Foot patrols are deployed as both a crime reduction and community engagement measure. To-date, officers had over 9,200 community contacts while conducting foot patrols. During this reporting period, the foot patrols were paused, but will begin again after the winter months. Additionally, dedicated resources have been allotted to investigate violent crime. Over 517 violent crime cases have received over 4,200 hours in additional investigative effort by detectives. The added resources have resulted in over 220 arrests of violent offenders, 86 firearms seized and significant numbers of crime guns recovered. Importantly, clearance rates for these offenses has increased. Most significantly, during the reporting period, there has been a continued decline in gun violence in Manchester. Quarter 1 of 2024 saw a 3% decline in all gun crimes compared to the 3-year average, and a 10% decline in gunfire incidents compared to the 3-year average. Importantly Quarter 1 also saw a 10% decline in non-fatal shootings in Manchester compared to prior years. This is a continued decline in non-fatal shooting incidents in Manchester.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - \$2,708,333.33
- Indicate if a program evaluation of the project is being conducted
 - Manchester Police is conducting program evaluation of this effort.

- ATTACHMENT G -

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410125

Project Name: *Police Mental Health Clinician (EC 1.12)*

Agency Name: Manchester Police Department

Prepared By: **Contact Info:**

Reporting Period: April 1 – June30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 109,000	Total Project Expenditure:	\$ 82,818.21
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 17,803.80
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 21,105.40

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% X Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
<i>Moderate Income</i>	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$

Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: _____ End date: _____

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$ _____

Quarterly expenditure amount: \$ _____

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White	_____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native	_____ Hispanic, Latino, Spanish
_____ Asian	_____ Other Multi-Racial
_____ African American	

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
 - No
- Total expected capital expenditure, including pre-development costs, if applicable.
 - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.

Embedding a full time licensed clinical mental health clinician within Manchester Police Department will greatly enhance the mental health support service available to our personnel, especially during and after crises like the COVID-19 pandemic. Here's how an embedded licensed clinician can address the mental health and wellness needs of the employees of the MPD:

1. Offering Confidential Support.
2. Psychoeducation and Coping Strategies.
3. Trauma Informed Care.

4. Peer Support Programs.
5. Regular Check-ins and Wellness Consultations.
6. Stigma Reducing Efforts.
7. Collaboration with Leadership and Existing Support Services.
8. Community Resource Referral.

- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

The COVID-19 pandemic significantly impacted societies worldwide, especially frontline responders like the Manchester Police Department (MPD). Our officers and staff faced unique challenges, balancing their professional duties with the personal toll the pandemic took on their families and society. First responders, already at higher risk for mental health issues, experienced even greater stress during this unprecedented crisis. The pandemic exacerbated mental health struggles, leading to increased rates of anxiety, depression, and PTSD among law enforcement personnel.

Chief Peter Marr prioritizes the mental health and wellness of MPD employees, recognizing its direct correlation to the ability to perform essential duties. Officers and staff in good physical and mental condition are better able to ensure the safety of the public, themselves, and their colleagues. Between 2020 and 2023, 336 MPD employees contracted COVID-19 or self-quarantined, leading to significant social, economic, and emotional impacts. These challenges, compounded by the nature of policing, also affected the broader community.

The rise in gun crime during the pandemic further emphasized the need for a comprehensive response, combining public health measures, economic support, community policing, and mental health resources. Collaboration among city and state governments, MPD, and community partners helped mitigate the impact of the pandemic on public safety. Prioritizing the well-being of our personnel ensures they are resilient and equipped to meet the public safety needs of our city, fostering stronger community relations and public trust.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - \$109,000 (Total amount)

Citations:

1. Police Executive Research Forum. 2021. *Promising Strategies for Strengthening Police Department Wellness Programs: Findings and Recommendations from the Officer Safety and Wellness Technical Assistance Project*. Washington, DC: Office of Community Oriented Policing Services.
2. Colleen Copple, James Copple, Jessica Drake, Nola Joyce, Mary-Jo Robinson, Sean Smoot, Darrel Stephens and Roberto Villasenor. 2019. *Law Enforcement Mental health and Wellness Programs; Eleven Case Studies*. Washington, DC. Office of Community Oriented Policing Services.

3. Spence, Deborah L., Mellissa Fox, Gilbert C. Moore, Sarah Estill, and Nazmia, E.A. Comerie. 2019. *Law Enforcement Mental Health and Wellness Act: Report to Congress*. Washington, DC. Department of Justice
- Indicate if a program evaluation of the project is being conducted
 - N/A

**CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT**

QUARTERLY REPORTING INFORMATION

Project Number: 410222

Project Name: ACERT Program (EC 2.13)

Agency Name: Amoskeag Health

Prepared By: Skylar Bottcher

Contact Info: 513-642-1643

Reporting Period: April 1st, 2025- June 30th, 2025

I. Project Invoices and Expenditures

Date Received	Reconciliation Period	INVOICE AMOUNT
8/4/23	July Expenses	\$46,126.43
9/12/23	August Expenses	\$18,567.88
10/10/23	September Expenses	\$35,325.36
11/8/23	October Expenses	\$27,846.88
12/12/23	November Expenses	\$36,749.31
1/5/24	December Expenses	\$35,898.68
2/8/24	January Expenses	\$23,439.58
3/7/24	February Expenses	\$52,565.77
4/10/24	March Expenses	\$36,088.16
5/10/24	April Expenses	\$21,941.29
6/6/24	May Expenses	\$34,548.66
7/15/24	June Expenses	\$34,545.02
8/12/24	July Expenses	\$76,013.28
9/10/24	August Expenses	\$34,935.78
10/7/24	September Expenses	\$27,257.65
11/8/24	October Expenses	\$33,973.52
1/15/24	November Expenses	\$27,105.20
1/15/24	December Expenses	\$33,142.53
4/10/25	January Expenses	\$20,792.18
4/10/25	February Expenses	\$84,172.61

4/10/25	March Expenses	\$4,085.31
7/11/2025 Reconcile Date	April Expenses	\$51,978.94
7/11/2025 Reconcile Date	May Expenses	\$37,555.68
7/16/2025 Reconcile Date	June Expenses	\$43,183.51

QUARTER TOTAL: April- June 2025

\$132,718.13

- ❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

- III. Project Service Area/Demographic Distribution** - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
X	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621

Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980
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¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on page 21*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: YWCA-New Hampshire

Address: 72 Concord St. Manchester, NH 03103

UEI #:FWVEAJGAMHR3

SAM #:N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: \$320,749.62 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: YWCA-NH and Manchester Police Department

Period of performance - Start date: January 2022

End date: December 2026

Loan expiration date (expected to be paid in full): December 31, 2026

Quarterly obligation amount: \$N/A

Quarterly expenditure amount: \$20,613.70

Activity general description:

The YWCA is one of three core partner organizations involved with the day-to-day core operations of ACERT. The YWCA provides two family advocates, who collectively put in 40 hours per week (20 hours per individual) to provide case management to families identified by ACERT.

