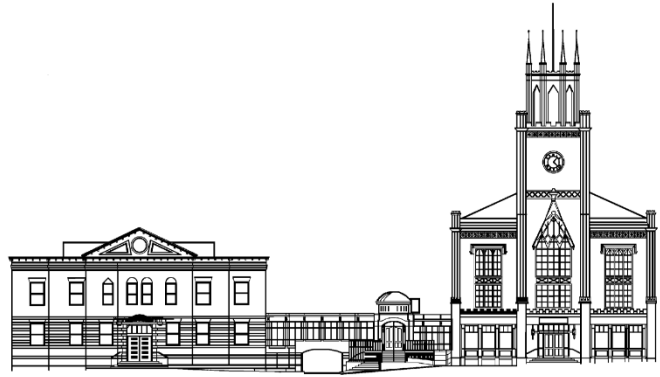




REVISED - BOARD OF MAYOR AND ALDERMEN

March 19, 2024 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak will have up to three minutes to do so and any comments must be directed to the chair. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Update from Adrienne Beloin, Housing Stability Director.

CONSENT AGENDA

Information to be Received and Filed

3. Communication from Xfinity regarding changes to channel names.
4. Communication from the Economic Development Office regarding a 12-month pilot program to enhance public health and safety in the Central Business Service District.

5. Communication from the Board of Trustees of Trust Funds advising of the funding position of the Old System Retirement Plan (OSRP) as of June 30, 2023.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

6. Resolutions:

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Nineteen Thousand Seven Hundred Dollars (\$19,700) for the FY2024 CIP 212924 Social Isolation Grant for Senior Services.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Eighty Thousand Dollars (\$80,000) for the FY2024 CIP 412524 PC Construction Fire Alarm Receiver Site Installations.”

“Amending the FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Fifty Seven Thousand Six Hundred Eighty Three Dollars and Five Cents (\$57,683.05) for the FY2024 CIP 412624 Radiological Emergency Response Plan.”

“Amending the FY2016 and FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Six Hundred Seventy Seven Thousand Three Hundred Ninety Two Dollars (\$677,392.00) for the FY2016 CIP 510416 Downtown Connector Rail Trail.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of One Thousand Dollars (\$1,000) for the FY 2024 CIP 610024 Winter Emergency Shelter.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Eleven Thousand Three Hundred Dollars (\$11,300) for the FY 2024 CIP 611124 Brook Street Shelter Operations.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2023 CIP 611523 Healthy Homes Production Grant Program.”

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Five Hundred Eighty Four Thousand Four Hundred Fifty Dollars and Sixty Five Cents (\$584,450.65) for the FY2024 CIP 710124 FY 24 Roadway Program.”

“Amending the FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Three Hundred Thousand Dollars (\$300,000.00) for the FY2024 CIP 711324 FY24-Deferred Maintenance.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Two Hundred Eighteen Thousand Six Hundred Ninety Eight Dollars and Thirty Five Cents (\$1,218,698.35) for the FY2023 CIP 712523 Bridge Inspection, Repair and Rehabilitation.”

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

7. Recommending that the following Ordinance Amendment:

“An Ordinance amending the Zoning Ordinance, Chapter 155 of the Manchester Code of Ordinances, to increase from three (3) to four (4) the number of units permitted per lot without an increase in required lot area in zoning districts that permit multi-family uses; to reduce parking requirements for multifamily uses in the R-3, C-1, and RDV Zoning Districts; and to remove the requirement that accessory dwelling units receive a conditional use permit, among other amendments.”

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.
(*Unanimous vote*)

COMMITTEE ON COMMUNITY IMPROVEMENT

8. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$19,700 for CIP 212924 Social Isolation Grant for Senior Services be approved.
(*Unanimous vote*)
9. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$80,000 for CIP 412524 PC Construction Fire Alarm Receiver Site Installations be approved.
(*Unanimous vote*)
10. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$57,683.05 for CIP 412624 Radiological Emergency Response Plan be approved.
(*Unanimous vote*)

11. Recommending that the request from the Highway Chief Engineer for DPW representatives to be authorized to approve a project completion date extension for CIP 510222 Dorrs Pond Dam Safety Repair be approved.
(Unanimous vote)
12. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$677,392 for CIP 510416 Downtown Connector Rail Trail be approved.
(Unanimous vote)
13. Recommending that the request from the Park Projects Manager to amend the project description of CIP 510823 Precourt Park – South Little League be approved.
(Unanimous vote)
14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,000 for CIP 610024 Winter Emergency Shelter be approved.
(Unanimous vote)
15. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$11,300 for CIP 611124 Brook Street Shelter Operations be approved.
(Unanimous vote)
16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$50,000 for CIP 611523 Healthy Homes Production Grant Program be approved.
(Unanimous vote)
17. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$584,450.65 for CIP 710124 FY24 Roadway Program be approved.
(Unanimous vote)
18. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$300,000 for CIP 711324 FY24 Deferred Maintenance be approved.
(Unanimous vote)
19. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,218,698.35 for CIP 712523 Bridge Inspection, Repair and Rehabilitation be approved.
(Unanimous vote)

20. Recommending that the request from the Manager of Accounting & Reporting for a transfer of \$15,285 to the Welfare Salary line of CIP 810824 Welfare Support, and for the modification of the project description to include support staff salary be approved.
(Unanimous vote)
21. Recommending that the request from the Chief Engineer for approval to use a two-phased Request for Proposal process to select a construction contractor for the Cemetery Brook Drain Tunnel Project be approved.
(Unanimous vote)
22. Recommending that the summary of abatement requests submitted by the Chief Engineer be approved.
(Unanimous vote)

