BOARD OF MAYOR AND ALDERMEN
October 7, 2025 at 7:00 PM
Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

CONSENT AGENDA

Accept BMA Minutes

2. Minutes from the September 2 BMA and Finance meetings.

Information to be Received and Filed

3. Communication from the Business Operations Center regarding Department of Labor leases.

Accept and Remand Funds

4. Donation of $100 to the Fire Department from Carole and Eric Carlson.

5. Donation of $3,435 to the Fire Department from the Elliot Hospital for the purchase of a ring cutter from Ring Rescue.

Approve Under Supervision of the Department of Highways, subject to funding

6. 50/50 Sidewalk Petitions

Residential:
51 St Marie St
105 Talbot St
250 Bartlett St
345 Walnut St
396 Woodcrest Ct
564 Belmont St
612 Beacon St
630 Amherst St

<u>REFERRALS TO COMMITTEES</u>

COMMITTEE ON FINANCE

7. Resolutions:

"Amending the FY2021and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Fifty Thousand Dollars ($150,000) for the FY2023 CIP 511223 West HS Tennis Courts."

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Dollars ($2,000) for the FY2026 CIP C180060826 The Manchester Youth Counsel and Empowerment Group."

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Forty-Five Thousand Dollars ($45,000) for the FY2026 CIP C410021726 Oral Health Program."

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Five Hundred Dollars ($2,500) for the FY2026 CIP C500070926 Used Oil Grant - Upgrade Waste Oil Collection Services."

"Amending the FY2026 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Thousand Six Hundred Sixty-Eight Dollars ($20,668) for the FY2026 CIP C500071026 Household Hazardous Waste Collection."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

8. Advising that the update on the City's Revolving Loan Fund has been accepted.
(Unanimous vote)

9. Advising that the following Finance Department reports:

- Accounts Receivable over 90 days
- Aging Report
- Outstanding Receivables

have been accepted.
(Unanimous vote)

10. Advising that the City's Monthly Financial Report (unaudited) for the first month of FY26 has been accepted.
(Unanimous vote)

COMMITTEE ON BILLS ON SECOND READING

11. Recommending that Ordinance Amendment:

"Amending Chapter 92 (Fire Prevention) of the Code of Ordinances of the City of Manchester in order to align with RSAs 47:22, 153, 155-A and 160-C:6."

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.
(Unanimous vote with the exception of Alderman Fajardo who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

12. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of $150,000 for CIP 511223 West HS Tennis Courts be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $2,000 for CIP C180060826 The Manchester Youth Counsel and Empowerment Group be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $45,000 for CIP C410021726 Oral Health Program be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

15. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $2,500 for CIP C500070926 Used Oil Grant - Upgrade Waste Oil Collection Services be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of $20,668 for CIP C500071026 Household Hazardous Waste Collection be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

17. Recommending that the request from the MPD Grant Coordinator for $4,000 to be reallocated from Other to Salaries and Wages for CIP 410325 Police ShotSpotter – Gunshot Detection be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

18. Recommending that the request from the Grants Administration Manager for a line-item budget modification for CIP C500070326 FY26 Roadway Program be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

19. Recommending that the request from the Chief Highway Engineer for the position of Lead Inspector to be allowed payment for on-call status be approved.
(Unanimous vote)

20. Recommending that the request from the Chief of Police for authorization to absorb the salaries of two Real Time Crime Center Analyst positions into the department's FY26 budget and to amend the department's complement to reflect this change be approved.
(Unanimous vote)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

21. Recommending that the following traffic regulations be approved:
NO PARKING ANYTIME
On Bradley Street, both sides, from Beech Hill Avenue to a point 145 feet north
Alderman Burkush
On Davis Street, either side, to Agawam Street
15 MINUTE LOADING AND UNLOADING ZONE
On Hanover Street, south side, from a point 40 feet east of Pine Street to a point 50 feet further east
Alderman Long
(Unanimous vote)

