



BOARD OF MAYOR AND ALDERMEN

December 3, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATIONS

2. Roadway Resurfacing Presentation by the Department of Public Works.
3. Presentation from the Manchester Employee's Contributory Retirement System regarding proposed changes to be introduced during the 2025 New Hampshire Legislative Session.

CONSENT AGENDA

Information to be Received and Filed

4. Communication from the Office of the City Solicitor, providing an update regarding lawsuits filed against the City.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

5. Bond Resolution:

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Five Thousand Dollars (\$305,000) for the 2025 CIP 712625 Lead Service Line Replacement Project."

Resolutions:

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Five Thousand Dollars (\$25,000) for the FY2025 CIP 411225 FY24 Hazmat Team Grant."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Eleven Thousand Eight Hundred Sixty-Seven Dollars (\$11,867) for the FY2025 CIP 411325 SWAT Search and Rescue Equipment."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Thousand Nine Hundred Thirty Dollars (\$200,930) for the FY2025 CIP 411425 Justice Assistance Grant."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Forty-Five Thousand Dollars (\$45,000) for the FY2025 CIP 411525 Intelligence Liaison Officer Program."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety-Three Thousand Dollars (\$93,000) for the FY2025 CIP 411625 STOP Violence Against Women."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Five Hundred Thirty-One Thousand Three Hundred Thirty-Two Dollars and Ninety-Nine Cents (\$531,332.99) for the FY2025 CIP 411725 EOC Upgrade - Impact Fees."

"Amending the FY2020, FY2021, FY2022, FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Ninety-Four Thousand Four Hundred Forty Dollars and Fifty-Two Cents (\$94,440.52) for the FY2025 CIP 510025 Parks Deferred Maintenance."

"Amending the FY2022 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Eight Thousand Four Hundred Eighty-One Dollars and Two Cents (\$8481.02) for the FY2024 CIP 510324 - Parks Deferred Maintenance."

"Amending the FY2022 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Forty-Four Thousand Seven Hundred Eighty-Four Dollars (\$144,784) for the FY2022 CIP 510422 Livingston Pool Repair."

"Amending the FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Thirty-Four Thousand Eight Hundred Twenty-Five Dollars (\$134,825) for the FY2023 CIP 711623 Downtown Sidewalk Repairs."

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Five Thousand Dollars (\$305,000) for the FY2025 CIP 712625 Lead Service Line Replacement Project."

"Amending the FY2022, FY2024, and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds decreasing funds in the amount of One Million Seven Hundred Thousand Seventy-Nine Thousand Two Hundred Twenty Dollars and Thirteen Cents (\$1,779,220.13) for reallocation to various FY2022, FY2024 and FY2025 CIP Projects."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

6. Advising that the update on the Revolving Loan Fund has been accepted.
(Unanimous vote with the exception of Aldermen Terrio and O'Neil, who were absent)
7. Advising that the Finance Department reports:
 - Accounts receivable over 90 days
 - Aging report
 - Outstanding receivables

have been accepted.
(Unanimous vote with the exception of Aldermen Terrio and O'Neil, who were absent)

8. Advising that the City's Monthly Financial Report (unaudited) for the first four months of FY25 has been accepted.
(Unanimous vote with the exception of Aldermen Terrio and O'Neil, who were absent)
9. Recommending that the request from the Chair of the Manchester Arts Commission for the release of funds in the amount of \$4,205 to support the "Food Stories – We Are What We Eat" public exhibition be approved.
(Unanimous vote with the exception of Aldermen Terrio and O'Neil, who were absent)

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

10. Recommending that Ordinance Amendment:

"Amending §92.25 Annual Fees of the Code of Ordinances of the City of Manchester to increase the annual fee for all existing Gamewell (wire) Master Fire Alarm Boxes."

ought to pass and be referred to the Committee on Bills on Second Reading for technical review.
(Unanimous vote with the exception of Alderman Thomas who was absent)

COMMITTEE ON BILLS ON SECOND READING

11. Recommending that Ordinance Amendment:

"Amending Chapter 52: Sewers of the Code of Ordinances of the City of Manchester by adding language to Section 52.029 Grease, Oil, and Sand Interceptors; Section 52.122 Separate Connections; Section 52.125 Size and Slope; and Section 52.133 Stormwater Prohibited."