Agency/Business/Individual Legal Name: Keene State College, Behavioral Health Improvement Institute (BHII)

Address: 51 College Road, Room 109, University of New Hampshire, Durham, NH 03824

UEI #:UDDNE26Q4JH1, DV3PJ2NRLKC5, K7L3KXX4EV44

SAM #: N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: \$415,027.50 Award type: Fixed Price Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: Keene State College, BHII

Period of performance - Start date: October 2021

End date: December 2026

Loan expiration date (expected to be paid in full): December 31, 2026

Quarterly obligation amount: \$N/A

Quarterly expenditure amount: \$ 26,350.92

Activity general description:

The Behavioral Health Improvement Institute (BHII) at Keene State College is serving as our external evaluator. This quarter, BHII helped us articulate our logic model and workflow as prerequisites for developing an ACERT logic model, fidelity measure, and custom-built data platform using QuickBase. QuickBase is a secure, cloud-based, FERPA- and HIPAA-compliant online data platform in which all ACERT case documentation and performance measures will be entered and stored. Measures will fall into one of two categories: 1) capacity development and 2) victim and child welfare support.

Agency/Business/Individual Legal Name: UpReach Therapeutic Equestrian Center

Address: 153 Paige Hill Road, Goffstown, NH 03045

UEI #: SKEGKBCYFWV8

SAM #: N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: \$138,369.00 Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: UpReach Therapeutic Equestrian Center

Period of performance - Start date: January 2022

End date: December 2026

Loan expiration date (expected to be paid in full): December 31. 2026

Quarterly obligation amount: \$N/A

Quarterly expenditure amount: \$0

Activity general description:

UpReach Therapeutic Equestrian Center provides evidence-informed therapeutic programming to children and families referred through ACERT.

Agency/Business/Individual Legal Name: Waypoint

Address: 99 Hanover St. Manchester, NH 03101

UEI #: QX4YNCN4JYK5

SAM #:N/A

Award number & name: CIP #410222 ACERT Program (EC 3.8)

Award date: October 2021

Award amount: \$64,134.00

Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: Waypoint

Period of performance - Start date: January 2022

End date: December 2026

Loan expiration date (expected to be paid in full): December 2026

Quarterly obligation amount: \$N/A

Quarterly expenditure amount: \$ _ 6,345.70

Activity general description:

Waypoint provides evidence-based home visiting services and other family support resources to families referred through ACERT.

Reporting Period: April 1, 2025 – June 30, 2025

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 57

Male 39 Female 78 **Unknown** 1 Blank 34 Elderly (>62 Y.O.) 2 Disabled 0

 90 White 0 Native Hawaiian/Other Pacific Islander

 0 American Indian/Alaskan Native 34 Hispanic, Latino, Spanish

 0 Asian 0 Other Multi-Racial

 12 African American 7 Unknown

*34 individuals' race was not identified

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

Families continue to face negative public health and economic impacts as a result of COVID-19. The global pandemic has exacerbated the rates of children exposed to violence and other adverse experiences in Manchester and statewide. From April 1, 2025, through June 30th, 2025, the ACERT team received 302 incidents from the Manchester Police Department where at least one juvenile was present during a traumatic incident resulting in a police response. The most common incident types were juvenile calls for service (82; when a juvenile requests law enforcement assistance or intervention), verbal argument (60; a loud, oral disagreement), and physical assault (43; Incidents involving physical violence or bodily harm inflicted upon an individual).

Home visits are an essential service the ACERT team provides, during which one police officer and one family advocate visit the households of the youth involved in a police-involved incident. During the home visits, the ACERT team educates the families about ACEs and HOPE (healthy outcomes from positive experiences) and seeks consent for ACERT services. From April 1st through June 30th, the ACERT team conducted home visits involving 152 individuals in 57 households.

Referrals to community partners are provided to those families that consent to services. From April 1st through June 30th, 132 referrals to services designed to mitigate the negative effects of trauma were made on behalf of 48 households consisting of 65 adults and 67 children.

- Indicate if a program evaluation of the project is being conducted.
 - The Behavioral Health Improvement Institute (BHII) at Keene State College is our external evaluator. This quarter, we continued the use of the ACERT database and case management system for families receiving services through ACERT. The ACERT database is developed in Quickbase, a secure, cloud-based FERPA- and HIPPA-compliant online data platform in which all ACERT case documentation and performance measures are entered and stored. Measures fall into one of two categories: 1) capacity development and 2) victim and child welfare support. Both the capacity development and victim and child welfare portions of the database are complete and partnering service provider agencies were securely receiving and tracking ACERT referrals as well as communicating referral outcomes via the database.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410224

Project Name: *Crime Analysts (EC 2.18)*

Agency Name: *Police Department*

Prepared By: *Patrick Houghton*

Contact Info: *phoughton@manchesternh.gov*

Reporting Period: April 1, 2025- June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 450,000.00	Total Project Expenditure:	\$ 392,722.55
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 70,363.41
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 70,360.58

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% X Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
<i>Moderate Income</i>	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: _____ End date: _____

Loan expiration date (expected to be paid in full): _____

Quarterly obligation amount: \$ _____

Quarterly expenditure amount: \$ _____

Activity general description: _____

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Number of FTEs hired under this program’s authority.
 - Manchester Police has hired 2 full-time Crime Analysts to support the Real Time Crime Center.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - Two Analysts will be assigned to the “Real Time Crime Center”, which will operate within the Communications Division. These analysts will primarily work on supporting the law enforcement response to in-progress violent crime calls through Intelligence and Information gathering. Additionally, analysts will support suspect / person of interest risk assessments, creation of a daily crime bulletin, and tracking of crime incidents in real time to assist with resource deployment and police responses. One aspect will be the real-time tracking of overdoses to identify spikes as they occur and public health partners can be notified to respond appropriately. This pilot project was created to assist the City of Manchester respond to increases in violent crime that, in part, were the result of the Covid-19 pandemic and coinciding negative economic impact experienced.
 -
- Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
 - After the onset of the Covid-19 pandemic, Manchester experienced an increase in Violent Crime of nearly 13%. Specifically, gun crimes increased in the City where gunfire incidents increased in 2020 and 2022. A more detailed examination of non-fatal shootings also identified increases in non-fatal shootings in 2020 and

