

COMMITTEE ON HUMAN RESOURCES/INSURANCE

April 1, 2025 Immediately Following CIP

Chairman E. Sapienza called the meeting to order.

The Clerk called the roll.

Present: E. Sapienza, Kantor, Vincent, T. Sapienza, Burkush

Messrs.: E. Rice, Mayor Ruais, R. Cashin

1. HR Reports submitted by Lisa Drabik, Human Resources Director:
 - Position Summary Report
 - Vacancy Requisition Requests and Approvals
 - Summary of Arbitrations/Grievances
 - Sapphire SmartShopper Report*(Note: Provided for informational purposes only; no action is required.)*
2. Communication from the Insurance Broker Selection Committee regarding the results of the benefit broker RFP process.
(Note: Provided for informational purposes only; no action is required.)

Emily Rice, Solicitor, asked what would you like us to address.

Chairman E. Sapienza asked do you have anything to tell the committee tonight.

Solicitor Rice replied we sent a letter as an informational item indicating who was chosen as a result of the process. That is all that we submitted.

Mayor Ruais stated the conversation that I have heard from a couple of aldermen was that they had questions.

Chairman E. Sapienza stated it is my understanding that we have a lot of questions circulating about the health insurance broker RFP responses and the selection and process the city followed from aldermen not on this committee. I think we should move to refer this to the full Board so we can allow everyone to have their questions answered on April 15 and decide how to move forward.

*On motion of **Alderman Kantor**, duly seconded by **Alderman T. Sapienza**, it was voted to refer this item to the 4/15 BMA meeting for discussion.*

3. Communication from Ryan Cashin, Fire Chief, requesting the following changes to the department's complement:
 - Add one (1) Risk Reduction Coordinator position, grade 20, and adopt the position's job classification
 - Eliminate one (1) existing NET Team Coordinator position, grade 17

Alderman Vincent stated I spoke to the Fire Chief about this and he is going to be providing us with an updated organizational chart. There was an error where the NET

position wasn't removed on the updated chart. He is going to send a new one that shows that position was removed and the additional position added.

Chairman E. Sapienza asked is this something you can handle within your budget.

Ryan Cashin, Fire Chief, answered yes.

*On motion of **Alderman Vincent**, duly seconded by **Alderman Burkush**, it was voted to approve.*

*There being no further business, on motion of **Alderman Vincent**, duly seconded by **Alderman Kantor**, it was voted to adjourn.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

City Clerk