



COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

February 18, 2025 at 5:45 PM
Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Terrio, E. Sapienza, Vincent, O'Neil, T. Sapienza

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Update on the City's Revolving Loan Fund.
Gentlemen, what is your pleasure?
2. Communication from Kim LeBlanc, Financial Analyst II, submitting Finance Department reports as follows:
 - Accounts Receivable over 90 days
 - Aging Report
 - Outstanding Receivables

Gentlemen, what is your pleasure?

3. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first seven months of FY25.
Gentlemen, what is your pleasure?
4. Communication from Jodie Nazaka, Economic Development Director, on behalf of the Manchester Development Corporation regarding a Covid recovery loan issued to HS1, LLC (d/b/a Health Source of Manchester).
Gentlemen, what is your pleasure?

5. Chairman Terrio advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

“Amending §92.25 Annual Fees of the Code of Ordinances of the City of Manchester to increase the annual fee for all existing Gamewell (wire) Master Fire Alarm Boxes.”

If the Committee so desires, a motion would be in order that the Ordinance Amendment ought to pass and be Enrolled.

If there is no further business, a motion is in order to adjourn.



*Sharon Y. Wickens
Finance Officer*

*Michele A. Bogardus
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

February 7, 2025

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

REVOLVING & RECOVERY LOANS
2/7/2025

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$76,704.61	\$0.00	
2	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$21,197.39	\$0.00	
3	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$15,450.47	\$0.00	
4	Delisle Market	1/28/2010	10/15/2020	\$43,500.00	\$23,062.42	\$0.00	
5	Delisle Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,245.35	\$0.00	

\$354,500.00 \$148,660.24 \$0.00

SUMMARY NOTES:

Loans 1 & 2 - Status current and in good standing.
Loan 3 - Over 60 days past due.
Loans 4 & 5 - Over 60 days past due, sent to Solicitor's Office.

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	844 Elm St	12/12/2003	5/12/2025	\$250,000.00	\$10,924.19	\$40.97	
7	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due
				\$1,936,622.04	\$1,697,546.23	\$40.97	

SUMMARY NOTES:

Loans 6 & 7 - Status current and in good standing.

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
8	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$3,479.62	\$5.80	
9	Blackwood Law, PLLC	12/8/2022	11/1/2027	\$25,000.00	\$15,298.79	\$25.50	
10	My CNA Now, LLC	12/8/2022	11/1/2027	\$25,000.00	\$15,298.79	\$25.50	
11	HS 1, LLC	3/26/2021	3/1/2026	\$25,000.00	\$13,015.82	\$21.69	
12	3 Kitchen Bar & Grill LLC	5/17/2021	5/1/2026	\$15,000.00	\$6,567.36	\$10.95	
				\$115,000.00	\$53,660.38	\$89.44	

SUMMARY NOTES:

Loans 8 thru 10 - Status current and in good standing.
Loans 11 & 12 - Over 60 days past due.



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER
Finance Department

February 6, 2025

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivables over 90 days, as well as, an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary, outstanding receivables over 90 days totals \$2,711,421 out of \$6,640,880 billed. December's outstanding receivables totaled \$1,955,024 out of \$5,268,786 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		<u>2/6/2025</u>	<u>1/10/2025</u>
	<u>Dept Code</u>	<u>Over 90 Days</u>	<u>Over 90 Days</u>
Airport	25	\$ 1,593,535.18	\$ 1,287,596.99
EPD	27	\$ 21,825.97	\$ 21,635.83
Parking Department	52	\$ 45,661.80	\$ 38,056.56
Total Enterprise Funds		\$ 1,661,022.95	\$ 1,347,289.38
Building Maintenance	21	\$ 412,972.79	\$ 8,883.39
Central Fleet Management	23	\$ 135.00	\$ -
Fire Department	30	\$ 481,450.32	\$ 480,765.79
Highway	50, 51	\$ 18,802.77	\$ 13,719.70
Parks & Recreation	65	\$ 12,287.45	\$ 30.00
Police Department	33,34,35,36	\$ 124,749.98	\$ 104,335.94
Total General Fund		\$ 1,050,398.31	\$ 607,734.82
Grand Totals		\$ 2,711,421.26	\$ 1,955,024.20
General Fund receivables over \$10,000 by customer			
School Administrative Unit	21	\$ 404,089.40	\$ -
FEMA	30	\$ 439,776.52	\$ 439,776.52
Donald J Trump for Pres	33,34,35,36	\$ 34,367.64	\$ 32,948.79
FEMA	33,34,35,36	\$ 35,250.00	\$ 35,250.00
Manchester Highway Dept	33,34,35,36	\$ 13,750.00	\$ -
Totals		\$ 927,233.56	\$ 507,975.31
Total General Fund receivables over 90 days less over \$10,000		\$ 123,164.75	\$ 99,759.51

Explanation of Charges
 Agenda Item-In-process
 FEMA Reimbursement - In-process
 SNHU Rally
 FEMA Reimbursement - In-process
 Extra Details

