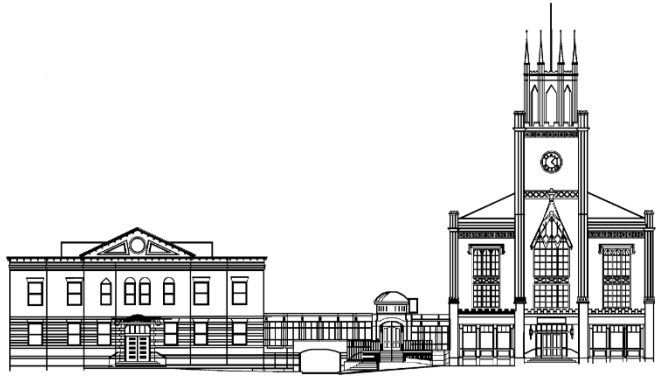




BOARD OF MAYOR AND ALDERMEN

June 4, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATIONS

2. Presentation from Jeff Belanger, Director of Planning and Community Development, regarding the proposed updates to the Zoning Ordinance.
3. Status update from Kristen Clarke, Traffic Engineer, regarding the City's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant project, and a request to allocate \$24,150 from contingency for a TIF District evaluation.

Ladies and Gentlemen, what is your pleasure?

CONSENT AGENDA

Accept BMA Minutes

4. Minutes from the 04/16/2024 BMA and Finance meetings, and the 05/07/2024 BMA meeting.

Approve Under Supervision of the Department of Highways, subject to funding

5. 50/50 Sidewalk Petitions

Commercial:

289 Concord Street

Residential:

31 Clement Street

166 Manning Street

170 Oakland Street

185 Villa Street

270 Pearl Street

290 Myrtle Street

335 Ledgewood Road

509 Lake Avenue

540 Shasta Street

1044 Hayward Street

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

6. Advising that the Finance Department reports:
 - Accounts receivable over 90 days
 - Aging report
 - Outstanding receivableshave been accepted.
(*Unanimous vote*)
7. Advising that the Monthly Financial Report (unaudited) for the first ten months of fiscal year 2024 has been accepted.
(*Unanimous vote*)
8. Advising that the update on the Revolving Loan Fund has been accepted.
(*Unanimous vote*)

9. Recommending that Ordinance Amendment:

“Amending Sections 70.57 Parking Rates and 70.78 Basic Penalty of the Code of Ordinances of the City of Manchester to include updated parking rates and citations.”

ought to pass and be Enrolled.
(Unanimous vote)

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

- 10. Recommending that the Review & Release Policy for non-public minutes be approved.**
(Unanimous vote with the exception of Alderman Thomas who was absent)

JOINT SCHOOL BUILDINGS COMMITTEE

- 11. Advising that the Manchester School District Priority I status and financial report for April 2024 submitted by LeftField has been accepted.**
(Unanimous vote with the exceptions of Alderman O'Neil and School Committee Member Soule who left early)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

- 12. Nominations:**
Arts Commission
Flo Minton to fill a vacancy as an alternate member, term to expire December 1, 2025
Conservation Commission
Levent Akinci to fill a vacancy as an alternate member, term to expire August 1, 2027
Susan Boucher to succeed herself as a regular member, term to expire August 1, 2027
Biram Saidybah to succeed himself as a regular member, term to expire August 1, 2027
Donald Waldron to succeed himself as a regular member, term to expire August 1, 2027
Office of Youth Services Advisory Board
Stacy Champey to fill a vacancy as a regular member, term to expire January 1, 2027
Heritage Commission
Laura Gamache to fill a vacancy as a regular member, term to expire July 1, 2027

Parks & Recreation Commission

Jen Drociak to succeed herself as a regular member, term to expire July 1, 2027

Erika Connors to succeed herself as a regular member, term to expire July 1, 2027

Senior Services Commission

Veronica Schlender to fill a vacancy as a regular member, term to expire January 1, 2026

(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

13. Nominations submitted on behalf of the Planning Board for the Manchester Representatives to the Southern New Hampshire Planning Commission:
- Elyza Agosta as a full member, term to expire June 30, 2028
 - Kevin Sheppard as an alternate member, term to expire June 30, 2028

Ladies and Gentlemen, what is your pleasure?

14. Communication from JoAnn Ferruolo, Assistant City Clerk, submitting the warrant for unlicensed dogs to be committed to the Chief of Police.

Ladies and Gentlemen, what is your pleasure?

15. Communication from Thomas Hilton, Election Administrator, requesting the polling hours for the September 10, 2024 and November 5, 2024 state primary and general elections be set for 6:00AM to 7:00PM.

Ladies and Gentlemen, what is your pleasure?

16. Communication from Jeff Belanger, Planning and Community Development Director, requesting approval of an amendment to the Master Development Agreement between the City and the Lansing Melbourne Group for the development of the Pearl Street and Hartnett Parking Lots.

Ladies and Gentlemen, what is your pleasure?

17. Communication from Anna Thomas, Public Health Director, requesting the installation of suicide prevention signage on five City bridges.

Ladies and Gentlemen, what is your pleasure?

18. Communication from the NH/VT Chapter of the Associated Builders and Contractors requesting various amendments to Chapter 39: Procurement Code of the Code of Ordinances of the City of Manchester by adding additional requirements during the pre-qualification of bidders associated with the procurement of City construction contracts.

If the Board so desires, a motion would be in order to direct City staff to create a draft ordinance amendment and refer the item to the Committee on Bills on Second Reading for technical review.

19. Report(s) of the Committee on Community Improvement, if available.

Ladies and Gentlemen, what is your pleasure?

20. Report(s) of the Special Committee on Alcohol, Other Drugs & Youth Services, if available.

Ladies and Gentlemen, what is your pleasure?

21. Ordinance: **(A motion is in order to read by title only.)**

“Amending Sections 70.57 Parking Rates and 70.78 Basic Penalty of the Code of Ordinances of the City of Manchester to include updated parking rates and citations.”

If the Board so desires, a motion is in order to Ordain.

NEW BUSINESS

TABLED ITEMS

(A motion is in order to remove any item from the table.)

22. Budget Resolutions:

“Appropriating to the Parking Fund the sum of \$5,068,749 from parking revenues for the Fiscal Year 2025.”

“Appropriating the sum of \$25,255,603 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2025.”

“Appropriating to the Manchester Airport Authority the sum of \$40,558,119 from Special Airport Revenue Funds for the Fiscal Year 2025.”

“Appropriating to the Manchester Transit Authority the sum of \$1,657,544 for the Fiscal Year 2025.”

“Appropriating to the Manchester School District the sum of \$227,982,610 for the Fiscal Year 2025.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2025 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,819,971 from School Food and Nutrition Services Revenues for the Fiscal Year 2025.”

“Raising Monies and Making Appropriations of \$185,401,207 for the Fiscal Year 2025.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2025.”

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2025, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program’.”

If the Board so desires, a motion would be in order that the Budget Resolutions ought to pass and be Enrolled.

ADJOURNMENT