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.
(Unanimous vote with the exception of Alderman Fajardo who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$11,867 for CIP 411325 SWAT Search & Rescue Equipment be approved.
(Unanimous vote)
13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$200,930 for CIP 411425 Justice Assistance Grant be approved.
(Unanimous vote)

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$45,000 for CIP 411525 Intelligence Liaison Officer Program be approved.
(*Unanimous vote*)
15. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$93,000 for CIP 411625 STOP Violence Against Women be approved.
(*Unanimous vote*)
16. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$94,440.52 for CIP 510025 Parks Deferred Maintenance be approved.
(*Unanimous vote*)
17. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$8,481.02 for CIP 510324 Parks Deferred Maintenance be approved.
(*Unanimous vote*)
18. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$144,784 for CIP 510422 Livingston Pool Repair be approved.
(*Unanimous vote*)
19. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$134,825 for CIP 711623 Downtown Sidewalk Repair be approved.
(*Unanimous vote*)
20. Recommending that the Amending Resolution, Bond Resolution and Budget Authorizations providing for the acceptance and expenditure of funds in the amount of \$305,000 for CIP 712625 Lead Service Line Replacement Project be approved.
(*Unanimous vote*)
21. Recommending that the Central Fleet Services Director be authorized to issue request for proposals and enter into contracts to purchase two Fire Department engines.
(*Unanimous vote*)
22. Recommending that the request to extend CIP 710324 Central Fleet Deferred Maintenance to December 30, 2024, be approved.
(*Unanimous vote*)

- 23.** Recommending that the request for \$170,000 be approved for the Police Women's Locker Room Expansion Project contingent upon the availability of funds.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- 24.** Recommending that the request from the Human Resources Director for approval of the proposed revisions to the Family and Medical Leave (FMLA) Policy be approved.
(*Unanimous vote*)

- 25.** Recommending that the request from the Finance Director for the following complement changes:

- Add one (1) Senior Applications Developer/Analyst (grade 21) position; and
- De-fund one (1) existing Information Support Specialist (grade 19) position

be approved.
(*Unanimous vote*)

- 26.** Recommending that the request from the Welfare Director for the following complement changes:

- Add one (1) full-time Administrative Services Manager (grade 16) position; and
- Change one (1) full-time Accounting Technician (grade 14) position to part-time status

be approved.
(*Unanimous vote*)

- 27.** Recommending that the request from the City Solicitor for the addition of one (1) full-time Victim Assistance Coordinator (grade 15) position to the department's complement be approved.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

28. Advising that the following traffic regulation:

HANDICAP PARKING ONLY

On Clay Street, north side, from a point 270 feet west of Cypress Street to a point 30 feet further west

Alderman Terrio

has been received and filed.

(Unanimous vote)

29. Recommending that the following traffic regulation:

SCHOOL ZONE

On Elm Street, between Carpenter Street and Bennington Street (for Webster School)

Alderman Morgan

be approved.

(Unanimous vote)

SPECIAL COMMITTEE ON ENERGY CONTRACTS & OTHER ACTIVITIES

30. Recommending that the Public Works Director be authorized to enter into Group Net Metering Credit Purchase Agreements with the terms and conditions being subject to final review and approval of the City Solicitor's Office with input and support from Competitive Energy Services.
- (Unanimous vote)*

JOINT SCHOOL BUILDINGS COMMITTEE

31. Advising that the Manchester School District Priority I status and financial report for October 2024 submitted by LeftField has been accepted.
- (Unanimous vote)*

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

32. Nominations:
Conservation Commission
Lauren Zielinski to move from an alternate to a regular member, term to expire August 1, 2026
Bill Gabler to fill a vacancy as an alternate member, term to expire August 1, 2026
(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover until the next meeting of the Board.)

33. Confirmation:
Planning Board
Margarete Baldwin to fill a vacancy as an Ex-Officio member
Ladies and Gentlemen, what is your pleasure?
34. Confirmation of Peter A. Marr as the Chief of Police.
Ladies and Gentlemen, what is your pleasure?
35. Communication from Jon Hopkins, Central Fleet Services Director, advising the Board of his retirement effective January 31, 2025.
Ladies and Gentlemen, what is your pleasure?
36. Communication from Lisa McCarthy, Assistant City Clerk, advising the Board of Mayor and Aldermen of its 2025 meeting schedule, and recommending that only one meeting be held in November, on the 18th, due to a conflict with Election Day.
If the Board so desires, a motion is in order to suspend the rules and approve the recommended schedule.
37. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
38. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
39. The Mayor calls the meeting back to order.
40. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
41. Report(s) of the Committee on Lands and Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
42. Report(s) of the Special Committee on Airport Activities, if available.
Ladies and Gentlemen, what is your pleasure?
43. Report(s) of the Special Committee on Alcohol, Other Drugs & Youth Services, if available.
Ladies and Gentlemen, what is your pleasure?
44. Resolutions:

"Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Five Thousand Dollars (\$25,000) for the FY2025 CIP 411225 FY24 Hazmat Team Grant."

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If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

NEW BUSINESS

TABLED ITEMS

(A motion is in order to remove any item from the table.)

- 45.** Report from the Committee on Community Improvement recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$400,000 for CIP 610625 80 Merrimack Street (Residence at Chestnut Phase II) be approved.

(Unanimous vote)

(Note: Tabled on September 4, 2024.)

- 46.** Report from the Committee on Lands & Buildings recommending that the request from Alderman Morgan to name the soccer field at Sheridan-Emmett Park after Thamba Mbungu be approved.

(Unanimous vote with the exception of Alderman Long who abstained)

(Note: Tabled on November 19, 2024.)

ADJOURNMENT