



COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

December 19, 2023 at 6:00 PM
Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Heath, Long, Levasseur, Cavanaugh, Barry

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Update on the City's Revolving Loan Fund.
Ladies and Gentlemen, what is your pleasure?
2. Communication from Kim LeBlanc, Financial Analyst II, submitting Finance Department reports as follows:
 - Accounts Receivable over 90 days
 - Aging Report
 - Outstanding Receivables**Ladies and Gentlemen, what is your pleasure?**
3. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first five months of fiscal year 2024.
Ladies and Gentlemen, what is your pleasure?
4. Chairman Heath advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

"Amending Chapter 38: Procurement Code of the Code of Ordinances of the City of Manchester by adding additional requirements during the prequalification of bidders associated with the procurement of City construction contracts."

If the Committee so desires, a motion would be in order that the Ordinance Amendment ought to pass and be Enrolled.

If there is no further business, a motion is in order to adjourn.



*Sharon Y. Wickens
Finance Officer*

*Michele A. Bogardus
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

December 11, 2023

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

REVOLVING & RECOVERY LOANS
12/11/2023

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$80,754.61	\$0.00	
2	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$16,450.47	\$0.00	\$250 payment received 12/1/23
3	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$24,697.39	\$0.00	
4	Delisle Market	1/28/2010	10/15/2020	\$43,500.00	\$23,706.42	\$0.00	
5	Delisle Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,601.35	\$0.00	

\$354,500.00 \$158,210.24 \$0.00

SUMMARY NOTES:

Loan 1 - Status current and in good standing.
Loan 2 - Over 60 days past due, payments resuming.
Loans 3 thru 5 - Over 60 days past due, sent to Solicitor's Office.

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	844 Elm St	12/12/2003	11/12/2018	\$250,000.00	\$31,964.86	\$125.35	
7	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due
				\$1,936,622.04	\$1,718,586.90	\$125.35	

SUMMARY NOTES:

Loans 6 & 7 - Status current and in good standing.

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
8	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$9,458.09	\$15.76	
9	Blackwood Law, PLLC	12/8/2022	11/1/2027	\$25,000.00	\$21,004.90	\$35.68	
10	My CNA Now, LLC	12/8/2022	11/1/2027	\$25,000.00	\$21,004.90	\$35.68	
11	HS 1, LLC	3/26/2021	3/1/2026	\$25,000.00	\$13,015.82	\$21.69	
12	3 Kitchen Bar & Grill LLC	5/17/2021	5/1/2026	\$15,000.00	\$12,467.23	\$20.78	

\$115,000.00 \$76,950.94 \$129.59

SUMMARY NOTES:

Loans 8 thru 10 - Status current and in good standing.
Loan 11 - Over 30 days past due.
Loan 12 - Over 60 days past due.



*Sharon Y. Wickens
Finance Officer*

*Michele A. Bogardus
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

December 8, 2023

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivables over 90 days, as well as, an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary, outstanding receivables over 90 days totals \$1,809,367 out of \$14,443,737 billed. November's outstanding receivables totaled \$2,242,549 out of \$7,077,554 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		12/8/2023	11/6/2023
	<u>Dept Code</u>	<u>Over 90 Days</u>	<u>Over 90 Days</u>
Airport	25	\$ 934,263.81	\$ 1,440,193.08
EPD	27	\$ 21,162.62	\$ 20,546.24
Parking Department	52	\$ 53,509.86	\$ 54,261.85
Total Enterprise Funds		\$ 1,008,936.29	\$ 1,515,001.17
Building Maintenance	21	\$ 8,883.39	\$ 8,883.39
Fire Department	30	\$ 546,728.55	\$ 544,545.37
Highway	50, 51	\$ 19,196.49	\$ 18,136.38
Parks & Recreation	65	\$ 2,214.61	\$ 1,596.20
Police Department	33,34,35,36	\$ 223,407.91	\$ 154,386.69
Total General Fund		\$ 800,430.95	\$ 727,548.03
Grand Totals		\$ 1,809,367.24	\$ 2,242,549.20
<u>General Fund receivables over \$10,000 by customer</u>			
FEMA	30	\$ 499,561.43	\$ 499,561.43
FEMA	33,34,35,36	\$ 35,250.00	\$ 35,250.00
Liberty Utilities	33,34,35,36	\$ 13,822.45	\$ 13,822.45
Manchester Highway Dept	33,34,35,36	\$ 49,271.50	\$ 28,612.25
R H White	33,34,35,36	\$ 12,446.50	\$ 12,446.50
School Administrative Unit	33,34,35,36	\$ 50,000.00	\$ -
Totals		\$ 660,351.88	\$ 589,692.63
Total General Fund receivables over 90 days less over \$10,000		<u>\$ 140,079.07</u>	<u>\$ 137,855.40</u>

Explanation of Charges
FEMA Reimbursement - In-process
FEMA Reimbursement - In-process
Extra Details
Extra Details
Extra Details
Pileum FUSUSONE/Security