City of Manchester NH - Receivables
Over 90 Days as of 2/6/2025

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
21	8132-21	FEMA	\$ 8,883.39	\$ -	\$ 8,883.39
21	64	SCHOOL ADMINISTRATIVE UNIT	\$ 2,171,155.85	\$ 1,767,066.45	\$ 404,089.40
21 - BUILDING MAINTENANCE TOTALS			\$ 2,180,039.24	\$ 1,767,066.45	\$ 412,972.79
23	23	MANCHESTER WATER WORKS	\$ 4,187.49	\$ 4,052.49	\$ 135.00
23-CENTRAL FLEET TOTALS			\$ 4,187.49	\$ 4,052.49	\$ 135.00
25		010319, LLC	\$ 30.00	\$ -	\$ 30.00
25		AIR GENERAL INC.	\$ 110.00	\$ -	\$ 110.00
25		ALLIED UNIVERSAL TECHNICAL SERVICES	\$ 964.00	\$ 150.00	\$ 814.00
25		AMBIUS, INC.	\$ 524.00	\$ -	\$ 524.00
25		AMERICAN AIRLINES, INC.	\$ 568,803.08	\$ 281,120.17	\$ 287,682.91
25		AMERIFLIGHT, LLC	\$ 17,397.30	\$ 12,960.18	\$ 4,437.12
25		AMMON, KEITH	\$ 20.00	\$ -	\$ 20.00
25		AT&T - NEW CINGULAR WIRELESS PCS, LLC	\$ 0.14	\$ 0.02	\$ 0.12
25		ATLAS AIR, INC.	\$ 75.00	\$ -	\$ 75.00
25		AUGUSTE, PAUL R.	\$ 145.00	\$ -	\$ 145.00
25		AVELO AIRLINES, INC.	\$ 169,733.50	\$ 64,918.08	\$ 104,815.42
25		AVIATION ASSOCIATES	\$ 1,281.65	\$ -	\$ 1,281.65
25		BAE SYSTEMS	\$ 1,125.00	\$ -	\$ 1,125.00
25		BREEZE AVIATION GROUP, INC.	\$ 45,947.99	\$ 19,802.39	\$ 26,145.60
25		BROCK, PAUL (B SQUARED INC.)	\$ 495.00	\$ -	\$ 495.00
25		CARTIER GROUP LLC	\$ 65.00	\$ -	\$ 65.00
25		CLEAR CHANNEL AIRPORTS	\$ 8,510.41	\$ -	\$ 8,510.41
25		COMCAST BUSINESS	\$ 7,818.30	\$ 3,909.15	\$ 3,909.15
25		CONSOLIDATED COMMUNICATIONS	\$ 450.00	\$ -	\$ 450.00
25		COTTON, JOHN	\$ 65.00	\$ -	\$ 65.00
25		DEKA	\$ 335.00	\$ 195.00	\$ 140.00
25		DHART	\$ 6,584.00	\$ 445.00	\$ 6,139.00
25		DUNKIN DONUTS	\$ 1,410.14	\$ 75.00	\$ 1,335.14
25		EGOLF, STEPHEN	\$ 845.00	\$ -	\$ 845.00
25		ENGIE SERVICES	\$ 1,704.00	\$ 75.00	\$ 1,629.00
25		ENTERPRISE RENT-A-CAR	\$ 18,315.56	\$ 1,527.32	\$ 16,788.24
25		ENVOY AIRLINES (AMERICAN AIRLINES SUBSIDIARY)	\$ 56,867.89	\$ 2,342.84	\$ 54,525.05
25		EPPING FIRE DEPARTMENT	\$ 13,913.15	\$ -	\$ 13,913.15
25		ERIC MITCHELL & ASSOCIATES	\$ 25.00	\$ -	\$ 25.00
25		EVERGREEN HARVARD GROUP	\$ 85.00	\$ -	\$ 85.00
25		FACILITY SOLUTIONS INC.	\$ 628.00	\$ 365.00	\$ 263.00
25		FEDERAL EXPRESS CORPORATION	\$ 1,505.00	\$ 1,030.00	\$ 475.00
25		FEDERAL GRANTS	\$ 892,153.07	\$ 551,305.40	\$ 340,847.67
25		FLIGHT ONE OWNERS ASSOCIATION	\$ 174.90	\$ -	\$ 174.90
25		GAFF, BURNIE	\$ 75.00	\$ -	\$ 75.00
25		GRAND CANYON AIRLINES, INC.	\$ 3,195.26	\$ 75.00	\$ 3,120.26
25		GRANITE STATE AMBASSADORS	\$ 280.00	\$ 205.00	\$ 75.00
25		GROUP 1 REALTY NE, LLC	\$ 30,030.08	\$ -	\$ 30,030.08
25		HANGAR 5 ASSOCIATION	\$ 225.00	\$ 65.00	\$ 160.00
25		HELBLING, ROBERT	\$ 400.00	\$ -	\$ 400.00
25		HERTZ CAR RENTAL	\$ 75.00	\$ -	\$ 75.00
25		HOST INTERNATIONAL, INC.	\$ 1,198.23	\$ 320.01	\$ 878.22
25		HUNTLEIGH CORPORATION	\$ 505.00	\$ 440.00	\$ 65.00
25		INTERSTATE ELECTRICAL SERVICES	\$ 65.00	\$ -	\$ 65.00
25		JACOBS ENGINEERING GROUP INC	\$ 240.00	\$ -	\$ 240.00
25		JEM FLIGHT, LLC	\$ 478.67	\$ -	\$ 478.67
25		JITTA, BERNICE (BJ) (SAFLITE PILOT TRAINING INC.)	\$ 405.00	\$ -	\$ 405.00
25		JODICE, TIMOTHY	\$ 1,667.12	\$ -	\$ 1,667.12
25		JP PEST SERVICES	\$ 200.00	\$ 75.00	\$ 125.00
25		KEENAN TECHNICAL INDUSTRIES, INC.	\$ 65.00	\$ -	\$ 65.00
25		LEGACY AIRWAYS, LLC	\$ 55,926.88	\$ -	\$ 55,926.88
25		LEIDOS, SECURITY DETECTION & AUTOMATION, INC.	\$ 304.00	\$ 65.00	\$ 239.00
25		LONDONDERRY FLYING CLUB.	\$ 718.00	\$ -	\$ 718.00
25		MANCOAIR II, LLC	\$ 5,598.19	\$ 225.00	\$ 5,373.19
25		MHT HEX HANGARS - BRYAN HALTER	\$ 129.00	\$ 65.00	\$ 64.00
25		MHT HEX HANGARS - EVERETT WOOD	\$ 275.00	\$ -	\$ 275.00
25		MHT HEX HANGARS - JEFFREY SUTTON	\$ 64.00	\$ -	\$ 64.00
25		MHT HEX HANGARS - JOSEPH CARTER	\$ 65.00	\$ -	\$ 65.00
25		MHT HEX HANGARS - MARK WOODRUFF	\$ 245.00	\$ -	\$ 245.00
25		MISCELLANEOUS	\$ 489.98	\$ -	\$ 489.98
25		NATIONAL AVIATION SERVICES	\$ 2,484.65	\$ (275.00)	\$ 2,759.65
25		NATIONAL FLIGHT SIMULATOR	\$ 129,983.60	\$ -	\$ 129,983.60
25		PIEDMONT AIRLINES, INC. (AMERICAN AIRLINES SUBSIDIARY)	\$ 84,907.76	\$ 44,742.77	\$ 40,164.99
25		PIKE INDUSTRIES	\$ 2,358.00	\$ -	\$ 2,358.00
25		PRO STAR PROPERTIES II, LLC	\$ 280.00	\$ -	\$ 280.00
25		PSA AIRLINE (AMERICAN AIRLINES SUBSIDIARY)	\$ 428,982.48	\$ 180,120.67	\$ 248,861.81
25		QUANTEM AVIATION SERVICES, LLC	\$ (250.00)	\$ (275.00)	\$ 25.00
25		SCHONEBERGER, ERIC	\$ 800.00	\$ -	\$ 800.00
25		SDNE, LLC	\$ 129.00	\$ -	\$ 129.00
25		SEACOAST BUSINESS MACHINES	\$ 140.00	\$ -	\$ 140.00
25		SIGNATURE FLIGHT SUPPORT CORPORATION	\$ 147,831.75	\$ 36,639.11	\$ 111,192.64
25		SIT BACK & RELAX, LLC	\$ 375.77	\$ 275.60	\$ 100.17
25		SOUTHWEST AIRLINES, INC.	\$ 208,387.09	\$ 208,322.09	\$ 65.00
25		SPIRIT AIRLINES, INC.	\$ 57,304.16	\$ 47,521.63	\$ 9,782.53
25		SUN COUNTRY INC. DBA SUN COUNTRY AIRLINES	\$ 4,235.03	\$ 2,585.03	\$ 1,650.00
25		T-MOBILE NORTHEAST, LLC	\$ 731.40	\$ 253.12	\$ 478.28
25		TRANSPORTATION SECURITY ADMINISTRATION	\$ 85,115.76	\$ 56,743.84	\$ 28,371.92
25		TREGO-DUGAN AVIATION OF GRAND ISLAND, INC.	\$ 11,890.00	\$ 10,515.00	\$ 1,375.00
25		TSA UTILITY REIMB. OTA 70T01021T7668N057 (TSA-OTA 2021)	\$ 27,641.52	\$ 8,973.94	\$ 18,667.58

City of Manchester NH - Receivables
Over 90 Days as of 2/6/2025

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
25		UNIFI	\$ 2,145.00	\$ 65.00	\$ 2,080.00
25		UNITED AIRLINES, INC.	\$ 209.93	\$ -	\$ 209.93
25		UNITED PARCEL SERVICES, INC.	\$ 19,620.12	\$ 5,145.00	\$ 14,475.12
25		VERIZON WIRELESS	\$ 65.03	\$ -	\$ 65.03
25		WEISZMANN, ERIK	\$ 45.00	\$ -	\$ 45.00
25		WIGGINS AIRWAYS	\$ 205.00	\$ -	\$ 205.00
25 - AIRPORT TOTALS			\$ 3,136,643.54	\$ 1,543,108.36	\$ 1,593,535.18
27	32752	BOB'S SEPTIC SERVICE LLC	\$ 20.00	\$ -	\$ 20.00
27	19303	LIBERTY SEPTIC LLC	\$ 21,162.62	\$ -	\$ 21,162.62
27	35048	THE THRONE DEPOT	\$ 100.00	\$ -	\$ 100.00
27	33581	TRI-STATE WASTE SERVICE	\$ 190.14	\$ -	\$ 190.14
27	3117-27	WIND RIVER ENVIRONMENTAL	\$ 353.21	\$ -	\$ 353.21
27 - EPD TOTALS			\$ 21,825.97	\$ -	\$ 21,825.97
30	30148	1200 ELM STREET LLC.	\$ 1,080.00	\$ -	\$ 1,080.00
30	33850	168 MERRIMACK ST LLC	\$ 1,323.00	\$ -	\$ 1,323.00
30	15581	234 MERRIMACK ST LLC	\$ 1,221.58	\$ 583.90	\$ 637.68
30	28454	300 GAY ST ACQUISITION	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	34300	447 UNION STREET, LLC.	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	2988	497 SILVER ST ASSOCIATE	\$ 363.00	\$ -	\$ 363.00
30	34433	71-73 MANCHESTER ST LLC	\$ 130.00	\$ 7.50	\$ 122.50
30	34929	749 EAST INDUSTRIAL LLC	\$ 1,169.10	\$ 580.50	\$ 588.60
30	30122	79 CARL DR. REALTY, LLC	\$ 2,700.00	\$ 540.00	\$ 2,160.00
30	606	AMERICAN NATIONAL RED CROSS	\$ 2,160.00	\$ -	\$ 2,160.00
30	33447	AMR REAL ESTATE HOLDING	\$ 1,080.00	\$ 540.00	\$ 540.00
30	30117	ANSHI HOSPITALITY LLC.	\$ 1,874.50	\$ 592.50	\$ 1,282.00
30	33263	BARRETT, GREGORY J REV TRUST	\$ 540.00	\$ -	\$ 540.00
30	30557	BEECH HILL NH LLC	\$ 113.50	\$ 7.50	\$ 106.00
30	30102	BT PROPERTY LLC	\$ 3,240.00	\$ 1,080.00	\$ 2,160.00
30	30414	CP MANAGEMENT	\$ 1,080.00	\$ 540.00	\$ 540.00
30	33662	CVS PHARMACY	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	33289	ELM & BAKER LLC	\$ 3,240.00	\$ 1,080.00	\$ 2,160.00
30	8132-30	FEMA	\$ 439,776.52	\$ -	\$ 439,776.52
30	32576	FINCH, RUTH	\$ 2,160.00	\$ 540.00	\$ 1,620.00
30	21771	GAMACHE INVESTMENT PROP	\$ 1,080.00	\$ 540.00	\$ 540.00
30	33633	HERTZ CORP	\$ 215.00	\$ -	\$ 215.00
30	34961	KNOWLES, DYLAN	\$ 567.50	\$ 37.50	\$ 530.00
30	30113	LEROCQUE, KRISTINE	\$ 1,080.00	\$ -	\$ 1,080.00
30	17580	MAHMUTOVIC, MUHAREM	\$ 3,240.00	\$ 1,080.00	\$ 2,160.00
30	34372	MBP 250-258 FLATBRUSH T	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	33838	MERRIMACK ST BRDG HOUSE	\$ 5,426.20	\$ 1,080.00	\$ 4,346.20
30	7335	NEW BEECH HILL NH LLC	\$ 2,898.60	\$ 1,443.00	\$ 1,455.60
30	33299	NGUYEN, YEN	\$ 1,485.00	\$ 540.00	\$ 945.00
30	32631	PARAGON INVESTMENTS LLC	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	34348	PHAM, MY KIM THI	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	34117-30	QUEEN CITY PRIDE INC	\$ 753.10	\$ -	\$ 753.10
30	33288	REALTY INCOME CORPORATION	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	11092	RITE AID CORPORATION	\$ 1,620.00	\$ -	\$ 1,620.00
30	23356	SED LLC	\$ 1,070.00	\$ 540.00	\$ 530.00
30	34978	SPLB PROP. LLC	\$ 1,475.50	\$ 97.50	\$ 1,378.00
30	34983	STRATTON OAKMONT INC.	\$ 1,101.87	\$ 577.15	\$ 524.72
30	5283	UNITED PARCEL SERVICE	\$ 1,169.10	\$ 580.50	\$ 588.60
30	30127	WAL-MART REAL ESTATE	\$ 604.80	\$ 540.00	\$ 64.80
30 - FIRE TOTALS			\$ 498,377.87	\$ 16,927.55	\$ 481,450.32
33	33197	DONALD J TRUMP FOR PRES	\$ 35,313.54	\$ 945.90	\$ 34,367.64
33	8132	FEMA	\$ 35,250.00	\$ -	\$ 35,250.00
33	1503	HIDDEN TREASURE	\$ 5.38	\$ 1.33	\$ 4.05
34	4301	US DEPARTMENT OF JUSTICE	\$ 55,579.20	\$ 55,579.08	\$ 0.12
34	85	ASPLUNDH TREE EXPERT CO	\$ 2,809.50	\$ 640.00	\$ 2,169.50
34	32754	ATLANTIC PAVING	\$ 365.00	\$ -	\$ 365.00
34	34121	BANDIT OFFROAD	\$ 627.00	\$ 27.00	\$ 600.00
34	23724	COMMUNICATION CONSTRUCTION	\$ 6,897.90	\$ 6,633.45	\$ 264.45
34	2559	CONTROL TECHNOLOGIES	\$ 254.00	\$ -	\$ 254.00
34	33707	CVS PHARMACY	\$ 254.00	\$ -	\$ 254.00
34	34945	CVS PHARMACY	\$ 734.55	\$ 47.90	\$ 686.65
34	35231	D&Y CLEANING	\$ 344.00	\$ 24.00	\$ 320.00
34	7965	EAST COAST SIGNAL	\$ 882.50	\$ -	\$ 882.50
34	2094	EVERSOURCE ENERGY (HOOKSETT)	\$ 35,611.40	\$ 33,881.00	\$ 1,730.40
34	22443	HANNAFORD SUPERMARKETS	\$ 14,578.00	\$ 14,518.00	\$ 60.00
34	33637	J PASCY QUALITY PAINTING	\$ 254.00	\$ -	\$ 254.00
34	2539	MANCHESTER HIGHWAY DEPT	\$ 22,870.00	\$ 9,120.00	\$ 13,750.00
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ 7,140.00
34	34454	NCCL ENTERPRISES	\$ 638.75	\$ -	\$ 638.75
34	33988	NEW WAVE COMMUNICATIONS	\$ 1,394.20	\$ -	\$ 1,394.20
34	33617	OUT FRONT MEDIA	\$ 254.00	\$ -	\$ 254.00
34	30231	PRO LINE DEVELOPMENT	\$ 693.50	\$ -	\$ 693.50
34	34117-34	QUEEN CITY PRIDE INC	\$ 4,378.50	\$ -	\$ 4,378.50
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ 327.25
34	33316	ST MORITZ SECURITY SERVICE	\$ 492.00	\$ -	\$ 492.00
34	33659	THE GOAT	\$ 8,711.40	\$ 3,701.60	\$ 5,009.80
34	33992	THE NATURE CONSERVANCY	\$ 254.00	\$ -	\$ 254.00
34	30901	WADLEIGH, STARR & PETER	\$ 292.00	\$ -	\$ 292.00
34	6357	WAVEGUIDE INC	\$ 7,690.20	\$ 7,683.60	\$ 6.60
34	3117	WIND RIVER ENVIRONMENTAL	\$ 5,147.00	\$ 4,547.00	\$ 600.00
34	62	YEE DYNASTY	\$ 4,261.72	\$ 211.80	\$ 4,049.92