2021. The above description of the structure and objectives of this program are part of the overall response to reducing and preventing violent crime. Skilled crime analysts, in a real-time setting help to ensure prolific offenders are identified, crime spikes are identified before they become chronic, and additional capacity to make data-driven decisions in response to violent crime in Manchester.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - \$450,000.
- Indicate if a program evaluation of the project is being conducted
 - A program evaluation is being conducted. A pre-survey has been conducted within the department, which will be followed up at 6-months and 12-months. This survey will help assess the impact of the analysts on response to violent crime. Additionally, daily tasks of the Analysts are being tracked to assess the overall work of the analysts and how it impacts calls and crimes in real time.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410322

Project Name: *Director of Homelessness Initiatives*

Agency Name: *Office of the Mayor*

Prepared By: *Irina Owens*

Contact Info: 603-792-3859

Reporting Period: April 1, 2025 – June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 251,427.94	Total Project Expenditure:	\$ 107,689.50
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 25,095.35
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 31,120.54

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)	x	Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
x	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$ Award type:
Award payment method (reimbursable or lump sum payment(s)):
Primary place of performance:
Period of performance - Start date: End date:
Loan expiration date (expected to be paid in full):
Quarterly obligation amount: \$
Quarterly expenditure amount: \$
Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 61

Male 46 Female 15 Elderly (>62 Y.O.) 9 Disabled 61

51 White 0 Native Hawaiian/Other Pacific Islander
0 American Indian/Alaskan Native 2 Hispanic, Latino, Spanish
1 Asian 3 Other Multi-Racial
4 African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

****Will be paid through ARPA beginning 7/1/24.**

- Does this project include a capital expenditure and type of capital expenditure?
No
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - The Director of the Office of Homelessness Initiatives provides strategic leadership and high-level oversight for Manchester’s comprehensive response to homelessness. This position assists in directing citywide policies, operations, and strategies aimed at mitigating homeless encampments, managing shelter operations, and enhancing the effectiveness of the City’s Engagement Center.
 - Key responsibilities include:

- Strategic Leadership: Developing, advocating for, and implementing citywide policies and strategic plans addressing homelessness, aligned with best practices and innovative approaches.
 - High-Level Collaboration: Cultivating and maintaining relationships with senior stakeholders, including municipal departments, elected officials, business leaders, community organizations, and State and Federal government representatives.
 - Systemic Coordination: Overseeing and aligning multiple service delivery systems to ensure cohesive and comprehensive responses, minimizing duplication of efforts and resources.
 - Communication Strategy: Leading the development and execution of strategic communication plans that clearly articulate the City's goals, services, outcomes, and impact to diverse audiences.
 - Program Evaluation and Accountability: Establishing metrics for performance evaluation, ensuring data-driven decision-making, transparency, and accountability across all homelessness initiatives.
 - Community and Public Engagement: Actively engaging with the community to foster transparency, responsiveness, and public trust, regularly participating in high-level meetings, forums, and training sessions.
 - Innovation and Continuous Improvement: Identifying emerging trends and fostering innovation in homelessness response strategies through continuous research, professional development, and collaboration with national experts.
- Additional distinctive responsibilities of the Director include:
 - Overseeing strategic resource allocation, ensuring funding and operational decisions align with long-term objectives and maximize community impact.
 - Facilitating cross-sector initiatives and interdepartmental collaboration to address complex challenges related to homelessness, including public health, safety, housing policy, and economic sustainability.
- This role serves as the primary architect of the City's long-term vision for homelessness reduction, ensuring sustainable progress through visionary leadership, effective policy implementation, and strategic collaboration.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
 - The population served is at significant risk of COVID-19 as well as other communicable diseases. Many homeless individuals served suffer negative health outcomes due to housing instability.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - This provides payroll support for the position.
- Indicate if a program evaluation of the project is being conducted
 - This position is subject to yearly employment evaluations.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410325

Project Name: Police ShotSpotter – Gunshot Detection (EC 1.11)

Agency Name: Manchester Police Department

Prepared By: Kristy Goodman

Contact Info: 603-792-5412

Reporting Period: April 1, 2025 – June 30, 2025

I. Project Obligation and Expenditures

ARPA OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 163,000.00	Total Project Expenditure:	\$ 159,000.00
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 0.00
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 159,000.00

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
☒	General Public		
☐	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
☐	Households that experienced unemployment	☒	Households and populations residing in Qualified Census Tracts*
☐	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
☐	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410422

Project Name: Fire Department Emergency Management Coordinator (EC 1.9)

Agency Name: Fire Department

Prepared By: Melissa Paulhamus

Contact Info: 603-792-3824

Reporting Period: April 1, 2025 to June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 438,518.80	Total Project Expenditure:	\$ 438,350.83
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 28,769.74
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 20,198.29

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% ___ Completed 50% or more X Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
☒	General Public	☐	
☐	Low- or-moderate income households or populations (see chart below)	☐	Low-income households and populations (see chart below)
☐	Households that experienced unemployment	☐	Households and populations residing in Qualified Census Tracts*
☐	Households that experienced increased food or housing insecurity	☐	Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)	

Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$

Award type:

Mitigation Plan. This position has completed the City's Extreme Temperature Annex, and coordinated information sharing regarding cooling station activation thresholds. This position coordinates a Special Events Working Group to help improve the Special Events public safety planning process, as well as writing and coordinating multiple grants to support emergency response and recovery efforts citywide. The Emergency Management Coordinator is currently overseeing the adoption of a Citywide Emergency Alerting platform which can be used for preplanned as well as emergency situations, and includes functionality for WEA, participating in regional emergency management exercises for critical infrastructure, has started a Daily Operations Briefing for relevant partners, and is working with MIT Lincoln Laboratory on incorporating Language Learning Models to improve daily operations. Lastly, this position is responsible for coordinating disaster recovery efforts and has developed an Initial Damage Assessment survey, as well as coordinates FEMA Public Assistance for the City, including for COVID and recent flood damage.

- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

- This position is coordinating the City's FEMA Public Assistance requests relative to COVID-19 which to date is just over \$2.4 million, of which \$1.7 million has been recovered and over \$700,000 still under review. Additionally, this position has coordinated all requests for PPE, sanitization and other supplies relative to COVID-19 including tracking of requests, logistics for pick up/delivery, etc. While the City's EOC was activated, this position was responsible for the development of the City's IAP, and is actively participating in the After Action Report process with the State of New Hampshire, and City of Manchester Health Department/Greater Manchester Public Health Network.

- Purpose of funds (e.g., payroll support, safety measure implementation). ○ Payroll

- Indicate if a program evaluation of the project is being conducted ○ Annual employee evaluations, monitoring success of grant funding secured under this position for emergency management purposes, and monitoring of public safety planning efforts coordinated by this position for pre-planned events, and emergency/disaster scenarios.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 410525

Project Name: *Park Enforcement (EC 1.11)*

Agency Name: *Manchester Police Department*

Prepared By: *Kristy Goodman*

Contact Info: *603-792-5411*

Reporting Period: April 1, 2025 – June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 500,000	Total Project Expenditure:	\$ 227,157.76
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 55,469.18
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 77,261.00

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
<i>Moderate Income</i>	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$

Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: _____ End date: _____

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$ _____

Quarterly expenditure amount: \$ _____

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
 - No
- Total expected capital expenditure, including pre-development costs, if applicable.
 - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - Following the Covid-19 epidemic, the City of Manchester experienced an increase in homeless and unhoused individuals traveling to the city for various reasons. The driving force behind the migration to the city of Manchester was that of services provided locally such as mental health, drug and alcohol “misuse” programs/treatment services, etc. City leaders realized that when programs and services were not successful for individuals, many of them remained in the city’s downtown area and were left homeless, rather than returning to their own communities. Approximately 135-165 individuals remained unhoused and were treatment resistant.
 - Due to this population being unhoused, the city found many of its parks and downtown areas subjected to increased drug use, open alcohol use/abuse, and increase in both

crime and city/state ordinance violations. The feedback from the community, both the business and residential community was that the homeless issue was increasingly getting worse, having a negative impact on city businesses, residential properties, and the general quality of life in the downtown area.

- With the implementation of these funds, the Manchester Police Department was able to form a group of 12 dedicated officers whose role would be to focus on these quality of life issues, specifically drug use, assaults, and thefts in the downtown area. Since the inception of the group in July, 2024, there has been a noticeable improvement on the targeted area, specifically the downtown business district of the city.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
 -
- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - \$500,000
- Indicate if a program evaluation of the project is being conducted
 -

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 411025

Project Name: MPD Bonuses/Hiring (10 Officers) (EC 1.11)

Agency Name: Manchester Police Department

Prepared By: Kristy Goodman

Contact Info: 603-792-5412

Reporting Period: April 1, 2025-June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 100,000.00	Total Project Expenditure:	\$ 17,807.25
Previous Quarter Obligation:	\$ 100,000.00	Previous Quarter Expenditure:	\$ 15,000.00
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 2,807.25

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
☒	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	☒	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White	_____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native	_____ Hispanic, Latino, Spanish
_____ Asian	_____ Other Multi-Racial
_____ African American	

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
 - No
- Total expected capital expenditure, including pre-development costs, if applicable.
 - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - 10 Certified Police Officers will be hired. Certified Police Officers are able to be put through “in-house” training and do not need to attend the Police Academy. By hiring certified officers, they are able to get “on the street” earlier than non-certified officers and are able to assist with all calls for service.
- Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
 - After the onset of the Covid-19 pandemic, Manchester experienced an increase in Violent Crime of nearly 13%. By having certified officers available there is less stress on other officers to take calls for service.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
 - \$100,000
- Indicate if a program evaluation of the project is being conducted
 - N/A

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 411125

Project Name: Domestic Violence Victim-Witness Coordinator (EC 1.11)

Agency Name: Office of the City Solicitor

Prepared By: Irelynne West Contact Info: iwest@manchesternh.gov

Reporting Period: April 1, 2025 – June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 49,437.51	Total Project Expenditure:	\$ 29,461.81
Previous Quarter Obligation:	\$ 49,437.51	Previous Quarter Expenditure:	\$ 10,025.13
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 19,436.68

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% x Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
x	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any		Other households or populations that experienced a disproportionate negative

	students that lost access to in-person instruction for a significant period of time		economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount:

Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date:

End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 110

Male 36 Female 74 Elderly (>62 Y.O.) ____ Disabled ____

90 White 1 Native Hawaiian/Other Pacific Islander
____ American Indian/Alaskan Native 12 Hispanic, Latino, Spanish
2 Asian ____ Other Multi-Racial
5 African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

- This project does not include a capital expenditure.
- No capital expenditures are contemplated.
- This Domestic Violence Victim Coordinator is an essential member of the team staffing the City's Domestic Violence Prosecution Unit and integral to fulfilling the obligations of prosecutors under the State's Crime Victims Bill of Rights. Domestic violence is a very prominent issue in Manchester and requires domestic violence professionals with specific training and a well-defined skill set to properly support victims. Some victims appear in court unwilling or unable to participate in prosecution and struggling to acknowledge that they have been a victim of domestic violence. Oftentimes, these same victims are in the greatest danger, believing that protecting their abusive partner is the best way to ensure their survival moving forward. They often feel stuck, scared, guilty and responsible for what is happening. It is critical that a victim assistance coordinator be readily accessible and able to sit down with these victims to see if they are able to receive the support and assistance that they may need to leave an unsafe situation.
- Due to the fact that the Courts were either closed or shifted to primarily electronic operations during COVID, and that domestic violence victims were disproportionately affected and isolated by the pandemic, it has taken significant time and effort to deal with both the backlog of cases and the reestablishment of victim engagement.
- This program is evaluated annually.

