



BOARD OF MAYOR AND ALDERMEN

September 3, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATIONS

2. Presentation of the City's Annual Comprehensive Financial Report (ACFR).

CONSENT AGENDA

Approve Under Supervision of the Department of Highways, subject to funding

3. 50/50 Sidewalk Petitions
Residential:
78 Lovering Street
80 S Hall Street
84 Maryland Avenue
98 Belmont Street
102 Thorp Street

141 Talbot Street
172 Platts Avenue
191 Taylor Street
307 Steinmetz Drive
376 East High Street
390 Orange Street
1500 Belmont Street
171 Whitford Street

Information to be Received and Filed

4. Communication from Comcast regarding a price increase on the Starz subscription.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

5. Resolutions:

“Amending the FY2022 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Sixty Three Thousand Dollars (\$163,000) for the FY2025 CIP 410325 - Gunshot Detection (Police).”

“Amending the FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Four Hundred Thousand Dollars (\$400,000) for the FY2025 CIP 610625 80 Merrimack St. (Residence at Chestnut Phase II).”

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

6. Advising that the update on the Revolving Loan Fund has been accepted.
(*Unanimous vote*)
7. Advising that the Finance Department reports:
 - Accounts receivable over 90 days
 - Aging report
 - Outstanding receivableshave been accepted.
(*Unanimous vote*)

8. Recommending that Ordinance Amendments:

"Amending Chapter 30.09 Salary of Officers of the Code of Ordinances of the City of Manchester by gradually increasing the salary of certain election officials over two fiscal years."

"Amending Section 39.08 Prequalification of Bidders of the Code of Ordinances of the City of Manchester by adding additional requirements during the prequalification of bidders associated with the procurement of City construction contracts."

ought to pass and be Enrolled.
(*Unanimous vote*)

COMMITTEE ON COMMUNITY IMPROVEMENT

- 9.** Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$163,000 for CIP 410325 Gunshot Detection (Police) be approved.
(*Unanimous vote*)
- 10.** Recommending that the Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$400,000 for CIP 610625 80 Merrimack Street (Residence at Chestnut Phase II) be approved.
(*Unanimous vote*)
- 11.** Recommending that the request from the Police Department to extend the project end date for CIP 410224 Crime Analysts to 12/31/2026 be approved.
(*Unanimous vote*)
- 12.** Recommending that the request from the Airport to extend the project end dates for CIP 710622 Airside Improvements and 710822 Terminal & Building Improvements to 6/30/2025 be approved.
(*Unanimous vote*)
- 13.** Recommending that the request from Finance to change the CIP project numbers for School Parking Lot Rehabilitation to 711925 and Rail Trail Maintenance to 712025 be approved.
(*Unanimous vote*)
- 14.** Recommending that the request from the Planning Department for line item adjustments to CIP 810820 Planning Study, Zoning Ordinances be approved.
(*Unanimous vote*)
- 15.** Recommending that the request from the Planning Department for various CIP project extensions be approved.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

16. Recommending that the request from the Airport Director for the following changes to the department's complement:
- Addition of two (2) Airport Supervisor-Terminal and Landside Operations positions, grade 19
 - Addition of one (1) Computer Systems Specialist I position, grade 15
 - Addition of two (2) Accountant I positions, Grade 16
- be approved.
(Unanimous vote)
17. Recommending that the request from the Police Chief to add one (1) Grants Coordinator-Police position, grade 20, to his complement and the adopt the updated and revised class specification for such position be approved.
(Unanimous vote)
18. Advising that the request from Alderman E. Sapienza to increase the annual salary and stipend of the Board of Aldermen from \$5,000 to \$8,500 and eliminate all health and dental insurance benefits effective January 6, 2026 when the next board members take office was received and filed.
(Unanimous vote with the exception of Alderman E. Sapienza who was opposed)

COMMITTEE ON LANDS AND BUILDINGS

19. Recommending that the request from Stan Garrity, chair of the Heritage Commission, to rename a portion of Grove Street Samantha Plantin Way be approved as amended to Samantha Plantin Lane be approved.
(Unanimous vote)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

20. Recommending that the following traffic regulation be approved:
- ONE-WAY**
On Grove Street eastbound, from Elm Street to Willow Street
Alderman Long
- CROSSWALK**
On Cohas Avenue east of Mammoth Road
On East Industrial Park Drive north of Island Pond Road
Alderman Kantor
- NO PARKING ANYTIME**
On Belmont Street, west side, from Cilley Road to a point 37 feet south
Alderman Terrio
- RESCIND NO PARKING LOADING ZONE**
On Cedar Street, north side, from a point 90 feet east of Union Street to a point 60 feet easterly (ORD 8125)
Alderman Sapienza

Ordinance Changes Associated with the BMA Approval of Change in Traffic Pattern on Reservoir Ave on 5/31/24:

ONE-WAY

On Reservoir Avenue westbound, from Circular Drive to a point 190 feet east of Belmont Street

NO PARKING- ACTIVE LOADING AND UNLOADING ONLY 7:30-8:30 AM, 2:00-3:00 PM

On Reservoir Avenue, north side, from a point 370 feet east of Belmont Street to a point 470 feet further east