City of Manchester NH - Receivables
Over 90 Days as of 12/8/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
8132	21	FEMA	\$ 8,883.39	\$ -	\$ 8,883.39
21 - BUILDING MAINTENANCE TOTALS			\$ 8,883.39	\$ -	\$ 8,883.39
25		010319, LLC	\$ 30.00	\$ -	\$ 30.00
25		AIR GENERAL INC.	\$ 110.00	\$ 65.00	\$ 45.00
25		ALLIED UNIVERSAL TECHNICAL SERVICES	\$ 214.00	\$ 75.00	\$ 139.00
25		AMBIUS, INC.	\$ 139.00	\$ -	\$ 139.00
25		AMERICAN AIRLINES, INC.	\$ 78,883.76	\$ 26,069.16	\$ 52,814.60
25		AUGUSTE, PAUL R.	\$ 145.00	\$ -	\$ 145.00
25		AVELO AIRLINES, INC.	\$ 15,851.48	\$ 13,222.08	\$ 2,629.40
25		AVIATION ASSOCIATES	\$ 464.74	\$ 355.74	\$ 109.00
25		CHICO LIMO AIRPORT SERVICE LLC	\$ 75.00	\$ -	\$ 75.00
25		CLEAR CHANNEL AIRPORTS	\$ 15,481.67	\$ 65.00	\$ 15,416.67
25		CONSOLIDATED COMMUNICATIONS	\$ 450.00	\$ -	\$ 450.00
25		DHART	\$ 1,674.00	\$ 675.00	\$ 999.00
25		DUNKIN DONUTS	\$ 1,100.14	\$ 150.00	\$ 950.14
25		EGOLF, STEPHEN	\$ 445.00	\$ -	\$ 445.00
25		ENGIE SERVICES	\$ 1,179.00	\$ 225.00	\$ 954.00
25		ENTERPRISE RENT-A-CAR	\$ 12,780.47	\$ 215.00	\$ 12,565.47
25		FACILITY SOLUTIONS INC.	\$ 173.00	\$ -	\$ 173.00
25		FEDERAL GRANTS	\$ 11,839,430.66	\$ 11,281,591.00	\$ 557,839.66
25		GOJET AIRLINES DBA UNITED EXPRESS	\$ 4,503.75	\$ -	\$ 4,503.75
25		HST INTERNATIONAL, INC.	\$ 32,549.17	\$ 1,350.03	\$ 31,199.14
25		HUDSON GROUP	\$ 20,907.63	\$ 14,409.88	\$ 6,497.75
25		JACOBS ENGINEERING GROUP INC	\$ 165.00	\$ 75.00	\$ 90.00
25		JEM FLIGHT, LLC	\$ 1,407.75	\$ 469.25	\$ 938.50
25		JODICE, TIMOTHY	\$ 45.00	\$ -	\$ 45.00
25		JP PEST SERVICES	\$ 100.00	\$ (100.00)	\$ 200.00
25		LEGACY AIRWAYS, LLC	\$ 52,799.11	\$ 1,703.20	\$ 51,095.91
25		LEIDOS, SECURITY DETECTION & AUTOMATION, INC.	\$ 139.00	\$ -	\$ 139.00
25		LONDONERRY FLYING CLUB.	\$ 483.00	\$ 85.00	\$ 398.00
25		MANCOAIR II, LLC	\$ 3,462.86	\$ 75.00	\$ 3,387.86
25		MCFARLAND-JOHNSON INC	\$ 184.00	\$ 130.00	\$ 54.00
25		MERCHANTS FLEET	\$ 25,384.86	\$ 8,461.62	\$ 16,923.24
25		MHT HEX HANGARS - BRYAN HALTER	\$ 64.00	\$ -	\$ 64.00
25		MHT HEX HANGARS - JEFFREY SUTTON	\$ 64.00	\$ -	\$ 64.00
25		MHT HEX HANGARS - MARK WOODRUFF	\$ 245.00	\$ -	\$ 245.00
25		MISCELLANEOUS	\$ 489.98	\$ -	\$ 489.98
25		NATIONAL AVIATION SERVICES	\$ 4,852.80	\$ 2,768.15	\$ 2,084.65
25		NATIONAL FLIGHT SIMULATOR	\$ 97,088.62	\$ 12,921.66	\$ 84,166.96
25		NORTHEAST RAMP HANGAR, LLC	\$ 742.42	\$ 643.42	\$ 99.00
25		PIKE INDUSTRIES	\$ 2,058.00	\$ -	\$ 2,058.00
25		PIQUETTE & HOWARD ELECTRIC	\$ (125.00)	\$ (275.00)	\$ 150.00
25		PRO STAR AVIATION	\$ 10,712.78	\$ 10,577.78	\$ 135.00
