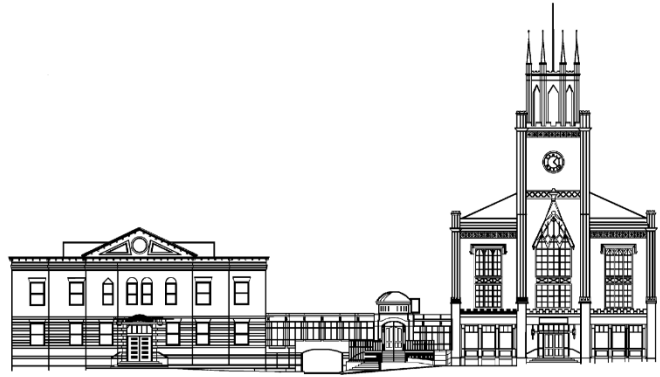




BOARD OF MAYOR AND ALDERMEN

August 6, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATIONS

2. Community Resource Portal presentation by Manchester Proud.
3. Presentation regarding capital improvements at SNHU Arena by Tim Bechert, General Manager.

CONSENT AGENDA

Accept BMA Minutes

4. Minutes from the 6/4 BMA, 6/18 Special BMA, and 7/2 BMA and Finance meetings.

Approve Under Supervision of the Department of Highways

5. Pole Petitions:

- 11-1780 Bodwell Road (1)
- 11-1781 Huse Road (1)
- 11-1782 Beech Hill Avenue (1)

Approve Under Supervision of the Department of Highways, subject to funding

6. 50/50 Sidewalk Petitions

Residential:

4 Almond Street
141 Burnsen Avenue
315 Ledgewood Road
395 Normand Street
490 Amherst Street
772 Amherst Street
883 Clay Street

Commercial:

44 West Webster Street
47 Martin Street

Information to be Received and Filed

7. Communications from Comcast regarding a programming change and price increase.
8. Office of Youth Services Department Report for June 2024.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

9. Resolutions:

“Amending the FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Forty Five Thousand Dollars (\$45,000) for the FY2022 CIP 510222 - Dorrs Pond Dam Safety Repair.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Eighty One Thousand Two Hundred Sixty-Six Dollars and Three Cents (\$381,266.03) for the FY2023 CIP 211723 Opioid Litigation Settlement Trust.”

“Amending the FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Fifty Three Thousand Three Hundred Twenty Seven Dollars (\$153,327) for the FY2025 CIP 211325 Overdose Prevention Grant.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount Five Hundred Thousand Dollars (\$500,000) for the FY2025 CIP 610425 351 Chestnut Street InvestNH Demolition Grant.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount Two Hundred Thousand Dollars (\$200,000) for the FY2025 CIP 610525 50 Newbury Road Affordable Housing Program.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Hundred Fifty Thousand Dollars (\$850,000) for the FY2025 CIP 712225 Downtown Signals - CDS/HUD Grant.”

“Amending the FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Million Eight Hundred Seventy Five Thousand Dollars (\$1,875,000) for the FY2025 CIP 712325 Downtown Sidewalks - CDS/FHWA Grant.”

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

10. Advising that the update on the Revolving Loan Fund has been accepted.
(Unanimous vote with the exception of Alderman E. Sapienza who was absent)
11. Advising that the communication from the Risk Manager regarding CGL insurance was received and filed.
(Unanimous vote with the exception of Alderman E. Sapienza who was absent)
12. Advising that the Finance Department reports:
 - Accounts receivable over 90 days
 - Aging report
 - Outstanding receivables

have been accepted.

(Unanimous vote with the exception of Alderman E. Sapienza who was absent)

COMMITTEE ON BILLS ON SECOND READING

- 13.** Recommending that the following Ordinance Amendment:

“Amending Chapter 30.09 Salary of Officers of the Code of Ordinances of the City of Manchester by gradually increasing the salary of certain elected officials over two fiscal years.”

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.

(Unanimous vote)

- 14.** Recommending that the following Ordinance Amendment:

“Amending Section 39.08 Prequalification of Bidders of the Code of Ordinances of the City of Manchester by adding additional requirements during the prequalification of bidders associated with the procurement of City construction contracts.”

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.

(Unanimous vote)

COMMITTEE ON COMMUNITY IMPROVEMENT

- 15.** Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$153,327 for CIP 211325 Overdose Prevention Grant be approved.

(Unanimous vote)

- 16.** Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$381,266.03 for CIP 211723 Opioid Litigation Settlement Trust be approved.

