



COMMITTEE ON JOINT SCHOOL BUILDINGS

March 11, 2024 at 5:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Terrio, Morgan, O'Neil

School Committee Members: O'Connell, Soule, Turner

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Introduction of the Owner's Project Manager (OPM), Leftfield, LLC.
2. Update on project progress from SMMA and Leftfield.
3. Update on project budget and expenditures.
4. Update on discussions with Amoskeag Trust.
5. Review of the Committee's school construction change order policy set in 2022.

If there is no further business, a motion is in order to adjourn.

SCHOOL CONSTRUCTION CHANGE ORDER POLICY

1. All change orders that materially change the scope of the project will be brought before the Joint School Buildings Committee for approval.
2. Change orders with a value that does not exceed **\$50,000** may be executed by the Department of Public Works without prior approval by the Joint School Buildings Committee.
3. Change orders that are time-sensitive (that is without immediate approval delays and/or other escalated costs will be incurred) and do not materially change the scope of the project may be executed by the Department of Public Works without prior approval of the Joint School Buildings Committee, regardless of value.
4. All change orders that are not time-sensitive and whose value exceeds **\$50,000** in costs or savings will be brought before the Joint School Buildings Committee for approval.
5. Monthly reports outlining change orders that have been executed will be provided along with the status reports.
6. Change orders that are non-monetary or reduce the contract value do not require prior approval of the Joint School Buildings Committee.
7. **No change orders shall be executed which would cause the overall project budget to be exceeded.**