City of Manchester NH - Receivables
Over 90 Days as of 2/6/2025

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
34	8871	YWCA	\$ 8,598.80	\$ 591.65	\$ 8,007.15
33, 34, 35, & 36 - POLICE TOTALS			\$ 262,903.29	\$ 138,153.31	\$ 124,749.98
50	34869	ALBERDING, MATTHEW	\$ 109.46	\$ -	\$ 109.46
50	34125	BACELAR, CHRISTINA	\$ 5.08	\$ -	\$ 5.08
50	35076	BAIRD, MATTHEW	\$ 13.51	\$ 0.72	\$ 12.79
50	35203	BEALS, THOMAS	\$ 52.70	\$ 2.96	\$ 49.74
50	34126	BEAUDET, RICHARD	\$ 50.69	\$ -	\$ 50.69
50	12076	BENITEZ, EDISON R	\$ 67.26	\$ 3.56	\$ 63.70
50	34892	BENNIE, DAVID	\$ 78.80	\$ 4.12	\$ 74.68
50	34284	BERNEY, JOSHUA	\$ 109.18	\$ -	\$ 109.18
50	35077	BLANCHETTE, MARK	\$ 44.20	\$ 2.40	\$ 41.80
50	33969	BONDON, BENJAMIN	\$ 61.23	\$ -	\$ 61.23
50	34569	BOSCO, ANDREW	\$ 43.38	\$ -	\$ 43.38
50	34984	BOWEN, KEVIN	\$ 17.67	\$ 0.96	\$ 16.71
50	31505	BRADY SULLIVAN PROPERTIES	\$ 16.90	\$ -	\$ 16.90
50	34681	BRIDGES, JASON	\$ 111.89	\$ -	\$ 111.89
50	35074	CAMERON, PAUL	\$ 118.27	\$ 6.44	\$ 111.83
50	34821	CARIGNAN, ANTHONY	\$ 73.95	\$ -	\$ 73.95
50	35041	CASTRILLON HINCAPIE, DIEGO	\$ 58.82	\$ 3.16	\$ 55.66
50	34285	CASWELL, HEATHER	\$ 88.04	\$ -	\$ 88.04
50	35146	CHASE, JAMES	\$ 34.07	\$ 1.88	\$ 32.19
50	34380	COFFEY, JOSEPH	\$ 33.46	\$ -	\$ 33.46
50	34308	CONLEY, JUSTIN	\$ 144.78	\$ -	\$ 144.78
50	34683	CORMIER, GARY	\$ 164.90	\$ 8.80	\$ 156.10
50	34000	CORREA, XAVIER MORALES	\$ 133.31	\$ -	\$ 133.31
50	34605	COX, KEVIN	\$ 221.76	\$ -	\$ 221.76
50	34127	CRAIG, LAURIE	\$ 47.96	\$ -	\$ 47.96
50	34985	CUNNINGHAM, CRAIG	\$ 42.81	\$ 2.28	\$ 40.53
50	34244	CURRIVAN, CASEY	\$ 58.62	\$ -	\$ 58.62
50	34822	CURTIS, RALPH	\$ 44.52	\$ -	\$ 44.52
50	34128	D & D DRYWALL	\$ 574.10	\$ -	\$ 574.10
50	35194	DALY, CHRISTOPHER	\$ 71.50	\$ 4.00	\$ 67.50
50	34789	DELISLE, MICHAEL	\$ 296.95	\$ -	\$ 296.95
50	34724	DENMARK, MATTHEW	\$ 32.45	\$ -	\$ 32.45
50	35256	DESOUZA MACHADO, SILAS	\$ 50.09	\$ 2.84	\$ 47.25
50	35264	DICEY, SHAWNEE	\$ 70.50	\$ 4.00	\$ 66.50
50	33807	DINSMOOR, BRANDI	\$ 51.51	\$ -	\$ 51.51
50	34685	DOBROVIC, ALEKSANDAR	\$ 30.94	\$ -	\$ 30.94
50	35053	DOBSON, JONATHAN	\$ 33.35	\$ 1.80	\$ 31.55
50	34912	DODGE, KAREN	\$ 63.30	\$ 3.32	\$ 59.98
50	34571	DOHERTY, SHAWN	\$ 45.65	\$ -	\$ 45.65
50	34725	ECONOMIDES, CHRISTIAN	\$ 36.25	\$ -	\$ 36.25
50	34791	ELVIR, SPAHIC	\$ 67.75	\$ -	\$ 67.75
50	33970	ESTRADA, HERIBERTO GARC	\$ 86.52	\$ -	\$ 86.52
50	32524	EVERGREEN MANAGEMENT GROUP	\$ 672.09	\$ 659.75	\$ 12.34
50	3127	EVERSOURCE	\$ 16,894.44	\$ 16,823.19	\$ 71.25
50	33750	FALCONERY, CRUZ	\$ 69.33	\$ -	\$ 69.33
50	35054	FELIX, JOEL	\$ 82.63	\$ 4.44	\$ 78.19
50	33740	FODEN, JOSEPH	\$ 55.13	\$ -	\$ 55.13
50	34204	FORBES, TREY	\$ 6.12	\$ -	\$ 6.12
50	34792	FREEMAN, MORGAN	\$ 112.35	\$ -	\$ 112.35
50	34915	GAGNON, JON-LUC	\$ 104.95	\$ 5.48	\$ 99.47
50	34406	GARAMELLA, BENJAMIN	\$ 38.71	\$ -	\$ 38.71
50	34407	GARCIA, JAMIE	\$ 79.65	\$ 3.68	\$ 75.97
50	35055	GELINAS, JEFFREY	\$ 11.78	\$ 0.64	\$ 11.14
50	35075	GEROW, JAHMAR GATHRIGHT	\$ 135.38	\$ 7.36	\$ 128.02
50	35191	GUDZEVICH, MICHAEL	\$ 148.13	\$ 35.46	\$ 112.67
50	34615	HARRISON, ROBERT	\$ 189.75	\$ -	\$ 189.75
50	34806	HASKELL, KYLE	\$ 69.35	\$ -	\$ 69.35
50	34795	HAYDEN, ALYSON	\$ 26.05	\$ -	\$ 26.05
50	34174	HAYES, LAURA	\$ 57.65	\$ -	\$ 57.65
50	33882	HILBERT, BION	\$ 59.95	\$ -	\$ 59.95
50	34311	HOULE, MATTHEW	\$ 24.16	\$ -	\$ 24.16
50	34573	JOHNS, MIRANDA	\$ 136.79	\$ -	\$ 136.79
50	34408	JOHNSON, BRIAN	\$ 51.62	\$ 2.72	\$ 48.90
50	34287	JUMA, HAMISI	\$ 156.66	\$ 8.52	\$ 148.14
50	34824	KIMBALL, CHAD	\$ 38.95	\$ -	\$ 38.95
50	33755	KNEE, MICHAEL	\$ 5.56	\$ -	\$ 5.56
50	33756	LACASSE, JOSEPH	\$ 5.56	\$ -	\$ 5.56
50	34796	LANDRY, HYACINTH	\$ 65.60	\$ -	\$ 65.60
50	34437	LANDRY, PAUL	\$ 5.88	\$ -	\$ 5.88
50	34727	LANTAINGE, PETER	\$ 170.07	\$ -	\$ 170.07
50	34728	LARA, JONATHAN	\$ 79.85	\$ -	\$ 79.85
50	34409	LAROCHE, MELISSA	\$ 43.89	\$ -	\$ 43.89
50	33809	LAVALLEE, ROBERT	\$ 137.34	\$ -	\$ 137.34
50	33920	LEPAGE, ROBIN	\$ 72.25	\$ -	\$ 72.25
50	18609	LIBERTY UTILITIES, INC	\$ 340,648.12	\$ 339,896.50	\$ 751.62
50	34617	LUCIA, DAVID	\$ 66.65	\$ -	\$ 66.65
50	34575	LUICHA, DAVID	\$ 69.28	\$ -	\$ 69.28
50	34717	MACHADO, JOSHUA	\$ 61.04	\$ -	\$ 61.04
50	34798	MALM, TIMOTHY	\$ 152.10	\$ -	\$ 152.10
50	24	MANCHESTER CITY CLERK	\$ 2,429.09	\$ 1,403.02	\$ 1,026.07
50	2557	MANCHESTER WATER WORKS	\$ 86,382.03	\$ 82,578.06	\$ 3,803.97