(Unanimous vote)

- 17.** Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$45,000 for CIP 510222 Dorrs Pond Dam Safety Repair be approved.

(Unanimous vote)

- 18.** Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$500,000 for CIP 610425 351 Chestnut Street InvestNH Demolition Grant be approved.

(Unanimous vote)

19. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$200,000 for CIP 610525 50 Newbury Road Affordable Housing Program be approved.
(Unanimous vote)
20. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$850,000 for CIP 712225 Downtown Signals - CDS/HUD Grant be approved.
(Unanimous vote)
21. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$1,875,000 for CIP 712325 Downtown Sidewalks - CDS/FHWA Grant be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

22. Recommending that the request from the Human Resources Director to update the Security Manager position's job classification be approved.
(Unanimous vote with the exception of Alderman E. Sapienza who was absent)
23. Recommending that the request from the Tax Collector for the following changes to the department's complement:
 - Add one (1) Senior Administrative Services Manager position, grade 18
 - Remove one (1) soon-to-be-vacant (as of August 2024) Administrative Services Manager position, grade 16

be approved.

(Unanimous vote with the exception of Alderman E. Sapienza who was absent)

COMMITTEE ON LANDS AND BUILDINGS

24. Recommending that the request from the Roman Catholic Bishop of Manchester to deem the property at 581 Bridge Street (Map 122, Lot 12) surplus to city needs, and to dispose of said property through direct sale to the Roman Catholic Bishop of Manchester, be received and filed.
(Unanimous vote with the exception of Alderman Thomas who was absent)
25. Recommending that the request from the Water Works Director to enter into two Slope Easement Agreements with the New Hampshire Department of Transportation for the purpose of replacing a brook culvert adjacent to Lake Massabesic be approved.
(Unanimous vote with the exception of Alderman Thomas who was absent)

26. Recommending that the request from the Water Works Director to enter into Solar Net Metering Program Agreements with Freedom Logistics, LLC and Chestnut County Solar, LLC be approved.
(Unanimous vote with the exception of Alderman Thomas who was absent)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

27. Recommending that the request from the Parking Manager to set a standard parking rate of \$1.00 per hour for the Myrna Lot be approved, and further that the Parking Division create a draft Ordinance Amendment to be referred to the Committee on Bills on Second Reading for technical review.
(Unanimous vote)

JOINT SCHOOL BUILDINGS COMMITTEE

28. Respectfully advising that the Manchester School District Priority I status and financial report for June 2024 submitted by LeftField has been accepted.
(Unanimous vote with the exception of Alderman Morgan who was absent)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

29. Communication from Rafael Calderon advising the Board of his resignation as a member of the Planning Board.

Ladies and Gentlemen, what is your pleasure?

30. Nominations:
Lead Exposure Prevention Commission
Mari Fontaine to fill a vacancy as an alternate member, term to expire March 19, 2025
Heritage Commission
Michael Simoneau to fill a vacancy as an alternate member, term to expire July 1, 2027
Martha Edgar to fill a vacancy as a regular member, term to expire July 1, 2027
Arts Commission
Shannon Sullivan to fill a vacancy as a regular member, term to expire December 1, 2025
Police Commission
John Mercier to succeed himself as regular member, term to expire September 15, 2027
Paul Harrington to succeed Manny Content as a regular member, term to expire September 15, 2027
(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

31. Confirmations:
Board of Health
Chris Moriarty to succeed himself as a regular member, term to expire July 1, 2027
Conservation Commission
Jennifer MacLaren to fill a vacancy as a regular member, term to expire August 1, 2027
Heritage Commission
Kayleigh Shaughnessy to succeed herself as an alternate member, term to expire July 1, 2027
Manchester Public Television Services
Robert Baines to succeed himself, term to expire July 1, 2027
Ladies and Gentlemen, what is your pleasure?
32. Confirmation of Chuck Kurfels for the position of Commercial Assessor.
Ladies and Gentlemen, what is your pleasure?
33. Communication from Jodie Nazaka, Economic Development Director, regarding an application for a Community Revitalization Tax Relief Incentive, RSA 79-E, for 1138 Elm Street.
If the Board so desires, a motion would be in order to refer this to a public hearing to be held on Tuesday, September 3 at 6:30 P.M.
34. Communication from Fuss & O'Neil requesting approval of a street and sidewalk dedication of an area around the perimeter of the building at 75 Canal Street.
Ladies and Gentlemen, what is your pleasure?
35. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
36. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
37. The Mayor calls the meeting back to order.
38. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
39. Report(s) of the Committee on Public Safety, Health & Traffic, if available.
Ladies and Gentlemen, what is your pleasure?
40. Report(s) of the Committee on Human Resources/Insurance, if available.
Ladies and Gentlemen, what is your pleasure?
41. Report(s) of the Committee on Lands & Buildings, if available.
Ladies and Gentlemen, what is your pleasure?

