



BOARD OF MAYOR AND ALDERMEN

August 5, 2025 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Presentation from Jodie Nazaka, Economic Development Director, regarding the use of RSA 79-E Community Revitalization Tax Relief Incentive in the City of Manchester.

CONSENT AGENDA

Accept BMA Minutes

3. Minutes from the July 1 Regular & Special BMA and Finance meetings, and the July 22 Special BMA meeting.

Accept and Remand Funds

4. Donation in the amount of \$250 from FIRST to the Fire Department.

Approve Under Supervision of the Department of Highways, subject to funding

5. 50/50 Sidewalk Petitions:
Residential
80 High Ridge Road
249 Young Street
299 North Street
464 Amherst Street
1437 Belmont Street

Information to be Received and Filed

6. Communication from Xfinity regarding changes to its television channel lineup.
7. Communication from Matthew Normand, City Clerk, informing the Board of a change to the Care and Public Use Policy.
8. Office of Youth Services Department Report for June 2025.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

9. Resolutions:

“Amending the FY2025 Community Improvement Program authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2025 CIP 211425 School Based Dental Program - Medicaid.”

“Amending the FY2022, FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Thousand Nine Hundred Ninety-Seven Dollars and Ninety-Four Cents (\$100,997.94) for the FY2025 CIP 710025 MS4 FY25-SRF/Enterprise.”

“Amending the FY2016, FY2019, FY2022 and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Three Hundred Thirty-Seven Thousand One Hundred Twenty-Six Dollars and Sixty-Two Cents (\$337,126.62) for the FY2023 CIP 710723 CMOM Study, Design & Construction-Sewer Bond.”

“Amending the FY2023 Community Improvement Program authorizing and appropriating funds in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY2023 CIP 712423 Air Service Development.”

“Amending the FY2015 Community Improvement Program authorizing and appropriating funds in the amount of Twenty-One Thousand Five Hundred Dollars (\$21,500) for the FY2015 CIP 811115 Historic Preservation Standards.”

"Establishing a Manchester School District Teaching and Learning Expendable Trust."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

10. Advising that the update on the Revolving Loan Fund has been accepted.
(Unanimous vote with the exception of Alderman E. Sapienza who was absent)

11. Advising that the Finance Department reports:

- Accounts receivable over 90 days
- Aging report
- Outstanding receivables

have been accepted.

(Unanimous vote with the exception of Alderman E. Sapienza who was absent)

12. Advising that the Monthly Financial Report (unaudited) for the first eleven months of fiscal year 2025 has been accepted.
(Unanimous vote with the exception of Alderman E. Sapienza who was absent)

13. Recommending that the request from the Deputy Public Health Director to establish a non-lapsing account for Senior Transportation Project Funds be approved.
(Unanimous vote with the exception of Alderman E. Sapienza who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$10,000 for CIP 211425 School Based Dental Program-Medicaid be approved.
(Unanimous vote)
15. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$100,997.94 for CIP 710025 MS4 FY25-SRF/Enterprise be approved.
(Unanimous vote)

16. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$337,126.62 for CIP 710723 CMOM Study, Design & Construction-Sewer Bond be approved.
(*Unanimous vote*)
17. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$500,000 for CIP 712423 Air Service Development be approved.
(*Unanimous vote*)
18. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$21,500 for CIP 811115 Historic Preservation Standards be approved.
(*Unanimous vote*)
19. Recommending that the request from the Airport Director to extend the following CIP projects:
 - 710221 Airside Improv
 - 710521 Terminal & Building Improv
 - 710662 Airside Improv
 - 710822 Term & Build Improvbe approved.
(*Unanimous vote*)
20. Recommending that the request from the MPD Grant Coordinator for an amendment to CIP C330040125 BJA FY24 Project Safe Neighborhoods Formula Grant Program be approved.
(*Unanimous vote*)
21. Recommending that the request from the MPD Grant Coordinator for an amendment to CIP 410125 ARPA - Mental Health Clinician to change the project description and extend the completion date to December 31, 2026, be approved.
(*Unanimous vote*)
22. Recommending that the request from the EPD Chief Engineer for adjustments to various CIP projects be approved.
(*Unanimous vote*)
23. Recommending that the submittal from the Finance Officer of a Resolution for the MSD Teaching and Learning Expendable Trust be approved.
(*Unanimous vote*)
24. Recommending that the request from the Fire Chief for permission to apply to the Leary Firefighter Foundation Jeremiah Lucey Grant Program in order to purchase thermal imaging cameras be approved.
(*Unanimous vote*)