City of Manchester NH - Receivables
Over 90 Days as of 2/6/2025

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	35082	MARCHANT, CODY	\$ 82.91	\$ 4.52	\$ 78.39
50	33758	MARTINEAU, WAYNE	\$ 50.01	\$ -	\$ 50.01
50	34689	MARTINEZ, RICHARD	\$ 328.72	\$ -	\$ 328.72
50	34234	MCMAHON, ROBERT	\$ 14.59	\$ -	\$ 14.59
50	33971	MIDDLEBROOKS, JAKARI	\$ 49.84	\$ -	\$ 49.84
50	34094	MILLER, STEVEN	\$ 28.59	\$ -	\$ 28.59
50	35153	MONTEMBEAULT, JEFFREY	\$ 24.79	\$ 1.36	\$ 23.43
50	34379	MOORE, BRUCE	\$ 548.39	\$ -	\$ 548.39
50	34201	MOORE, NATHANIEL	\$ 86.87	\$ -	\$ 86.87
50	34175	NAGY, JUSTIN	\$ 74.80	\$ -	\$ 74.80
50	34818	NORTH & SOUTH CONSTRUCTION	\$ 33.60	\$ -	\$ 33.60
50	35261	OLINGER, VINICUIS	\$ 27.81	\$ 1.56	\$ 26.25
50	34438	PEKHNYK, ANDRIY	\$ 622.97	\$ -	\$ 622.97
50	34181	PORTER, APRIL	\$ 55.00	\$ -	\$ 55.00
50	34178	POULIN, RYAN	\$ 87.43	\$ -	\$ 87.43
50	34558	PRESCOTT, JULIAN	\$ 188.31	\$ -	\$ 188.31
50	34117	QUEEN CITY PRIDE INC	\$ 1,346.97	\$ -	\$ 1,346.97
50	33810	RAMADHANI, KIKI	\$ 185.05	\$ -	\$ 185.05
50	34730	RAMIREZ, WILLIAM	\$ 240.05	\$ -	\$ 240.05
50	34004	REDDINGTON, AUSTIN	\$ 69.22	\$ 2.97	\$ 66.25
50	34939	REYNOLDS, JOSEPH	\$ 228.68	\$ 12.08	\$ 216.60
50	16772	RICARD, DUANE	\$ 72.63	\$ -	\$ 72.63
50	35154	RILEY, DENNIS	\$ 194.27	\$ 10.68	\$ 183.59
50	34800	RIVERA, EDWIN	\$ 82.92	\$ -	\$ 82.92
50	34518	RODRIGUES, ANTONIO SILVA	\$ 28.20	\$ -	\$ 28.20
50	34877	ROSADO, NICOLAS	\$ 122.53	\$ -	\$ 122.53
50	25009	ROTO-ROOTER OF NH	\$ 20.06	\$ 19.25	\$ 0.81
50	32628	ROWELL SERVICES	\$ 4,303.60	\$ 4,228.00	\$ 75.60
50	34176	SALAS, JERRY	\$ 62.25	\$ -	\$ 62.25
50	34627	SAMUEL, SUSAN	\$ 13.15	\$ -	\$ 13.15
50	34458	SANTOS, ANTHONY	\$ 39.80	\$ -	\$ 39.80
50	34872	SANTOS, NICHOLAS	\$ 81.76	\$ -	\$ 81.76
50	34202	SARETTE, DOUGLAS	\$ 26.00	\$ -	\$ 26.00
50	35157	SCOTT, KESTON	\$ 51.51	\$ 2.84	\$ 48.67
50	34731	SENNETT, KIMBERLY	\$ 66.52	\$ -	\$ 66.52
50	34814	SIROIS, ROBERT	\$ 61.48	\$ 3.48	\$ 58.00
50	33884	SMITH, JACOB	\$ 32.33	\$ -	\$ 32.33
50	35083	SULLIVAN, TIMOTHY	\$ 50.01	\$ 2.72	\$ 47.29
50	34322	SWAIN CONSTRUCTION	\$ 561.97	\$ -	\$ 561.97
50	35165	TABER, CAROLYN	\$ 59.15	\$ 3.32	\$ 55.83
50	35196	TESSIER, ANTONIO	\$ 9.40	\$ 0.52	\$ 8.88
50	11134	THE RESOURCE COMPANY	\$ 147.64	\$ 7.16	\$ 140.48
50	35197	TORRES, VICTOR	\$ 5.40	\$ 0.32	\$ 5.08
50	34907	TURNER, WILLIAM	\$ 74.45	\$ 3.88	\$ 70.57
50	34639	VALDEZ PENA, ALEXANDER	\$ 121.88	\$ -	\$ 121.88
50	34823	VILLA, ALFREDO	\$ 53.03	\$ -	\$ 53.03
50	33554	WARREN, SHAWN	\$ 90.12	\$ -	\$ 90.12
50	32507	WATTS, RICHARD P.	\$ 192.15	\$ 10.72	\$ 181.43
50	34706	WEATHERS, VANESSA	\$ 61.04	\$ -	\$ 61.04
50	34317	WHEELER, AMY	\$ 165.18	\$ -	\$ 165.18
50	33885	YOUNG, JOHN	\$ 65.60	\$ -	\$ 65.60
50	35084	ZAGARELLA, JOSEPH	\$ 88.40	\$ 4.80	\$ 83.60
50	33763	ZONA, NICHOLAS	\$ 51.97	\$ -	\$ 51.97
50 & 51 - HIGHWAY TOTALS			\$ 464,605.01	\$ 445,802.24	\$ 18,802.77
52	25446	844 ELM ST. LLC	\$ 510.00	\$ -	\$ 510.00
52	33835	ALLEN, SCOTT	\$ 248.20	\$ 13.05	\$ 235.15
52	33622	ARCADIA FINANCIAL GROUP	\$ 440.60	\$ 440.00	\$ 0.60
52	34363	ARISTA, ROSE	\$ 141.60	\$ 9.00	\$ 132.60
52	34901	BALCOM, ROGER	\$ 715.84	\$ 287.00	\$ 428.84
52	34307	BALLIRO, DEAN	\$ 263.07	\$ 256.79	\$ 6.28
52	33898	BARNETT, ANTHONY	\$ 170.00	\$ -	\$ 170.00
52	33065	BECK, JOHN	\$ 510.00	\$ -	\$ 510.00
52	33606	BEDARD, TERA	\$ 340.00	\$ -	\$ 340.00
52	32610	BELANGER, PAULA	\$ 680.00	\$ -	\$ 680.00
52	34590	BERNARD, IAN	\$ 432.90	\$ 27.00	\$ 405.90
52	34239	BHARDWAJ, AyJy	\$ 536.88	\$ 195.60	\$ 341.28
52	35253	BOULDIN, AMANDA	\$ 517.68	\$ 432.68	\$ 85.00
52	34721	BRISSETTE, MATTHEW	\$ 424.80	\$ 29.70	\$ 395.10
52	33936	BRUNO, MARK	\$ 709.02	\$ 45.05	\$ 663.97
52	35085	BURNHAM, TIM	\$ 365.40	\$ 305.40	\$ 60.00
52	32770	CARE COUNSELING SERVICE	\$ 1,455.00	\$ -	\$ 1,455.00
52	34381	CARLSON, MARIA	\$ 129.92	\$ 8.30	\$ 121.62
52	33605	CHANIN, JILL	\$ 255.00	\$ -	\$ 255.00
52	25479	CITIZENS BANK	\$ 1,839.75	\$ -	\$ 1,839.75
52	32141	CLERK, HARRY	\$ 419.40	\$ 27.00	\$ 392.40
52	34952	COFFEY, CHARLES	\$ 327.00	\$ 21.60	\$ 305.40
52	34412	CONATON, WILLIAM	\$ 466.34	\$ 29.05	\$ 437.29
52	33388	CONNOR, MATTHEW	\$ 350.08	\$ 18.05	\$ 332.03
52	34009	CONTRERAS, FREDDY	\$ 1,190.00	\$ -	\$ 1,190.00
52	34320	COTTON, LEILANI	\$ 508.20	\$ 31.50	\$ 476.70
52	35217	COVENEY, BILL	\$ 352.80	\$ 182.80	\$ 170.00
52	33930	CREATIVE FRAMING	\$ 425.00	\$ -	\$ 425.00