42. Resolutions: (A motion is in order to read by title only.)

“Amending the FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Forty Five Thousand Dollars (\$45,000) for the FY2022 CIP 510222 - Dorrs Pond Dam Safety Repair.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Eighty One Thousand Two Hundred Sixty-Six Dollars and Three Cents (\$381,266.03) for the FY2023 CIP 211723 Opioid Litigation Settlement Trust.”

“Amending the FY2023 and FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Fifty Three Thousand Three Hundred Twenty Seven Dollars (\$153,327) for the FY2025 CIP 211325 Overdose Prevention Grant.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount Five Hundred Thousand Dollars (\$500,000) for the FY2025 CIP 610425 351 Chestnut Street InvestNH Demolition Grant.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount Two Hundred Thousand Dollars (\$200,000) for the FY2025 CIP 610525 50 Newbury Road Affordable Housing Program.”

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Hundred Fifty Thousand Dollars (\$850,000) for the FY2025 CIP 712225 Downtown Signals - CDS/HUD Grant.”

“Amending the FY2025 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Million Eight Hundred Seventy Five Thousand Dollars (\$1,875,000) for the FY2025 CIP 712325 Downtown Sidewalks - CDS/FHWA Grant.”

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

43. Bond Resolutions: (A motion is in order to read by titles only.)

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the FY 2025 CIP 410225 Protective Equipment (Gear).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY 2025 CIP 510025 Parks Deferred Maintenance.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the FY 2025 CIP 510125 FY25 School Deferred Maintenance - P&R.”

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY 2025 CIP 510225 Park Playground Replacement and Retrofitting."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the FY 2025 CIP 510425 School Playground Replacement and Retrofitting."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the FY 2025 CIP 510625 Wolfe Park Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 510725 Sweeney Park Basketball Courts."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2025 CIP 510825 Precourt Park Fencing."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the FY 2025 CIP 510925 Field Improvement/Site Rehabilitation Hillside."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Dollars (\$3,000,000) for the FY 2025 CIP 710525 Motorized Equipment Replacement."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY 2025 CIP 710625 Municipal Deferred Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Three Hundred Thousand Dollars (\$3,300,000) for the FY 2025 CIP 710725 FY25 Deferred Maintenance Program."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 710825 FY25 Perimeter Road Erosion Repair."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Dollars (\$3,000,000) for the FY 2025 CIP 711025 FY25 Roadway Program."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the FY 2025 CIP 711125 Sidewalk Rehab and Expansion."

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY 2025 CIP 711225 Residential Sidewalk 50/50.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 711325 Commercial Sidewalk 50/50.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY 2025 CIP 711525 Signal Replacement-Elm/Brook St.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 711625 Traffic Signal-Deferred Maintenance.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY 2025 CIP 711725 Traffic Signal-Cilley/Jewett.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the FY 2025 CIP 711925 Rail Trail Maintenance.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the FY 2025 CIP 712025 School Parking Lot Rehabilitation.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Seventeen Million Five Hundred Thousand Dollars (\$117,500,000) for 2025 CIP 712125 Various Capital Improvement Projects (EPD) to pay for various Capital Improvement Projects by the Environmental Protection Division, and for the payment of all other incidental costs related thereto. Projects include but are not limited to: design and construction of combined sewer overflow mitigation projects, upgrades to the wastewater treatment plant, projects to address aging and failing environmental infrastructure and projects necessary for compliance with the Clean Water Act.”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Thousand Dollars (\$700,000) for the FY 2025 CIP 810025 Technology Projects (Information Systems). ”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Nine Hundred-Fifty Two Thousand Seven Hundred Fifty Three Dollars (\$3,952,753) for the 2025 CIP 810625 MUNIS ERP Financial System (Info Systems).”

If the Board so desires, a motion would be in order that the Bond Resolutions ought to pass and be Enrolled.

44. Ordinance: (A motion is in order to read by title only.)

“Amending Section 33.026 (Security Manager) of the Code of Ordinances of the City of Manchester.”

If the Board so desires, a motion would be in order to Ordain.

45. A motion would be in order to enter into non-public session pursuant to RSA 91-A:3, II(d) for consideration of property acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

NEW BUSINESS

ADJOURNMENT