- ATTACHMENT G -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 610325

Project Name: Beech Street Programs

Agency Name: The Mayor's Office

Prepared By: Irina Owens

Contact Info: 603-792-3859

Reporting Period: January 1, 2025 – March 31, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 842,239.15	Total Project Expenditure:	\$ 838,705.75
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 245,309.40
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 107,537.53

❖ **Subawards of \$50,000 or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started
 ☐ Completed less than 50%
 ☒ Completed 50% or more
 ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: East Coast Evolution Leadership

Address: 190 Elm Street, Manchester NH 03101

UEI #: KAJ4QAK51647

SAM #:

Award number & name:

Award date: monthly in quarter

Award amount: \$572,167.81

Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date: thru quarter

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$ 0

Quarterly expenditure amount: \$ 105,501.17

Activity general description: Staffing

Agency/Business/Individual Legal Name: 39 Beech Street, LLC

Address:

UEI #: CEC3P4JE1167 SAM #:

Award number & name:

Award date: monthly in quarter

Award amount: 341,666.70 Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date: thru quarter

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$0

Quarterly expenditure amount: \$0

Activity general description: rent

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period __61__

Male _46__ Female __15_ Elderly (>62 Y.O.) _9__ Disabled _61__

51 White 0 Native Hawaiian/Other Pacific Islander
 0 American Indian/Alaskan Native 2 Hispanic, Latino, Spanish
 1 Asian 3 Other Multi-Racial
 4 African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- Does this project include a capital expenditure and type of capital expenditure?
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
- Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions
- Indicate if a program evaluation of the project is being conducted

This project does not include capital expenditure this quarter. The population that this program serves is the homeless population in Manchester. They are struggling with public health issues related to poverty and housing instability including mental health, physical disabilities, and substance abuse issues. This population was impacted disproportionately by the pandemic due to not having access to health care, testing, and prevention...as well as living conditions where prevention was not possible. All of the interventions provided by the department are evidenced based in best practice public health models that serve the homeless population. All funds are spent on evidence-based practices. The program is evaluated regularly by data management and reporting to measure quality of service and outcomes.

This quarter, the population was provided with essential services such as food, hygiene kits, and wound care supplies to meet their immediate needs. The engagement center and shelter played a pivotal role in connecting individuals to a wide range of programs aimed at long-term stability. These programs included access to Medication-Assisted Treatment (MAT) for those in recovery, housing assistance programs, job placement and training opportunities, and various recovery services. Additionally, individuals were supported in applying for state financial recovery programs, such as Supplemental Nutrition Assistance Program (SNAP), ensuring they had access to both healthcare and basic necessities for their ongoing recovery and well-being.

-ATTACHMENT H-

**CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT
QUARTERLY REPORTING INFORMATION**

Project Number: 611124 Project Name: Brook Street Shelter Operations

Agency Name: Light of Life

Prepared By: Kristie McKenney

Contact Info: kristie@lightoflifenh.org

Reporting Period: April – June 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$664,517.00	Total Project Expenditure:	\$664,517.00
Previous Quarter Obligation:	\$0.00	Previous Quarter Expenditure:	\$100,035.00
Current Quarter Obligation:	\$0.00	Current Quarter Expenditure:	\$79,132.17

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☒ Not Started ☐ Completed less than 50% ☐ Completed 50% or more ☒ Completed

III. Project Service Area/Demographic Distribution - identify whether or not the project is serving an economically disadvantaged community

- ☒ ☒ Program or service is provided at a physical location in a Qualified Census Tract* Primary intended beneficiaries live within a Qualified Census Tract*
- ☐ Not applicable to this Project

**See Map of Qualified Census Tracts on Subrecipient Agreement Attachment G.*

QUARTERLY REPORTING INFORMATION

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

DUNS #: SAM

Award number & name:

Award date:

Award amount: Award type:

Award payment method (reimbursable or lump sum payment(s):

Primary place of performance:

Period of performance - Start date: End date: Loan expiration

date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Beneficiaries Served This Period 24

Male 2 Female 22 Elderly (>62 Y.O.) 0 Disabled

15 White

American Indian/Alaskan Native

Asian

7 African American

Native Hawaiian/Other Pacific Islander

Hispanic, Latino, Spanish

Other Multi-Racial

49 <40% AMI

≥40%-65% AMI

<185% FPL%

≥185%-300% FPL

Additional performance indicators for corresponding Project as described in Section 2.

QUARTERLY REPORTING INFORMATION

V. Project Benchmark Reporting – Please provide the following information in each report (250-word limit)

CIP #611124 – Brook Street Shelter Operations (EC 2.18)

- Brief description of activities/progress made during this quarter.
 - During this quarter we continued our operations of Beacon on Brook Street Shelter for women and children. We are at capacity every single day. At capacity means we have all 16 beds full. We are working with all the women who come to the Beacon on housing options, stabilization and supportive services. We continue to be encouraged by the victories we are already seeing in some of the women we serve. We are also excited that we don't have a lot of turnover. This indicates to us that the women feel safe and don't want to jeopardize their housing situation. With that said, we have high expectations of our clients in that they are not to just remain stagnant, but are to be working regularly with a case manager on successfully moving on. We strongly believe and can see that it is all about relationships.
- Does this project include a capital expenditure and type of capital expenditure?
 - No
- Total expected capital expenditure, including pre-development costs, if applicable.
 - N/A
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - N/A
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
 - Due to COVID-19, there are increased numbers of individuals experiencing homelessness.
- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - This has not been calculated, however, Beacon on Brook shelter is a housing first model shelter which does have evidence of being more successful than others in terms of assisting individuals to move to permanent housing.
- Indicate if a program evaluation of the project is being conducted.
 - We are tracking this project through the HMIS system. Furthermore, we are working with the organization who operates the data system on adding our own tracking features. We would like to track the effectiveness of the different opportunities we are offering women at the shelter and at the walk-in support center. I anticipate having some of that information next quarter.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 810324

Project Name: *Coordinator – Homelessness Initiatives*

Agency Name: *Office of the Mayor*

Prepared By: *Irina Owens*

Contact Info: 603-792-3859

Reporting Period: *January 1, 2025 – March 31, 2025*

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 300,000.00	Total Project Expenditure:	\$ 163,881.89
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 22,030.59
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 30,208.58

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)	x	Low-income households and populations (see chart below)
	Households that experienced unemployment		Households and populations residing in Qualified Census Tracts*
x	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$ Award type:
Award payment method (reimbursable or lump sum payment(s)):
Primary place of performance:
Period of performance - Start date: End date:
Loan expiration date (expected to be paid in full):
Quarterly obligation amount: \$
Quarterly expenditure amount: \$
Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period 61

Male 46 Female 15 Elderly (>62 Y.O.) 9 Disabled 61

51 White 0 Native Hawaiian/Other Pacific Islander
0 American Indian/Alaskan Native 2 Hispanic, Latino, Spanish
1 Asian 3 Other Multi-Racial
4 African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

