



COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

November 18, 2024 at 5:00 PM
Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Terrio, E. Sapienza, Vincent, O'Neil, T. Sapienza

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Update on the City's Revolving Loan Fund.
Gentlemen, what is your pleasure?
2. Communication from Kim LeBlanc, Financial Analyst II, submitting Finance Department reports as follows:
 - Accounts Receivable over 90 days
 - Aging Report
 - Outstanding Receivables**Gentlemen, what is your pleasure?**
3. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first four months of FY25.
Gentlemen, what is your pleasure?
4. Communication from Lauren Boisvert, Chair of the Manchester Arts Commission, requesting the release of funds in the amount of \$4,205 to support the "Food Stories - We Are What We Eat" public exhibition.
Gentlemen, what is your pleasure?

If there is no further business, a motion is in order to adjourn.



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER
Finance Department

November 8, 2024

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

REVOLVING & RECOVERY LOANS
11/8/2024

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$77,604.61	\$0.00	
2	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$21,497.39	\$0.00	
3	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$15,700.47	\$0.00	
4	Delisle Market	1/28/2010	10/15/2020	\$43,500.00	\$23,211.42	\$0.00	
5	Delisle Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,295.35	\$0.00	
				\$354,500.00	\$150,309.24	\$0.00	

SUMMARY NOTES:

Loans 1 & 2 - Status current and in good standing.
Loan 3 - Over 60 days past due.
Loans 4 & 5 - Over 60 days past due, sent to Solicitor's Office.

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	844 Elm St	12/12/2003	5/12/2025	\$250,000.00	\$13,997.92	\$63.93	
7	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due
				\$1,936,622.04	\$1,700,619.96	\$63.93	

SUMMARY NOTES:

Loans 6 & 7 - Status current and in good standing.

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
8	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$4,772.48	\$7.95	
9	Blackwood Law, PLLC	12/8/2022	11/1/2027	\$25,000.00	\$16,532.75	\$27.55	
10	My CNA Now, LLC	12/8/2022	11/1/2027	\$25,000.00	\$16,532.75	\$27.55	
11	HS 1, LLC	3/26/2021	3/1/2026	\$25,000.00	\$13,015.82	\$21.69	
12	3 Kitchen Bar & Grill LLC	5/17/2021	5/1/2026	\$15,000.00	\$7,554.77	\$12.59	\$1,000 payment received 11/1, applied to July invoice
				\$115,000.00	\$58,408.57	\$97.33	

SUMMARY NOTES:

Loans 8 thru 10 - Status current and in good standing.
Loans 11 & 12 - Over 60 days past due.



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER
Finance Department

November 7, 2024

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivables over 90 days, as well as, an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary, outstanding receivables over 90 days totals \$2,232,820 out of \$4,502,691 billed. October's outstanding receivables totaled \$2,083,109 out of \$3,627,388 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		11/7/2024	10/3/2024
	<u>Dept Code</u>	<u>Over 90 Days</u>	<u>Over 90 Days</u>
Airport	25	\$ 1,459,227.22	\$ 1,313,587.75
EPD	27	\$ 58,657.90	\$ 32,746.00
Parking Department	52	\$ 45,294.08	\$ 48,155.72
Total Enterprise Funds		\$ 1,563,179.20	\$ 1,394,489.47
Building Maintenance	21	\$ 8,883.39	\$ 8,883.39
Fire Department	30	\$ 528,959.29	\$ 511,206.31
Health Department	41	\$ -	\$ 53,439.54
Highway	50, 51	\$ 22,616.23	\$ 17,338.11
Parks & Recreation	65	\$ 30.00	\$ -
Police Department	33,34,35,36	\$ 109,151.94	\$ 97,752.42
Total General Fund		\$ 669,640.85	\$ 688,619.77
Grand Totals		\$ 2,232,820.05	\$ 2,083,109.24
<u>General Fund receivables over \$10,000 by customer</u>			
FEMA	30	\$ 439,776.52	\$ 439,776.52
Manchester Health Dept	30	\$ 23,895.00	\$ -
Donald J Trump for Pres	33,34,35,36	\$ 32,948.79	\$ 32,475.84
FEMA	33,34,35,36	\$ 35,250.00	\$ 35,250.00
NACCHO	41	\$ -	\$ 53,439.54
Totals		\$ 531,870.31	\$ 560,941.90
Total General Fund receivables over 90 days less over \$10,000		\$ 137,770.54	\$ 127,677.87

Explanation of Charges
FEMA Reimbursement - In-process
Grant Approval-In process
SNHU Rally
FEMA Reimbursement - In-process
IOPSLL Project

City of Manchester NH - Receivables
Over 90 Days as of 11/7/2024

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
21	8132-21	FEMA	\$ 8,883.39	\$ -	\$ 8,883.39
21		BUILDING MAINTENANCE TOTALS	\$ 8,883.39	\$ -	\$ 8,883.39
25		010319, LLC	\$ 495.00	\$ 400.00	\$ 95.00
25		AIR GENERAL INC.	\$ 110.00	\$ -	\$ 110.00
25		AIR TRANSPORT INTERNATIONAL	\$ 2,640.60	\$ -	\$ 2,640.60
25		ALLIED UNIVERSAL SECURITY SERVICES	\$ 435.00	\$ 160.00	\$ 275.00
25		ALLIED UNIVERSAL TECHNICAL SERVICES	\$ 749.00	\$ 160.00	\$ 589.00
25		AMBIUS, INC.	\$ 524.00	\$ 85.00	\$ 439.00
25		AMERICAN AIRLINES, INC.	\$ 256,612.56	\$ 203,395.42	\$ 53,217.14
25		AMERIFLIGHT, LLC	\$ 30,908.40	\$ 25,571.28	\$ 5,337.12
25		AMMON, KEITH	\$ 20.00	\$ -	\$ 20.00
25		AT&T - NEW CINGULAR WIRELESS PCS, LLC	\$ 1,798.21	\$ 1,798.12	\$ 0.09
25		ATLAS AIR, INC.	\$ 75.00	\$ -	\$ 75.00
25		AUGUSTE, PAUL R.	\$ 145.00	\$ -	\$ 145.00
25		AVELO AIRLINES, INC.	\$ 153,449.39	\$ 94,799.33	\$ 58,650.06
25		AVIATION ASSOCIATES	\$ 5,270.96	\$ 3,869.48	\$ 1,401.48
25		BAE SYSTEMS	\$ 1,060.00	\$ -	\$ 1,060.00
25		BREEZE AVIATION GROUP, INC.	\$ 39,443.33	\$ 28,985.09	\$ 10,458.24
25		BROCK, PAUL (B SQUARED INC.)	\$ 495.00	\$ -	\$ 495.00
25		CARTIER GROUP LLC	\$ 65.00	\$ -	\$ 65.00
25		CLEAR CHANNEL AIRPORTS	\$ 8,510.41	\$ -	\$ 8,510.41
25		COMCAST BUSINESS	\$ 3,909.15	\$ -	\$ 3,909.15
25		CONSOLIDATED COMMUNICATIONS	\$ 450.00	\$ -	\$ 450.00
25		COTTON, JOHN	\$ 465.00	\$ 400.00	\$ 65.00
25		DEKA	\$ 140.00	\$ -	\$ 140.00
25		DHART	\$ 5,784.00	\$ (125.00)	\$ 5,909.00
25		DUNKIN DONUTS	\$ 1,250.14	\$ -	\$ 1,250.14
25		EGOLF, STEPHEN	\$ 1,245.00	\$ 800.00	\$ 445.00
25		ENGIE SERVICES	\$ 1,554.00	\$ -	\$ 1,554.00
25		ENTERPRISE RENT-A-CAR	\$ 82,382.20	\$ 51,956.67	\$ 30,425.53
25		EPPING FIRE DEPARTMENT	\$ 13,913.15	\$ -	\$ 13,913.15
25		ERIC MITCHELL & ASSOCIATES	\$ 25.00	\$ -	\$ 25.00
25		EVERGREEN HARVARD GROUP	\$ 85.00	\$ -	\$ 85.00
25		FACILITY SOLUTIONS INC.	\$ 263.00	\$ (275.00)	\$ 538.00
25		FEDERAL EXPRESS CORPORATION	\$ 84,144.76	\$ 83,669.76	\$ 475.00
25		FEDERAL GRANTS	\$ 760,668.01	\$ 47,282.27	\$ 713,385.74
25		FLIGHT ONE OWNERS ASSOCIATION	\$ 174.90	\$ -	\$ 174.90
25		GRAND CANYON AIRLINES, INC.	\$ 12,481.04	\$ -	\$ 12,481.04
25		GRANITE STATE AMBASSADORS	\$ 75.00	\$ -	\$ 75.00
25		GROUP 1 REALTY NE, LLC	\$ 33,307.68	\$ 3,277.60	\$ 30,030.08
25		HANGAR 5	\$ 4,791.12	\$ 1,597.04	\$ 3,194.08
25		HANGAR 5 ASSOCIATION	\$ 160.00	\$ -	\$ 160.00
25		HELBLUNG, ROBERT	\$ 800.00	\$ 400.00	\$ 400.00
25		HERTZ CAR RENTAL	\$ 75.00	\$ -	\$ 75.00
25		HOST INTERNATIONAL, INC.	\$ 5,650.47	\$ 206.25	\$ 5,444.22
25		HUNTLEIGH CORPORATION	\$ 1,361.65	\$ 1,296.65	\$ 65.00
25		INTERSTATE ELECTRICAL SERVICES	\$ 65.00	\$ -	\$ 65.00
25		JACOBS ENGINEERING GROUP INC	\$ 315.00	\$ 75.00	\$ 240.00
25		JEM FLIGHT, LLC	\$ 957.34	\$ 478.67	\$ 478.67
25		JITTA, BERNICE (BJ) (SAFLITE PILOT TRAINING INC.)	\$ 405.00	\$ -	\$ 405.00
25		JODICE, TIMOTHY	\$ 2,201.16	\$ 534.04	\$ 1,667.12
25		JP PEST SERVICES	\$ 125.00	\$ -	\$ 125.00
25		KEENAN TECHNICAL INDUSTRIES, INC.	\$ 2,465.04	\$ 2,400.04	\$ 65.00
25		LEGACY AIRWAYS, LLC	\$ 55,926.88	\$ -	\$ 55,926.88
25		LEIDOS, SECURITY DETECTION & AUTOMATION, INC.	\$ 239.00	\$ 75.00	\$ 164.00
25		LONDONDERRY FLYING CLUB.	\$ 653.00	\$ -	\$ 653.00
25		MANCOAIR II, LLC	\$ 6,048.19	\$ 1,050.00	\$ 4,998.19
25		MHT HEX HANGARS - BRYAN HALTER	\$ 64.00	\$ -	\$ 64.00
25		MHT HEX HANGARS - EVERETT WOOD	\$ 275.00	\$ -	\$ 275.00
25		MHT HEX HANGARS - JEFFREY SUTTON	\$ 64.00	\$ -	\$ 64.00
25		MHT HEX HANGARS - JOSEPH CARTER	\$ 65.00	\$ -	\$ 65.00
25		MHT HEX HANGARS - MARK WOODRUFF	\$ 245.00	\$ -	\$ 245.00
25		MISCELLANEOUS	\$ 489.98	\$ -	\$ 489.98
25		NATIONAL AVIATION SERVICES	\$ 2,929.65	\$ 170.00	\$ 2,759.65
25		NATIONAL FLIGHT SIMULATOR	\$ 129,983.60	\$ -	\$ 129,983.60
25		PIEDMONT AIRLINES, INC. (AMERICAN AIRLINES SUBSIDIARY)	\$ 50,745.85	\$ 23,476.72	\$ 27,269.13
25		PIKE INDUSTRIES	\$ 2,358.00	\$ -	\$ 2,358.00
25		PRO STAR PROPERTIES II, LLC	\$ 5,384.20	\$ 5,104.20	\$ 280.00
25		PSA AIRLINE (AMERICAN AIRLINES SUBSIDIARY)	\$ 172,666.33	\$ 113,507.57	\$ 59,158.76
25		QUANTEM AVIATION	\$ 175.00	\$ -	\$ 175.00
25		SCHONEBERGER, ERIC	\$ 1,200.00	\$ 400.00	\$ 800.00
25		SDNE, LLC	\$ 529.00	\$ 400.00	\$ 129.00
25		SEACOAST BUSINESS MACHINES	\$ 140.00	\$ -	\$ 140.00
25		SIGNATURE FLIGHT SUPPORT CORPORATION	\$ 127,900.71	\$ 55,798.48	\$ 72,102.23
25		SIT BACK & RELAX, LLC	\$ 100.17	\$ -	\$ 100.17
25		SKY COACH & TRANSPORTATION, LLC	\$ 40.00	\$ -	\$ 40.00
25		SOUTHWEST AIRLINES, INC.	\$ 462,828.10	\$ 462,763.10	\$ 65.00
25		SPIRIT AIRLINES, INC.	\$ 104,825.79	\$ 95,043.26	\$ 9,782.53
25		STATE GRANTS	\$ 43,585.74	\$ 2,626.79	\$ 40,958.95
25		SUN COUNTRY INC. DBA SUN COUNTRY AIRLINES	\$ 32,809.58	\$ -	\$ 32,809.58
25		TJB TRANSPORTATION	\$ 75.00	\$ -	\$ 75.00
25		T-MOBILE NORTHEAST, LLC	\$ 3,741.86	\$ 3,516.71	\$ 225.15
25		TRANSPORTATION SECURITY ADMINISTRATION	\$ 85,115.76	\$ 56,743.84	\$ 28,371.92
25		TREGO-DUGAN AVIATION OF GRAND ISLAND, INC.	\$ 1,375.00	\$ -	\$ 1,375.00
25		TSA UTILITY REIMB. OTA 70T01021T7668N057 (TSA-OTA 2021)	\$ 27,641.52	\$ 13,460.91	\$ 14,180.61
25		UNIFI	\$ 1,575.00	\$ 255.00	\$ 1,320.00
25		UNITED AIRLINES, INC.	\$ 54,793.40	\$ 54,583.47	\$ 209.93
25		VERIZON WIRELESS	\$ 5,373.21	\$ 5,308.21	\$ 65.00
25		WEISZMANN, ERIK	\$ 445.00	\$ 400.00	\$ 45.00
25		WIGGINS AIRWAYS	\$ 205.00	\$ -	\$ 205.00
25		AIRPORT TOTALS	\$ 2,907,108.19	\$ 1,447,880.97	\$ 1,459,227.22
27	32752	BOB'S SEPTIC SERVICE LLC	\$ 20.00	\$ -	\$ 20.00
27	19303	LIBERTY SEPTIC LLC	\$ 21,162.62	\$ -	\$ 21,162.62
27	35048	THE THRONE DEPOT	\$ 100.00	\$ -	\$ 100.00