COMMITTEE ON PUBLIC SAFETY, HEALTH & TRAFFIC

23. Recommending that the request from DEKA to use the southeast corner portion of Arms Lot for its ARMI BioFabUSA Meeting in the Millyard from May 15 through May 24, 2024, be approved.
(Unanimous vote)
24. Recommending that the request from the Chair of the Manchester Planning Board that a consultant be hired to draft an updated Bicycle Master Plan be approved, contingent on no city funds being utilized for said purpose.
(Unanimous vote)
25. Recommending that the proposal from the Parking Manager to increase parking violation citations to \$15 and the hourly parking rate to \$1 per hour be approved, and that city staff draft an Ordinance Amendment to be referred to the Committee on Bills on Second Reading for technical review.
(Unanimous vote)
26. Recommending that the request from Stark Brewing to use a portion of Arms Lot that consists of nineteen parking spaces for outdoor seating at a cost of \$1,260 be approved.
(Unanimous vote)
27. Recommending that the following traffic regulations be approved:
NO PARKING ANYTIME
On Maple Street, west side, from Laurel Street to a point 60 feet south
Alderman Sapienza
RESCIND SIGNALIZATION: RIGHT TURN ON RED PROHIBITED
On South Willow Street northbound at Maple Street (ORD 9187)
Alderman Burkush
(Unanimous vote)

28. Advising that the request for an all-way stop with vehicle activated flashing stop signs at the Union Street and Campbell Street intersection was received and filed.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

29. Recommending that the request from the Chief Engineer for the following changes to the Environmental Protection Division complement:
- Eliminate three (3) vacant full-time Laborer positions, grade 10, and one (1) vacant seasonal Laborer position, grade 10
 - Add three (3) Public Services Worker I positions, grade 12, and one (1) seasonal Public Services Worker I position, grade 12
 - Adopt the amendment of the class specification for Public Services Worker I, grade 12, which specifies that a CDL is not required be approved.
- (Unanimous vote)*

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

30. Communication from Ryan Callaghan advising the Board of his resignation as a member of the Board of Trustees of Trust Funds.
Ladies and Gentlemen, what is your pleasure?

31. Communication from Ron Giroux advising the Board of his resignation as a member of the Board of Registrars.
Ladies and Gentlemen, what is your pleasure?

32. Nominations:

Office of Youth Services Advisory Board

Brett Morin as a regular member, term to expire January 1, 2027

Board of Trustees of Trust Funds

Adam Bergeron as a regular member, term to expire January 1, 2026

(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

33. Confirmations:

Lead Exposure Prevention Commission

Chelcie Pinsonneault to fill the Planning & Community Development vacancy as a non-voting member, term to expire March 19, 2027;

Phil Alexakos to fill the Health Department vacancy as a regular member, term to expire March 19, 2027/

Alderman Christine Fajardo to fill the Aldermanic representative vacancy as a non-voting member;

Alderman Pat Long to fill the Aldermanic representative vacancy as a non-voting member;

Nicole Doherty to fill the School District representative vacancy as a regular member, term to expire March 19, 2027;

Christopher Schleyer to fill the Property Owner or Management Company renting more than two (2) pre-1978 buildings with a minimum of ten (10) units as a regular member, term to expire March 19, 2027;

Warren Mickey Laskey to fill the Certified Lead Risk Assessor vacancy as a regular member, term to expire March 19, 2027

Airport Authority

Gregory Goodrich to succeed himself as a regular member, term to expire March 1, 2027

Eddie Leon to succeed himself as a regular member, term to expire March 1, 2027

Jeffrey Taylor to succeed himself as a regular member, term to expire March 1, 2027

Personnel Appeals Board

Susan Champagne to succeed herself as a regular member, term to expire March 1, 2027

Manchester Development Corporation Board

Rebecca Kane to succeed herself as a regular member, term to expire March 11, 2027

Stephen Grzywacz to succeed himself as a regular member, term to expire March 11, 2027

Steven Scheiner to succeed himself as a regular member, term to expire March 11, 2027

Heather McGrail to succeed herself as a regular member, term to expire March 11, 2027

Planning Board

Andrew Boyle to succeed himself as the Mayor's Designee, ex-officio member

Conduct Board

Amanda Quinlan to fill the vacancy as an alternate member, term to expire October 1, 2024

Zoning Board of Adjustment

Ray Hebert as a regular member, term to expire March 1, 2026

Ladies and Gentlemen, what is your pleasure?

34. Communication from Jodie Nazaka, Economic Development Director, regarding an application for a Community Revitalization Tax Relief Incentive, RSA 79-E, for 959 Elm Street (Dunlap Building aka Benefit Strategies).

If the Board so desires, a motion would be in order to refer this to a public hearing to be held on Tuesday, April 16 at 5:30 P.M.

35. Budget projections to be submitted by Sharon Wickens, Finance Officer.
36. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
37. The Mayor calls the meeting back to order.
38. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

39. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Nineteen Thousand Seven Hundred Dollars (\$19,700) for the FY2024 CIP 212924 Social Isolation Grant for Senior Services.”

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If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

40. Ordinance: (A motion is in order to read by title only.)

“Amending Section 33.024, 33.025, & 33.026 (Public Services Worker I) of the Code of Ordinances of the City of Manchester.”

If the Board so desires, a motion is in order to Ordain.

NEW BUSINESS

ADJOURNMENT