



BOARD OF MAYOR AND ALDERMEN

May 21, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak must sign up with their name, address and topic prior to 7 PM. Once called, they will have up to three minutes to speak and any comments must be directed to the chair and concluded when their time is up. If the Clerk calls their name and they are not present to speak, they will not be given a second opportunity. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Update on City-wide Classification and Total Compensation Study from Lisa Drabik, HR Director.

CONSENT AGENDA

Information to be Received and Filed

3. Communication from Patriot Hydro regarding a drawdown for the Merrimack River Hydroelectric Project.
4. April OYS Report.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

5. Resolutions:

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Nine Thousand Two Hundred and Three Dollars and ninety-six cents (\$39,203.96) for the FY2024 CIP 212124 Oral Health Program.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Seven Thousand Seven Hundred Thirty-One Dollars (\$1,007,731) for the FY2023 CIP 210623 Public Health Preparedness.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of One Thousand Two Hundred Eighty-Two Dollars and Thirty-Five Cents (\$1,282.35) for the FY 2023 CIP 211623 NACCHO Implementing Overdose Strategies at the Local Level.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Six Hundred Thirty-One Thousand Four Hundred Dollars (\$631,400) for FY 2024 CIP 212524 TB Prevention, CIP 212624 Immunization Grant and CIP 213024 Workforce Development - Public Health Crisis RSP-ARP.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Eighty-Two Thousand Three Hundred Twenty-Eight Dollars and 75/100 (\$182,328.75) for the FY 2022 CIP 213122 Primary Care Services for the Homeless.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Six Hundred Forty-Two Thousand Three Hundred Twenty- Five Dollars (\$1,642,325) for the FY2024 CIP 213124 Homeless Healthcare.”

“Amending the FY2022 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Twenty Thousand Dollars (\$120,000) for the FY2024 CIP 510624 - Bass Island Park Erosion Mitigation.”

“Amending the FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Eighty-Four Thousand Six Hundred Thirty Dollars and Twenty Cents (\$184,630.20) for the FY2024 CIP 610024 Winter Emergency Shelter.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Twelve Thousand Dollars (\$12,000) for the FY2024 CIP 611424 Gaslight District Historic Resource Survey.”

“Amending the FY2022, FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Twenty Four Thousand Five Hundred Ninety Two Dollars and Three Cents (\$124,592.03) for the FY2024 CIP 710024-Annual Street Reconstruction (CDBG).”

“Amending the FY2021 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for the FY2021 CIP 710121 - Road Construction: S. Commercial to Elm.”

“Amending the FY2019, FY2020, FY2021 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Nine Thousand One Hundred Twenty Nine Dollars and Eighty Cents (\$9129.80) for FY 2024 CIP 710124 FY24 Roadway Program.”

“Amending the FY2020 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Two Hundred Seventy-Four Thousand Seven Hundred Fifty-Eight Dollars and Forty Cents (\$274,758.40) for the FY2020 CIP 712720-South Manchester Rail Trail.”

“Amending the FY2021 and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Seventy Six Thousand Five Hundred Dollars (\$76,500) for the FY2021 CIP 713221 - Weston Road & S. Willow Street Intersection Improvements.”

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

6. Recommending that the following Ordinance Amendment:

""Amending Section 33.081 by adding paragraph (I) regarding Preventative Health Care Hours."

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.
(*Unanimous vote*)

COMMITTEE ON COMMUNITY IMPROVEMENT

7. Recommending that the summary of abatement requests submitted by the Chief Engineer be approved.
(*Unanimous vote*)
8. Recommending that the request from the Chief Engineer to update the sewer abatement policy be approved.
(*Unanimous vote*)
9. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,007,731 for CIP 210623 Public Health Preparedness be approved.
(*Unanimous vote*)
10. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,282.35 for CIP 211623 NACCHO Implementing Overdose Strategies at the Local Level be approved.
(*Unanimous vote*)
11. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$39,203.96 for CIP 212124 Oral Health Program be approved.
(*Unanimous vote*)
12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$631,400 for CIP 212524 TB Prevention, CIP 212624 Immunization Grant, and CIP 213024 Workforce Development - Public Health Crisis RSP-ARP be approved.
(*Unanimous vote*)

13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$182,328.75 for CIP 213122 Primary Care Services for the Homeless be approved.
(Unanimous vote)
14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,642,325 for CIP 213124 Homeless Healthcare be approved.
(Unanimous vote)
15. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$120,000 for CIP 510624 - Bass Island Park Erosion Mitigation be approved.
(Unanimous vote)
16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$12,000 for CIP 611424 Gaslight District Historic Resource Survey be approved.
(Unanimous vote)
17. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$124,592.03 for CIP 710024 Annual Street Reconstruction (CDBG) be approved.
(Unanimous vote)
18. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$1,500,000 for CIP 710121 Road Construction: S. Commercial to Elm be approved.
(Unanimous vote)
19. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$9,129.80 for CIP 710124 FY24 Roadway Program be approved.
(Unanimous vote)
20. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$274,758.40 for CIP 712720 South Manchester Rail Trail be approved.
(Unanimous vote)
21. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$76,500 for CIP 713221 Weston Road & S. Willow Street Intersection Improvements be approved.
(Unanimous vote)