City of Manchester NH - Receivables
Over 90 Days as of 2/6/2025

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
52	34632	CRUZ, EIDON	\$ 111.19	\$ 7.15	\$ 104.04
52	31099	CURTIS, RICKY	\$ 186.42	\$ 10.90	\$ 175.52
52	34293	DAIGLE CLARK, HEATHER	\$ 425.00	\$ -	\$ 425.00
52	34292	DE LEON, INES	\$ 135.73	\$ 8.30	\$ 127.43
52	33713	DIFUSCO, NIKELLE	\$ 283.20	\$ 18.00	\$ 265.20
52	34867	DUGUAY, JOHNATHAN	\$ 340.50	\$ 22.50	\$ 318.00
52	32201	DULCES BAKERY, LLC.	\$ 157.31	\$ 8.30	\$ 149.01
52	33732	GAGNON, MARK	\$ 1,530.00	\$ -	\$ 1,530.00
52	32561	GAINOR, EDWARD	\$ 510.00	\$ -	\$ 510.00
52	33462	GHANAYEM, ABDUL	\$ 255.00	\$ -	\$ 255.00
52	28497	GLOBAL PLASTICS	\$ 640.75	\$ 558.25	\$ 82.50
52	33771	GONZALES, ELIJAH	\$ 255.00	\$ -	\$ 255.00
52	34163	GRASSO, MONICA	\$ 598.53	\$ 33.20	\$ 565.33
52	33734	GUGUAI, PEYOUR	\$ 850.00	\$ -	\$ 850.00
52	25873	HART, JULIE	\$ 595.00	\$ 255.00	\$ 340.00
52	35070	HOLLENBECK, NICOLE	\$ 429.00	\$ 309.00	\$ 120.00
52	34947	HOMETOWN REFUND	\$ 368.16	\$ 24.32	\$ 343.84
52	34019	JONES STREET INVESTMENT	\$ 1,140.00	\$ -	\$ 1,140.00
52	33240	LAFFERTY, TANYA	\$ 985.50	\$ 54.00	\$ 931.50
52	35046	LEO, AZURE	\$ 384.30	\$ 81.60	\$ 302.70
52	35096	LIFE IN BLOOM COUNSELIN	\$ 442.92	\$ 187.92	\$ 255.00
52	34133	LOGAN, SHANITA	\$ 341.18	\$ 16.60	\$ 324.58
52	33177	MALONE, ANDREW	\$ 977.50	\$ -	\$ 977.50
52	25544	MARITIME PROGRAM GROUP	\$ 1,445.00	\$ 1,275.00	\$ 170.00
52	35163	MARTIN, MICHELLE	\$ 287.45	\$ 122.45	\$ 165.00
52	25548	MCLANE MIDDLETON PROF A	\$ 2,562.80	\$ 2,380.00	\$ 182.80
52	33813	MONTY, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	34774	MURPHY, BRIAN	\$ 731.20	\$ 208.40	\$ 522.80
52	34638	N & M REALTY LLC	\$ 768.60	\$ 163.20	\$ 605.40
52	33968	NESBETH, KATHRYN	\$ 536.06	\$ 29.05	\$ 507.01
52	34335	OLSON, JENNIFER	\$ 867.60	\$ 54.00	\$ 813.60
52	34240	ORTIZ, NICHOLAS	\$ 255.00	\$ -	\$ 255.00
52	33588	OSMAN, MAZIN	\$ 508.11	\$ 31.50	\$ 476.61
52	33716	OUELLET, NOAH	\$ 446.30	\$ 24.00	\$ 422.30
52	33900	PEREZ, MILITZA	\$ 170.00	\$ -	\$ 170.00
52	35229	PETION, RODLER	\$ 88.84	\$ 3.84	\$ 85.00
52	33842	POISSON, KENNETH	\$ 160.63	\$ 8.30	\$ 152.33
52	33782	RAKOWSKI, RACHEL	\$ 79.90	\$ 4.15	\$ 75.75
52	34106	RIVERA, EDISON TARDI	\$ 651.00	\$ 36.00	\$ 615.00
52	34837	RIVERA, TANIA	\$ 388.45	\$ 25.50	\$ 362.95
52	33989	ROBY-DAIGLE, MERCEDES	\$ 328.20	\$ 18.00	\$ 310.20
52	34641	RODRIGUEZ, GAMALIER	\$ 902.77	\$ 57.40	\$ 845.37
52	33170	ROMARY, THOMAS	\$ 1,020.00	\$ -	\$ 1,020.00
52	34886	ROYCE, ANN	\$ 248.22	\$ 16.60	\$ 231.62
52	34164	RUSSAMANS, ROBERT	\$ 425.00	\$ -	\$ 425.00
52	34205	SANFORD-WILSON, BROOKE	\$ 73.26	\$ 4.15	\$ 69.11
52	33097	SAVARY, AMBER	\$ 1,190.00	\$ -	\$ 1,190.00
52	34361	SCHROEDER, CHRISTOPHER	\$ 200.72	\$ 12.80	\$ 187.92
52	34008	SCHWAB, MATTHEW	\$ 588.90	\$ 36.00	\$ 552.90
52	34589	SOLIVAN, DORIS	\$ 607.80	\$ 437.80	\$ 170.00
52	30959	SOU CY, JOEL	\$ 425.00	\$ -	\$ 425.00
52	21704	SOUTHERN NH UNIVERSITY	\$ 510.00	\$ -	\$ 510.00
52	33259	STACKPOLE, ANTHONY	\$ 218.80	\$ 10.25	\$ 208.55
52	25585	STATE OF NHJud-VicOnStH	\$ 680.00	\$ -	\$ 680.00
52	33907	STREHLOW, WILLIAM	\$ 935.00	\$ -	\$ 935.00
52	34784	SWIST, DYLAN	\$ 201.60	\$ 13.50	\$ 188.10
52	34737	TALLINI, KARLA	\$ 282.30	\$ 18.00	\$ 264.30
52	34716	TEAM KENNEDY	\$ 405.75	\$ 5.40	\$ 400.35
52	33745	TOWER, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	4312	UNH-MANCHESTER	\$ 1,020.00	\$ -	\$ 1,020.00
52	34103	VINSON, PATRICK	\$ 242.10	\$ 13.50	\$ 228.60
52	8154	WEDU DESIGN	\$ 1,624.77	\$ 1,620.00	\$ 4.77
52	34551	WILLIS, JOHN	\$ 720.44	\$ 44.80	\$ 675.64
52	3278-52	YWCA	\$ 9,925.31	\$ 3,609.55	\$ 6,315.76
52 - PARKING TOTALS			\$ 59,899.55	\$ 14,237.75	\$ 45,661.80
65	35401	DIVER, CHRIS	\$ 6,681.38	\$ 2.38	\$ 6,679.00
65	5621	MANCHESTER ECONOMIC DEV	\$ 560.00	\$ -	\$ 560.00
65	3278	YWCA	\$ 32.70	\$ 2.25	\$ 30.45
65	35402	ZELANES, JEREMY	\$ 5,123.62	\$ 105.62	\$ 5,018.00
65 - PARKS & RECREATION TOTALS			\$ 12,397.70	\$ 110.25	\$ 12,287.45
GRAND TOTALS			\$ 6,640,879.66	\$ 3,929,458.40	\$ 2,711,421.26

Submission for Solicitors Review
Account in Collections

**City of Manchester - Accounts Receivable
Submissions for Solicitor's Review**

Sent to Solicitor	Dept	Customer Name	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination	Balance per Planning on 6/21- \$814.25 plus \$150 from 7/13/23
3/29/2018	CE	Ahmedamin, Sandra	7/17/2017	\$ 1,150.00	\$ 878.00	\$ 86.25	\$ 964.25	Paying court approved \$50/month payment until full debt satisfied. 3/9/20 \$200 Overdue payment received.	
9/28/2021	Airport	Legacy Airways Cargo	various	\$46,961.61	\$46,961.61	\$ -	\$ 46,961.61	Making periodic payments	
12/11/2024	EPD	Liberty Septic	various	\$21,162.62	\$21,162.62	\$ -	\$ 21,162.62	Closed by GRC 12/5/2024	
12/11/2024	Fire	168 Merrimack Street LLC	2/3/2022	\$ 1,080.00	\$ 1,080.00	\$ 243.00	\$ 1,323.00	Closed by GRC 9/1/2024	
12/11/2024	Fire	300 GAY STREET ACQUISITIONS LLC	1/1/2023	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	Closed by GRC 9/1/24, previously sent collections/solicitors	
12/11/2024	Fire	MERRIMACK ST BRDG HOUSE LLC	1/27/22 3/18/22	\$ 1,780.00	\$ 1,780.00	\$406.20	\$ 2,186.20	Closed by GRC 9/1/24	
12/11/2024	Fire	ELM AND BAKER LLC	1/1/2023	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	Closed by GRC 12/5/24, previously sent collections/solicitors	
12/11/2024	Fire	LEROCOUE, KRISTINE (KINDERTREE LEARNING CENTER)	1/1/2023	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	Closed by GRC 12/5/24, previously sent collections/solicitors	
12/11/2024	Fire	MAHMUTOVIC, MUHAREM	1/1/2023	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	Closed by GRC 12/5/24, previously sent collections/solicitors	

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor

[Payment Received](#)

[New Submission](#)



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER

Finance Department

February 10, 2025

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first seven months of fiscal year 2025.