****Will be paid through ARPA beginning 7/1/24.**

- Does this project include a capital expenditure and type of capital expenditure?
No
- Total expected capital expenditure, including pre-development costs, if applicable.
- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.
 - The Project Coordinator serves as a central figure in Manchester’s comprehensive strategy to address homelessness, specifically through managing homeless encampment mitigation, overseeing shelter operations, and facilitating the successful operation of the City’s Engagement Center. This role requires proactive leadership, strategic planning, and active engagement with diverse stakeholders, including City departments, business leaders, community organizations, elected officials at State and Federal levels, and media outlets.
 - Key responsibilities of this position include:

- Stakeholder Coordination: Establishing and nurturing collaborative relationships to foster collective impact among service providers, community partners, municipal departments, and government agencies.
 - Strategic Communication: Developing and implementing targeted communication plans to ensure effective dissemination of resources, services, and policy changes to stakeholders and the broader public.
 - Program Oversight: Directly managing and evaluating shelter operations, including policy enforcement, staff supervision, and crisis management to maintain safe and supportive environments.
 - Encampment Mitigation: Coordinating the City's humane and efficient response to homeless encampments, emphasizing connection to services and stable housing options.
 - Data Collection & Analysis: Leading efforts in the systematic collection, management, and analysis of homelessness data to identify service gaps, assess community needs, measure program outcomes, and reduce resource duplication.
 - Community Engagement: Regularly engaging with residents, attending community and stakeholder meetings, and ensuring transparency and responsiveness in addressing community concerns.
 - Continuous Improvement: Staying informed on evolving best practices, attending relevant training and conferences, and integrating innovative approaches into local homelessness service delivery.
- Additionally, this role involves critical contributions beyond the initial description, such as:
 - Spearheading the coordination and reform of the Manchester Continuum of Care's (MCoC) Coordinated Entry System, ensuring equitable, streamlined access to housing and supportive services.
 - Facilitating policy and operational reform within the City's homelessness response framework, including drafting, advocating for, and implementing systemic improvements.
- This comprehensive, integrative role is essential in driving Manchester's commitment to reducing homelessness and improving quality of life for all community members.
- Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.
 - The population served is at significant risk of COVID-19 as well as other communicable diseases. Many homeless individuals served suffer negative health outcomes due to housing instability.

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
 - This provides payroll support for the position.
- Indicate if a program evaluation of the project is being conducted
 - This position is subject to yearly employment evaluations.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 810722

Project Name: *Planning and Administrative Support (EC 7.1)*

Agency Name: *Manchester Planning & Community Development*

Prepared By: *Thomas Brescia*

Contact Info: *tbrescia@manchesternh.gov*

Reporting Period: *April 1, 2025 – June 30, 2025*

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 850,262.38	Total Project Expenditure:	\$ 511,789.69
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 32,707.18
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 42,176.45

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	X	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

****See Map of Qualified Census Tract on Attachment G***

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount:

Award type:

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 810724

Project Name: Part Time Planner (EC 3.5)

Agency Name: Manchester Planning & Community Development

Prepared By: Thomas Brescia

Contact Info: tbrescia@manchesternh.gov

Reporting Period: April 1, 2025 – June 30, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 120,000.00	Total Project Expenditure:	\$ 69,916.33
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 8,761.88
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 11,075.83

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted	Disproportionately Impacted
X	General Public	
	Low- or-moderate income households or populations (see chart below)	Low-income households and populations (see chart below)
	Households that experienced unemployment	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity	Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)	

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

****See Map of Qualified Census Tract on Attachment G***

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount:

Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White	_____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native	_____ Hispanic, Latino, Spanish
_____ Asian	_____ Other Multi-Racial
_____ African American	

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- In order to assist other planning staff in long-range planning and modifications to the code of zoning ordinances – revisions prompted in part by community concerns surrounding homelessness and lack of affordable housing – ARPA funding was allocated to hire one Part Time Planner.
 - i. The aforementioned position is currently filled.
 - ii. There have been no staffing changes associated with this program this quarter.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 810822

Project Name: *Small Business Grants & Program Assistance (EC 2.29)*

Agency Name: *Manchester Planning & Community Development*

Prepared By: *Thomas Brescia*

Contact Info: *tbrescia@manchesternh.gov*

Reporting Period: *January 1, 2025 – March 31, 2025*

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 2,000,000.00	Total Project Expenditure:	\$ 1,914,302.45
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 29,549.32
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 22,575.91

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started ___ Completed less than 50% X Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
X	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	X	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2024

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$40,050	\$45,800	\$51,500	\$57,200	\$61,800	\$66,400	\$70,950	\$75,550
<i>Moderate Income</i>	\$64,050	\$73,200	\$82,350	\$91,500	\$98,850	\$106,150	\$113,500	\$120,800

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: Deo Mwano Consultancy

Address: 152 S. Mast St. Goffstown, NH 03045

UEI #: R6YLBH1PET3

SAM #:

Award number & name:

Award date: 1/1/2023

Award amount: \$181,500.00

Award type: Contract

Award payment method (reimbursable or lump sum payment(s)): Reimbursable

Primary place of performance: Manchester, NH

Period of performance - Start date: _____ End date: _____

Loan expiration date (expected to be paid in full): _____

Quarterly obligation amount: \$ _____

Quarterly expenditure amount: \$0.00

Activity general description: Screening applicants for the 360 Business Success program, collaborating with eligible applicants to create Scopes of Work and later Subrecipient Agreements.

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

- The Small Business Grant & Program Assistance initiative continued to provide opportunities for small businesses (under \$2 million in revenue, fewer than 15 full-time employees) to seek reimbursement for previously sustained COVID-19 related losses. The following data was collected for this quarter:
 - i. **SBGPA Grants Awarded: 2**
 - 1. Mode Salon, LLC
 - 2. Sage Studios Photography, LLC
 - ii. **Total SBGPA Grant Funding Awarded: \$20,000**
 - iii. **Women-Owned Businesses Awarded SBGPA Funding: 2**
 - iv. **Qualified Census Tract Businesses Awarded SBGPA Funding: 0**
 - v. **Approximate Number of Employees Impacted: 4**

