



BOARD OF MAYOR AND ALDERMEN

July 2, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Update regarding the Central Business Service District cleaning, maintenance, safety, and hospitality services pilot program.

CONSENT AGENDA

Accept BMA Minutes

3. Minutes from the 05/21/2024 BMA meeting.

Accept and Remand Funds

4. Donation of \$5,000 from the Rita M. Banfield Revocable Trust of 2022 to the William B. Cashin Senior Activity Center.

Approve Under Supervision of the Department of Highways, subject to funding

5. 50/50 Sidewalk Petitions

Residential:

31 Ainsworth Ave

67 Chase Ave

76 Sherburne St

107 Dallaire St

122 Crosbie St

143 Myrtle St

169 W. Mitchell St

221 Wildwood Dr

243 Trolley St

423 Concord St

Commercial:

74 Eddy Rd

Information to be Received and Filed

6. Office of Youth Services Department Report for May 2024.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

7. Resolutions:

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Thousand Two Hundred Dollars (\$250,200) for the FY2025 CIP 211225 Additional Parking Spaces (Lease), CIP 410425 Police Fusus—Crime Center Platform, CIP 410325 Police ShotSpotter - Gunshot Detection and CIP 810525 General Assistance (Rentals).”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2024 CIP 212224 School Based Dental Program-Medicaid.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Two Million Two Hundred Seventy-Seven Thousand Seven Hundred Forty-Two Dollars (\$2,277,742) for the FY2024 CIP 510724 USDA Urban Forestry Grant.”

“Amending the FY2022 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Forty-Seven Thousand Seven Hundred Twenty-Eight Dollars and Eighty-Six Cents (\$147,728.86) for the FY2024 CIP 710024 - Annual Street Reconstruction (CDBG).”

“Amending the FY2022 and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Five Million Dollars (\$5,000,000) for the FY2023 CIP 710723 - CMOM Study, Design & Construction-Sewer Bond.”

“Amending the FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Twenty-Two Thousand Four Hundred Ninety-Four Dollars and Eight Cents (\$22,494.08) for the FY2024 CIP 711924 Sidewalk Rehab and Expansion.”

“Amending the FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY2024 CIP 712624 - Commercial Sidewalk 50/50.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-One Thousand Two Hundred Eighty-Three Dollars (\$21,283) for the FY2024 CIP 713724 Household Hazardous Waste Collection—Fall 2024 and Spring 2025.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the FY2024 CIP 713824 Bigbelly Waste Management System.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount Four Hundred Three Thousand Seven Hundred Forty-Eight Dollars and Two Cents (\$403,748.02) for the FY2024 CIP 810924 Compensation.”

“Amending the FY2022 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Five Hundred Thirty-Two Thousand Three Hundred One Dollars and Fifty-Two Cents (\$532,301.52) for the FY2024 CIP 811024 12-Month Pilot Prog. For Cleaning, Maint. Safety & Hospitality Service.”

Bond Resolutions:

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the FY 2025 CIP 410225 Protective Equipment (Gear).”

