



COMMITTEE ON HUMAN RESOURCES/INSURANCE

January 7, 2025 at 6:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen E. Sapienza, Kantor, Vincent, T. Sapienza, Burkush

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. HR Reports submitted by Lisa Drabik, Human Resources Director:

- Position Summary Report
- Vacancy Requisition Requests and Approvals
- Summary of Arbitrations/Grievances
- Sapphire SmartShopper Report

(Note: Provided for informational purposes only; no action is required.)

2. Communication from the HR Director regarding the issuance of an RFP for Benefits Broker Services in early January 2025.

(Note: Provided for informational purposes only; no action is required.)

3. Communication from Jodie Nazaka, Economic Development Director, requesting the following changes to the department's complement:

- Add one (1) Economic Development Project Coordinator position, grade 17
- Adopt the newly created job classification for the Economic Development Project Coordinator position

Ladies and Gentlemen, what is your pleasure?

4. Communication from Phil Croasdale, Water Works Director, requesting the following changes to the department's complement:

- Add one (1) Financial Analyst I position, grade 19
- Un-fund one (1) Accountant I position, grade 16

Ladies and Gentlemen, what is your pleasure?

TABLED ITEM

(A motion is in order to remove any item from the table.)

5. Communication from the Manchester Employee's Contributory Retirement System regarding proposed changes to be introduced during the 2025 NH Legislative Session.

(Note: Tabled on November 18, 2024. The full BMA received a presentation on December 3, 2024.)

If the Committee so desires, a motion would be in order to receive and file.

If there is no further business, a motion is in order to adjourn.