22. Recommending that the request from the Chief of Police to enter into a service agreement with Police Narratives AI for use of its mobile and web applications used for transcribing and generating police reports be approved.
(Unanimous vote)

JOINT SCHOOL BUILDINGS COMMITTEE

23. Advising that the Manchester School District Priority I status and financial report for August 2025 submitted by LeftField has been accepted.
(Unanimous vote)

SPECIAL COMMITTEE ON AIRPORT ACTIVITIES

24. Recommending that the request from the Aviation Director to update the Airport Carbon Accreditation Policy be approved.
(Unanimous vote with the exception of Alderman Terrio who was absent)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

25. Nominations:
Office of Youth Services Advisory Board
Jerold White to fill a vacancy as a regular member, term to expire January 1, 2026
Harsh Saini to fill a vacancy as a regular member, term to expire January 1, 2027
Arts Commission
Shana Hawrylchak to fill a vacancy as a regular member, term to expire December 1, 2026
Police Commission
Martha Edgar to succeed Gene Brown as a regular member, term to expire September 15, 2028
(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover until the next meeting of the Board.)

26. Confirmations:
Arts Commission
Grace Lachance to fill a vacancy as an alternate member, term to expire December 1, 2027
Angelo Mullen to fill a vacancy as a regular member, term to expire December 1, 2027
Office of Youth Services Advisory Board
Sethe Shea to fill a vacancy as a regular member, term to expire January 1, 2026
Vick Mahindru to fill a vacancy as a regular member, term to expire January 1, 2027
Ladies and Gentlemen, what is your pleasure?

27. Confirmation of Victoria Prestejohn as the Human Resources Director.
Ladies and Gentlemen, what is your pleasure?

28. Communication from Matthew Normand, City Clerk, advising that a vacancy exists for Chairman of the Board of Aldermen.
If the Mayor so desires, nominations for Chairman may be opened.

29. Communication from Mayor Ruais requesting support for all city employees.
If the Board so desires, the following motions are in order:

- **Motion to direct the Solicitor and City Clerk to draft language to be added to our rules of decorum (Rule 8) incorporating the spirit of the City's Anti-Harassment and Workplace Violence policies found within our current Employee Handbook, and return to the Committee on Administration for consideration as soon as possible;**
- **Motion that neither the Board of Mayor and Aldermen nor the City of Manchester supports or condones personal attacks, threats, or innuendos against its employees or other officials and that the residents of Manchester can rest assured that the City provides a safe and comfortable work environment for all; and further that this Board has the complete faith and trust in Director Thomas and the outstanding employees of our Department of Health as they work every day to improve the health of individuals and families across our community.**

30. Communication from Mayor Ruais requesting approval to enter into a partnership agreement with Revo Casino to allow for the city to accept 35% of the casino's gaming proceeds over a ten consecutive day period in December 2025.
Ladies and Gentlemen, what is your pleasure?

31. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?

32. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

33. The Mayor calls the meeting back to order.

34. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

35. Report(s) of this evening's remaining committees, if available.
Ladies and Gentlemen, what is your pleasure?

36. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY2021and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Fifty Thousand Dollars ($150,000) for the FY2023 CIP 511223 West HS Tennis Courts."

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If the Board so desires, a motion is in order that the Resolutions ought to pass and be Enrolled.

<u>NEW BUSINESS</u>

<u>TABLED ITEMS</u> (A motion is in order to remove any item from the table.)

37. Report from the Committee on Community Improvement recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of $400,000 for CIP 610625 80 Merrimack Street (Residence at Chestnut Phase II) be approved.
(Unanimous vote)
(Note: Tabled on September 4, 2024.)

38. Report from the Committee on Lands & Buildings recommending that the request from Alderman Morgan to name the soccer field at Sheridan-Emmett Park after Thamba Mbungu be approved.
(Unanimous vote with the exception of Alderman Long who abstained)
(Note: Tabled on November 19, 2024.)

ADJOURNMENT