City of Manchester NH - Receivables
Over 90 Days as of 11/7/2024

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
27	3121	TOWN OF GOFFSTOWN	\$ 69,323.99	\$ 32,301.92	\$ 37,022.07
27	3117	WIND RIVER ENVIRONMENTAL	\$ 24,612.38	\$ 24,259.17	\$ 353.21
27 - EPD TOTALS			\$ 115,218.99	\$ 56,561.09	\$ 58,657.90
30	30148	1200 ELM STREET LLC.	\$ 1,080.00	\$ -	\$ 1,080.00
30	33850	168 MERRIMACK ST LLC	\$ 1,323.00	\$ -	\$ 1,323.00
30	15581	234 MERRIMACK ST LLC	\$ 655.24	\$ 43.90	\$ 611.34
30	28454	300 GAY ST ACQUISITION	\$ 1,716.75	\$ -	\$ 1,716.75
30	34300	447 UNION STREET, LLC.	\$ 1,080.00	\$ -	\$ 1,080.00
30	2988	497 SILVER ST ASSOCIATE	\$ 363.00	\$ -	\$ 363.00
30	34433	71-73 MANCHESTER ST LLC	\$ 125.50	\$ 7.50	\$ 118.00
30	34929	749 EAST INDUSTRIAL LLC	\$ 604.80	\$ 40.50	\$ 564.30
30	30122	79 CARL DR. REALTY, LLC	\$ 2,160.00	\$ -	\$ 2,160.00
30	33737	ALT. MANAGEMENT	\$ 540.00	\$ -	\$ 540.00
30	15675	AMERICAN MEDICAL RESPONSE	\$ 21,099.95	\$ 13,499.96	\$ 7,599.99
30	606	AMERICAN NATIONAL RED CROSS	\$ 2,160.00	\$ -	\$ 2,160.00
30	33447	AMR REAL ESTATE HOLDING	\$ 540.00	\$ -	\$ 540.00
30	30117	ANSHI HOSPITALITY LLC.	\$ 1,303.00	\$ 52.50	\$ 1,250.50
30	33263	BARRETT, GREGORY J REV	\$ 540.00	\$ -	\$ 540.00
30	30557	BEECH HILL NH LLC	\$ 109.00	\$ 7.50	\$ 101.50
30	30102	BT PROPERTY LLC	\$ 3,248.10	\$ -	\$ 3,248.10
30	30414	CP MANAGEMENT	\$ 540.00	\$ -	\$ 540.00
30	33662	CVS	\$ 1,215.00	\$ -	\$ 1,215.00
30	34943	DONALD J TRUMP FOR PRESIDENT	\$ 8,893.26	\$ 572.90	\$ 8,320.36
30	33289	ELM & BAKER LLC	\$ 2,160.00	\$ -	\$ 2,160.00
30	8132-30	FEMA	\$ 439,776.52	\$ -	\$ 439,776.52
30	32576	FINCH, RUTH	\$ 1,620.00	\$ -	\$ 1,620.00
30	21771	GAMACHE INVESTMENT PROP	\$ 540.00	\$ -	\$ 540.00
30	33633	HERTZ CORP	\$ 343.50	\$ -	\$ 343.50
30	34961	KNOWLES, DYLAN	\$ 545.00	\$ 37.50	\$ 507.50
30	30113	LEROCQUE, KRISTINE	\$ 1,080.00	\$ -	\$ 1,080.00
30	33779	LIGHT OF LIFE MINISTRIES	\$ 327.00	\$ 22.50	\$ 304.50
30	17580	MAHMUTOVIC, MUHAREM	\$ 2,160.00	\$ -	\$ 2,160.00
30	35	MANCHESTER HEALTH DEPT	\$ 23,895.00	\$ -	\$ 23,895.00
30	34372	MBP 250-258 FLATBRUSH TIC LLC	\$ 1,080.00	\$ 540.00	\$ 540.00
30	33838	MERRIMACK ST BRDG HOUSE	\$ 4,346.20	\$ -	\$ 4,346.20
30	30133	NEP MANCHESTER HS OWNER	\$ 1,620.00	\$ -	\$ 1,620.00
30	27451	NEP MANCHESTER TP OWNER	\$ 1,201.00	\$ -	\$ 1,201.00
30	7335	NEW BEECH HILL NH LLC	\$ 1,480.80	\$ 63.00	\$ 1,417.80
30	33299	NGUYEN, YEN	\$ 945.00	\$ -	\$ 945.00
30	32631	PARAGON INVESTMENTS LLC	\$ 1,080.00	\$ -	\$ 1,080.00
30	34348	PHAM, MY KIM THI	\$ 1,080.00	\$ -	\$ 1,080.00
30	34117	QUEEN CITY PRIDE INC	\$ 753.10	\$ -	\$ 753.10
30	33288	REALTY INCOME CORPORATION	\$ 1,080.00	\$ -	\$ 1,080.00
30	29825	RESIDENCE AT CHESTNUT	\$ 1,080.00	\$ -	\$ 1,080.00
30	11092	RITE AID CORPORATION	\$ 1,620.00	\$ -	\$ 1,620.00
30	23356	SED LLC	\$ 530.00	\$ -	\$ 530.00
30	34978	SPLB PROP. LLC	\$ 1,417.00	\$ 97.50	\$ 1,319.50
30	1740	STADIUM VENDING	\$ 1,080.00	\$ -	\$ 1,080.00
30	34983	STRATTON OAKMONT INC.	\$ 539.58	\$ 37.15	\$ 502.43
30	16677	SUNBELT RENTALS	\$ 119.50	\$ 7.50	\$ 112.00
30	5283	UNITED PARCEL SERVICE	\$ 604.80	\$ 40.50	\$ 564.30
30	30127	WAL-MART REAL ESTATE	\$ 64.80	\$ -	\$ 64.80
30	62	YEE DYNASTY	\$ 604.80	\$ 40.50	\$ 564.30
30 - FIRE TOTALS			\$ 544,070.20	\$ 15,110.91	\$ 528,959.29
33	33197	DONALD J TRUMP FOR PRESIDENT	\$ 35,313.54	\$ 2,364.75	\$ 32,948.79
33	8132-33	FEMA	\$ 35,250.00	\$ -	\$ 35,250.00
34	35088	603 YARD & TREE SERVICE	\$ 339.20	\$ 19.20	\$ 320.00
34	85	ASPLUNDH TREE EXPERT CO	\$ 2,169.50	\$ -	\$ 2,169.50
34	32754	ATLANTIC PAVING	\$ 365.00	\$ -	\$ 365.00
34	23724	COMMUNICATION CONSTRUCTION	\$ 831.83	\$ 578.45	\$ 253.38
34	2559	CONTROL TECHNOLOGIES	\$ 254.00	\$ -	\$ 254.00
34	33707	CVS PHARMACY	\$ 254.00	\$ -	\$ 254.00
34	34945	CVS PHARMACY	\$ 705.81	\$ 47.90	\$ 657.91
34	7965	EAST COAST SIGNAL	\$ 882.50	\$ -	\$ 882.50
34	2094	EVERSOURCE ENERGY (HOOKSETT)	\$ 35,240.80	\$ 33,560.80	\$ 1,680.00
34	22443	HANNAFORD SUPERMARKETS	\$ 14,120.00	\$ 12,120.00	\$ 2,000.00
34	33637	J PASCY QUALITY PAINTING	\$ 254.00	\$ -	\$ 254.00
34	19260	MIDWAY UTILITIES	\$ 4,914.00	\$ 4,497.60	\$ 416.40
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ 7,140.00
34	34454	NCCL ENTERPRISES	\$ 638.75	\$ -	\$ 638.75
34	33988	NEW WAVE COMMUNICATIONS	\$ 1,394.20	\$ -	\$ 1,394.20
34	33062	NEWMANS EXCAVATION	\$ 246.00	\$ -	\$ 246.00
34	33617	OUT FRONT MEDIA	\$ 254.00	\$ -	\$ 254.00
34	30231	PRO LINE DEVELOPMENT	\$ 693.50	\$ -	\$ 693.50
34	34117-34	QUEEN CITY PRIDE INC	\$ 4,378.50	\$ -	\$ 4,378.50
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ 327.25
34	33316	ST MORITZ SECURITY SERVICE	\$ 492.00	\$ -	\$ 492.00
34	33659	THE GOAT	\$ 10,763.40	\$ 8,528.80	\$ 2,234.60
34	33992	THE NATURE CONSERVANCY	\$ 254.00	\$ -	\$ 254.00
34	30901	WADLEIGH, STARR & PETER	\$ 292.00	\$ -	\$ 292.00
34	24304	WHISKEY'S 20	\$ 1,290.00	\$ -	\$ 1,290.00
34	62-34	YEE DYNASTY	\$ 4,134.64	\$ 211.80	\$ 3,922.84
34	8871	YWCA	\$ 8,243.81	\$ 354.99	\$ 7,888.82
33, 34, 35, & 36 - POLICE TOTALS			\$ 171,436.23	\$ 62,284.29	\$ 109,151.94
50	34869	ALBERDING, MATTHEW	\$ 109.46	\$ -	\$ 109.46
50	34125	BACELAR, CHRISTINA	\$ 5.08	\$ -	\$ 5.08
50	35076	BAIRD, MATTHEW	\$ 13.15	\$ 0.90	\$ 12.25
50	34126	BEAUDET, RICHARD	\$ 50.69	\$ -	\$ 50.69
50	12076	BENITEZ, EDISON R	\$ 65.48	\$ 4.45	\$ 61.03
50	34892	BENNIE, DAVID	\$ 76.74	\$ 5.15	\$ 71.59
50	34284	BERNEY, JOSHUA	\$ 109.18	\$ -	\$ 109.18
50	33347	BERUBE, GEORGE	\$ 530.70	\$ -	\$ 530.70
50	32530	BLACK WATER FIRE PROTECTION	\$ 126.25	\$ -	\$ 126.25
50	35077	BLANCHETTE, MARK	\$ 43.00	\$ 3.00	\$ 40.00