Expenditures:

The average unobligated balance percentage after seven months should be 41.67% as a benchmark. All departments are within 10% of this benchmark with the exception of the Department of Public Works. The overall unobligated percentage after seven months is 40.99% for 2025 compared to 37.66% a year ago. Health insurance costs for 2025 are tracking favorably through January. A comparison of retirement payouts through January for FY 2025 and 2024 is as follows:

	2025	2024
Payments	\$ 1,078,543	\$ 941,813
Retirements		
Police	328,270	133,513
Fire	300,022	396,636
DPW	154,036	239,069
All Other	296,215	172,595
Total	<u>1,078,543</u>	<u>941,813</u>

The following amounts have been transferred from the FY 2025 Contingency Account as of 1/31/25:

Original Budget	7/1/2024	200,000.00
West Nile Virus Treatment BMA Approved 9/3/24	9/3/2024	(25,000.00)
West Nile Virus Treatment BMA Approved 9/3/24	10/25/2024	<u>25,000.00</u>
Revised Balance - posted		<u>200,000.00</u>

Revenues:

Revenues for the first seven months of fiscal year 2025 are \$1.3 million lower than a year ago. Permits are \$208 thousand lower than the same period a year ago. Interest Income is \$178 thousand lower due to interest rate changes. State Revenues are \$2.2 million lower than the same period a year ago due to additional funding received by the State of NH in fiscal year 2024 and timing of receipts from the State of NH. Offsetting the decreases is Auto Registrations of \$836 thousand higher and School Chargebacks of \$199 thousand higher than the same period a year ago.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sharon Y. Wickens', written in a cursive style.

Sharon Y. Wickens
Finance Officer

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2025
 (UNAUDITED)
 Budget Basis
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2/07/2
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	FY 2025 MODIFIED BUDGET	FY 2025 OBLIGATIONS TO DATE	FY 2025 UNOBLIGATED BALANCE	FY 2025 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 35,000.00	\$ 35,000.00	50.00
ASSESSORS	880,069.00	405,955.24	474,113.76	53.87
CITY CLERK	1,260,490.00	742,244.54	518,245.46	41.11
MEDO	223,888.00	105,498.89	118,389.11	52.88
CITY SOLICITOR	2,121,199.00	967,415.86	1,153,783.14	54.39
FINANCE	1,246,508.00	694,955.97	551,552.03	44.25
CENTRAL FLEET MANAGEMENT	3,910,903.00	2,032,601.79	1,878,301.21	48.03
INFORMATION SYSTEMS	2,223,386.00	1,362,000.72	861,385.28	38.74
MAYOR	301,059.00	160,185.00	140,874.00	46.79
OFFICE OF YOUTH SERVICES	659,442.00	378,420.92	281,021.08	42.61
HUMAN RESOURCES	815,496.00	452,854.74	362,641.26	44.47
PLANNING & COMMUNITY DEVELOPMENT	2,548,264.00	1,330,390.26	1,217,873.74	47.79
TAX COLLECTOR	821,200.00	416,847.09	404,352.91	49.24
FIRE	25,594,559.00	14,645,113.46	10,949,445.54	42.78
POLICE	32,166,107.00	18,487,174.81	13,678,932.19	42.53
HEALTH	2,177,859.00	1,123,310.57	1,054,548.43	48.42
DEPARTMENT OF PUBLIC WORKS	33,826,822.00	25,800,974.06	8,025,847.94	23.73
WELFARE	1,130,321.00	689,835.92	440,485.08	38.97
LIBRARY	2,461,215.00	1,395,282.67	1,065,932.33	43.31
TOTAL AGENCIES	114,438,787.00	71,226,062.51	43,212,724.49	37.76
RESTRICTED ITEMS-				
SEVERANCE PAY	1,000,000.00	1,000,000.00	-	-
WORKERS COMPENSATION - SALARY	684,000.00	171,649.17	512,350.83	74.91
WORKERS COMPENSATION - MEDICAL	1,783,654.00	1,901,806.22	(118,152.22)	(6.62)
HEALTH INSURANCE	16,297,219.00	6,741,491.80	9,555,727.20	58.63
DENTAL INSURANCE	827,084.00	245,571.68	581,512.32	70.31
DEATH BENEFIT	71,186.00	35,619.03	35,566.97	49.96
DISABILITY INSURANCE	60,771.00	27,337.97	33,433.03	55.01
CITY RETIREMENT	12,486,952.00	7,527,687.75	4,959,264.25	39.72
FIRE STATE PENSION	6,948,955.00	3,936,616.01	3,012,338.99	43.35
POLICE STATE PENSION	7,855,300.00	4,835,990.57	3,019,309.43	38.44
FICA	3,488,285.00	2,092,075.25	1,396,209.75	40.03
UNEMPLOYMENT	25,000.00	4,959.73	20,040.27	80.16
TUITION	50,000.00	24,849.33	25,150.67	50.30
CGL INSURANCE	1,575,000.00	1,194,643.40	380,356.60	24.15
TOTAL RESTRICTED ITEMS	53,153,406.00	29,740,297.91	23,413,108.09	44.05

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2025
 (UNAUDITED)
 Budget Basis
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	FY 2025 MODIFIED BUDGET	FY 2025 OBLIGATIONS TO DATE	FY 2025 UNOBLIGATED BALANCE	FY 2025 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	200,000.00	-	200,000.00	100.00
MPTS	470,674.00	470,674.00	-	-
CIVIC CONTRIBUTIONS	124,871.00	124,871.00	-	-
NON-CITY PROGRAMS	78,385.00	78,524.84	(139.84)	(.18)
STREET LIGHTING	828,834.00	794,886.99	33,947.01	4.10
COMMUNITY IMPROVEMENT PROGRAM	300,200.00	300,200.00	-	-
TRANSIT SUBSIDY	1,657,544.00	1,657,544.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	44,141.77	20,858.23	32.09
MATURING DEBT	11,300,000.00	4,025,633.07	7,274,366.93	64.37
INTEREST ON MATURING DEBT	4,800,000.00	2,139,369.25	2,660,630.75	55.43
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TOTAL NON-DEPARTMENTAL ITEMS	19,825,508.00	9,635,844.92	10,189,663.08	51.40
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TOTAL GENERAL FUND	\$ 187,417,701.00	\$ 110,602,205.34	\$ 76,815,495.66	40.99
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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2024
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 35,000.00	\$ 35,000.00	50.00
ASSESSORS	718,033.46	421,264.82	296,768.64	41.33
CITY CLERK	1,127,816.65	667,628.06	460,188.59	40.80
MEDO	175,941.83	99,324.79	76,617.04	43.55
CITY SOLICITOR	1,783,312.84	986,692.83	796,620.01	44.67
FINANCE	1,150,740.23	646,939.56	503,800.67	43.78
CENTRAL FLEET MANAGEMENT	3,791,724.15	2,030,818.45	1,760,905.70	46.44
INFORMATION SYSTEMS	2,113,087.61	1,330,828.52	782,259.09	37.02
MAYOR	278,180.67	149,214.17	128,966.50	46.36
OFFICE OF YOUTH SERVICES	594,271.00	337,392.53	256,878.47	43.23
HUMAN RESOURCES	694,306.89	412,712.38	281,594.51	40.56
PLANNING & COMMUNITY DEVELOPMENT	2,313,942.35	1,325,434.47	988,507.88	42.72
TAX COLLECTOR	744,981.76	410,939.05	334,042.71	44.84
FIRE	24,110,891.62	14,263,597.41	9,847,294.21	40.84
POLICE	30,611,609.56	17,639,772.53	12,971,837.03	42.38
HEALTH	1,839,551.36	1,022,474.03	817,077.33	44.42
DEPARTMENT OF PUBLIC WORKS	32,381,876.44	20,946,267.29	11,435,609.15	35.31
WELFARE	1,032,714.75	674,852.94	357,861.81	34.65
LIBRARY	2,353,285.54	1,363,726.59	989,558.95	42.05