- 22.** Recommending that the request from the Planning & Community Development Director regarding the subordination of city liens for three properties:

- 462 Lake Avenue
- 665 Second Street
- 260 Central Street

be received and filed.
(*Unanimous vote*)

- 23.** Recommending that the request from the Human Resources Director for an extension of the completion date for CIP 810924 Compensation Study to June 30, 2026, be received and filed.

(*Aldermen Morgan, Terrio, and Kantor voted yea; Aldermen Long and Burkush voted nay*)

- 24.** Recommending that the request from the Highway Chief Engineer for approval of the FY25 Roadway Program in the amount of \$5,300,000 and the School Parking Lot Rehabilitation in the amount of \$1,000,000 be approved.

(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- 25.** Recommending that the request from the Water Works Director for the following changes to the department's complement:

- Eliminate one (1) vacant Meter Reader II position, grade 12
- Add two (2) Water Meter Technician positions, grade 14
- Upon the promotion of an existing Meter Reader I to the role of Water Meter Technician, eliminate one (1) Meter Reader I position, grade 11

be approved.
(*Unanimous vote*)

- 26.** Recommending that the request from the Human Resources Director for the following changes to the department's complement:

- Eliminate one (1) vacant Human Resources Associate position, grade 13
- Add one (1) Human Resources Generalist position, grade 15
- Adopt the new classification for Human Resources Generalist position

be approved.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

27. Recommending that the following traffic regulations be approved:
NO PARKING ANYTIME
On Harvard Street, north side, from Rogers Street to a point 250 feet west
Alderman Terrio
STOP SIGN
On Avon Street at Sylvester Street, southeast corner
Alderman Barry
RESCIND CROSSWALK
On Kennard Road, south of Smyth Road (ORD 2242)
Alderman Goonan
(Unanimous vote)
28. Recommending that the request from the Deputy Public Works Director to formalize the Street Sweeping Program be approved.
(Unanimous vote)
29. Recommending that the request from the Highway Chief Engineer to change the traffic pattern on Reservoir Avenue, from Circular Drive to a point approximately 150 feet east of Belmont Street be approved.
(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

30. Confirmations:
Manchester Transit Authority
- Marlana Trombley to succeed herself, term to expire May 1, 2029
 - Elyza Agosta to fill a vacancy, term to expire May 1, 2026
- Ladies and Gentlemen, what is your pleasure?**
31. Communication from Robert Gagne, Assessor, advising the Board of his retirement effective July 31, 2024.
Ladies and Gentlemen, what is your pleasure?
32. Budget projections to be submitted by Sharon Wickens, Finance Officer.
33. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
34. The Mayor calls the meeting back to order.
35. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

36. Resolutions: (A motion is in order to read by titles only.)

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Nine Thousand Two Hundred and Three Dollars and ninety-six cents (\$39,203.96) for the FY2024 CIP 212124 Oral Health Program.”

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“Amending the FY2021 and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Seventy Six Thousand Five Hundred Dollars (\$76,500) for the FY2021 CIP 713221 - Weston Road & S. Willow Street Intersection Improvements.”

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

37. Ordinance: (A motion is in order to read by title only.)

“Amending Section 33.024, 33.025, & 33.026 (Human Resources Generalist) of the Code of Ordinances of the City of Manchester.”

If the Board so desires, a motion is in order to Ordain.

NEW BUSINESS

TABLED ITEMS

(A motion is in order to remove any item from the table.)

38. Budget Resolutions:

“Appropriating to the Parking Fund the sum of \$5,068,749 from parking revenues for the Fiscal Year 2025.”

“Appropriating the sum of \$25,255,603 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2025.”

“Appropriating to the Manchester Airport Authority the sum of \$40,558,119 from Special Airport Revenue Funds for the Fiscal Year 2025.”

“Appropriating to the Manchester Transit Authority the sum of \$1,657,544 for the Fiscal Year 2025.”

“Appropriating to the Manchester School District the sum of \$227,982,610 for the Fiscal Year 2025.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2025 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,819,971 from School Food and Nutrition Services Revenues for the Fiscal Year 2025.”

“Raising Monies and Making Appropriations of \$185,401,207 for the Fiscal Year 2025.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2025.”

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2025, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program’.”

If the Board so desires, a motion would be in order that the Budget Resolutions ought to pass and be Enrolled.

ADJOURNMENT