25		R. S. AUDLEY	\$ 625.00	\$ (275.00)	\$ 900.00
25		REPUBLIC AIRLINES DBA UNITED EXPRESS	\$ 90,219.07	\$ 65,052.53	\$ 25,166.54
25		RIDES BY JOANNE, LLC	\$ 75.00	\$ -	\$ 75.00
25		SCHONEBERGER, ERIC	\$ 800.00	\$ 400.00	\$ 400.00
25		SDNE, LLC	\$ 64.00	\$ -	\$ 64.00
25		SIGNATURE FLIGHT SUPPORT CORPORATION	\$ 5,911.67	\$ 1,111.67	\$ 4,800.00
25		SMARTE CARTE, INC.	\$ 273.24	\$ 182.46	\$ 90.78
25		SOUTHWEST AIRLINES, INC.	\$ 248,967.89	\$ 248,081.69	\$ 886.20
25		SPIRIT AIRLINES, INC.	\$ 180,075.88	\$ 143,920.22	\$ 36,155.66
25		STARSCENDANT CORPORATION	\$ 1,040.66	\$ 520.33	\$ 520.33
25		T-MOBILE NORTHEAST, LLC	\$ 121.74	\$ 121.70	\$ 0.04
25		TREGO-DUGAN AVIATION OF GRAND ISLAND, INC.	\$ 17,165.00	\$ 16,440.00	\$ 725.00
25		TRIDENT AVIATION, LLC	\$ 400.00	\$ -	\$ 400.00
25		TSA UTILITY REIMB. OTA 70T01021T7668N057 (TSA-OTA 2021)	\$ 14,180.61	\$ 9,286.54	\$ 4,894.07
25		UNIFI	\$ 1,005.00	\$ 470.00	\$ 535.00
25		UNITED AIRLINES, INC.	\$ 21,179.62	\$ 16,487.56	\$ 4,692.06
25		UNITED PARCEL SERVICES, INC.	\$ 190,875.09	\$ 188,595.03	\$ 2,280.06
25		WEISZMANN, ERIK	\$ 45.00	\$ -	\$ 45.00
25		WORLDWIDE FLIGHT SERVICES, INC. (WFS)	\$ 686.39	\$ -	\$ 686.39
25 - AIRPORT TOTALS			\$ 13,000,661.51	\$ 12,066,397.70	\$ 934,263.81
27	19303	LIBERTY SEPTIC LLC	\$ 21,162.62	\$ -	\$ 21,162.62
27 - EPD TOTALS			\$ 21,162.62	\$ -	\$ 21,162.62
30	30148	1200 ELM STREET LLC.	\$ 1,080.00	\$ -	\$ 1,080.00
30	33850	168 MERRIMACK ST LLC	\$ 1,323.00	\$ -	\$ 1,323.00
30	28454	300 GAY ST ACQUISITION	\$ 1,716.75	\$ -	\$ 1,716.75
30	2570	33 S COMMERCIAL ST LLC	\$ 26.52	\$ 1.52	\$ 25.00
30	29825	351 CHESTNUT ST LLC	\$ 1,080.00	\$ -	\$ 1,080.00
30	34300	447 UNION STREET, LLC.	\$ 540.00	\$ -	\$ 540.00
30	2988	497 SILVER ST ASSOCIATE	\$ 363.00	\$ -	\$ 363.00
30	34433	71-73 MANCHESTER ST LLC	\$ 110.50	\$ 6.00	\$ 104.50
30	30122	79 CARL DR. REALTY, LLC	\$ 1,620.00	\$ -	\$ 1,620.00
30	32799	AGNL PANE LLC	\$ 500.00	\$ -	\$ 500.00
30	608	AMERICAN NATIONAL RED C	\$ 2,160.00	\$ -	\$ 2,160.00
30	33283	BARRETT, GREGORY J REV	\$ 540.00	\$ -	\$ 540.00
30	30102	BT PROPERTY LLC	\$ 2,168.10	\$ -	\$ 2,168.10
30	1797	CALIFORNIA PROPERTY MGM	\$ 1,080.00	\$ -	\$ 1,080.00
30	2562	CON-WAY TRANSPORTATION	\$ 1,080.00	\$ -	\$ 1,080.00
30	30124	COTTER & CO.	\$ 552.50	\$ 30.00	\$ 522.50
30	33662	CVS	\$ 1,215.00	\$ -	\$ 1,215.00
30	32722	DICK'S SPORTING GOODS	\$ 540.00	\$ -	\$ 540.00
30	33289	ELM & BAKER LLC	\$ 1,080.00	\$ -	\$ 1,080.00
30	8132-30	FEMA	\$ 499,561.43	\$ -	\$ 499,561.43
30	32576	FINCH, RUTH	\$ 1,080.00	\$ -	\$ 1,080.00
30	34428	GL DECADE 2020 LLC.	\$ 3,867.50	\$ 210.00	\$ 3,657.50