TOTAL AGENCIES	107,886,268.71	64,764,880.42	43,121,388.29	39.97

RESTRICTED ITEMS-				
SEVERANCE PAY	800,000.00	800,000.00	-	-
WORKERS COMPENSATION - SALARY	739,931.59	514,505.45	225,426.14	30.47
WORKERS COMPENSATION - MEDICAL	1,864,082.59	1,329,488.79	534,593.80	28.68
HEALTH INSURANCE	15,407,471.11	11,701,568.66	3,705,902.45	24.05
DENTAL INSURANCE	825,155.84	447,091.40	378,064.44	45.82
DEATH BENEFIT	60,726.56	35,069.33	25,657.23	42.25
DISABILITY INSURANCE	45,656.31	26,248.64	19,407.67	42.51
CITY RETIREMENT	12,468,274.04	7,183,780.22	5,284,493.82	42.38
FIRE STATE PENSION	6,363,409.65	3,776,347.58	2,587,062.07	40.66
POLICE STATE PENSION	7,892,159.52	4,500,832.12	3,391,327.40	42.97
FICA	3,333,450.77	1,941,829.23	1,391,621.54	41.75
UNEMPLOYMENT	9,442.86	544.00	8,898.86	94.24
TUITION	24,015.33	12,200.82	11,814.51	49.20
CGL INSURANCE	1,998,293.96	1,432,348.69	565,945.27	28.32

TOTAL RESTRICTED ITEMS	51,832,070.13	33,701,854.93	18,130,215.20	34.98

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Seven Months Ended January 31, 2024
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	470,153.00	470,153.00	-	-
CIVIC CONTRIBUTIONS	121,524.00	121,524.00	-	-
NON-CITY PROGRAMS	78,384.90	78,384.90	-	-
STREET LIGHTING	889,631.42	808,625.40	81,006.02	9.11
COMMUNITY IMPROVEMENT PROGRAM	1,340,000.00	1,340,000.00	-	-
TRANSIT SUBSIDY	1,594,761.00	1,594,761.00	-	-
EMPLOYEE MEDICAL SERVICES	67,638.12	39,004.72	28,633.40	42.33
MATURING DEBT	11,287,677.32	6,613,603.73	4,674,073.59	41.41
INTEREST ON MATURING DEBT	4,807,947.43	2,918,149.34	1,889,798.09	39.31

TOTAL NON-DEPARTMENTAL ITEMS	20,657,717.19	13,984,206.09	6,673,511.10	32.31

TOTAL GENERAL FUND	\$ 180,376,056.03	\$ 112,450,941.44	\$ 67,925,114.59	37.66
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The Seven Months Ended January 31, 2025
 (UNAUDITED)
 Budget Basis
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	FY 2025 MODIFIED BUDGET	FY 2025 REVENUE RECOGNIZED	FY 2025 UNRECOGNIZED BALANCE	FY 2025 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	1,043,944.00	1,053,546.17	(9,602.17)	(.92)
CITY CLERK	2,206,770.00	643,112.19	1,563,657.81	70.86
MEDO	400.00	50,000.00	(49,600.00)	(12,400.00)
CITY SOLICITOR	737,138.00	-	737,138.00	100.00
FINANCE	14,193,721.00	3,735,075.96	10,458,645.04	73.69
INFORMATION SYSTEMS	215,000.00	252,700.51	(37,700.51)	(17.54)
HUMAN RESOURCES	-	371.88	(371.88)	-
PLANNING & COMMUNITY DEVELOPMENT	3,481,400.00	2,109,970.64	1,371,429.36	39.39
TAX COLLECTOR	23,538,942.00	13,755,936.31	9,783,005.69	41.56
CENTRAL FLEET MANAGEMENT	45,000.00	29,839.40	15,160.60	33.69
FIRE	1,108,446.00	907,399.04	201,046.96	18.14
POLICE	1,242,608.00	731,903.22	510,704.78	41.10
HEALTH	227,500.00	122,692.00	104,808.00	46.07
DEPARTMENT OF PUBLIC WORKS	16,008,893.00	8,333,624.08	7,675,268.92	47.94
WELFARE	25,000.00	18,269.00	6,731.00	26.92
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TOTAL AGENCIES	\$ 64,074,762.00	\$ 31,744,440.40	\$ 32,330,321.60	50.46
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The Seven Months Ended January 31, 2025
 (UNAUDITED)
 Budget Basis
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,470.00	-	21,470.00	100.00
INTEREST AND PENALTIES	545,000.00	263,490.62	281,509.38	51.65
CABLE FRANCHISE FEES	1,400,000.00	318,666.39	1,081,333.61	77.24
TOTAL TAXES, INTEREST AND PENALTIES	1,966,470.00	582,157.01	1,384,312.99	70.40
LICENSES AND PERMITS				
AUTO REGISTRATIONS	22,688,092.00	13,311,418.63	9,376,673.37	41.33
LICENSES	596,340.00	220,249.08	376,090.92	63.07
PERMITS	3,390,395.00	2,088,549.89	1,301,845.11	38.40
TOTAL LICENSES AND PERMITS	26,674,827.00	15,620,217.60	11,054,609.40	41.44
INTERGOVERNMENTAL				
FEDERAL REVENUES	418,000.00	242,398.45	175,601.55	42.01
PAYMENTS IN LIEU OF TAXES	1,005,944.00	1,052,641.17	(46,697.17)	(4.64)
STATE REVENUES	8,927,947.00	1,976,115.06	6,951,831.94	77.87
TOTAL INTERGOVERNMENTAL	10,351,891.00	3,271,154.68	7,080,736.32	68.40
SALES AND SERVICES				
GENERAL REVENUES	241,050.00	115,249.40	125,800.60	52.19
PUBLIC SAFETY	288,650.00	173,605.50	115,044.50	39.86
HIGHWAY	1,124,348.00	806,543.36	317,804.64	28.27
HEALTH	10,000.00	3,405.00	6,595.00	65.95
CEMETERY, PARKS & RECREATION	2,000,706.00	1,376,739.33	623,966.67	31.19
ZONING BOARD	82,000.00	37,760.00	44,240.00	53.95
PARKING VIOLATIONS	3,000.00	5,250.00	(2,250.00)	(75.00)
COURT FINES	4,000.00	7,930.09	(3,930.09)	(98.25)
OTHER FINES	-	7,420.00	(7,420.00)	-
FEES	1,161,900.00	892,082.38	269,817.62	23.22
WITNESS FEES	-	125.29	(125.29)	-
TOTAL SALES AND SERVICES	4,915,654.00	3,426,110.35	1,489,543.65	30.30
OTHER REVENUE SOURCES				
INTEREST INCOME	2,952,825.00	2,128,904.15	823,920.85	27.90
FUND TRANSFERS	3,282,674.00	-	3,282,674.00	100.00
REIMBURSEMENTS	3,293,789.00	1,190,226.57	2,103,562.43	63.86
RENTALS & LEASES	1,243,667.00	665,891.65	577,775.35	46.46
SCHOOL CHARGEBACKS	9,390,465.00	4,802,866.71	4,587,598.29	48.85
MISCELLANEOUS	2,500.00	56,911.68	(54,411.68)	(2,176.47)
TOTAL OTHER REVENUE SOURCES	20,165,920.00	8,844,800.76	11,321,119.24	56.14
TOTAL	\$ 64,074,762.00	\$ 31,744,440.40	\$ 32,330,321.60	50.46

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Seven Months Ended January 31, 2025
 Modified Budget FY 2025
 (UNAUDITED)
 Budget Basis
 MNTREVCOM1