25. Recommending that the request from the Fire Chief for permission to enter into a contract with Rosenbauer that includes an indemnification clause in order to trade-in two spare fire engines be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

26. Recommending that the request from the City Solicitor for the following changes to the department's complement:

- Remove one (1) Attorney I position, grade 23
- Add one (1) Attorney II position, grade 25

be approved.
(Unanimous vote)

COMMITTEE ON LANDS AND BUILDINGS

27. Recommending that the request from North Elm Rentals LLC for a waterline easement for the property at 1138 Elm Street for the purposes of installing a Post Indicator Valve be approved.

(Unanimous vote with the exception of Alderman Thomas who was absent)

28. Recommending that the request from NeighborWorks to change the name of "North Church Street West Back" and "North Church Street East Back" to Flanders Street be approved.

(Unanimous vote with the exception of Alderman Thomas who was absent)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

29. Recommending that the following traffic regulations be approved:

CROSSWALK

On River Road north of W Clarke Street

Alderman Morgan

COMMERCIAL MOTOR VEHICLE TRAFFIC PROHIBITED

On Lakeside Drive, from Londonderry Turnpike to the dead end

Alderman Kantor

(Unanimous vote)

30. Recommending that Ordinance Amendment:

"Amending Chapter 92 (Fire Prevention) of the Code of Ordinances of the City of Manchester in order to align with RSAs 47:22, 153, 155-A and 160-C:6."

ought to pass and be referred to the Committee on Bills on Second Reading for technical review.

(Unanimous vote)

JOINT SCHOOL BUILDINGS COMMITTEE

31. Advising that the Manchester School District Priority I status and financial report for June 2025 submitted by LeftField has been accepted.
(Unanimous vote with the exception of Alderman O'Neil who was absent)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

32. Communication from Mayor Ruais regarding the emergency shelter operations at 39 Beech Street.
If the Board so desires, a motion is in order to:
- **Approve the concept of the 19-month emergency shelter plan;**
 - **Allocate \$50,000 to 1269 Café to increase its number of transitional-living units;**
 - **Grant the Mayor authority to execute two six-month contracts with East Coast Evolution Leadership and with 39 Beech Street, with an optional one-month extension.**
33. Communication from Larissa Robinov regarding her resignation as a member of the Conservation Commission.
Ladies and Gentlemen, what is your pleasure?
34. Communication from Roland Martin regarding his resignation as a member of the Manchester Development Corporation Board.
Ladies and Gentlemen, what is your pleasure?
35. Communication from Glory Kadima regarding her resignation as a member of the Office of Youth Services Advisory Board.
Ladies and Gentlemen, what is your pleasure?
36. Communication from Marcus Ponce de Leon regarding his resignation as a member of the Office of Youth Services Advisory Board.
Ladies and Gentlemen, what is your pleasure?
37. Communication from Margaret Teague regarding her resignation as a member of the Office of Youth Services Advisory Board.
Ladies and Gentlemen, what is your pleasure?

38. Nominations:
Board of Registrars
Marc Tremblay to succeed Claudia Carr as a regular member, term to expire May 1, 2028
Heritage Commission
Lisa Walsh to succeed herself as a regular member, term to expire July 1, 2028
Central Business Service District Board
Brian Lawrence to succeed Ed Barody as a regular member, term to expire May 1, 2028
Manchester Development Corporation Board
Andrew Leach to succeed Roland Martin as a regular member, term to expire March 11, 2026
Amy Chhom to succeed herself as a regular member, term to expire March 11, 2028
Maria Mongan to succeed herself as a regular member, term to expire March 11, 2028
Arts Commission
Jessica Martin to fill a vacancy as a regular member, term to expire December 1, 2027
Zoning Board of Adjustment
Scott Godzyk to fill a vacancy as an alternate member, term to expire March 1, 2028
(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover until the next meeting of the Board.)
39. Confirmations:
Arts Commission
Amy Regan to fill a vacancy as a regular member, term to expire December 1, 2026
Ambar Ruiz to fill a vacancy as a regular member, term to expire December 1, 2027
Ladies and Gentlemen, what is your pleasure?
40. Tentative Agreement between the Manchester School District and Local 298, AFSCME, AFL-CIO School Nurses.
If the Board so desires, a motion would be in order to suspend Rule 29, Labor Contract Ratification, and to ratify the tentative agreement this evening.
41. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
42. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
43. The Mayor calls the meeting back to order.

44. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

45. Report(s) of this evening's remaining committees, if available.
Ladies and Gentlemen, what is your pleasure?

46. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY2025 Community Improvement Program authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2025 CIP 211425 School Based Dental Program - Medicaid."

"Amending the FY2022, FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Thousand Nine Hundred Ninety-Seven Dollars and Ninety-Four Cents (\$100,997.94) for the FY2025 CIP 710025 MS4 FY25-SRF/Enterprise."

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"Establishing a Manchester School District Teaching and Learning Expendable Trust."

If the Board so desires, a motion is in order that the Resolutions ought to pass and be Enrolled.

47. Bond Resolutions: **(A motion is in order to read by titles only.)**

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the 2026 CIP C020080126 2026 Revaluation."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Thousand Dollars (\$700,000) for the 2026 CIP C100071826 Purchase of 6 Buses (Fleet Replacement)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the 2026 CIP C100071926 Purchase of 5 Buses (Fleet Expansion)."

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2026 CIP C100080326 Information Technology Network Infrastructure.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Ninety-Six Thousand Dollars (\$596,000) for the 2026 CIP C130080226 Technology Projects.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Six Hundred Thousand Dollars (\$600,000) for the 2026 CIP C210070926 FY26 Deferred Maintenance - Municipal.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Four Hundred Fifty Thousand Dollars (\$3,450,000) for the 2026 CIP C210071026 FY26 Deferred Maintenance Program.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Eight Hundred Thousand Dollars (\$800,000) for the 2026 CIP C210071126 Carpenter Library Roof.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Fifty Thousand Dollars (\$50,000) for the 2026 CIP C210071226 Odd Fellows Interior Finishes.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million One Hundred Eight-Four Thousand Dollars (\$3,184,000) for the 2026 CIP C230071326 Motorized Equipment Replacement.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the 2026 CIP C300040126 Protective Equipment (Gear).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the 2026 CIP C300040326 Fire Station Alerting.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Seventy Thousand Dollars (\$170,000) for the 2026 CIP C300040426 Women’s Locker Room Expansion.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2026 CIP C500070126 FY26 School Paving.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2026 CIP C500070226 FY26 Parks Paving.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Four Million Dollars (\$4,000,000) for the 2026 CIP C500070326 FY26 Roadway Program.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the 2026 CIP C500070426 FY26 Sidewalk Rehab and Expansion.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2026 CIP C500070526 Traffic Signal - Deferred Maintenance.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the 2026 CIP C500070726 Pedestrian Signal Installation.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2026 CIP C650050126 Parks Deferred Maintenance.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Twenty-Five Thousand Dollars (\$325,000) for the 2026 CIP C650050326 Wolfe Park Recreation Complex.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2026 CIP C650050426 Park Playground and Retrofitting.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2026 CIP C650050526 CPTED - Parks Lighting.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2026 CIP C650050626 Livingston Park Improvements.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2026 CIP C650050726 School Playground Replacement and Retrofitting.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Four Hundred Thousand Dollars (\$400,000) for the 2026 CIP C650050826 FY26 School Deferred Maintenance - P&R.”

If the Board so desires, a motion is in order that the Bond Resolutions ought to pass and be Enrolled.

NEW BUSINESS

TABLED ITEMS (A motion is in order to remove any item from the table.)

48. Report from the Committee on Community Improvement recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$400,000 for CIP 610625 80 Merrimack Street (Residence at Chestnut Phase II) be approved.
(Unanimous vote)
(Note: Tabled on September 4, 2024.)
49. Report from the Committee on Lands & Buildings recommending that the request from Alderman Morgan to name the soccer field at Sheridan-Emmett Park after Thamba Mbungu be approved.
(Unanimous vote with the exception of Alderman Long who abstained)
(Note: Tabled on November 19, 2024.)

ADJOURNMENT