- The 360 Business Success program was designed in consultation with Deo Mwano Consultancy with the aim in mind of providing recipients of the SBGPA initiative with additional funding and direction toward improving business practices and growing their capacity. As of this quarter, the following data reflects the progress of this program:

i. **Total 360 Business Success Programs Approved: 24**

1. Diz's Café
2. PR Bartending
3. Bravo Cleaning Services
4. USA Chicken & Biscuit
5. The Potato Concept
6. My Pilates Studio
7. Ash Street Inn
8. Dimensions in Dance
9. Nu Nails
10. To Share Brewing
11. El Rincon
12. B's Tacos
13. Afro Paris
14. Rally & Revive
15. Temple Food & Groceries
16. United Physical Therapy
17. Unchartered Tutoring
18. Art 3 Gallery
19. Everest Convenience Store
20. Delicious Balance
21. Mane Fetish
22. Stark Brewing
23. Jumpp Chiropractic
24. Studio 550 Art Center

ii. **Total Obligated Project Funding: \$219,208.84**

iii. **Total Project Invoices Paid: \$209,188.08**

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 810825

Project Name: *Grant Coordinator (EC 6.1)*

Agency Name: *Office of the Mayor*

Prepared By: *Daley Frenette*

Contact Info: *dfrenette@manchesternh.gov*

Reporting Period: *April 1, 2025 – June 30, 2025*

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 207,418.25	Total Project Expenditure:	\$ 37,711.33
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 12,393.55
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 25,317.78

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

___ Not Started X Completed less than 50% ___ Completed 50% or more ___ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
	General Public		
	Low- or-moderate income households or populations (see chart below)		Low-income households and populations (see chart below)
	Households that experienced unemployment	X	Households and populations residing in Qualified Census Tracts*
X	Households that experienced increased food or housing insecurity		Households that qualify for certain federal programs ²
	Households that qualify for certain federal programs ¹		Households residing in the U.S. territories or receiving services from these governments

	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time		Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)		

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
<i>Moderate Income</i>	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount:

Award type: Direct payment

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Activity general description:

☐ White
 ☐ Native Hawaiian/Other Pacific Islander
☐ American Indian/Alaskan Native
 ☐ Hispanic, Latino, Spanish
☐ Asian
 ☐ Other Multi-Racial
☐ African American

- Does this project include a capital expenditure and type of capital expenditure?
 - No.
- Total expected capital expenditure, including pre-development costs, if applicable.
 - N/A
- The dollar amount of the total project spending that is allocated towards evidence-based interventions:
- Indicate if a program evaluation of the project is being conducted:
- Brief description of the government services being provided by this project, and activities undertaken during this quarter:
 - The City Grant Coordinator continues to monitor and facilitate the two Housing Champion grants received from BEA last quarter. The City Grant Coordinator is currently working to secure funding for the following; Homelessness Initiatives to support continued operations of the 39 Beech St Shelter; Office of Youth Services to support the Take Control Community Classes and to expand recreational activities for youth; Department of Public Works for improvements to the City's Victory Parking Garage; The Manchester Police Department to replace COSSAP and ACERT funding that is set to expire; Manchester Housing Commission for pest-free grant applications. In addition to actively seeking funding opportunities for multiple departments, the City Grant Coordinator is working with the Library to obtain grantmaking programs that will benefit Manchester's multitude of nonprofits, small businesses, and various City departments.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 811022

Project Name: *Branding Strategy Modernization & Promotion (EC 2.11)*

Agency Name: *Manchester Economic Development Office*

Prepared By: Jodie Nazaka **Contact Info:** jnazaka@manchesternh.gov

Reporting Period: April 1, 2025 – June 31, 0225

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 1,607,140.53	Total Project Expenditure:	\$ 688,409.58
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 93,020.50
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 121,159.22

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☒ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
☒	General Public	☐	
☐	Low- or-moderate income households or populations (see chart below)	☐	Low-income households and populations (see chart below)
☐	Households that experienced unemployment	☐	Households and populations residing in Qualified Census Tracts*
☐	Households that experienced increased food or housing insecurity	☐	Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)	

Income Limits by Household Size – Manchester, NH – 2022

Household Size	1 Person	2	3	4	5	6	7	8
Low Income	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
Moderate Income	\$40,690	\$52,260	\$65,880	\$79,500	\$93,120	\$106,740	\$120,360	\$133,980

¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name:

Address:

UEI #:

SAM #:

Award number & name:

Award date:

Award amount: \$

Award type:

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: _____ End date: _____

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White	_____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native	_____ Hispanic, Latino, Spanish
_____ Asian	_____ Other Multi-Racial
_____ African American	

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

2025 Quarter two Project Report Update

Public Relations

To help raise awareness locally, regionally, and nationally of the exciting work, innovation, and progress taking place in Manchester, North Star executed a public relations program that focused both on earning media coverage and positioning the City of Manchester as a key regional leader. From pitching and earning coverage with a variety of media to helping the City of Manchester organize and host its first-ever economic forum, the program laid the groundwork that will support additional media opportunities and future tourism and economic development recruitment campaigns.

Earned Media Coverage

Total Hits: **8**

Total Est. Audience Reach: **68.4M**

Date	Outlet	Headline	Coverage Type	Est. Impressions
10/30/24	NH Union Leader	Developer predicts 500-700 housing units in Manchester in next 5-7 years	Online	20.6K
10/31/24	NH Union Leader	Developer predicts 500-700 housing units in Manchester in next 5-7 years	Print (no link)	45.5K
11/1/24	NH Business Review	NH Business Notebook: 'Anything but run of the mill,' but a mill runs through it	Online	50.3K
11/12/24	FOX Business	Manchester, NH will be the Silicon Valley of the East Coast: Mayor Jay Ruais	Broadcast + Online	38.4M
11/12/24	MSN	Manchester, NH will be the Silicon Valley of the East Coast: Mayor Jay Ruais	Broadcast + Online (syndicated)	30.2M
11/15/24	NH Business Review	'Anything but run of the mill,' but a mill runs through it (pg. 2)	Print	22.5K
3/6/25	Manchester Ink Link	Manchester competing with 15 other communities in "Strongest Town Contest"	Online	120K
3/13/25	WMUR News 9 (ABC)	Manchester in 2025 Strongest Town Contest	Broadcast	23.3K

Social Media:

The launch of OnlyInManchesterNH was a huge success. We reached more than 6,000 followers in Q2 and growing.

The OnlyInManchester Page has helped foster ambassadorship among residents. Residents who feel a sense of pride and engagement are more likely to become ambassadors for Manchester. By nurturing this ambassadorship, marketing programs can leverage authentic voices and stories that attract newcomers. When residents actively promote their city, it creates a genuine narrative that can differentiate Manchester from other regions, making it more appealing to potential residents and visitors.