City of Manchester NH - Receivables
Over 90 Days as of 12/8/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
30	32261	GOODWIN HOSPITALITY	\$ 540.00	\$ -	\$ 540.00
30	34701	GXO LOGISTICS SUPPLY CH	\$ 103.00	\$ 3.00	\$ 100.00
30	33633	HERTZ CORP	\$ 343.50	\$ -	\$ 343.50
30	33281	IMPERIO HOOKAH LOUNGE,	\$ 113.50	\$ 6.00	\$ 107.50
30	26211	LA FIERA RESTAURANT	\$ 113.50	\$ 6.00	\$ 107.50
30	30113	LEROCQUE, KRISTINE	\$ 1,080.00	\$ -	\$ 1,080.00
30	32293	LONG MOUNTAIN INVESTMEN	\$ 1,080.00	\$ -	\$ 1,080.00
30	17580	MAHMUTOVIC, MUHAREM	\$ 1,080.00	\$ -	\$ 1,080.00
30	32995	MAKE IT BETTER LLC	\$ 540.00	\$ -	\$ 540.00
30	20471	MATHESON TRI-GAS	\$ 103.00	\$ 3.00	\$ 100.00
30	34372	MBP 250-258 FLATBRUSH T	\$ 540.00	\$ -	\$ 540.00
30	33838	MERRIMACK ST BRDGE HOUSE	\$ 3,266.20	\$ 1,080.00	\$ 2,186.20
30	30133	NEP MANCHESTER HS OWNER	\$ 1,080.00	\$ -	\$ 1,080.00
30	27451	NEP MANCHESTER TP OWNER	\$ 1,201.00	\$ -	\$ 1,201.00
30	33299	NGUYEN, YEN	\$ 405.00	\$ -	\$ 405.00
30	32631	PARAGON INVESTMENTS LLC	\$ 540.00	\$ -	\$ 540.00
30	34348	PHAM, MY KIM THI	\$ 540.00	\$ -	\$ 540.00
30	34117	QUEEN CITY PRIDE INC	\$ 753.10	\$ 29.10	\$ 724.00
30	33288	REALTY INCOME CORPORATI	\$ 1,620.00	\$ -	\$ 1,620.00
30	977	RENT A CENTER	\$ 540.00	\$ -	\$ 540.00
30	11092	RITE AID CORPORATION	\$ 1,080.00	\$ -	\$ 1,080.00
30	34411	RITTENHOUSE SQUARE LLC	\$ 540.00	\$ -	\$ 540.00
30	33051	RYDER TRUCK RENTAL	\$ 103.00	\$ 3.00	\$ 100.00
30	34110	SANMINA CORP.	\$ 315.00	\$ -	\$ 315.00
30	32887	SERITAGE SRC FINANCE, L	\$ 1,080.00	\$ -	\$ 1,080.00
30	34422	SMOOTH OPERATION LLC.	\$ 110.50	\$ 6.00	\$ 104.50
30	75	SOUTHERN NH UNIVERSITY	\$ 103.00	\$ 3.00	\$ 100.00
30	7554	STATE OF NH DEPT OF SAF	\$ 11,479.73	\$ 6,451.66	\$ 5,028.07
30	16877	SUNBELT RENTALS	\$ 107.50	\$ 3.00	\$ 104.50
30	21857	VA MEDICAL CENTER	\$ 210.50	\$ 106.00	\$ 104.50
30	34703	VHG LABS	\$ 103.00	\$ 3.00	\$ 100.00
30	30127	WAL-MART REAL ESTATE	\$ 604.80	\$ 24.30	\$ 580.50
30 - FIRE TOTALS			\$ 554,703.13	\$ 7,974.58	\$ 546,728.55
33	8132-33	FEMA	\$ 35,250.00	\$ -	\$ 35,250.00
33	2521	MANCHESTER POLICE DEPT	\$ 15,269.37	\$ 12,266.45	\$ 3,002.92
33	64-33	SCHOOL ADMINISTRATIVE UNIT	\$ 224,590.68	\$ 174,590.68	\$ 50,000.00
34	15593	AE COM	\$ 574.00	\$ 320.00	\$ 254.00
34	85	ASPLUNDH TREE EXPERT CO	\$ 2,859.00	\$ 700.00	\$ 2,159.00
34	32754	ATLANTIC PAVING	\$ 365.00	\$ -	\$ 365.00
34	4110	CENTRAL HIGH SCHOOL	\$ 292.00	\$ -	\$ 292.00
34	30650	CONSOLIDATED COMMUNICATIONS	\$ 4,716.55	\$ 3.60	\$ 4,712.95
34	2559	CONTROL TECHNOLOGIES	\$ 254.00	\$ -	\$ 254.00
34	33707	CVS PHARMACY	\$ 892.75	\$ -	\$ 892.75