City of Manchester NH - Receivables
Over 90 Days as of 11/7/2024

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	33969	BONDON, BENJAMIN	\$ 61.23	\$ -	\$ 61.23
50	34569	BOSCO, ANDREW	\$ 43.38	\$ -	\$ 43.38
50	34984	BOWEN, KEVIN	\$ 17.19	\$ 1.20	\$ 15.99
50	33428	BOWES, DOUGLAS	\$ 7.44	\$ -	\$ 7.44
50	31505	BRADY SULLIVAN PROPERTIES	\$ 16.90	\$ -	\$ 16.90
50	34681	BRIDGES, JASON	\$ 111.89	\$ -	\$ 111.89
50	35074	CAMERON, PAUL	\$ 115.05	\$ 8.05	\$ 107.00
50	34821	CARIGNAN, ANTHONY	\$ 73.95	\$ -	\$ 73.95
50	35041	CASTRILLON HINCAPIE, DI	\$ 57.24	\$ 3.95	\$ 53.29
50	34285	CASWELL, HEATHER	\$ 88.04	\$ -	\$ 88.04
50	33589	CATALDO, LEWIS	\$ 22.84	\$ -	\$ 22.84
50	33278	CERATO, JOSEPH	\$ 82.70	\$ -	\$ 82.70
50	35146	CHASE, JAMES	\$ 33.13	\$ 1.88	\$ 31.25
50	34380	COFFEY, JOSEPH	\$ 33.46	\$ -	\$ 33.46
50	34308	CONLEY, JUSTIN	\$ 144.78	\$ -	\$ 144.78
50	34683	CORMIER, GARY	\$ 160.50	\$ 11.00	\$ 149.50
50	34000	CORREA, XAVIER MORALES	\$ 133.31	\$ -	\$ 133.31
50	33375	COSTA, LISA	\$ 20.12	\$ -	\$ 20.12
50	34605	COX, KEVIN	\$ 221.76	\$ -	\$ 221.76
50	34127	CRAIG, LAURIE	\$ 47.96	\$ -	\$ 47.96
50	34985	CUNNINGHAM, CRAIG	\$ 41.67	\$ 2.85	\$ 38.82
50	34244	CURRIVAN, CASEY	\$ 58.62	\$ -	\$ 58.62
50	34822	CURTIS, RALPH	\$ 44.52	\$ -	\$ 44.52
50	34128	D & D DRYWALL	\$ 574.10	\$ -	\$ 574.10
50	33726	DEAN, JORDAN	\$ 68.61	\$ -	\$ 68.61
50	33430	DELGRECO, JESSE	\$ 337.19	\$ -	\$ 337.19
50	34789	DELISLE, MICHAEL	\$ 296.95	\$ -	\$ 296.95
50	33023	DELISLE, VIVIAN	\$ 55.00	\$ -	\$ 55.00
50	34724	DENMARK, MATTHEW	\$ 32.45	\$ -	\$ 32.45
50	33807	DINSMOOR, BRANDI	\$ 51.51	\$ -	\$ 51.51
50	34685	DOBROVIC, ALEKSANDAR	\$ 30.94	\$ -	\$ 30.94
50	35053	DOBSON, JONATHAN	\$ 32.45	\$ 2.25	\$ 30.20
50	34912	DODGE, KAREN	\$ 61.64	\$ 4.15	\$ 57.49
50	34571	DOHERTY, SHAWN	\$ 45.65	\$ -	\$ 45.65
50	34725	ECONOMIDES, CHRISTIAN	\$ 36.25	\$ -	\$ 36.25
50	34791	ELVIR, SPAHIC	\$ 67.75	\$ -	\$ 67.75
50	33970	ESTRADA, HERIBERTO GARCIA	\$ 86.52	\$ -	\$ 86.52
50	32524	EVERGREEN MANAGEMENT GROUP	\$ 950.09	\$ 937.75	\$ 12.34
50	3127	EVERSOURCE	\$ 1,375.04	\$ 1,305.29	\$ 69.75
50	33348	FABRIZIO, ANTHONY	\$ 68.40	\$ -	\$ 68.40
50	33750	FALCONERY, CRUZ	\$ 69.33	\$ -	\$ 69.33
50	35054	FELIX, JOEL	\$ 80.41	\$ 5.55	\$ 74.86
50	33216	FELT, WILLIAM	\$ 69.33	\$ -	\$ 69.33
50	33740	FODEN, JOSEPH	\$ 55.13	\$ -	\$ 55.13
50	34204	FORBES, TREY	\$ 6.12	\$ -	\$ 6.12
50	33021	FOURNIER, NOAH	\$ 136.78	\$ -	\$ 136.78
50	34792	FREEMAN, MORGAN	\$ 112.35	\$ -	\$ 112.35
50	33477	FREITAS, ANTONIO	\$ 5.24	\$ -	\$ 5.24
50	34915	GAGNON, JON-LUC	\$ 102.21	\$ 6.85	\$ 95.36
50	34406	GARAMELLA, BENJAMIN	\$ 38.71	\$ -	\$ 38.71
50	34407	GARCIA, JAMIE	\$ 77.81	\$ 4.60	\$ 73.21
50	33201	GARCIA, SERGIO	\$ 25.61	\$ -	\$ 25.61
50	33594	GAUTHIER, DIANA	\$ 65.72	\$ -	\$ 65.72
50	35055	GELINAS, JEFFREY	\$ 11.46	\$ 0.80	\$ 10.66
50	33416	GEORGE, ELIZABETH	\$ 55.00	\$ -	\$ 55.00
50	35075	GEROW, JAHMAR GATHRIGHT	\$ 131.70	\$ 9.20	\$ 122.50
50	33376	GOLDEN, CHRISTOPHER	\$ 80.48	\$ -	\$ 80.48
50	34794	GONTIJO, DAVID	\$ 201.60	\$ 13.00	\$ 188.60
50	33283	GRAMOLINI, JEANELLE	\$ 42.65	\$ -	\$ 42.65
50	34987	HANEY, VINCENT	\$ 95.11	\$ 6.55	\$ 88.56
50	34615	HARRISON, ROBERT	\$ 189.75	\$ -	\$ 189.75
50	34806	HASKELL, KYLE	\$ 69.35	\$ -	\$ 69.35
50	34795	HAYDEN, ALYSON	\$ 26.05	\$ -	\$ 26.05
50	34174	HAYES, LAURA	\$ 57.65	\$ -	\$ 57.65
50	33480	HERNANDEZ, JOSE SANTIAGO	\$ 12.25	\$ -	\$ 12.25
50	33882	HILBERT, BION	\$ 59.95	\$ -	\$ 59.95
50	33145	HOOKER, KEN	\$ 113.15	\$ -	\$ 113.15
50	34311	HOULE, MATTHEW	\$ 24.16	\$ -	\$ 24.16
50	33494	HOWARD, KEVIN	\$ 15.25	\$ -	\$ 15.25
50	33110	INOA, ALEX	\$ 5.32	\$ -	\$ 5.32
50	34573	JOHNS, MIRANDA	\$ 136.79	\$ -	\$ 136.79
50	34408	JOHNSON, BRIAN	\$ 50.26	\$ 3.40	\$ 46.86
50	33200	JOHNSON, CORDERO	\$ 70.81	\$ -	\$ 70.81
50	34624	JONES, MICHAEL	\$ 11.45	\$ -	\$ 11.45
50	34287	JUMA, HAMISI	\$ 152.40	\$ 10.65	\$ 141.75
50	33482	KASEY, LAWRENCE	\$ 76.80	\$ -	\$ 76.80
50	34824	KIMBALL, CHAD	\$ 38.95	\$ -	\$ 38.95
50	33591	KIMBALL, DANA	\$ 1.29	\$ -	\$ 1.29
50	33755	KNEE, MICHAEL	\$ 5.56	\$ -	\$ 5.56
50	33756	LACASSE, JOSEPH	\$ 5.56	\$ -	\$ 5.56
50	33721	LAFORGE, PHILIP	\$ 9.79	\$ -	\$ 9.79
50	34796	LANDRY, HYACINTH	\$ 65.60	\$ -	\$ 65.60
50	34437	LANDRY, PAUL	\$ 5.88	\$ -	\$ 5.88
50	34727	LANTAINGE, PETER	\$ 170.07	\$ -	\$ 170.07
50	35150	LAPALME, HEATHER	\$ 5.32	\$ 0.32	\$ 5.00
50	34728	LARA, JONATHAN	\$ 79.85	\$ -	\$ 79.85
50	34409	LAROCHE, MELISSA	\$ 43.89	\$ -	\$ 43.89
50	33809	LAVALLEE, ROBERT	\$ 137.34	\$ -	\$ 137.34
50	33920	LEPAGE, ROBIN	\$ 72.25	\$ -	\$ 72.25
50	18609	LIBERTY UTILITIES, INC	\$ 628,100.87	\$ 626,714.13	\$ 1,386.74
50	33327	LUCE, VICTOR	\$ 174.70	\$ -	\$ 174.70
50	34617	LUCIA, DAVID	\$ 66.65	\$ -	\$ 66.65
50	34575	LUICHA, DAVID	\$ 69.28	\$ -	\$ 69.28
50	34717	MACHADO, JOSHUA	\$ 61.04	\$ -	\$ 61.04

