



BOARD OF MAYOR AND ALDERMEN

January 21, 2025 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Summary of public input sessions regarding updated zoning ordinances from Jeff Belanger, Director of Planning & Community Development and representatives from UNH.

CONSENT AGENDA

Accept BMA Minutes

3. Minutes from the December 17 BMA & Finance meetings and the January 7 BMA meeting.

Approve Under Supervision of the Department of Highways

4. Pole Petition:
 - 11-1784, Elm Street (1)

Approve Under Supervision of the Department of Highways, subject to funding

5. 50/50 Sidewalk Petitions
Residential:
 - 155 Purdue Street
 - 284 Taylor Street
 - 1040 Ray Street
 - 1661 Belmont Street

Information to be Received and Filed

6. December OYS Report.
7. Communication from Xfinity regarding channel changes.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

8. Resolutions:

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty-Six Thousand Six Hundred Ninety-Seven Dollars and Eighty-Three Cents (\$166,697.83) for the FY2023 CIP 211723 Opioid Litigation Settlement Trust.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Five Hundred Dollars (\$10,500) for the FY2025 CIP 211925 The Manchester Youth Council and Youth Empowerment Groups.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY2025 CIP 212025 Endowment for Health - Homeless Healthcare Grant.”

"Amending the FY2022 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Ninety-Three Thousand Eight Hundred Twelve Dollars (\$93,812) for the FY2025 CIP 411725 EOC Upgrade - Impact Fees."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred One Thousand Four Hundred Twenty-Six Dollars and Sixty-Eight Cents (\$201,426.68) for the FY2025 CIP 412025 SWAT/SOU Van."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Four Thousand Nine Hundred Ninety-Five Dollars (\$4,995) for the FY2025 CIP 412125 199th Police Cadre Grant."

"Amending the FY2024 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Five Hundred Thirty-Two Thousand Three Hundred Twenty Dollars and Eighty-Nine Cents (\$532,320.89) for the FY2025 CIP 710925 Annual Street Reconstruction (CDBG)."

"Amending the FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Ten Million Seven Hundred Fifty Thousand Dollars (\$10,750,000) for the FY2023 CIP 711323 Amoskeag EB & Canal Ramp Design and Construction."

"Amending the FY2024 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Three Hundred Fifty-Three Thousand Two Hundred Ninety-Three Dollars and Fifty Cents (\$353,293.50) for the FY2025 CIP 711325 Commercial 50/50 Sidewalk."

"Amending the FY2021 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Fifty-One Thousand One Hundred Six Dollars (\$151,006) for the FY2021 CIP 712321 Commercial 50/50 Sidewalk."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Two Million Dollars (\$2,000,000) for the FY2025 CIP 712725SMART Grant Traffic Signal Project."

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

9. Recommending that Ordinance Amendment:

"Amending §92.25 Annual Fees of the Code of Ordinances of the City of Manchester to increase the annual fee for all existing Gamewell (wire) Master Fire Alarm Boxes."

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.

(Unanimous vote)

COMMITTEE ON COMMUNITY IMPROVEMENT

10. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$166,697.83 for CIP 211723 Opioid Litigation Settlement Trust be approved.
(Unanimous vote)

11. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$10,500 for CIP 211925 The Manchester Youth Council and Youth Empowerment Groups be approved.
(Unanimous vote)

12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$50,000 for CIP 212025 Endowment for Health - Homeless Healthcare Grant be approved.
(Unanimous vote)

13. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$93,812 for CIP 411725 EOC Upgrade - Impact Fees be approved.
(Unanimous vote)

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$201,426.68 for CIP 412025 SWAT/SOU Van be approved.
(Unanimous vote)

15. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$4,995 for CIP 412125 199th Police Cadre Grant be approved.
(Unanimous vote)

16. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$532,320.89 for CIP 710925 Annual Street Reconstruction (CDBG) be approved.
(*Unanimous vote*)
17. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$10,750,000 for CIP 711323 Amoskeag EB & Canal Ramp Design and Construction be approved.
(*Unanimous vote*)
18. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$353,293.50 for CIP 711325 Commercial 50/50 Sidewalk be approved.
(*Unanimous vote*)
19. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$151,106 for CIP 712321 Commercial 50/50 Sidewalk be approved.
(*Unanimous vote*)
20. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$2,000,000 for CIP 712725 SMART Grant Traffic Signal Project be approved.
(*Unanimous vote*)
21. Recommending that the request from the Economic Development Director for the addition of a vehicle for the department's use be approved.
(*Unanimous vote*)
22. Recommending that the request from the Parks Projects Manager for timeframe extensions for CIP 510318 (6/30/30) and CIP 510720 (6/30/25) be approved.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