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	ACTUAL FY 2024	MODIFIED BUDGET FY 25	DIFFERENCE ACTUAL 24 VS BUDGET 25	PERCENTAGE DIFFERENCE OF FY24 VS FY25
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	106,982	21,470	(85,512)	(79.93)
INTEREST AND PENALTIES	805,622	545,000	(260,622)	(32.35)
CABLE FRANCHISE FEES	1,407,068	1,400,000	(7,068)	(.50)
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TOTAL TAXES, INTEREST AND PENALTIES	2,319,672	1,966,470	(353,202)	(15.23)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	22,214,399	22,688,092	473,693	2.13
LICENSES	620,284	596,340	(23,944)	(3.86)
PERMITS	4,191,533	3,390,395	(801,138)	(19.11)
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TOTAL LICENSES AND PERMITS	27,026,216	26,674,827	(351,389)	(1.30)
INTERGOVERNMENTAL				
FEDERAL REVENUES	246,944	418,000	171,056	69.27
PAYMENTS IN LIEU OF TAXES	890,138	1,005,944	115,806	13.01
STATE REVENUES	9,459,798	8,927,947	(531,851)	(5.62)
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TOTAL INTERGOVERNMENTAL	10,596,880	10,351,891	(244,989)	(2.31)
SALES AND SERVICES				
GENERAL REVENUES	204,705	241,050	36,345	17.75
PUBLIC SAFETY	313,684	288,650	(25,034)	(7.98)
HIGHWAY	1,122,515	1,124,348	1,833	.16
HEALTH	5,400	10,000	4,600	85.19
CEMETERY, PARKS & RECREATION	2,227,238	2,000,706	(226,532)	(10.17)
ZONING BOARD	81,590	82,000	410	.50
PARKING VIOLATIONS	7,898	3,000	(4,898)	(62.02)
COURT FINES	5,952	4,000	(1,952)	(32.80)
OTHER FINES	7,771	-	(7,771)	(100.00)
FEES	1,271,990	1,161,900	(110,090)	(8.65)
WITNESS FEES	90	-	(90)	(100.00)
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TOTAL SALES AND SERVICES	5,248,833	4,915,654	(333,179)	(6.35)
OTHER REVENUE SOURCES				
INTEREST INCOME	3,558,151	2,952,825	(605,326)	(17.01)
FUND TRANSFERS	2,451,566	3,282,674	831,108	33.90
REIMBURSEMENTS	3,097,756	3,293,789	196,033	6.33
RENTALS & LEASES	1,180,683	1,243,667	62,984	5.33
SCHOOL CHARGEBACKS	9,055,847	9,390,465	334,618	3.70
MISCELLANEOUS	52,122	2,500	(49,622)	(95.20)
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TOTAL OTHER REVENUE SOURCES	19,396,125	20,165,920	769,795	3.97
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TOTAL	\$ 64,587,726	\$ 64,074,762	\$ (512,964)	(.79)
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City of Manchester, New Hampshire
Budget vs Actual Revenue By Type -
Non-Property Tax Revenues
For The Seven Months Ended January 31, 2025 and 2024
(UNAUDITED)
Budget Basis
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	7 MONTHS ACTUAL FY 2024	7 MONTHS ACTUAL FY 2025	DIFFERENCE ACTUAL 24 VS ACTUAL 25	PERCENTAGE DIFFERENCE OF FY24 VS FY25
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	106,067	-	(106,067)	(100.00)
INTEREST AND PENALTIES	452,318	263,490	(188,827)	(41.75)
CABLE FRANCHISE FEES	359,978	318,666	(41,311)	(11.48)
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TOTAL TAXES, INTEREST AND PENALTIES	918,363	582,157	(336,205)	(36.61)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	12,475,634	13,311,418	835,784	6.70
LICENSES	150,701	220,249	69,548	46.15
PERMITS	2,296,541	2,088,549	(207,991)	(9.06)
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TOTAL LICENSES AND PERMITS	14,922,876	15,620,217	697,341	4.67
INTERGOVERNMENTAL				
FEDERAL REVENUES	222,460	242,398	19,938	8.96
PAYMENTS IN LIEU OF TAXES	890,138	1,052,641	162,503	18.26
STATE REVENUES	4,131,391	1,976,115	(2,155,275)	(52.17)
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TOTAL INTERGOVERNMENTAL	5,243,989	3,271,154	(1,972,834)	(37.62)
SALES AND SERVICES				
GENERAL REVENUES	105,500	115,249	9,749	9.24
PUBLIC SAFETY	185,643	173,605	(12,037)	(6.48)
HIGHWAY	645,996	806,543	160,547	24.85
HEALTH	4,075	3,405	(670)	(16.44)
CEMETERY, PARKS & RECREATION	1,267,988	1,376,739	108,751	8.58
ZONING BOARD	39,745	37,760	(1,985)	(4.99)
PARKING VIOLATIONS	3,198	5,250	2,052	64.17
COURT FINES	2,877	7,930	5,053	175.64
OTHER FINES	141	7,420	7,279	5,162.41
FEES	869,197	892,082	22,885	2.63
WITNESS FEES	60	125	65	108.82
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TOTAL SALES AND SERVICES	3,124,420	3,426,110	301,690	9.66
OTHER REVENUE SOURCES				
INTEREST INCOME	2,306,710	2,128,904	(177,805)	(7.71)
FUND TRANSFERS	400	-	(400)	(100.00)
REIMBURSEMENTS	1,276,915	1,190,226	(86,688)	(6.79)
RENTALS & LEASES	630,289	665,891	35,602	5.65
SCHOOL CHARGEBACKS	4,604,199	4,802,866	198,667	4.31
MISCELLANEOUS	3,620	56,911	53,291	1,472.15
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TOTAL OTHER REVENUE SOURCES	8,822,133	8,844,800	22,667	.26
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TOTAL	\$ 33,031,781	\$ 31,744,440	\$ (1,287,340)	(3.90)
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6

City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the seven months ended January 31, 2025
(unaudited)

Object Code Description	2025 Revised Budget	July 2024 - January 2025 Activity	2025 Balance
FEMA	-	-	-
Intergovernmental Total	-	-	-
Charges for Services Total	1,646,170	920,262	602,943
Licenses & Permits Total	2,328,779	1,354,557	974,222
Interest Total	2,500	11,782	(9,282)
Other Revenue Total	1,091,300	523,438	567,862
Grand Total	5,068,749	2,810,039	2,258,710
Salaries & Wages Total	690,327	307,888	382,439
Employee Benefits Total	462,165	230,866	231,299
Purchased Professional Services Total	23,000	14,554	8,446
Purchased Property Services Total	643,500	246,595	396,905
Other Purchased Services Total	61,200	53,907	7,293
Supplies & Materials Total	122,883	81,704	41,179
Capital Outlay Total	-	-	-
Miscellaneous Total	165,000	70,833	94,167
Non-Departmental Total	168,500	36,965	131,535
Miscellaneous-Reimburse City Total	2,732,174	-	2,732,174
Grand Total	5,068,749	1,043,312	4,025,437
Excess (deficit) of revenues over expenditures	-	1,766,727	(1,766,727)



CITY OF MANCHESTER

Economic Development Office

Jodie L. Nazaka, AICP
Director



January 29, 2025

Accounts, Enrollment and Revenue Administration
Alderman Terrio
One City Hall Plaza
Manchester, NH 03101

Re: City of Manchester and Manchester Development Corporation (MDC) Covid Recovery Loan

Dear Chairman Terrio,

In 2020 through 2022, the City of Manchester in partnership with the Manchester Development Corporation (MDC), issued Covid Recovery Loans. One of those loans was issued to HS1, LLC (d/b/a Health Source of Manchester) located at 545 Hooksett Road, Unit 20. At that time, Mr. Robert Klaubert was the representative for the franchise. Since the loan was issued, Health Source of Manchester has ceased operations and closed its Manchester facility.

On January 9, 2025, during a regular meeting of the MDC Board of Directors, the Board approved Mr. Klaubert's offer to resolve this matter pre-litigation. As of this writing, the outstanding balance on the loan is \$13,015.82. The City and MDC wish the Committee on Accounts, Enrollment, and Revenue Administration to review and approve the request before referring it to the full Board.

Thank you for your attention to this matter.

Sincerely,

Jodie Nazaka

Jodie Nazaka, AICP
Director
Manchester Economic Development Office

Ryan J. Cashin
Chief of Department



Assistant Chiefs:
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester *Fire Department*

TO: Alderman Long, Committee on Administration Chair

FROM: Chief Ryan Cashin

DATE: October 30, 2024

RE: Wired Master Box Ordinance Change

RL

I am writing to request a change to the City's Wired Master Box ordinance (92.25B). We are looking to increase the annual fee from \$1,080 to \$2,500 for calendar year 26 and to \$5,000 for calendar year 27. Below is a brief history of the City's Wired Master Box system as well as the AES system currently used:

- Before 2015, we had roughly 425 Wired Master Boxes.
- 2015- The AES mesh network system was purchased by the City to replace the aging Wired Master Box system.
- 2017- No new Wired Box installations allowed.
- 2018- First notice to change monitoring by 2021.
- 2019- Second notice to change monitoring by 2021.
- 2019- Ordinance changed to raise fees and have all remaining Wired Boxes replaced by 2021.
- 2020- Final notice to change monitoring by 2021.

As of 2024, we still have 34 properties that have not complied with the ordinance change. The Wired Master Box system is over 100 years old and on average, we are expending over 20 man hours per month to maintain this aging system. The goal of the price increase is to incentivize business owners to move to the new AES system at an annual cost of \$540. As you can see, this has been a long standing issue for the Manchester Fire Department and we are optimistic this ordinance change will allow us to provide more efficient fire alarm monitoring which is vital to public safety.

Thank you for your attention to this matter.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-Four

AN ORDINANCE

“Amending §92.25 Annual Fees of the Code of Ordinances of the City of Manchester to increase the annual fee for all existing Gamewell (wire) Master Fire Alarm Boxes.

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by adding new language as bolded (**bold**) and deleting existing language as stricken (——). Portions of the following sections that remain unchanged appear in regular type.

§92.25 ANNUAL FEES

(A) All wireless master fire alarm box owners shall pay an annual user fee for each calendar year in the amount of \$540. New systems installed shall be charged a pro rata amount of \$45 per month or part of a month until December 31 of the installation year after which the annual fee will take effect on January 1. Each additional building monitored by a radio master box shall be charged an annual fee of \$100 per building per calendar year. New systems shall be charged a pro-rata amount of \$25 per quarter until December 31 of the installation year after which the annual fee will take effect on January 1.

(B) All existing Gamewell (wire) Master Fire Alarm Box owners shall pay an annual user fee of ~~\$540 for the calendar year 2020~~ **\$1,080 for the calendar year 2025**. This user fee shall increase to ~~\$1,080 for calendar year 2021~~ **\$2,500 for calendar year 2026, \$5,000 for calendar year 2027** and shall remain in effect until which time all wired master boxes have been removed from service.

(C) All telephone dialer alarm systems connected to the Fire Department shall pay an annual fee in each calendar year of \$25 per year. New systems installed shall be charged a pro rata amount of \$6.25 for each quarter year until December 31 of the installation year after which the annual fee will take effect on January 1.

(D) All properties connected directly to the Fire department through an Underwriters Laboratory approved central station shall pay the city an initial connection fee of \$100 and an annual monitoring fee of \$100. New systems connected shall pay the initial fee plus a pro rata amount of \$8.33 for each month remaining in the calendar year until the following January 1, at which time, they shall pay the full annual fee. All initial and annual fees shall be paid to the city by the central fire station providing service to the property. The central station shall be allowed to charge an administrative fee in excess of the established initial and annual fees by the central station in order to cover expenses incurred in the administration of this requirement.

(E) The Chief of the Fire Department shall issue a permit to approved Central Stations for the monitoring of fire alarm systems. Permits will be issued annually at the rate of \$1,000.

- II. This ordinance shall take effect upon passage.