Paid Social Strategy & Implementation:

To drive page growth and increase engagement, North Star ran four paid social campaigns between November 2024 and May 2025. The goal of these campaigns was to drive page visits, Facebook likes and followers, as well as followers on Instagram. The content strategy focused on highlighting the vibrant lifestyle and recreational offerings in Manchester, NH through engaging visuals that highlight the lifestyle of Manchester and encourage people to check out the page to stay in the loop on events going on in the city. Campaign targeting was primarily centered on Manchester residents, with platform-specific audience segmentation: Facebook targeted families and pre-retirement individuals (ages 35–55), while Instagram targeted young singles and couples (ages 18–34).

Destination Marketing Website Development:

www.visitmanchesternh.com went live in June of 2025.

The new website features compelling visuals and informative content, providing detailed information about local attractions, events, accommodations, transportation, and activities. It is designed to be easy to navigate, allowing visitors to quickly find relevant information. Additionally, it includes interactive features such as maps, virtual tours, and user-generated content to enhance engagement.

The goal in Q2 was to make progress locally before expanding outward. We did that by building an understanding and pride in Manchester's authentic difference. Understanding what makes Manchester unique is critical for creating a strong local identity. By highlighting the city's distinctive qualities—its culture, history, local businesses, and community spirit—marketing efforts can resonate more deeply with residents and visitors alike. This pride fosters a sense of belonging and encourages residents to advocate for their community, which can enhance word-of-mouth promotion and strengthen loyalty.

Overall, the first quarter of 2025 has seen significant progress in branding, public relations, social media, and event planning, all contributing to Manchester's positioning for continued growth and success in the coming months.

- ATTACHMENT F -
CITY OF MANCHESTER, NH
COMMUNITY IMPROVEMENT PROGRAM
AMERICAN RESCUE PLAN ACT

QUARTERLY REPORTING INFORMATION

Project Number: 811024

Project Name: 12 Month Pilot Prog. For Cleaning, Maint., Safety & Hospitality Service

Agency Name: Manchester Economic Development Office

Prepared By: Jodie Nazaka Contact Info: jnazaka@manchesternh.gov

Reporting Period: April 1, 2025 –June 31, 2025

I. Project Obligation and Expenditures

OBLIGATION		EXPENDITURE	
Total Project Obligation:	\$ 615,000.00	Total Project Expenditure:	\$ 504,562.14
Previous Quarter Obligation:	\$ 0.00	Previous Quarter Expenditure:	\$ 103,431.07
Current Quarter Obligation:	\$ 0.00	Current Quarter Expenditure:	\$ 133,201.32

❖ **Subawards of \$50,000 Or more** – If your project contained any contract/grant/loan/transfer/or direct payment to an individual, business or agency, please fill out the additional information on Section IV.

II. Project Status

☐ Not Started ☐ Completed less than 50% ☐ Completed 50% or more ☐ Completed

III. Project Service Area/Demographic Distribution - What Impacted and/or Disproportionally Impacted population does this project primarily serve? Please select the population primarily served. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served

	Impacted		Disproportionately Impacted
☒	General Public	☐	
☐	Low- or-moderate income households or populations (see chart below)	☐	Low-income households and populations (see chart below)
☐	Households that experienced unemployment	☐	Households and populations residing in Qualified Census Tracts*
☐	Households that experienced increased food or housing insecurity	☐	Households that qualify for certain federal programs ²

	Households that qualify for certain federal programs ¹	Households residing in the U.S. territories or receiving services from these governments
	For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time	Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (specify in section V.)
	Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (specify in section V.)	

Income Limits by Household Size – Manchester, NH – 2022

<i>Household Size</i>	<i>1 Person</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>Low Income</i>	\$25,040	\$32,227	\$40,626	\$49,025	\$57,424	\$65,823	\$74,222	\$82,621
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¹ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

² For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

**See Map of Qualified Census Tract on Attachment G*

IV. Subawards of \$50,000 Or more – If your project contained any contract / grant / loan / transfer / or direct payment to an individual, business or agency greater than or equal to \$50,000, please provide the following information for each recipient

Agency/Business/Individual Legal Name: **Streetplus Company LLC**

Address: **254 36th Street, Suite C312, Brooklyn, NY 11231**

UEI #: SAM #:

Award number & name:

Award date: **July 1, 2024**

Award amount: **\$415,000** Award type: **Contract**

Award payment method (reimbursable or lump sum payment(s)):

Primary place of performance:

Period of performance - Start date: End date:

Loan expiration date (expected to be paid in full):

Quarterly obligation amount: \$

Quarterly expenditure amount: \$

Activity general description:

Demographic Information (if applicable):

Number of New (Unduplicated) Households Served This Period _____

Male _____ Female _____ Elderly (>62 Y.O.) _____ Disabled _____

_____ White _____ Native Hawaiian/Other Pacific Islander
_____ American Indian/Alaskan Native _____ Hispanic, Latino, Spanish
_____ Asian _____ Other Multi-Racial
_____ African American

V. Project Benchmark Reporting – Please provide the following information in each report (50 – 250 words)

Q2 2025 Project Report Update:

Beginning in July of 2024 (FY2025), the CBSD deployed a pilot program consisting of a specialized Street Team to improve the District by offering professional cleaning, maintenance, safety, and hospitality services. Activities of the program include litter collection using pans and brooms to ensure high visibility, thorough cleaning of trash cans and public seating areas, weed control, pressure washing to deep clean sidewalks and remove graffiti, painting and upkeep of street fixtures (including the removal of stickers and signs), minor landscaping, and manage snow removal to maintain accessible and safe public rights-of-way. Hospitality services are also a significant part of the role, with team members trained to offer a friendly presence, provide directions, and share information about local attractions. The goal is to improve the quality of life, health, and safety in the District while boosting the City's attractiveness and economic prosperity.

We are pleased to report that the program has been a tremendous success. During the Q2 2025 reporting period, the team collected 339 bags of trash, totaling 8,750 pounds, and collected 54 hypodermic needles. Additionally, they removed 42 stickers and 77 graffiti tags, and cleaned up 17 instances of vomit and 52 instances of feces.

As of June 31, the program has completed its first full year. Overall, the program has removed nearly 100,000 pounds of trash and 1,100 hypodermic needles. The total clean-up efforts also include the removal of 1,016 stickers, 822 graffiti tags, 165 instances of vomit, and 338 instances of feces.