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY 2025 CIP 510025 Parks Deferred Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the FY 2025 CIP 510125 FY25 School Deferred Maintenance - P&R."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY 2025 CIP 510225 Park Playground Replacement and Retrofitting."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the FY 2025 CIP 510425 School Playground Replacement and Retrofitting."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the FY 2025 CIP 510625 Wolfe Park Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 510725 Sweeney Park Basketball Courts."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2025 CIP 510825 Precourt Park Fencing."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the FY 2025 CIP 510925 Field Improvement/Site Rehabilitation Hillside."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Dollars (\$3,000,000) for the FY 2025 CIP 710525 Motorized Equipment Replacement."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Thousand Dollars (\$500,000) for the FY 2025 CIP 710625 Municipal Deferred Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Three Hundred Thousand Dollars (\$3,300,000) for the FY 2025 CIP 710725 FY25 Deferred Maintenance Program."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 710825 FY25 Perimeter Road Erosion Repair."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Dollars (\$3,000,000) for the FY 2025 CIP 711025 FY25 Roadway Program."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the FY 2025 CIP 711125 Sidewalk Rehab and Expansion."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY 2025 CIP 711225 Residential Sidewalk 50/50."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 711325 Commercial Sidewalk 50/50."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY 2025 CIP 711525 Signal Replacement-Elm/Brook St."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the FY 2025 CIP 711625 Traffic Signal-Deferred Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the FY 2025 CIP 711725 Traffic Signal-Cilley/Jewett."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the FY 2025 CIP 711925 Rail Trail Maintenance."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the FY 2025 CIP 712025 School Parking Lot Rehabilitation."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Seventeen Million Five Hundred Thousand Dollars (\$117,500,000) for 2025 CIP 712125 Various Capital Improvement Projects (EPD) to pay for various Capital Improvement Projects by the Environmental Protection Division, and for the payment of all other incidental costs related thereto. Projects include but are not limited to: design and construction of combined sewer overflow mitigation projects, upgrades to the wastewater treatment plant, projects to address aging and failing environmental infrastructure and projects necessary for compliance with the Clean Water Act."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Thousand Dollars (\$700,000) for the FY 2025 CIP 810025 Technology Projects (Information Systems)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Nine Hundred-Fifty Two Thousand Seven Hundred Fifty Three Dollars (\$3,952,753) for the 2025 CIP 810625 MUNIS ERP Financial System (Info Systems)."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

8. Recommending that Ordinance Amendment:

"Amending Section 33.081 by adding paragraph (I) regarding Preventative Health Care Hours."
ought to pass and be Enrolled.
(Unanimous vote)

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

9. Recommending that the proposed extension of the cable franchise agreement with Comcast through October 18, 2030 be approved.

(Unanimous vote with the exception of Alderman Thomas who was absent)

10. Recommending that the Manchester Development Corporation's 2024 Strategic Plan Version 2.0 be approved.

(Unanimous vote with the exception of Alderman Thomas who was absent)

11. Recommending that the request from the Director of Information Systems for approval to replace existing software systems with Tyler's ERP Solutions/MUNIS ERP Financial System be approved, and that the Bond Resolution for \$3,952,753 be referred to the Committee on Finance.

(Unanimous vote with the exception of Alderman Thomas who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$10,000 for CIP 212224 School Based Dental Program-Medicaid be approved.

(Unanimous vote with the exception of Alderman Kantor who was absent)

13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$2,277,742 for CIP 510724 USDA Urban Forestry Grant be approved.

(Unanimous vote with the exception of Alderman Kantor who was absent)

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$147,728.86 for CIP 710024 Annual Street Reconstruction (CDBG) be approved.

(Unanimous vote with the exception of Alderman Kantor who was absent)

15. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$250,000 for CIP 712624 Commercial Sidewalk 50/50 be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$22,494.08 for CIP 711924 Sidewalk Rehab and Expansion be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
17. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$5,000,000 for CIP 710723 CMOM Study, Design & Construction - Sewer Bond be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
18. Recommending that the Bond Resolution Authorizing Bonds, Notes or Lease Purchases in the amount of \$117,500,000 for CIP 712125 Various Capital Improvement Projects (EPD) be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
19. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$21,283 for CIP 713724 Household Hazardous Waste Collection - Fall 2024 and Spring 2025 be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
20. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$5,000 for CIP 713824 Bigbelly Waste Management System be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
21. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$532,301.52 for CIP 811024 12-Month Pilot Prog. For Cleaning, Maint. Safety & Hospitality Service be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
22. Recommending that the request from the Planning and Community Development Director for various CIP projects be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
23. Recommending that the request from the Recreation and Enterprise Manager for an adjustment to CIP 510024 Fun in the Sun moving \$3,693.47 from the Regular Salary line to the Other Project Costs line be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)

24. Recommending that the request from the Traffic Engineer for permission to apply for up to \$2,000,000 in funds offered through the Strengthening Mobility and Revolutionizing Transportation (SMART) grant program be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)
25. Recommending that the request from Mayor Ruais to change the following budget authorizations' administering department from the former Department of Housing Stability to the Office of the Mayor:
- CIP 410322 ARPA Director of Homelessness Initiatives
 - CIP 810324 ARPA Coordinator
 - CIP 610024 ARPA Winter Emergency Shelter
 - CIP 611423 ARPA Homelessness Response & Emergency Shelter Operations
 - CIP 212023 Gate House TST Initiative
- be approved.
(Unanimous vote with the exception of Alderman Kantor who was absent)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