34	7965	EAST COAST SIGNAL	\$ 882.50	\$ -	\$ 882.50
34	10987	ERNIE'S EXCAVATION	\$ 693.50	\$ -	\$ 693.50
34	2094	EVERSOURCE ENERGY (HOOK	\$ 39,411.88	\$ 33,300.00	\$ 6,111.88
34	22443	HANNAFORD	\$ 11,678.95	\$ 7,643.20	\$ 4,035.75
34	33637	J PASCY QUALITY PAINTIN	\$ 254.00	\$ -	\$ 254.00
34	18609-34	LIBERTY UTILITIES, INC	\$ 35,442.45	\$ 21,620.00	\$ 13,822.45
34	10839	MANCHESTER CHRISTIAN CHURCH	\$ 1,925.00	\$ 1,560.00	\$ 365.00
34	2539	MANCHESTER HIGHWAY DEPT	\$ 135,191.50	\$ 85,920.00	\$ 49,271.50
34	2541	MANCHESTER PARKS & RECREATION	\$ 1,210.00	\$ -	\$ 1,210.00
34	857	MEMORIAL HIGH SCHOOL	\$ 762.00	\$ -	\$ 762.00
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ 7,140.00
34	34454	NCCL ENTERPRISES	\$ 638.75	\$ -	\$ 638.75
34	33988	NEW WAVE COMMUNICATIONS	\$ 2,940.10	\$ 7.20	\$ 2,932.90
34	33062	NEWMANS EXCAVATION	\$ 246.00	\$ -	\$ 246.00
34	33210	NH GROUP LLC	\$ 5,634.00	\$ 4,320.00	\$ 1,314.00
34	33617	OUT FRONT MEDIA	\$ 254.00	\$ -	\$ 254.00
34	7484	PALMER & SICARD	\$ 292.00	\$ -	\$ 292.00
34	11710	PHOENIX COMMUNICATIONS	\$ 12,437.68	\$ 12,280.00	\$ 157.68
34	30231	PRO LINE DEVELOPMENT	\$ 693.50	\$ -	\$ 693.50
34	34117-34	QUEEN CITY PRIDE INC	\$ 4,378.50	\$ -	\$ 4,378.50
34	1021	R H WHITE CONSTRUCTION	\$ 33,806.50	\$ 21,360.00	\$ 12,446.50
34	64	SCHOOL ADMINISTRATIVE UNIT	\$ 10,817.50	\$ 9,280.00	\$ 1,537.50
34	31993	SECURITY INDUSTRY SPECI	\$ 2,574.25	\$ -	\$ 2,574.25
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ 327.25
34	12560	SPIDER-BITE	\$ 60.00	\$ -	\$ 60.00
34	33316	ST MORITZ SECURITY SERV	\$ 492.00	\$ -	\$ 492.00
34	15338	TD BANK	\$ 3,536.25	\$ -	\$ 3,536.25
34	29725	TEMPLE ISRAEL	\$ 292.00	\$ -	\$ 292.00
34	33992	THE NATURE CONSERVANCY	\$ 254.00	\$ -	\$ 254.00
34	22474	TODDS TREE SERVICE	\$ 428.63	\$ -	\$ 428.63
34	33368	TREE, LUCAS	\$ 7,432.00	\$ 5,680.00	\$ 1,752.00
34	2366	TRINITY HIGH SCHOOL	\$ 3,536.80	\$ 324.80	\$ 3,212.00
34	30901	WADLEIGH, STARR & PETER	\$ 292.00	\$ -	\$ 292.00
34	24304	WHISKEY'S 20	\$ 1,290.00	\$ -	\$ 1,290.00
34	3165	WMUR	\$ 2,179.20	\$ 1,539.20	\$ 640.00
34	62	YEE DYNASTY	\$ 3,109.44	\$ 1,649.44	\$ 1,460.00
35	41	MANCHESTER HEALTH DEPT	\$ 175.00	\$ -	\$ 175.00
33, 34, 35, & 36 - POLICE TOTALS			\$ 617,772.48	\$ 394,364.57	\$ 223,407.91
50	34125	BACELAR, CHRISTINA	\$ 5.08	\$ -	\$ 5.08
50	34126	BEAUDET, RICHARD	\$ 47.97	\$ 2.72	\$ 45.25
50	34284	BERNEY, JOSHUA	\$ 107.79	\$ 5.56	\$ 102.23
50	33347	BERUBE, GEORGE	\$ 530.70	\$ -	\$ 530.70
50	30304	BERUBE, JUSTIN	\$ 23.56	\$ 1.28	\$ 22.28
50	32530	BLACK WATER FIRE PROTEC	\$ 126.25	\$ -	\$ 126.25