City of Manchester NH - Receivables
Over 90 Days as of 11/7/2024

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	35081	MACIAS, ALBERTO	\$ 173.98	\$ 107.48	\$ 66.50
50	34798	MALM, TIMOTHY	\$ 152.10	\$ -	\$ 152.10
50	2557	MANCHESTER WATER WORKS	\$ 47,261.84	\$ 42,080.26	\$ 5,181.58
50	35082	MARCHANT, CODY	\$ 80.65	\$ 5.65	\$ 75.00
50	33758	MARTINEAU, WAYNE	\$ 50.01	\$ -	\$ 50.01
50	34689	MARTINEZ, RICHARD	\$ 328.72	\$ -	\$ 328.72
50	34234	MCMAHON, ROBERT	\$ 14.59	\$ -	\$ 14.59
50	33483	METCALF, MICHAEL	\$ 38.40	\$ -	\$ 38.40
50	33377	METHE, WADE	\$ 12.29	\$ -	\$ 12.29
50	33971	MIDDLEBROOKS, JAKARI	\$ 49.84	\$ -	\$ 49.84
50	33722	MIELE, KAYLA	\$ 13.19	\$ -	\$ 13.19
50	34094	MILLER, STEVEN	\$ 28.59	\$ -	\$ 28.59
50	33476	MONDO, BAH	\$ 208.22	\$ -	\$ 208.22
50	35153	MONTEMBEAULT, JEFFREY	\$ 24.11	\$ 1.36	\$ 22.75
50	34379	MOORE, BRUCE	\$ 548.39	\$ -	\$ 548.39
50	34201	MOORE, NATHANIEL	\$ 86.87	\$ -	\$ 86.87
50	34175	NAGY, JUSTIN	\$ 74.80	\$ -	\$ 74.80
50	34818	NORTH & SOUTH CONSTRUCT	\$ 33.60	\$ -	\$ 33.60
50	34438	PEKHNYK, ANDRIY	\$ 622.97	\$ -	\$ 622.97
50	34181	PORTER, APRIL	\$ 55.00	\$ -	\$ 55.00
50	34178	POULIN, RYAN	\$ 87.43	\$ -	\$ 87.43
50	34558	PRESCOTT, JULIAN	\$ 188.31	\$ -	\$ 188.31
50	34117	QUEEN CITY PRIDE INC	\$ 1,346.97	\$ -	\$ 1,346.97
50	33339	QUINN, RYAN	\$ 70.81	\$ -	\$ 70.81
50	33810	RAMADHANI, KIKI	\$ 185.05	\$ -	\$ 185.05
50	34730	RAMIREZ, WILLIAM	\$ 240.05	\$ -	\$ 240.05
50	33143	REAGAN, RYAN	\$ 42.65	\$ -	\$ 42.65
50	34939	REYNOLDS, JOSEPH	\$ 222.64	\$ 15.10	\$ 207.54
50	16772	RICARD, DUANE	\$ 72.63	\$ -	\$ 72.63
50	35154	RILEY, DENNIS	\$ 188.93	\$ 10.68	\$ 178.25
50	34800	RIVERA, EDWIN	\$ 82.92	\$ -	\$ 82.92
50	33125	RIVERA, JOSHUA	\$ 48.54	\$ -	\$ 48.54
50	34518	RODRIGUES, ANTONIO SILV	\$ 28.20	\$ -	\$ 28.20
50	34877	ROSADO, NICOLAS	\$ 122.53	\$ -	\$ 122.53
50	33146	ROSSMAN, ALEXEXIS	\$ 5.32	\$ -	\$ 5.32
50	25009	ROTO-ROOTER OF NH	\$ 170.06	\$ 169.25	\$ 0.81
50	32628	ROWELL SERVICES	\$ 418.16	\$ 342.56	\$ 75.60
50	33383	RUSSELL HARDING PROPERT	\$ 290.55	\$ -	\$ 290.55
50	34176	SALAS, JERRY	\$ 62.25	\$ -	\$ 62.25
50	34627	SAMUEL, SUSAN	\$ 13.15	\$ -	\$ 13.15
50	34458	SANTOS, ANTHONY	\$ 39.80	\$ -	\$ 39.80
50	34872	SANTOS, NICHOLAS	\$ 81.76	\$ -	\$ 81.76
50	34202	SARETTE, DOUGLAS	\$ 26.00	\$ -	\$ 26.00
50	35157	SCOTT, KESTON	\$ 50.09	\$ 2.84	\$ 47.25
50	34731	SENNETT, KIMBERLY	\$ 66.52	\$ -	\$ 66.52
50	33884	SMITH, JACOB	\$ 32.33	\$ -	\$ 32.33
50	33331	SOLER, LUIS	\$ 5.32	\$ -	\$ 5.32
50	33217	STANELY, SEAN	\$ 43.78	\$ -	\$ 43.78
50	35083	SULLIVAN, TIMOTHY	\$ 48.65	\$ 3.40	\$ 45.25
50	34322	SWAIN CONSTRUCTION	\$ 561.97	\$ -	\$ 561.97
50	35165	TABER, CAROLYN	\$ 57.49	\$ 2.49	\$ 55.00
50	11134	THE RESOURCE COMPANY	\$ 144.06	\$ 8.95	\$ 135.11
50	34907	TURNER, WILLIAM	\$ 72.51	\$ 4.85	\$ 67.66
50	34639	VALDEZ PENA, ALEXANDER	\$ 121.88	\$ -	\$ 121.88
50	34823	VILLA, ALFREDO	\$ 53.03	\$ -	\$ 53.03
50	33554	WARREN, SHAWN	\$ 90.12	\$ -	\$ 90.12
50	32507	WATTS, RICHARD P.	\$ 186.79	\$ 8.04	\$ 178.75
50	34706	WEATHERS, VANESSA	\$ 61.04	\$ -	\$ 61.04
50	34317	WHEELER, AMY	\$ 165.18	\$ -	\$ 165.18
50	35059	WILLIAMS, MICHAEL	\$ 9.53	\$ 0.65	\$ 8.88
50	33885	YOUNG, JOHN	\$ 65.60	\$ -	\$ 65.60
50	35084	ZAGARELLA, JOSEPH	\$ 86.00	\$ 6.00	\$ 80.00
50	33763	ZONA, NICHOLAS	\$ 51.97	\$ -	\$ 51.97
50 & 51 - HIGHWAY TOTALS			\$ 694,452.71	\$ 671,836.48	\$ 22,616.23
52	25446	844 ELM ST. LLC	\$ 3,655.00	\$ -	\$ 3,655.00
52	33277	AGUIAR, WELLINGTON	\$ 120.00	\$ -	\$ 120.00
52	33835	ALLEN, SCOTT	\$ 240.37	\$ 13.05	\$ 227.32
52	33622	ARCADIA FINANCIAL GROUP	\$ 660.60	\$ 660.00	\$ 0.60
52	34363	ARISTA, ROSE	\$ 136.20	\$ 9.00	\$ 127.20
52	34901	BALCOM, ROGER	\$ 607.80	\$ 437.80	\$ 170.00
52	34121	BANDIT OFFROAD	\$ 1,287.00	\$ 927.00	\$ 360.00
52	33264	BANFIELD, SAMANTAH	\$ 120.00	\$ -	\$ 120.00
52	33898	BARNETT, ANTHONY	\$ 170.00	\$ -	\$ 170.00
52	32931	BARROWS, BECKY	\$ 222.49	\$ -	\$ 222.49
52	33065	BECK, JOHN	\$ 510.00	\$ -	\$ 510.00
52	33606	BEDARD, TERA	\$ 340.00	\$ -	\$ 340.00
52	32610	BELANGER, PAULA	\$ 680.00	\$ -	\$ 680.00
52	34590	BERNARD, IAN	\$ 416.70	\$ 27.00	\$ 389.70
52	34239	BHARDWAJ, AyJy	\$ 517.68	\$ 432.68	\$ 85.00
52	33464	BRENNAN, JOHN	\$ 393.30	\$ 283.30	\$ 110.00
52	34721	BRISSETTE, MATTHEW	\$ 467.70	\$ 31.50	\$ 436.20
52	33151	BROWN, ERIC	\$ 165.00	\$ -	\$ 165.00
52	33936	BRUNO, MARK	\$ 681.99	\$ 45.05	\$ 636.94
52	32770	CARE COUNSELING SERVICE	\$ 1,455.00	\$ -	\$ 1,455.00
52	34381	CARLSON, MARIA	\$ 124.94	\$ 8.30	\$ 116.64
52	33605	CHANIN, JILL	\$ 255.00	\$ -	\$ 255.00
52	25479	CITIZENS BANK	\$ 1,839.75	\$ -	\$ 1,839.75
52	32141	CLERK, HARRY	\$ 403.20	\$ 27.00	\$ 376.20
52	34952	COFFEY, CHARLES	\$ 313.50	\$ 133.50	\$ 180.00
52	34012	COMSTOCK, RACHEL	\$ 334.20	\$ 22.50	\$ 311.70
52	34412	CONATON, WILLIAM	\$ 448.91	\$ 29.05	\$ 419.86
52	33388	CONNOR, MATTHEW	\$ 339.25	\$ 18.05	\$ 321.20
52	34009	CONTRERAS, FREDDY	\$ 1,190.00	\$ -	\$ 1,190.00

