



BOARD OF MAYOR AND ALDERMEN

October 15, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Compensation Study Presentation by Lisa Drabik, Human Resources Director.

CONSENT AGENDA

Accept and Remand Funds

3. Donations of \$1,000 from Henry J. Sweeney Post and \$1,000 from the Disabled American Veterans for the Mayor's homeless initiatives.

Approve Under Supervision of the Department of Highways, subject to funding

4. 50/50 Sidewalk Petitions
Residential:
- 27 Dudley Street
 - 73 Paquette Street
 - 203 Mitchell Street
 - 211 Mitchell Street
 - 260 Taylor Street
 - 317 Trolley Street
 - 318 Harrison Street

Information to be Received and Filed

5. Communication from Xfinity regarding the use of CableCARDS.
6. Reports from the Office of Youth Services.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

7. Resolutions:

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Twenty Thousand Dollars (\$220,000) for the FY2023 CIP 210623 Public Health Preparedness.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Four Thousand Nine Hundred Twenty-Eight Dollars (\$24,928) for the FY2025 CIP 211525 Volunteer NH Engagement Project Grant.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Fifteen Thousand Dollars (\$15,000) for the FY2025 CIP 211625 FY25 Regional Public Health Network Grant Opportunity - NH Charitable.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Six Hundred Nineteen Dollars (\$30,619) for the FY2024 CIP 213124 Homeless Healthcare.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Eighty-Six Thousand Dollars (\$186,000) for the FY2022 CIP 412522 2022 COSSAP Program.”

“Amending the FY2016, FY2022 and FY2025 Community Improvement

Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Forty-Three Thousand Eight Hundred Fifty-Seven Dollars and Sixty Cents (\$243,857.60) for the FY2016 CIP 510416 - Downtown Connector Rail Trail.”

“Amending the FY2021, FY2022, FY2023, FY2024 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Four Hundred Twenty-Nine Thousand Six Hundred Fifty-Seven Dollars and Sixty-One Cents (\$429,657.61) for the FY2025 CIP 510425 - School Playground Replacement & Retrofitting.”

“Amending the FY2023, FY2024 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Forty-Three Thousand Eight Hundred Dollars (\$243,800) for the FY2023 CIP 510723 - Livingston Park Track Renovations.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thousand Dollars (\$100,000) for the FY2025 CIP 511025 Combat Photographer Statue Perpetual Care.”

“Amending the FY2022, FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Twenty-One Thousand Seven Hundred Twenty-Eight Dollars and Eighteen Cents (\$121,728.18) for the FY2025 CIP 711025 - FY25 Roadway Program.”

“Amending the FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Dollars and Eighty-Four Cents (\$100.84) for the FY2024 CIP 711924 - Sidewalk Rehab and Expansion.”

REPORTS OF COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

8. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$220,000 for CIP 210623 Public Health Preparedness be approved.
(Unanimous vote)
9. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$24,928 for CIP 211525 Volunteer NH Engagement Project Grant be approved.
(Unanimous vote)

10. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$15,000 for CIP 211625 Regional Public Health Network Grant Opportunity - NH Charitable.
(Unanimous vote)
11. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$30,619 for CIP 213124 Homeless Healthcare be approved.
(Unanimous vote)
12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$186,000 for CIP 412522 COSSAP Program be approved.
(Unanimous vote)
13. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$243,857.60 for CIP 510416 Downtown Connector Rail Trail be approved.
(Unanimous vote)
14. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$429,657.61 for CIP 510425 School Playground Replacement & Retrofitting be approved.
(Unanimous vote)
15. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$243,800 for CIP 510723 Livingston Park Track Renovations be approved.
(Unanimous vote)
16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$100,000 for CIP 511025 Combat Photographer Statue Perpetual Care be approved.
(Unanimous vote)
17. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$121,728.18 for CIP 711025 FY25 Roadway Program be approved.
(Unanimous vote)
18. Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$100.84 for CIP 711924 Sidewalk Rehab and Expansion be approved.
(Unanimous vote)