City of Manchester NH - Receivables
Over 90 Days as of 12/8/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	34622	BONANNO, NATHAN	\$ 64.68	\$ 3.68	\$ 61.00
50	33969	BONDON, BENJAMIN	\$ 61.23	\$ -	\$ 61.23
50	34569	BOSCO, ANDREW	\$ 41.10	\$ 2.28	\$ 38.82
50	33428	BOWES, DOUGLAS	\$ 7.44	\$ -	\$ 7.44
50	34681	BRIDGES, JASON	\$ 105.81	\$ 4.56	\$ 101.25
50	34682	CARETTE, BRIAN	\$ 5.24	\$ 0.24	\$ 5.00
50	34285	CASWELL, HEATHER	\$ 86.92	\$ 4.48	\$ 82.44
50	33589	CATALDO, LEWIS	\$ 22.84	\$ -	\$ 22.84
50	33278	CERATO, JOSEPH	\$ 82.70	\$ -	\$ 82.70
50	34380	COFFEY, JOSEPH	\$ 33.02	\$ 1.76	\$ 31.26
50	34308	CONLEY, JUSTIN	\$ 94.55	\$ 4.92	\$ 89.63
50	34683	CORMIER, GARY	\$ 38.40	\$ 1.65	\$ 36.75
50	34000	CORREA, XAVIER MORALES	\$ 133.31	\$ -	\$ 133.31
50	33375	COSTA, LISA	\$ 20.12	\$ -	\$ 20.12
50	34605	COX, KEVIN	\$ 209.88	\$ 11.88	\$ 198.00
50	34127	CRAIG, LAURIE	\$ 47.96	\$ -	\$ 47.96
50	34244	CURRIVAN, CASEY	\$ 57.88	\$ 2.96	\$ 54.92
50	34128	D & D DRYWALL	\$ 566.80	\$ 29.20	\$ 537.60
50	33728	DEAN, JORDAN	\$ 68.61	\$ -	\$ 68.61
50	33430	DELGRECO, JESSE	\$ 337.19	\$ -	\$ 337.19
50	33023	DELISLE, VIVIAN	\$ 55.00	\$ -	\$ 55.00
50	33807	DINSMOOR, BRANDI	\$ 51.51	\$ -	\$ 51.51
50	34685	DOBROVIC, ALEKSANDAR	\$ 29.26	\$ 1.26	\$ 28.00
50	34571	DOHERTY, SHAWN	\$ 43.25	\$ 2.40	\$ 40.85
50	33970	ESTRADA, HERIBERTO GARC	\$ 86.52	\$ -	\$ 86.52
50	32524	EVERGREEN MANAGEMENT GR	\$ 322.09	\$ 315.92	\$ 6.17
50	3127	EVERSOURCE	\$ 2,230.75	\$ 2,206.75	\$ 24.00
50	33348	FABRIZIO, ANTHONY	\$ 68.40	\$ -	\$ 68.40
50	33750	FALCONERY, CRUZ	\$ 69.33	\$ -	\$ 69.33
50	33218	FELT, WILLIAM	\$ 69.33	\$ -	\$ 69.33
50	33740	FODEN, JOSEPH	\$ 55.13	\$ -	\$ 55.13
50	34204	FORBES, TREY	\$ 6.04	\$ 0.32	\$ 5.72
50	33021	FOURNIER, NOAH	\$ 136.78	\$ -	\$ 136.78
50	33477	FREITAS, ANTONIO	\$ 5.24	\$ -	\$ 5.24
50	34406	GARAMELLA, BENJAMIN	\$ 36.59	\$ 1.59	\$ 35.00
50	34407	GARCIA, JAMIE	\$ 68.61	\$ 3.68	\$ 64.93
50	33201	GARCIA, SERGIO	\$ 25.61	\$ -	\$ 25.61
50	33594	GAUTHIER, DIANA	\$ 65.72	\$ -	\$ 65.72
50	34686	GEER, ISAAC	\$ 85.69	\$ 3.69	\$ 82.00
50	33416	GEORGE, ELIZABETH	\$ 55.00	\$ -	\$ 55.00
50	33378	GOLDEN, CHRISTOPHER	\$ 80.48	\$ -	\$ 80.48
50	33283	GRAMOLINI, JEANELLE	\$ 42.65	\$ -	\$ 42.65