23. Advising that the communication from the Manchester Employee's Contributory Retirement System regarding proposed changes has been received and filed.
(*Unanimous vote*)
24. Recommending that the request from the Economic Development Director for the following changes to the department's complement:
 - Add one (1) Economic Development Project Coordinator position, grade 17
 - Adopt the newly created job classification for the Economic Development Project Coordinator positionbe approved.
(*Unanimous vote*)

25. Recommending that the request from the Water Works Director for the following changes to the department's complement:
- Add one (1) Financial Analyst I position, grade 19
 - Un-fund one (1) Accountant I position, grade 16
- be approved.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

26. Recommending that the following traffic regulation be approved:
HANDICAP PARKING ONLY
On Myrtle Street, north side, from a point 220 feet east of Pine Street to a point 25 feet further east
Alderman Long
(*Unanimous vote*)

JOINT SCHOOL BUILDINGS COMMITTEE

27. Advising that the Manchester School District Priority I status and financial report for December 2024 submitted by LeftField has been accepted.
(*Unanimous vote*)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

28. Nominations:
Planning Board
Brian Beaupre to move from an alternate to a regular member, term to expire May 1, 2026
Office of Youth Services Advisory Board
Katrina Ealy to succeed herself as a regular member, term to expire January 1, 2028
Karen Meteyer to succeed herself as a regular member, term to expire January 1, 2028
(*Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, this nomination will layover until the next meeting of the Board.*)
29. Confirmation:
Board of Trustees of Trust Funds
Ryan Oldeman as a regular member, term to expire January 1, 2028
Ladies and Gentlemen, what is your pleasure?
30. Budget projections to be submitted by Sharon Wickens, Finance Officer, if available.

31. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
Ladies and Gentlemen, what is your pleasure?
32. The Mayor calls the meeting back to order.
33. Report(s) of the Committee on Finance.
Ladies and Gentlemen, what is your pleasure?
34. Report(s) of the Committee on Lands & Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
35. Report(s) of the Special Committee on Alcohol, Other Drugs & Youth Services, if available.
Ladies and Gentlemen, what is your pleasure?
36. Communication from David Saindon, Project Executive, LeftField, on behalf of the Manchester School District regarding the use of Sheridan-Emmett Park, the replacement of Sheridan-Emmett amenities, and the restoration of the existing Beech School property.
(Note: Mayor Ruais has requested that this item be brought back before the BMA. Attached please find an FAQ sheet that was submitted by the school district.)

If the Board so desires, a motion would be in order to:

- **Approve the Partial Release of Deed by Amoskeag Industries and accept the related letter, dated January 14, 2025, describing the primary purpose and permitted ancillary activities on the new school lot;**
 - **Authorize the change in use for Sheridan-Emmett Park from park use to school use; and**
 - **Accept the scope expectations identified in the letter from LeftField, dated January 14, 2025, to be paid entirely from the existing \$306M bond for the Priority One Budget.**
37. Resolutions: **(A motion is in order to read by titles only.)**
- “Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty-Six Thousand Six Hundred Ninety-Seven Dollars and Eighty-Three Cents (\$166,697.83) for the FY2023 CIP 211723 Opioid Litigation Settlement Trust.”
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If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

38. Ordinance: (A motion is in order to read by title only.)

“Amending Section 33.024, 33.025, & 33.026 (Economic Development Project Coordinator) of the Code of Ordinances of the City of Manchester.”

If the Board so desires, a motion would be in order to Ordain.

NEW BUSINESS

TABLED ITEMS

- 39.** Report from the Committee on Community Improvement recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$400,000 for CIP 610625 80 Merrimack Street (Residence at Chestnut Phase II) be approved.

(Unanimous vote)

(Note: Tabled on September 4, 2024.)

- 40.** Report from the Committee on Lands & Buildings recommending that the request from Alderman Morgan to name the soccer field at Sheridan-Emmett Park after Thamba Mbungu be approved.

(Unanimous vote with the exception of Alderman Long who abstained)

(Note: Tabled on November 19, 2024.)

ADJOURNMENT