19. Recommending that the request from the Recreation and Enterprise Manager for an adjustment to CIP 510525 Fun in the Sun by moving \$8,915.41 from the Regular Salary line to the Other Project Costs line be approved.
(Unanimous vote)
20. Recommending that the request from the Public Health Director for an extension of CIP 211623 NACCHO Implementing Overdose Strategies at the Local Level to November 30, 2024, be approved.
(Unanimous vote)
21. Recommending that the request from the Public Health Director for an extension of CIP 212522 Health Center Infrastructure Support - ARPA to September 29, 2025, be approved.
(Unanimous vote)
22. Recommending that the request from the Deputy Public Health Director for approval of two amendments to CIP 211623 Contract for the Provision of Regional Public Health Network Services and CIP 213024 Workforce Development Grant be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

23. Recommending that the request from the Human Resources Director for approval of the proposed Policy Against Harassment and Reporting Procedures be approved.
(Unanimous vote with the exception of Alderman Vincent who was absent)
24. Recommending that the request from the Human Resources Director for approval of the proposed revisions to the Business Expense, Travel and Proper Use of City Resources Policy be approved.
(Unanimous vote with the exception of Alderman Vincent who was absent)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

25. Recommending that the following traffic regulations be approved:
ONE-WAY
On N Hampshire Lane, southbound, from Hollis Street to Kidder Street
Alderman Long
NO PARKING ANYTIME
On Burnett Avenue, west side, from the dead-end to a point 45 feet north
Alderman Burkush
COMMERCIAL MOTOR VEHICLE TRAFFIC PROHIBITED
On Bennington Road, from River Road to N Bay Street
Alderman Morgan

RESCIND COMMERCIAL MOTOR VEHICLE TRAFFIC PROHIBITED 9:30PM-7:00AM

On Bennington Road, from Elm Street to N Bay Street (ORD 6650)

Alderman Morgan

(Unanimous vote)

JOINT SCHOOL BUILDINGS COMMITTEE

26. Advising that the Manchester School District Priority I status and financial report for September 2024 submitted by LeftField has been accepted.
(Unanimous vote with the exception of School Committee Member Turner who was absent)
27. Advising that it has directed LeftField to coordinate the hydroseeding of the Central High School practice football field and a section of the McLaughlin Middle School soccer field with any necessary funds to be taken from the Manchester School District Priority I budget.
(Unanimous vote with the exception of School Committee Member Turner who was absent)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

28. Confirmations:
Board of Health
Ashwini Saxena to fill a vacancy as a regular member, term to expire July 1, 2025
Zoning Board of Adjustment
Craig St. Pierre to be elevated to a regular member, term to expire March 1, 2027
Ladies and Gentlemen, what is your pleasure?
29. Communication from Sharon Wickens, Finance Officer, advising the Board that the Manchester School District has an excess of \$6,517,315 in revenues available for appropriation in FY2025.
If the Board so desires, a motion would be in order to refer the supplemental appropriation to the Committee on Finance and a public hearing to be held on Tuesday, November 19, 2024.
30. Communication from Andrew Winslow, North Elm Rentals, LLC, requesting approval of a construction encumbrance, along with sewer and utility easements for 1138 Elm Street.
Ladies and Gentlemen, what is your pleasure?
31. Communication from Alderman Vincent requesting that a Grant Writer position be added to the city's complement.
Ladies and Gentlemen, what is your pleasure?

32. Budget projections to be submitted by Sharon Wickens, Finance Officer, if available.
33. Report(s) of the Special Committee on Baseball/Civic Center, if available.
Ladies and Gentlemen, what is your pleasure?
34. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
35. The Mayor calls the meeting back to order.
36. Report(s) of the Committee on Finance.
Ladies and Gentlemen, what is your pleasure?
37. Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.
Ladies and Gentlemen, what is your pleasure?
38. Report(s) of the Committee on Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?
39. Report(s) of the Committee on Lands & Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
40. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Twenty Thousand Dollars (\$220,000) for the FY2023 CIP 210623 Public Health Preparedness.”

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If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

- 41. A motion would be in order to enter into non-public session pursuant to RSA 91-A:3, II(d) for consideration of property acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. A roll call vote is required.**

TABLED ITEMS

(A motion is in order to remove any item from the table.)

- 42.** Report from the Committee on Community Improvement recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$400,000 for CIP 610625 80 Merrimack Street (Residence at Chestnut Phase II) be approved.
(Unanimous vote)
(Note: Tabled on September 4, 2024.)

NEW BUSINESS

ADJOURNMENT