City of Manchester NH - Receivables
Over 90 Days as of 11/7/2024

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
52	34320	COTTON, LEILANI	\$ 489.30	\$ 31.50	\$ 457.80
52	33930	CREATIVE FRAMING	\$ 425.00	\$ -	\$ 425.00
52	34632	CRUZ, EIDON	\$ 106.90	\$ 5.87	\$ 101.03
52	31099	CURTIS, RICKY	\$ 179.88	\$ 10.90	\$ 168.98
52	34293	DAIGLE CLARK, HEATHER	\$ 425.00	\$ -	\$ 425.00
52	34292	DE LEON, INES	\$ 130.75	\$ 8.30	\$ 122.45
52	2942	DEVINE MILLIMET & BRANC	\$ 680.00	\$ 510.00	\$ 170.00
52	33713	DIFUSCO, NIKELLE	\$ 272.40	\$ 18.00	\$ 254.40
52	33303	DION, MICHELLE	\$ 340.00	\$ -	\$ 340.00
52	34867	DUGUAY, JOHNATHAN	\$ 327.00	\$ 21.60	\$ 305.40
52	32201	DULCES BAKERY, LLC.	\$ 152.33	\$ 8.30	\$ 144.03
52	33509	FALSTEIN, MACK	\$ 255.00	\$ -	\$ 255.00
52	32969	FARGO, MICHAEL	\$ 225.81	\$ -	\$ 225.81
52	33732	GAGNON, MARK	\$ 1,530.00	\$ -	\$ 1,530.00
52	32561	GAINOR, EDWARD	\$ 510.00	\$ -	\$ 510.00
52	33462	GHANAYEM, ABDUL	\$ 255.00	\$ -	\$ 255.00
52	28497	GLOBAL PLASTICS	\$ 640.75	\$ 574.75	\$ 66.00
52	33771	GONZALES, ELIJAH	\$ 255.00	\$ -	\$ 255.00
52	34163	GRASSO, MONICA	\$ 578.61	\$ 33.20	\$ 545.41
52	33734	GUGUAI, PEYOUR	\$ 850.00	\$ -	\$ 850.00
52	33234	HARRINGTON, IRENE	\$ 85.00	\$ -	\$ 85.00
52	25873	HART, JULIE	\$ 510.00	\$ 425.00	\$ 85.00
52	33466	HAYDEN, LYNN	\$ 875.10	\$ 49.50	\$ 825.60
52	34947	HOMETOWN REFUND	\$ 352.80	\$ 182.80	\$ 170.00
52	34299	HOUGH, MATTHEW	\$ 523.14	\$ 294.04	\$ 229.10
52	33240	LAFFERTY, TANYA	\$ 953.10	\$ 54.00	\$ 899.10
52	33443	LEGAULT, NICKOLIS	\$ 340.00	\$ -	\$ 340.00
52	35046	LEO, AZURE	\$ 429.00	\$ 309.00	\$ 120.00
52	34133	LOGAN, SHANITA	\$ 331.22	\$ 16.60	\$ 314.62
52	33177	MALONE, ANDREW	\$ 977.50	\$ -	\$ 977.50
52	25544	MARITIME PROGRAM GROUP	\$ 1,190.00	\$ 1,020.00	\$ 170.00
52	25548	MCLANE MIDDLETON PROF A	\$ 2,392.80	\$ 2,210.00	\$ 182.80
52	33813	MONTY, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	34774	MURPHY, BRIAN	\$ 704.32	\$ 444.20	\$ 260.12
52	33305	MWANGI, VICTOR	\$ 175.00	\$ -	\$ 175.00
52	34638	N & M REALTY LLC	\$ 738.00	\$ 498.00	\$ 240.00
52	33968	NESBETH, KATHRYN	\$ 518.63	\$ 29.05	\$ 489.58
52	34335	OLSON, JENNIFER	\$ 835.20	\$ 54.00	\$ 781.20
52	34240	ORTIZ, NICHOLAS	\$ 255.00	\$ -	\$ 255.00
52	33588	OSMAN, MAZIN	\$ 489.21	\$ 31.50	\$ 457.71
52	33716	OUELLET, NOAH	\$ 431.90	\$ 24.00	\$ 407.90
52	33900	PEREZ, MILITZA	\$ 170.00	\$ -	\$ 170.00
52	33842	POISSON, KENNETH	\$ 155.65	\$ 8.30	\$ 147.35
52	33782	RAKOWSKI, RACHEL	\$ 77.41	\$ 4.15	\$ 73.26
52	34106	RIVERA, EDISON TARDI	\$ 629.40	\$ 36.00	\$ 593.40
52	34837	RIVERA, TANIA	\$ 373.15	\$ 25.50	\$ 347.65
52	33989	ROBY-DAIGLE, MERCEDES	\$ 317.40	\$ 18.00	\$ 299.40
52	34641	RODRIGUEZ, GAMALIER	\$ 868.33	\$ 57.40	\$ 810.93
52	33170	ROMARY, THOMAS	\$ 1,020.00	\$ -	\$ 1,020.00
52	34886	ROYCE, ANN	\$ 238.26	\$ 15.77	\$ 222.49
52	34164	RUSSAMANS, ROBERT	\$ 425.00	\$ -	\$ 425.00
52	34205	SANFORD-WILSON, BROOKE	\$ 70.77	\$ 4.15	\$ 66.62
52	33097	SAVARY, AMBER	\$ 1,190.00	\$ -	\$ 1,190.00
52	34361	SCHROEDER, CHRISTOPHER	\$ 193.04	\$ 12.80	\$ 180.24
52	34008	SCHWAB, MATTHEW	\$ 567.30	\$ 36.00	\$ 531.30
52	32901	SEBA, APELETE CURTIS J	\$ 361.30	\$ 340.00	\$ 21.30
52	30959	SOUCY, JOEL	\$ 425.00	\$ -	\$ 425.00
52	33259	STACKPOLE, ANTHONY	\$ 212.65	\$ 10.25	\$ 202.40
52	33907	STREHLOW, WILLIAM	\$ 935.00	\$ -	\$ 935.00
52	34784	SWIST, DYLAN	\$ 193.50	\$ 12.60	\$ 180.90
52	34737	TALLINI, KARLA	\$ 271.50	\$ 18.00	\$ 253.50
52	34716	TEAM KENNEDY	\$ 405.75	\$ 21.60	\$ 384.15
52	34715	TERRIO, KATIE	\$ 365.40	\$ 305.40	\$ 60.00
52	33745	TOWER, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	4312	UNH-MANCHESTER	\$ 1,020.00	\$ -	\$ 1,020.00
52	34103	VINSON, PATRICK	\$ 234.00	\$ 13.50	\$ 220.50
52	8154	WEDU DESIGN	\$ 997.29	\$ 563.85	\$ 433.44
52	25603	WHALEN, LAURA	\$ 85.00	\$ -	\$ 85.00
52	33567	WHEELER, SAMANTHA	\$ 139.30	\$ 7.50	\$ 131.80
52	34551	WILLIS, JOHN	\$ 693.56	\$ 44.80	\$ 648.76
52	34746	WYATT, TISHARA	\$ 403.26	\$ 196.74	\$ 206.52
52	3278-52	YWCA	\$ 8,110.63	\$ 4,474.80	\$ 3,635.83
52 - PARKING TOTALS			\$ 61,490.08	\$ 16,196.00	\$ 45,294.08
65 3278-65 YWCA			31.35	1.35	30.00
65 - PARKS & RECREATION TOTALS			\$ 31.35	\$ 1.35	\$ 30.00
GRAND TOTALS			\$ 4,502,691.14	\$ 2,269,871.09	\$ 2,232,820.05

Submission for Solicitors Review
Account in Collections

City of Manchester - Accounts Receivable Submissions for Solicitor's Review

Sent to Solicitor	Dept	Customer Name	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination	Balance per
3/29/2018	CE	Ahmedamin, Sandra	7/17/2017	\$ 1,150.00	\$ 878.00	\$ 86.25	\$ 964.25	Paying court approved \$50/month payment until full debt satisfied. 3/9/20 \$200 Overdue payment received.	Planning on 6/21-\$814.25 plus \$150 from 7/13/23
9/28/2021	Airport	Legacy Airways Cargo	various	\$ 46,961.61	\$ 46,961.61	\$ -	\$ 46,961.61	Making periodic payments	
12/7/2021	MPD	Whiskey's 20	various	\$ 1,290.00	\$ 1,290.00	\$ -	\$ 1,290.00	MPD resending invoices to address provided by Solicitors	Submitting for Write Off Approval

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor

Payment Received

New Submission



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER

Finance Department

November 8, 2024

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first four months of fiscal year 2025.

Expenditures:

The average unobligated balance percentage after four months should be 66.67% as a benchmark. All departments are within 10% of this benchmark with the exception of the Information Systems Department and the Department of Public Works. The overall unobligated percentage after four months is 60.71% for 2025 compared to 65.78% a year ago. Health insurance costs for 2025 are tracking favorably through October. A comparison of retirement payouts through October for FY 2025 and 2024 is as follows.

	2025	2024
Payments	\$ 681,196	\$ 709,504
Retirements		
Police	169,622	122,163
Fire	226,359	336,351
DPW	50,109	121,201
All Other	235,106	129,789
Total	<u>681,196</u>	<u>709,504</u>

The following amounts have been transferred from the FY 2025 Contingency Account as of 10/31/2024:

Original Budget	7/1/2024	200,000.00
West Nile Virus Treatment BMA Approved 9/3/24	9/3/2024	(25,000.00)
West Nile Virus Treatment BMA Approved 9/3/24	10/25/2024	25,000.00
Revised Balance - posted		<u>175,000.00</u>

Revenues:

Revenues for the first four months of fiscal year 2025 are \$419 thousand higher than a year ago. Auto registrations are \$582 thousand higher and Permits are \$128 thousand higher than the same period a year ago. Offsetting the increases are decreases in School Chargebacks of \$61 thousand and Interest Income of \$76 thousand.

Sincerely,

Sharon Y. Wickens
Finance Officer

One City Hall Plaza • Manchester, New Hampshire 03101 • (603) 624-6460 • FAX: (603) 624-6549E-mail:
Finance@ManchesterNH.gov • Website: www.manchesternh.gov

**CITY OF MANCHESTER
NEW HAMPSHIRE**



FINANCIAL REPORTS

**FOR THE FOUR MONTHS ENDED
OCTOBER 31, 2024**

UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE
PRELIMINARY FINANCIAL STATEMENTS
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FOR THE FOUR MONTHS ENDED OCTOBER 31, 2024
(UNAUDITED)

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Four Months Ended October 31, 2024
 (UNAUDITED)
 Budget Basis
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	FY 2025 MODIFIED BUDGET	FY 2025 OBLIGATIONS TO DATE	FY 2025 UNOBLIGATED BALANCE	FY 2025 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 17,500.00	\$ 52,500.00	75.00
ASSESSORS	880,069.00	236,843.47	643,225.53	73.09
CITY CLERK	1,260,490.00	382,641.97	877,848.03	69.64
MEDO	223,888.00	59,396.07	164,491.93	73.47
CITY SOLICITOR	2,121,199.00	528,623.05	1,592,575.95	75.08
FINANCE	1,246,508.00	389,562.37	856,945.63	68.75
CENTRAL FLEET MANAGEMENT	3,910,903.00	1,177,393.72	2,733,509.28	69.89
INFORMATION SYSTEMS	2,223,386.00	1,075,554.79	1,147,831.21	51.63
MAYOR	301,059.00	89,043.99	212,015.01	70.42
OFFICE OF YOUTH SERVICES	659,442.00	215,802.43	443,639.57	67.27
HUMAN RESOURCES	815,496.00	265,565.93	549,930.07	67.44
PLANNING & COMMUNITY DEVELOPMENT	2,548,264.00	751,806.33	1,796,457.67	70.50
TAX COLLECTOR	821,200.00	243,672.69	577,527.31	70.33
FIRE	25,594,559.00	8,063,272.14	17,531,286.86	68.50
POLICE	32,166,107.00	10,832,783.96	21,333,323.04	66.32
HEALTH	2,177,859.00	648,054.85	1,529,804.15	70.24
DEPARTMENT OF PUBLIC WORKS	33,826,822.00	23,545,591.99	10,281,230.01	30.39
WELFARE	1,130,321.00	428,806.46	701,514.54	62.06
LIBRARY	2,461,215.00	836,915.38	1,624,299.62	66.00
TOTAL AGENCIES	114,438,787.00	49,788,831.59	64,649,955.41	56.49
RESTRICTED ITEMS-				
SEVERANCE PAY	1,000,000.00	681,196.49	318,803.51	31.88
WORKERS COMPENSATION - SALARY	684,000.00	132,367.84	551,632.16	80.65
WORKERS COMPENSATION - MEDICAL	1,783,654.00	853,542.29	930,111.71	52.15
HEALTH INSURANCE	16,297,219.00	5,178,633.90	11,118,585.10	68.22
DENTAL INSURANCE	827,084.00	243,330.44	583,753.56	70.58
DEATH BENEFIT	71,186.00	19,854.30	51,331.70	72.11
DISABILITY INSURANCE	60,771.00	15,203.81	45,567.19	74.98
CITY RETIREMENT	12,486,952.00	4,223,293.50	8,263,658.50	66.18
FIRE STATE PENSION	6,948,955.00	2,210,327.11	4,738,627.89	68.19
POLICE STATE PENSION	7,855,300.00	2,663,240.25	5,192,059.75	66.10
FICA	3,488,285.00	1,180,826.73	2,307,458.27	66.15
UNEMPLOYMENT	25,000.00	1,055.97	23,944.03	95.78
TUITION	50,000.00	13,269.14	36,730.86	73.46
CGL INSURANCE	1,575,000.00	828,894.23	746,105.77	47.37
TOTAL RESTRICTED ITEMS	53,153,406.00	18,245,036.00	34,908,370.00	65.67