26. Recommending that the following traffic regulation be approved:
CROSSWALK
On Goffs Falls Road, 900 feet west of Auto Center Road at the Rail Trail
Alderman Sapienza
(Unanimous vote with the exception of Alderman Kantor who was absent)

JOINT SCHOOL BUILDINGS COMMITTEE

27. Advising that the Manchester School District Priority I status and financial report for May 2024 submitted by LeftField has been accepted.
(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

28. Nominations:
Board of Health
Chris Moriarty to succeed himself as a regular member, term to expire July 1, 2027
Conservation Commission
Jennifer MacLaren to fill a vacancy as a regular member, term to expire August 1, 2027
Heritage Commission
Kayleigh Shaughnessy to succeed herself as an alternate member, term to expire July 1, 2027
(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

29. Confirmations:
Arts Commission
Flo Minton to fill a vacancy as an alternate member, term to expire
December 1, 2025
Conservation Commission
Levent Akinci to fill a vacancy as an alternate member, term to expire
August 1, 2027
Susan Boucher to succeed herself as a regular member, term to expire
August 1, 2027
Biram Saidybah to succeed himself as a regular member, term to expire
August 1, 2027
Donald Waldron to succeed himself as a regular member, term to expire
August 1, 2027
Office of Youth Services Advisory Board
Stacy Champey to fill a vacancy as a regular member, term to expire
January 1, 2027
Heritage Commission
Laura Gamache to fill a vacancy as a regular member, term to expire
July 1, 2027
Parks & Recreation Commission
Jen Drociak to succeed herself as a regular member, term to expire
July 1, 2027
Erika Connors to succeed herself as a regular member, term to expire
July 1, 2027
Senior Services Commission
Veronica Schlender to fill a vacancy as a regular member, term to expire
January 1, 2026
Ladies and Gentlemen, what is your pleasure?
30. Communication from Chairman Levasseur on behalf of the Screening
Committee nominating Charles Kurfehs for the role of Commercial Assessor.
*(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, this nomination
will layover to the next meeting of the Board.)*
31. Confirmation of Michael Hurley as the Chair of the Board of Assessors.
Ladies and Gentlemen, what is your pleasure?
32. Communication from Atty. Suzanne Brunelle, on behalf of St. Mary's Bank,
requesting that their construction loan to the York Printing Building, LLC located
at 215 Canal Street be given priority position over the city's covenant pursuant to
NH RSA 79-E:8.
*(Note: Also attached is a letter from Sheehan Phinney on behalf of York Printing
Building, LLC in favor of this request.)*
Ladies and Gentlemen, what is your pleasure?

33. Communication from Mayor Ruais requesting the Board direct the Committee on Community Improvement to work with the Planning and Community Development Department to develop a process to provide regular American Rescue Plan Act funding reports to the Board of Mayor and Aldermen.

Ladies and Gentlemen, what is your pleasure?

34. Report(s) of the Committee on Community Improvement, if available.

Ladies and Gentlemen, what is your pleasure?

35. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

36. The Mayor calls the meeting back to order.

37. Report(s) of the Committee on Finance, if available.

Ladies and Gentlemen, what is your pleasure?

38. Report(s) of the Committee on Lands & Buildings, if available.

Ladies and Gentlemen, what is your pleasure?

39. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2025 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Thousand Two Hundred Dollars (\$250,200) for the FY2025 CIP 211225 Additional Parking Spaces (Lease), CIP 410425 Police Fusus—Crime Center Platform, CIP 410325 Police ShotSpotter - Gunshot Detection and CIP 810525 General Assistance (Rentals).”

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If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

40. Ordinance: (A motion is in order to read by title only.)

“Amending Section 33.081 by adding paragraph (I) regarding Preventative Health Care Hours.”

If the Board so desires, a motion is in order to Ordain.

NEW BUSINESS

ADJOURNMENT