50	34615	HARRISON, ROBERT	\$ 187.10	\$ 10.60	\$ 176.50
50	34174	HAYES, LAURA	\$ 56.94	\$ 2.84	\$ 54.10
50	33480	HERNANDEZ, JOSE SANTIAGO	\$ 12.25	\$ -	\$ 12.25
50	33882	HILBERT, BION	\$ 59.95	\$ -	\$ 59.95
50	34405	HOMSY, DYLAN	\$ 142.83	\$ 8.08	\$ 134.75
50	33145	HOOKER, KEN	\$ 113.15	\$ -	\$ 113.15
50	34311	HOULE, MATTHEW	\$ 23.85	\$ 1.24	\$ 22.61
50	33494	HOWARD, KEVIN	\$ 15.25	\$ -	\$ 15.25
50	33110	INOA, ALEX	\$ 5.32	\$ -	\$ 5.32
50	34606	JANOSZ, STEPHEN	\$ 2.12	\$ 0.12	\$ 2.00
50	34573	JOHNS, MIRANDA	\$ 129.55	\$ 7.24	\$ 122.31
50	33200	JOHNSON, CORDERO	\$ 70.81	\$ -	\$ 70.81
50	34624	JONES, MICHAEL	\$ 10.85	\$ 0.60	\$ 10.25
50	33482	KASEY, LAWRENCE	\$ 76.80	\$ -	\$ 76.80
50	33591	KIMBALL, DANA	\$ 87.04	\$ -	\$ 87.04
50	33759	KNEE, MICHAEL	\$ 5.56	\$ -	\$ 5.56
50	33758	LACASSE, JOSEPH	\$ 5.56	\$ -	\$ 5.56
50	33721	LAFORGE, PHILIP	\$ 9.79	\$ -	\$ 9.79
50	33131	LAICY, JEAN	\$ 23.63	\$ -	\$ 23.63
50	34437	LANDRY, PAUL	\$ 5.56	\$ 0.32	\$ 5.24
50	33808	LAVALLEE, ROBERT	\$ 137.34	\$ -	\$ 137.34
50	33920	LEPAGE, ROBIN	\$ 72.25	\$ -	\$ 72.25
50	18609	LIBERTY UTILITIES, INC	\$ 43,130.86	\$ 38,623.87	\$ 4,506.99
50	33327	LUCE, VICTOR	\$ 174.70	\$ -	\$ 174.70
50	34617	LUCIA, DAVID	\$ 65.72	\$ 3.72	\$ 62.00
50	34575	LUICHA, DAVID	\$ 65.60	\$ 3.68	\$ 61.92
50	32283	MACDONALD, STANLEY	\$ 431.27	\$ 14.92	\$ 416.35
50	2545	MANCHESTER FACILITIES	\$ 254.00	\$ -	\$ 254.00
50	2557	MANCHESTER WATER WORKS	\$ 61,025.08	\$ 58,602.75	\$ 2,422.33
50	33758	MARTINEAU, WAYNE	\$ 50.01	\$ -	\$ 50.01
50	34689	MARTINEZ, RICHARD	\$ 310.88	\$ 13.38	\$ 297.50
50	34234	MCAHON, ROBERT	\$ 14.41	\$ 0.72	\$ 13.69
50	33483	METCALF, MICHAEL	\$ 38.40	\$ -	\$ 38.40
50	33377	METHE, WADE	\$ 12.29	\$ -	\$ 12.29
50	33971	MIDDLEBROOKS, JAKARI	\$ 49.84	\$ -	\$ 49.84
50	33722	MIELE, KAYLA	\$ 13.19	\$ -	\$ 13.19
50	34094	MILLER, STEVEN	\$ 28.59	\$ -	\$ 28.59
50	33478	MONDO, BAH	\$ 208.22	\$ -	\$ 208.22
50	34379	MOORE, BRUCE	\$ 520.51	\$ 27.88	\$ 492.63
50	34201	MOORE, NATHANIEL	\$ 85.79	\$ 4.32	\$ 81.47
50	34175	NAGY, JUSTIN	\$ 73.88	\$ 3.68	\$ 70.20
50	34438	PEKHNYK, ANDRIY	\$ 614.63	\$ 33.36	\$ 581.27
50	34181	PORTER, APRIL	\$ 55.00	\$ -	\$ 55.00
50	34178	POULIN, RYAN	\$ 86.30	\$ 4.52	\$ 81.78
50	34558	PRESCOTT, JULIAN	\$ 179.95	\$ 8.36	\$ 171.59