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Four Months Ended October 31, 2024
 (UNAUDITED)
 Budget Basis
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	FY 2025 MODIFIED BUDGET	FY 2025 OBLIGATIONS TO DATE	FY 2025 UNOBLIGATED BALANCE	FY 2025 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	200,000.00	-	200,000.00	100.00
MPTS	470,674.00	470,674.00	-	-
CIVIC CONTRIBUTIONS	124,871.00	124,871.00	-	-
NON-CITY PROGRAMS	78,385.00	78,524.84	(139.84)	(.18)
STREET LIGHTING	828,834.00	762,004.91	66,829.09	8.06
COMMUNITY IMPROVEMENT PROGRAM	300,200.00	300,200.00	-	-
TRANSIT SUBSIDY	1,657,544.00	1,657,544.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	32,762.66	32,237.34	49.60
MATURING DEBT	11,300,000.00	1,585,001.00	9,714,999.00	85.97
INTEREST ON MATURING DEBT	4,800,000.00	593,566.86	4,206,433.14	87.63

TOTAL NON-DEPARTMENTAL ITEMS	19,825,508.00	5,605,149.27	14,220,358.73	71.73

TOTAL GENERAL FUND	\$ 187,417,701.00	\$ 73,639,016.86	\$ 113,778,684.14	60.71
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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Four Months Ended October 31, 2023
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 17,500.00	\$ 52,500.00	75.00
ASSESSORS	819,053.00	240,074.85	578,978.15	70.69
CITY CLERK	1,177,695.00	342,236.29	835,458.71	70.94
MEDO	175,907.00	56,210.00	119,697.00	68.05
CITY SOLICITOR	1,988,925.00	525,812.41	1,463,112.59	73.56
FINANCE	1,205,654.00	366,867.13	838,786.87	69.57
CENTRAL FLEET MANAGEMENT	3,807,550.00	1,595,274.25	2,212,275.75	58.10
INFORMATION SYSTEMS	2,159,332.00	1,096,046.34	1,063,285.66	49.24
MAYOR	278,859.00	75,358.20	203,500.80	72.98
OFFICE OF YOUTH SERVICES	643,212.00	194,789.11	448,422.89	69.72
HUMAN RESOURCES	783,725.00	239,517.90	544,207.10	69.44
PLANNING & COMMUNITY DEVELOPMENT	2,443,437.00	759,723.71	1,683,713.29	68.91
TAX COLLECTOR	777,253.00	221,686.52	555,566.48	71.48
FIRE	24,341,147.00	7,449,804.63	16,891,342.37	69.39
POLICE	31,213,955.00	9,976,784.72	21,237,170.28	68.04
HEALTH	2,035,420.00	566,372.63	1,469,047.37	72.17
DEPARTMENT OF PUBLIC WORKS	33,328,820.00	12,188,887.61	21,139,932.39	63.43
WELFARE	1,033,487.00	405,651.27	627,835.73	60.75
LIBRARY	2,353,341.00	801,719.46	1,551,621.54	65.93
TOTAL AGENCIES	110,636,772.00	37,120,317.03	73,516,454.97	66.45
RESTRICTED ITEMS-				
SEVERANCE PAY	800,000.00	709,504.46	90,495.54	11.31
WORKERS COMPENSATION - SALARY	684,000.00	405,270.34	278,729.66	40.75
WORKERS COMPENSATION - MEDICAL	1,783,654.00	599,122.21	1,184,531.79	66.41
HEALTH INSURANCE	14,513,720.00	5,022,826.91	9,490,893.09	65.39
DENTAL INSURANCE	692,084.00	262,630.36	429,453.64	62.05
DEATH BENEFIT	71,186.00	19,948.17	51,237.83	71.98
DISABILITY INSURANCE	60,771.00	14,909.57	45,861.43	75.47
CITY RETIREMENT	11,526,977.00	4,025,872.08	7,501,104.92	65.07
FIRE STATE PENSION	6,441,285.00	2,086,488.25	4,354,796.75	67.61
POLICE STATE PENSION	7,605,230.00	2,462,073.75	5,143,156.25	67.63
FICA	3,263,910.00	1,090,617.21	2,173,292.79	66.59
UNEMPLOYMENT	25,000.00	128.00	24,872.00	99.49
TUITION	50,000.00	12,474.34	37,525.66	75.05
CGL INSURANCE	1,300,000.00	954,384.82	345,615.18	26.59
TOTAL RESTRICTED ITEMS	48,817,817.00	17,666,250.47	31,151,566.53	63.81

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Four Months Ended October 31, 2023
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	470,153.00	470,153.00	-	-
CONTINGENCY	262,850.00	-	262,850.00	100.00
CIVIC CONTRIBUTIONS	120,086.00	121,524.00	(1,438.00)	(1.20)
NON-CITY PROGRAMS	78,385.00	78,384.90	.10	-
STREET LIGHTING	890,046.00	811,343.45	78,702.55	8.84
COMMUNITY IMPROVEMENT PROGRAM	1,340,000.00	1,340,000.00	-	-
TRANSIT SUBSIDY	1,594,761.00	1,594,761.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	24,014.34	40,985.66	63.05
MATURING DEBT	11,300,000.00	2,172,059.30	9,127,940.70	80.78
INTEREST ON MATURING DEBT	4,800,000.00	326,706.15	4,473,293.85	93.19
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TOTAL NON-DEPARTMENTAL ITEMS	20,921,281.00	6,938,946.14	13,982,334.86	66.83
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TOTAL GENERAL FUND	\$ 180,375,870.00	\$ 61,725,513.64	\$ 118,650,356.36	65.78
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The Four Months Ended October 31, 2024
 (UNAUDITED)
 Budget Basis
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	FY 2025 MODIFIED BUDGET	FY 2025 REVENUE RECOGNIZED	FY 2025 UNRECOGNIZED BALANCE	FY 2025 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	1,043,944.00	116,360.40	927,583.60	88.85
CITY CLERK	2,206,770.00	186,839.30	2,019,930.70	91.53
MEDO	400.00	-	400.00	100.00
CITY SOLICITOR	737,138.00	-	737,138.00	100.00
FINANCE	14,193,721.00	2,078,463.00	12,115,258.00	85.36
INFORMATION SYSTEMS	215,000.00	10,710.00	204,290.00	95.02
HUMAN RESOURCES	-	170.94	(170.94)	-
PLANNING & COMMUNITY DEVELOPMENT	3,481,400.00	1,352,652.13	2,128,747.87	61.15
TAX COLLECTOR	23,538,942.00	8,203,703.80	15,335,238.20	65.15
CENTRAL FLEET MANAGEMENT	45,000.00	19,960.99	25,039.01	55.64
FIRE	1,108,446.00	207,240.02	901,205.98	81.30
POLICE	1,242,608.00	359,775.01	882,832.99	71.05
HEALTH	227,500.00	69,961.00	157,539.00	69.25
DEPARTMENT OF PUBLIC WORKS	16,008,893.00	4,881,198.95	11,127,694.05	69.51
WELFARE	25,000.00	14,704.00	10,296.00	41.18
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TOTAL AGENCIES	\$ 64,074,762.00	\$ 17,501,739.54	\$ 46,573,022.46	72.69
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The Four Months Ended October 31, 2024
 (UNAUDITED)
 Budget Basis
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,470.00	-	21,470.00	100.00
INTEREST AND PENALTIES	545,000.00	194,877.59	350,122.41	64.24
CABLE FRANCHISE FEES	1,400,000.00	-	1,400,000.00	100.00
TOTAL TAXES, INTEREST AND PENALTIES	1,966,470.00	194,877.59	1,771,592.41	90.09
LICENSES AND PERMITS				
AUTO REGISTRATIONS	22,688,092.00	7,897,936.26	14,790,155.74	65.19
LICENSES	596,340.00	127,350.58	468,989.42	78.64
PERMITS	3,390,395.00	1,289,980.07	2,100,414.93	61.95
TOTAL LICENSES AND PERMITS	26,674,827.00	9,315,266.91	17,359,560.09	65.08
INTERGOVERNMENTAL				
FEDERAL REVENUES	418,000.00	176,976.69	241,023.31	57.66
PAYMENTS IN LIEU OF TAXES	1,005,944.00	115,822.40	890,121.60	88.49
STATE REVENUES	8,927,947.00	1,274,433.46	7,653,513.54	85.73
TOTAL INTERGOVERNMENTAL	10,351,891.00	1,567,232.55	8,784,658.45	84.86
SALES AND SERVICES				
GENERAL REVENUES	241,050.00	64,997.95	176,052.05	73.04
PUBLIC SAFETY	288,650.00	108,127.22	180,522.78	62.54
HIGHWAY	1,124,348.00	470,038.28	654,309.72	58.19
HEALTH	10,000.00	4,310.00	5,690.00	56.90
CEMETERY, PARKS & RECREATION	2,000,706.00	776,602.45	1,224,103.55	61.18
ZONING BOARD	82,000.00	24,535.00	57,465.00	70.08
PARKING VIOLATIONS	3,000.00	4,200.00	(1,200.00)	(40.00)
COURT FINES	4,000.00	4,114.00	(114.00)	(2.85)
FEES	1,161,900.00	247,208.33	914,691.67	78.72
WITNESS FEES	-	99.75	(99.75)	-
TOTAL SALES AND SERVICES	4,915,654.00	1,704,232.98	3,211,421.02	65.33
OTHER REVENUE SOURCES				
INTEREST INCOME	2,952,825.00	1,353,793.23	1,599,031.77	54.15
FUND TRANSFERS	3,282,674.00	-	3,282,674.00	100.00
REIMBURSEMENTS	3,293,789.00	568,476.29	2,725,312.71	82.74
RENTALS & LEASES	1,243,667.00	529,830.27	713,836.73	57.40
SCHOOL CHARGEBACKS	9,390,465.00	2,262,001.96	7,128,463.04	75.91
MISCELLANEOUS	2,500.00	6,356.76	(3,856.76)	(154.27)
TOTAL OTHER REVENUE SOURCES	20,165,920.00	4,720,458.51	15,445,461.49	76.59
TOTAL	\$ 64,074,762.00	\$ 17,502,068.54	\$ 46,572,693.46	72.68

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Four Months Ended October 31, 2024
 Modified Budget FY 2025
 (UNAUDITED)
 Budget Basis
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	ACTUAL FY 2024	MODIFIED BUDGET FY 25	DIFFERENCE ACTUAL 24 VS BUDGET 25	PERCENTAGE DIFFERENCE OF FY24 VS FY25
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	106,982	21,470	(85,512)	(79.93)
INTEREST AND PENALTIES	806,607	545,000	(261,607)	(32.43)
CABLE FRANCHISE FEES	1,407,068	1,400,000	(7,068)	(.50)
TOTAL TAXES, INTEREST AND PENALTIES	2,320,657	1,966,470	(354,187)	(15.26)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	22,214,399	22,688,092	473,693	2.13
LICENSES	620,284	596,340	(23,944)	(3.86)
PERMITS	4,191,533	3,390,395	(801,138)	(19.11)
TOTAL LICENSES AND PERMITS	27,026,216	26,674,827	(351,389)	(1.30)
INTERGOVERNMENTAL				
FEDERAL REVENUES	246,944	418,000	171,056	69.27
PAYMENTS IN LIEU OF TAXES	890,138	1,005,944	115,806	13.01
STATE REVENUES	9,459,798	8,927,947	(531,851)	(5.62)
TOTAL INTERGOVERNMENTAL	10,596,880	10,351,891	(244,989)	(2.31)
SALES AND SERVICES				
GENERAL REVENUES	204,705	241,050	36,345	17.75
PUBLIC SAFETY	313,684	288,650	(25,034)	(7.98)
HIGHWAY	1,122,515	1,124,348	1,833	.16
HEALTH	5,400	10,000	4,600	85.19
CEMETERY, PARKS & RECREATION	2,227,238	2,000,706	(226,532)	(10.17)
ZONING BOARD	81,590	82,000	410	.50
PARKING VIOLATIONS	7,898	3,000	(4,898)	(62.02)
COURT FINES	5,952	4,000	(1,952)	(32.80)
OTHER FINES	7,771	-	(7,771)	(100.00)
FEES	1,271,990	1,161,900	(110,090)	(8.65)
WITNESS FEES	90	-	(90)	(100.00)
TOTAL SALES AND SERVICES	5,248,833	4,915,654	(333,179)	(6.35)
OTHER REVENUE SOURCES				
INTEREST INCOME	3,560,058	2,952,825	(607,233)	(17.06)
FUND TRANSFERS	2,451,566	3,282,674	831,108	33.90
REIMBURSEMENTS	3,097,756	3,293,789	196,033	6.33
RENTALS & LEASES	1,180,683	1,243,667	62,984	5.33
SCHOOL CHARGEBACKS	9,055,847	9,390,465	334,618	3.70
MISCELLANEOUS	52,122	2,500	(49,622)	(95.20)
TOTAL OTHER REVENUE SOURCES	19,398,032	20,165,920	767,888	3.96
TOTAL	\$ 64,590,618	\$ 64,074,762	\$ (515,856)	(.80)

