



BOARD OF MAYOR AND ALDERMEN

December 19, 2023 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak will have up to three minutes to do so and any comments must be directed to the chair. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Fire Department Master Plan Presentation by Dynamix Consulting Group.

CONSENT AGENDA

Approve Under Supervision of the Department of Highways

3. Pole Petitions:
 - 11-1758 (2) Currier Drive
 - 11-1760 (1) Massabesic Street
 - 11-1762 (1) Brennan Street
 - 11-1764 (1) Howe Street

- 11-1765 (1) Faltin Drive
- 11-1766 (1) Dave Street
- 12-0946 (1) Douglas Street

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

4. Resolutions:

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for the FY2024 CIP 412324 Domestic Violence Prosecutor.”

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty-Three Thousand Six Hundred Sixty Dollars (\$163,660) for the FY2021 CIP 711321 Deferred Maintenance - Municipal.”

“Amending the FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Thousand Dollars (\$100,000) for the FY2024 CIP 610024 Winter Emergency Shelter.”

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

5. Recommending that Ordinance Amendment:

“An Ordinance amending the Zoning Ordinance, Chapter 155 of the City of Manchester Code of Ordinances, to provide reasonable accommodations to disabled persons by defining “disability” and adopting RSA 674:33, V.”

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.

(Unanimous vote with the exception of Alderman George-Kelly who was absent)

COMMITTEE ON COMMUNITY IMPROVEMENT

- 6. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$30,000 for CIP 412324 Domestic Violence Prosecutor be approved.**
(Unanimous vote)

- 7. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$100,000 for CIP 610024 Winter Emergency Shelter be approved.**
(Unanimous vote)

8. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$163,660 for CIP 711321 Deferred Maintenance-Municipal be approved.
(Unanimous vote)
9. Recommending that the request from the Planning & Community Development Director to change the administering department to the Manchester School District, and to change the project description for CIP 713024, School Facilities-Phase I, be approved.
(Unanimous vote)
10. Recommending that the request from the Health Department to extend various CIP projects to 6/30/2024 be approved.
(Unanimous vote)
11. Recommending that the summary of abatement requests submitted by the Chief Engineer be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

12. Recommending that the request from the Deputy Public Works Director to add one (1) Recreation Coordinator, Grade 16, to his complement be approved.
(Unanimous vote with the exception of Alderman George-Kelly who was absent)
13. Recommending that the request from the Fire Chief to add two (2) Assistant Fire Chiefs, Grade 27, to his complement and eliminate the Deputy Fire Chief position from his complement be approved.
(Unanimous vote with the exception of Alderman George-Kelly who was absent)
14. Recommending that the request from the Fire Chief to add one (1) Emergency Management Specialist, Grade 20, to his complement be approved.
(Unanimous vote with the exception of Alderman George-Kelly who was absent)
15. Recommending that the request from the Welfare Director to add one (1) Welfare Specialist, Grade 18, to her complement be approved.
(Unanimous vote with the exception of Alderman George-Kelly who was absent)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

16. Recommending that the request from the Parking Manager to allow ABC News to use the Middle Street Lot as its broadcast location for the Presidential Primary Election from January 14 through January 24 be approved.
(Unanimous vote with the exception of Alderman George-Kelly who was absent)

17. Recommending that the request from Mr. Mac's to have the Public Works Department paint "Do Not Block" on the roadway in front of their driveway and install appropriate roadside signage be approved.
(Unanimous vote with the exception of Alderman George-Kelly who was absent)
18. Recommending that the following traffic regulations be approved:

NO PARKING ANYTIME

On Mammoth Road, east side, from Corning Road to a point 80 feet south

Alderman Sapienza

On Chestnut Street, east side, from Webster Street to a point 55 feet north

Alderman Cavanaugh

CROSSWALK

On Calef Road, south of Elmwood Avenue

On Elmwood Avenue, west of Calef Avenue

Alderman Burkush

RESCIND NO PARKING ANYTIME

On Cass Street, east side, from Central Street to a point 55 feet north

(ORD 9842)

Alderman Fajardo

RESCIND CROSSWALK

On Calef Road, north and south of Elmwood Avenue (ORD 1749)

Alderman Burkush

(Unanimous vote with the exception of Alderman George-Kelly who was absent)

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION
WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

REGULAR BUSINESS

19. Confirmations:
Building Board of Appeals
Jacob Pouliot as regular member, term to expire January 1, 2027
Heritage Commission
Lisa Walsh as an alternate member term to expire July 1, 2025
Patrick Long as an alternate member, term to expire July 1, 2024
Planning Board
Erin George-Kelly as a regular member, term to expire May 1, 2025
Retirement Board
Richard Molan as a regular member, term to expire January 1, 2027
Library Trustees
Vanessa Blais, term to expire October 2030
Martha Rossignol, term to expire October 2030
Eleanor Dahar, term to expire October 2025
Ladies and Gentlemen, what is your pleasure?

20. Communication from Tim Clougherty, Public Works Director, requesting authorization to waive the City's Snow Emergency Regulations during the Christmas and New Year holidays.
Ladies and Gentlemen, what is your pleasure?
21. Tentative agreements between the Manchester School District and the:
- Association of Federal, State & County Municipal Employees (AFSCME), Local 3912, Paraprofessionals
 - Manchester Educational Association Support Personnel Association (MESPA)
 - Manchester Educational Association (MEA)
 - Directors & Coordinators, Teamsters Local 633
 - Association of Manchester Principals (AMP), Teamsters Local 633
- If the Board so desires, a motion would be in order to ratify the agreements.**
22. Budget projections to be submitted by Sharon Wickens, Finance Officer, if available.
23. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
24. The Mayor calls the meeting back to order.
25. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
26. Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.
Ladies and Gentlemen, what is your pleasure?
27. Report(s) of the Committee on Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?
28. Report(s) of the Committee on Lands & Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
29. Resolutions: **(A motion is in order to read by titles only.)**
- “Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for the FY2024 CIP 412324 Domestic Violence Prosecutor.”
- “Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty-Three Thousand Six Hundred Sixty Dollars (\$163,660) for the FY2021 CIP 711321 Deferred Maintenance - Municipal.”

"Amending the FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Hundred Thousand Dollars (\$100,000) for the FY2024 CIP 610024 Winter Emergency Shelter."
If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

30. Ordinance: (A motion is in order to read by title only.)

"Amending Section 33.024, 33.025 & 33.026 (Emergency Management Specialist) of the Code of Ordinances of the City of Manchester."
This Ordinance having had its final reading by title only, the question is on passing same to be Ordained.

31. The Mayor advises that a motion is in order that all matters pending before the present Board of Mayor and Aldermen and its committees as of January 2, 2024, be referred to the next Board of Mayor and Aldermen.

NEW BUSINESS

ADJOURNMENT