On Reservoir Avenue, north side, from a point 1,010 feet east of Belmont Street to a point 315 feet further east

NO PARKING ANYTIME

On Reservoir Avenue, north side, from a point 190 feet east of Belmont Street to a point 180 feet further east

On Reservoir Avenue, north side, from a point 840 feet east of Belmont Street to a point 170 feet further east

On Reservoir Avenue, south side, from a point 190 feet east of Belmont Street to a point 285 feet further east

RESCIND NO PARKING ANYTIME

On Reservoir Avenue, north side, from the east driveway of Hillside School to Oak Hill Avenue (ORD 7327)

On Reservoir Avenue, north side, from Hillside School to a point 40 feet west of the east driveway of Hillside School (ORD 3558)

RESCIND NO PARKING HANDICAP PARKING ONLY

On Reservoir Avenue, north side, from the east driveway of Hillside School to a point 40 feet westerly (ORD 7326)

(Unanimous vote)

21. Recommending that the Parking Division be authorized to approve or deny requests for the use of the Arms Lot without prior committee approval, and that if a request is denied the applicant will have the option of appealing to the committee.

(Unanimous vote)

JOINT SCHOOL BUILDINGS COMMITTEE

22. Advising that the Manchester School District Priority I status and financial report for July 2024 submitted by LeftField has been accepted.

(Unanimous vote with the exception of Alderman Morgan who was absent)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

23. Communication from Todd Connors advising the Board of his resignation as a member of the Planning Board.

Ladies and Gentlemen, what is your pleasure?

24. Communication from Jennifer Wyman advising the Board of her resignation as a member of the Board of Health.

Ladies and Gentlemen, what is your pleasure?

25. Nominations:

Planning Board

Stephen Meno to move from an alternate to a regular member, term to expire March 1, 2026

Robert Gagne to fill a vacancy as an alternate member, term to expire March 1, 2026

Conduct Board

Andrew Boyle to succeed himself as a regular member, term to expire October 1, 2026

Amanda Quinlan to succeed herself as a regular member, term to expire October 1, 2027

Heritage Commission

Juliet Smith to fill a vacancy as an alternate member, term to expire July 1, 2026

(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

26. Confirmations:

Lead Exposure Prevention Commission

Mari Fontaine as an alternate member, term to expire March 19, 2025

Heritage Commission

Michael Simoneau as an alternate member, term to expire July 1, 2027

Martha Edgar as a regular member, term to expire July 1, 2027

Arts Commission

Shannon Sullivan as a regular member, term to expire December 1, 2025

Police Commission

John Mercier as regular member, term to expire September 15, 2027

Paul Harrington as a regular member, term to expire September 15, 2027

Ladies and Gentlemen, what is your pleasure?

27. Report from the Committee on Lands & Buildings recommending that the request from Craig, Deachman & Associates for a proposed amendment to an easement deed for 800 Harvey Road be approved. *(Unanimous vote)*

(Note: Grantee further requests that the City release the restrictive covenant requiring that the property be used for industrial purposes only.)

If the Board so desires, a motion would be in order to amend the report to include the release of the restrictive covenant and accept the report as amended.

28. Communication from Jeff Belanger, Planning & Community Development Director, requesting authorization to commence proceedings to demolish and remove hazardous buildings located at 311 Spruce Street.

Ladies and Gentlemen, what is your pleasure?

29. Application for a Community Revitalization Tax Relief Incentive, RSA 79-E, for 1138 Elm Street.
Ladies and Gentlemen, what is your pleasure?
30. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
31. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
32. The Mayor calls the meeting back to order.
33. Report(s) of the Committee on Finance.
Ladies and Gentlemen, what is your pleasure?
34. Report(s) of the Committee on Public Safety, Health & Traffic, if available.
Ladies and Gentlemen, what is your pleasure?
35. Report(s) of the Committee on Human Resources/Insurance, if available.
Ladies and Gentlemen, what is your pleasure?
36. Report(s) of the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?
37. Report(s) of the Committee on Lands & Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
38. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2022 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Sixty Three Thousand Dollars (\$163,000) for the FY2025 CIP 410325 - Gunshot Detection (Police).”

“Amending the FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Four Hundred Thousand Dollars (\$400,000) for the FY2025 CIP 610625 80 Merrimack St. (Residence at Chestnut Phase II).”

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

39. Ordinances: (A motion is in order to read by titles only.)

"Amending Chapter 30.09 Salary of Officers of the Code of Ordinances of the City of Manchester by gradually increasing the salary of certain election officials over two fiscal years."

"Amending Section 39.08 Prequalification of Bidders of the Code of Ordinances of the City of Manchester by adding additional requirements during the prequalification of bidders associated with the procurement of City construction contracts."

These Ordinances having had their final reading by title only, the question is on passing same to be Ordained.

40. Ordinance: (A motion is in order to read by title only.)

"Amending Section 33.025, & 33.026 (Grants Coordinator - Police) of the Code of Ordinances of the City of Manchester."

If the Board so desires, a motion is in order to Ordain.

41. A motion would be in order to enter into non-public session pursuant to RSA 91-A:3, II(d) for consideration of property acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

NEW BUSINESS

ADJOURNMENT