City of Manchester, New Hampshire
Budget vs Actual Revenue By Type -
Non-Property Tax Revenues
For The Four Months Ended October 31, 2024 and 2023
(UNAUDITED)
Budget Basis
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	4 MONTHS ACTUAL FY 2024	4 MONTHS ACTUAL FY 2025	DIFFERENCE ACTUAL 24 VS ACTUAL 25	PERCENTAGE DIFFERENCE OF FY24 VS FY25
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	59,019	-	(59,019)	(100.00)
INTEREST AND PENALTIES	374,568	194,877	(179,690)	(47.97)
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TOTAL TAXES, INTEREST AND PENALTIES	433,587	194,877	(238,709)	(55.05)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	7,315,817	7,897,936	582,119	7.96
LICENSES	88,963	127,350	38,387	43.15
PERMITS	1,358,825	1,289,980	(68,844)	(5.07)
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TOTAL LICENSES AND PERMITS	8,763,605	9,315,266	551,661	6.29
INTERGOVERNMENTAL				
FEDERAL REVENUES	79,539	176,976	97,437	122.50
PAYMENTS IN LIEU OF TAXES	-	115,822	115,822	-
STATE REVENUES	1,373,913	1,274,433	(99,479)	(7.24)
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TOTAL INTERGOVERNMENTAL	1,453,452	1,567,232	113,780	7.83
SALES AND SERVICES				
GENERAL REVENUES	58,950	64,997	6,047	10.26
PUBLIC SAFETY	111,974	108,127	(3,846)	(3.44)
HIGHWAY	362,139	470,038	107,899	29.79
HEALTH	1,820	4,310	2,490	136.81
CEMETERY, PARKS & RECREATION	694,347	776,602	82,255	11.85
ZONING BOARD	27,870	24,535	(3,335)	(11.97)
PARKING VIOLATIONS	1,348	4,200	2,852	211.57
COURT FINES	2,165	4,114	1,949	90.02
FEES	235,821	247,208	11,387	4.83
WITNESS FEES	-	99	99	-
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TOTAL SALES AND SERVICES	1,496,434	1,704,232	207,798	13.89
OTHER REVENUE SOURCES				
INTEREST INCOME	1,430,218	1,353,793	(76,424)	(5.34)
FUND TRANSFERS	400	-	(400)	(100.00)
REIMBURSEMENTS	650,818	568,476	(82,341)	(12.65)
RENTALS & LEASES	529,352	529,830	478	.09
SCHOOL CHARGEBACKS	2,323,377	2,262,001	(61,375)	(2.64)
MISCELLANEOUS	1,792	6,356	4,564	254.73
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TOTAL OTHER REVENUE SOURCES	4,935,957	4,720,458	(215,498)	(4.37)
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TOTAL	\$ 17,083,035	\$ 17,502,068	\$ 419,033	2.45
	=====	=====	=====	=====

City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the four months ended October 31, 2024
(unaudited)

Object Code Description	2025 Revised Budget	July 2024 - October 2024 Activity	2025 Balance
Intergovernmental Total	-	-	-
Charges for Services Total	1,646,170	529,835	839,636
Licenses & Permits Total	2,328,779	766,898	1,561,881
Interest Total	2,500	5,559	(3,059)
Other Revenue Total	1,091,300	275,386	815,914
Grand Total	5,068,749	1,577,678	3,491,071
Salaries & Wages Total	690,327	192,863	497,464
Employee Benefits Total	462,165	135,445	326,720
Purchased Professional Services Total	23,000	6,006	16,994
Purchased Property Services Total	643,500	94,330	549,170
Other Purchased Services Total	61,200	23,815	37,385
Supplies & Materials Total	122,883	66,661	56,222
Capital Outlay Total	-	-	-
Miscellaneous Total	165,000	41,155	123,845
Non-Departmental Total	168,500	-	168,500
Miscellaneous-Reimburse City Total	2,732,174	-	2,732,174
Grand Total	5,068,749	560,275	4,508,474
Excess (deficit) of revenues over expenditures	-	1,017,403	(1,017,403)

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

We are requesting the release of funds so that the Manchester Arts Commission can support the "Foodstories - We Are What We Eat" public exhibition

The intention of this project aligns with MAC's focus on creating opportunities for the Manchester community to have public artwork. In addition to involving the Manchester community in exhibitions and celebrating the diverse population within the city.

The purpose of this project in bringing together the Manchester, NH community will highlight the following goals:

- Engage community members through partnerships with schools, institutions, and community organizations, focusing on gathering stories connected to aspects of food, memory, and identity.
- Inspire personal reflection and dialogue about the role food has played across our life spans within different parts of our lives.
- Create a community artifact that also will be displayed within a public exhibition, a platform that celebrates and brings together the diverse stories of food, memory, and identity from our community.
- We will invite other Manchester, NH artists to participate in the public exhibition and share work related to some of these themes.

The plan for this exhibition is attached and we are working closely with Manchester, NH resident, Shanta Lee to assist her in executing this exhibition. We are requesting \$4,205 from the Manchester Arts Commission's Art Fund which is a fund in which the money is available and was made available through allocation of funds during Mayor Joyce Craig's tenure.

Thank you for your consideration and do let us know if you have any questions.

Sincerely,
Lauren Boisvert
Manchester City Arts Commission Chair

Manchester Arts Commission
Public Art Project Partnership and Proposal
Presented by Shanta Lee

Dear Manchester Arts Commission:

Thank you for the opportunity to present my proposal and project to the Manchester Arts Commission. This proposal includes:

- Title and overview of the project: Page 2
- Proposal/Ask: Support From the Manchester Arts Commission (with budget): Pages 2 - 4
- Project Goals and Timeline: Pages 4 - 5
- Why Manchester, NH?: Pages 5 - 6
- Who will be involved?: Page 6
- Metrics: How will the project be successful?: Pages 6 - 8
- Artist Bio: Pages 8 - 10

Additional Attachments:

- Artist CV
- About Foodstories: Though some of the information provided within this proposal overlaps slightly, the "About Foodstories" document provides a more detailed overview and a sound clip/sample of a foodstory that is also being shared with potential partners within my outreach.

I am open to questions and a discussion/negotiation about funding support from the Manchester Arts Commission.

Kindly,

Shanta Lee

Phone: (802) 275-8152

Email: S.Lee@shantalee.com

Website: Shantalee.com

TITLE AND OVERVIEW OF THE PROJECT

Foodstories -We Are What We Eat:

Intersections Between Food, Memory, Identity, and Our Stories

The purpose is to connect and pilot the idea that food can be a bridge to who we are as individuals and as cultures while also creating community. This project has several origin points I've kept revisiting over the years, starting with my Great Aunt's legendary holiday dinners and a conversation filled with laughter about food, race, and how it could be an exhibition to other appearances in my community work.

I received a 2024-25 National Arts Strategies – New England Creative Community Fellowship which supports this concept and allows me the time to focus on bringing this project into the community of Manchester, NH.

PROPOSAL/ASK: SUPPORT FROM THE MANCHESTER ARTS COMMISSION

My ask from the Manchester Arts Commission is the following:

- Financial Support. Your financial support of the project that will conclude with a public art installation in the form of an exhibition. Some of these costs that your funding would support include:
 - Printing oversized cards that will allow individuals to share their stories
 - The purchase of 10 physical 10" x 10" x 10" tabletop cardboard ballot boxes that will be used to collect stories within the physical locations
 - Presentation of the art within a public exhibition
 - Exhibition costs, including a hybrid book that will be an artifact for the community featuring the exhibition highlights and some of the stories collected.

Budget overview:

Item	Cost	Details
6 X 9 postcards	550	To print 500 postcards for physical story submission. These cards will also be used at various in-person engagements.
10" x 10" x 10" cardboard ballot boxes	\$95	Ballot boxes will be used to collect the x x 9 postcards. These ballot boxes will be placed in different locations and rotate to other locations throughout the city.
"About Project" QR code cards	\$150	200 small cards with brief information about the project QR code and website info in place of a brochure
Exhibition/Public Installation Costs		
Printing Costs for Photos	\$160	Artist will print and frame 6 - 8 images, 12 x 18 in size, within the series for display showing the intersections of food, memory and identity.
Framing	\$700	Frames and mattes for the 6 - 8 12 x 18 images
Curatorial tags	\$300	To provide labels for the art
Exhibition booklet and artifact to circulate within the community	\$1,400	Will include details about the project, highlight the work within the pop up exhibition as featured by other artists. This will serve as an exhibition booklet and storytelling book featuring the stories collected while listing key sponsors and partners involved
Fliers and other promotional items to promote exhibition	\$350	Fliers and posters that can be displayed through Manchester, NH in addition to the online channels that will be engaged to promote the public exhibition.
Commission of a Manchester, NH artist and composer to create an original soundscape for the exhibition and audio or short film that will be produced.	\$500	Damon Honeycutt has had proven success as an artist, performer and composer who has traveled the world and who now calls Manchester, NH his home. He is also listed as one of the teaching artists on the New Hampshire State Council on the Arts and is a teacher at the Founders Charter School.
TOTAL	\$4,205	

- **Become an official partner of the project.** I am proposing that the Manchester Arts Commission hosts and/or becomes an official partner of a pop-up gallery to debut the multi-media installation that would feature the stories collected and work from other Manchester, NH artists. This public exhibition would be organized and curated by me.
- Permission to officially list the Manchester Arts Commission as a formal partner in the project.

PROJECT GOALS AND TIMELINE

- Engage community members through partnerships with schools, institutions, and community organizations, focusing on gathering stories connected to aspects of food, memory, and identity.
- Inspire personal reflection and dialogue about the role food has played across our life spans within different parts of our lives.
- Create a community artifact that also will be displayed within a public exhibition, a platform that celebrates and brings together the diverse stories of food, memory, and identity from our community.
- We will invite other Manchester, NH artists to participate in the public exhibition and share work related to some of these themes.

The attached “About Foodstories” document includes more details about the approach.

The general timeline for the project is the following:

August -September: Test story questions, launch of storytelling collection, building partnerships and sponsorships.

October – November: Workshops/partnerships with schools, an official introduction of the project through a community event; continued story collection, create/launch initial invite to artists for the 2025 exhibition, Photographing for exhibition, continued partnership and sponsorship growth.

December: Revisit the questions and metrics check-in: Are the right questions being asked? Do the questions that are being presented to the public need to be adjusted?

January – Early May: Continued story collection (with adjustments if needed), send invites to artists to participate in the exhibition, a second community event, complete photography for exhibit, rough sketch of multi-media incorporation of stories, template created for exhibition/Foodstories book.

Late May -August: Official end of story collection, finalize details for exhibition.

August – September: The final event of the project which is the public exhibition.

General support and accountability for the project and its progress is built into the NAS Creative Community Fellows fellowship via regular meetings and gatherings with other fellows from around New England. Additionally, I will provide partners and sponsors with quarterly updates until the project is completed.

WHY MANCHESTER, NH?

Food intersects with so much that we do. In the current, larger cultural moment in America, food has become a contested space with debates about organic versus processed foods. At the same time, food continues to be a main bridge that we all must cross. We are also living in a moment in which food is presenting us with an opportunity to learn more about ourselves, our health, and how we engage with it.

When submitting my application for the fellowship, I asked myself critical questions about why Manchester, NH, and the possibility of success. My questions included:

- Is there already fertile ground that might indicate this working theory or proof of concept will be successful within this setting (Manchester, NH)?
- Do the potential collaborators, partners, or community provide evidence of the value they have seen and experienced?
- What are the occurrences of surprises that go beyond the scope of the project and keep it within a focus in ways that were not foreseen?

While most of these questions have yet to be answered, there was an indication that my concept will find reception and success based on what you all already know about your city and state. What I discovered in getting to know New Hampshire, and Manchester specifically, included:

- **Manchester, NH is a multicultural hub.** In 2009, in the *New Hampshire Magazine*, “Inside Multicultural Manchester,” written by the magazine staff, Manchester, NH was described in the following way within the opening paragraph, “If you have international tastes and a domestic budget, a Queen City daycation has a lot to offer. Manchester’s federal status as New Hampshire’s refugee resettlement area has attracted ethnic groups from around the world. More than 80 languages are spoken at Manchester Central High School. You can sample Brazilian, Chinese, French-Canadian, Greek, Hungarian, Indian, Irish, Japanese, Jewish, Lebanese, Polish, Russian, Sudanese and Latino cultures and cuisine without leaving the city limits. Here’s a primer for those who would like to partake.” While this is dated, I further explored if any of what was mentioned remained true for Manchester, NH’s multicultural status, which brings me to my next point.

- **Manchester's dedication to its diverse communities.** Manchester, NH's Mayor's office has a **Mayor's Multicultural Advisory Council (MMAC) which is described as the following on the city's website**, "The purpose of the Mayor's Multicultural Advisory Council is to advise the Mayor on the needs and contributions of diverse communities, work to address existing racial inequities, serve as a bridge between the City and its underrepresented populations, and promote full integration of these communities within the government and the activities of the city in a way that allows Manchester families to thrive." Their vision on the website is: "Manchester is a city where full and equitable participation exists across all aspects of life, and diversity is valued as an integral part of our community." Thus, this is fertile ground and an opportunity for the kind of project involving food and culture.
- The recognition of food and heritage on a state level. New Hampshire Folk Life has a page, "Food Traditions," that briefly explores food culture in the state and the Northeast region.. The web page presents an opportunity to share some of this new work and voices from the community in ways that will grow and update what is on the current website. There, I also discovered other potential partners/collaborators who might be helpful in connecting me with others here in Manchester, NH.

WHO WILL BE INVOLVED?

My role is to implement and steer the project while relying on fruitful partnerships. I am seeking to create partnerships with schools, institutions, local groups, libraries, and other avenues for reaching community members. Additionally, I have been in contact with New Hampshire Humanities (who has agreed to re-share information about the project with their networks), the New Hampshire State Council on the Arts, and I have reached out to Southern New Hampshire University. I am also seeking information from partnerships about others to involve. With schools, colleges, and universities, I am seeking to connect with specific classes or departments who might invite me in to work with students in collecting their stories through an interactive workshop.

I am still expanding outreach and partnership efforts to include groups like Fresh Start Farms, and institutions like Currier Museum of Art and New Hampshire Folklife, among others. In addition to these partnerships, I will also be seeking sponsorships to help support the project.

METRICS: HOW WILL THE PROJECT BE SUCCESSFUL?

Our success will be determined by our practice of engaging the Results Based Accountability approach which asks three basic questions: How much did I do or am I planning to do? How well did I do it? Is anyone better off?

Using these questions as it relates to this proposal, qualitative and quantitative success looks like:

How much did I do or am I planning to do?

The project I am proposing will include the following elements and pieces of community engagement:

- **Building community partnerships:** Working with local organizations and groups, cultural institutions, and citizens to: help gather stories, host events or host one of the story submission boxes at a physical location, and cross – promote. Additionally, these partners may have other input that can be incorporated into the project as it unfolds.
- **Ongoing story collection and digital community engagement.** Given that 115+ individuals currently reside in Manchester, NH, we obviously can't reach every person through events alone. Additionally, in thinking about accessibility, here are the other methods for reaching the community and potential partners: Online story sharing/submission in addition to various physical locations; a web page on my website dedicated to the project that includes different ways that the community members can engage with the project; the collection of stories through other means that includes an ability for people to share their insights through index cards with ballot boxes left in strategic locations (especially for the households that may not have easy internet access).
- **Direct community engagement via three community events held throughout 2024-5 with one of these events being the main culminating event for the overall project.** An outline of these events include:
 - **Community event # (October/November):** A formal introduction of the project via a community gathering (though the story collecting will have started prior to this)
 - **Community event #2 (March/April):** Another mid-way event intersecting food, wellness and stories.
 - **Community event #3:** This is the final event that will be the exhibition that I curate. An invitation will be shared with other local artists inviting them to contribute work that brings together the themes of food, memory and identity. The stories will be shared in a multi-media format as a short film or audio with a soundscape designed by a Manchester, NH artist.
- I will also measure success in following ways:
 - # of accessibility points for individuals to share their stories
 - # of community partners. This project aims to include at least four major community partners/institutions.
 - # of Foodstories collected from the community via online, in-person/short interviews, and written stories that all contribute to: an exhibition, short film or other multi-media incorporation of the stories that will be a lasting artifact for the community.

- # of attendees to each event

How well did I do it?

- The engagement of the community partners in addition to their success in carrying forth of the project through their networks.
- The number of stories shared and highlighted within the exhibition and short film alongside the role they play in creating community dialogue.
- The unexpected engagements that may happen include but are not limited to: Other community events that partners may host on their own; the creation of other ways that the community decides to engage with the intersection of food, memory, and personal stories; a local restaurant or venue that creates or hosts a cooking class connected to food, storytelling, and memory; A highlighted book section focused on food, stories and culture on display at the local libraries and bookstores.

Is anyone better off?

- The lasting artifact of the short film or audio piece alongside a book about the intersections of food, culture, and our personal stories will belong to any organization and community groups interested in engaging this work as an entry point into a larger conversation about these intersections that both divide and bring us together.
- Lasting experiences that invite other opportunities to bring more individuals together.

Beyond how the success will be measured in addition to the very human aspect of the project through art, there are other indicators of potential success here based on the fact that Manchester, NH has a multicultural and diverse community with strong cultural institutions that support arts and humanities. Arts and humanities are the main threads within my project.

ARTIST BIO

I am a writer across genres, a visual artist and public intellectual actively participating in the cultural discourse. My work has been featured in the [Harper's Magazine](#), [The Massachusetts Review](#), [Poetry Foundation](#), [ITERANT Literary Magazine](#), [Palette Poetry](#), [BLAVITY](#), and [DAME Magazine](#). I am the winner of the Abel Meeropol Social Justice Writing Award, and I created and produced "[Seeing...the Unseen and In-Between within Vermont's Landscape](#)" for Vermont Public. I am also a regular contributor to the magazine [Art New England](#).

The packet "About Foodstories" includes more of my bio, my regional and national awards along with details about some of my art, including my published books. You can also explore more information about me on my website, [Shantalee.com](#) and I attached my CV as a part of your review of this proposal.

My credentials as it relates to this project include the following highlights:

- **Co-creating and co-writing** Vermont's [CreateVT](#), a statewide strategic plan geared towards the creative sector in Vermont.
- **Visions of a Healthier New Haven, CT.** In 2010-11, I collected 800+ stories were collected from students, local politicians, faith leaders, and many others within the community in-person submissions and digital storytelling. I produced and executed the Visioning a Healthier New Haven campaign, encompassing a city-wide survey question that I created - "What does a healthier New Haven look like?" - as a way to get New Haveners to talk about social determinants of health (without all of the jargon). The information gathered from these stories was presented as a part of a short film, [Visions of a Healthier New Haven \(youtube.com\)](#) (which was the result of 40-50 video interviews), created in partnership with The Color of Words, LLC (an organization that worked with youth to teach filmmaking/documentary-making skills). I also developed a screening guide/toolkit alongside organizing and implementing a conference that attracted 200+ individuals to explore the topics surfaced from the data.
- **Tested success in New Haven, CT within public health alongside a lasting community artifact/legacy.** In 2015, I was in the process of organizing the 2.5-day Slow Living Summit in Vermont. While overseeing all aspects of the event, including outreach to potential speakers, I connected with someone in New Haven inviting them to participate on a panel. As we talked, she expressed that she was not only familiar with my work but that the short film that was produced was still actively used in community conversations and professional training.
- **The collaborations in 2015-2017 that** included many hours of meeting with artists and creative organizations in Southern Vermont in partnership with a board member to collect information on what would be most helpful or impactful in terms of creative forums. Our work resulted in 2 years of programming with the themes of "Arts and Healing" and the second year's focus titled, "Nourishing the Inner Artist: Conversations about Art, Creativity, and Imagination." Each year was filled with quarterly programs that involved artists and audiences (averaging 30-40 participants per event) from MA, VT and NH.
- **The sustained success of two middle school academic mentoring programs.** These were programs that I created to have a positive impact on Hartford, CT's high school dropout rate. I created and implemented these programs in 2001-3 yet, they lasted 20+ years in Hartford, CT after my short time with the program.

- Winning a 2021 (and other) New England Newspaper Award (NENPA) due to communal impact as tied to journalism, one of a few awards won for my journalism, for my work as guest editor in creating a series with *The Commons* newspaper - a newspaper that serves 40,000 individuals in Windham County, VT - to encourage conversations about community, race, and advocacy. For my contribution to that series, I wrote a piece titled, [Let's talk and get uncomfortably comfortable, but I will include a recipe \(commonsnews.org\)](https://commonsnews.org), in addition to my leadership in pitching and leading the overall series that appeared within the *The Commons* newspaper. Within the piece I reference, I included an actual recipe of my Great Aunt's sweet potato bake and paired it as a way of attempting to ask and answer this question: what are the ingredients it takes to create community? The award was within the category of recognizing the impact that this journalism had on the community.

Thank you for your time and consideration. I hope we will be able to work together.

SHANTA LEE

414 Walnut Street
Manchester, NH 03104

INVOICE

INVOICE:

DATE: 10/29/24

TO:

Manchester Arts Commission

FOR:

Foodstories in Manchester, NH

DESCRIPTION	AMOUNT
Funding to support Foodstories -We Are What We Eat: Intersections Between Food, Memory, Identity, and Our Stories in Manchester, NH (project details and budget attached)	\$4,205