City of Manchester NH - Receivables
Over 90 Days as of 12/8/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	34117-50	QUEEN CITY PRIDE INC	\$ 1,346.97	\$ -	\$ 1,346.97
50	33339	QUINN, RYAN	\$ 70.81	\$ -	\$ 70.81
50	33810	RAMADHANI, KIKI	\$ 185.05	\$ -	\$ 185.05
50	34410	RAYAMAJHI, SUMAN	\$ 60.73	\$ 3.24	\$ 57.49
50	33143	REAGAN, RYAN	\$ 42.65	\$ -	\$ 42.65
50	16772	RICARD, DUANE	\$ 72.63	\$ -	\$ 72.63
50	33125	RIVERA, JOSHUA	\$ 48.54	\$ -	\$ 48.54
50	34518	RODRIGUES, ANTONIO SILV	\$ 26.72	\$ 1.48	\$ 25.24
50	33146	ROSSMAN, ALEXEXIS	\$ 5.32	\$ -	\$ 5.32
50	33383	RUSSELL HARDING PROPERTIES	\$ 290.55	\$ -	\$ 290.55
50	34178	SALAS, JERRY	\$ 62.25	\$ -	\$ 62.25
50	34627	SAMUEL, SUSAN	\$ 12.97	\$ 0.72	\$ 12.25
50	34458	SANTOS, ANTHONY	\$ 39.28	\$ 0.52	\$ 38.76
50	34202	SARETTE, DOUGLAS	\$ 26.00	\$ -	\$ 26.00
50	34439	SEACE, KODA	\$ 72.68	\$ 3.96	\$ 68.72
50	33884	SMITH, JACOB	\$ 30.57	\$ 1.32	\$ 29.25
50	33331	SOLER, LUIS	\$ 5.32	\$ -	\$ 5.32
50	33217	STANELY, SEAN	\$ 43.78	\$ -	\$ 43.78
50	34695	STARTING POINT	\$ 95.11	\$ 4.11	\$ 91.00
50	34322	SWAIN CONSTRUCTION	\$ 554.73	\$ 28.96	\$ 525.77
50	11134	THE RESOURCE COMPANY	\$ 126.16	\$ 7.16	\$ 119.00
50	34639	VALDEZ PENA, ALEXANDER	\$ 120.16	\$ 5.16	\$ 115.00
50	33554	WARREN, SHAWN	\$ 90.12	\$ -	\$ 90.12
50	34317	WHEELER, AMY	\$ 163.05	\$ 8.52	\$ 154.53
50	33885	YOUNG, JOHN	\$ 65.60	\$ -	\$ 65.60
50	33763	ZONA, NICHOLAS	\$ 51.97	\$ -	\$ 51.97
50	33307	ZUKANOVIC, ALAN	\$ 182.27	\$ -	\$ 182.27
50 & 51 - HIGHWAY TOTALS			\$ 119,250.62	\$ 100,054.13	\$ 19,196.49
52	5774	155 DOW ST CONDO ASSN	\$ 6,765.00	\$ 3,355.00	\$ 3,410.00
52	25446	844 ELM ST. LLC	\$ 3,655.00	\$ -	\$ 3,655.00
52	33277	AGUIAR, WELLINGTON	\$ 120.00	\$ -	\$ 120.00
52	33835	ALLEN, SCOTT	\$ 214.27	\$ 10.44	\$ 203.83
52	32587	ANDREW, KIM	\$ 644.10	\$ 147.00	\$ 497.10
52	34363	ARISTA, ROSE	\$ 505.20	\$ 139.80	\$ 365.40
52	32999	ASKEW, JOSH	\$ 452.45	\$ 231.62	\$ 220.83
52	25449	BAIER, CHRISTINE	\$ 170.00	\$ 85.00	\$ 85.00
52	33264	BANFIELD, SAMANTAH	\$ 120.00	\$ -	\$ 120.00
52	33898	BARNETT, ANTHONY	\$ 170.00	\$ -	\$ 170.00
52	25450	BAROODY AND GREENWOOD	\$ 1,105.00	\$ 680.00	\$ 425.00
52	32931	BARROWS, BECKY	\$ 222.49	\$ -	\$ 222.49
52	33065	BECK, JOHN	\$ 510.00	\$ -	\$ 510.00
52	33606	BEDARD, TERA	\$ 340.00	\$ -	\$ 340.00
52	32610	BELANGER, PAULA	\$ 425.00	\$ 340.00	\$ 85.00
52	34585	BELL, JACCOB	\$ 334.98	\$ 224.98	\$ 110.00
52	34590	BERNARD, IAN	\$ 365.40	\$ 245.40	\$ 120.00
52	33580	BOLLING, SHERMAN	\$ 55.00	\$ -	\$ 55.00
52	33195	BREEZE HOME LOANS	\$ 2,805.50	\$ 680.00	\$ 2,125.50
52	33151	BROWN, ERIC	\$ 165.00	\$ -	\$ 165.00
52	33936	BRUNO, MARK	\$ 1,063.65	\$ 168.64	\$ 895.01
52	28585	BUNNY'S CONVENIENCE	\$ 680.00	\$ 340.00	\$ 340.00
52	34381	CARLSON, MARIA	\$ 573.24	\$ 238.26	\$ 334.98
52	33272	CASHION, MIKE	\$ 680.00	\$ 340.00	\$ 340.00
52	33605	CHANIN, JILL	\$ 935.00	\$ 340.00	\$ 595.00
52	34412	CONATON, WILLIAM	\$ 393.30	\$ 228.30	\$ 165.00
52	33388	CONNOR, MATTHEW	\$ 663.15	\$ 259.84	\$ 403.31
52	34009	CONTRERAS, FREDDY	\$ 1,190.00	\$ 255.00	\$ 935.00
52	33979	CORREA, ANTHONY	\$ 595.00	\$ -	\$ 595.00
52	34320	COTTON, LEILANI	\$ 429.00	\$ 249.00	\$ 180.00
52	33930	CREATIVE FRAMING	\$ 765.00	\$ 340.00	\$ 425.00
52	31099	CURTIS, RICKY	\$ 158.08	\$ 8.72	\$ 149.36
52	34293	DAIGLE CLARK, HEATHER	\$ 935.00	\$ 170.00	\$ 765.00
52	34292	DE LEON, INES	\$ 114.15	\$ 4.15	\$ 110.00
52	33628	DEXTER, JOANNE	\$ 363.20	\$ 19.92	\$ 343.28
52	33713	DIFUSCO, NIKELLE	\$ 640.50	\$ 147.00	\$ 493.50
52	34445	DINSMORE, MARK	\$ 63.60	\$ 3.60	\$ 60.00
52	33303	DION, MICHELLE	\$ 340.00	\$ -	\$ 340.00
52	32201	DULCES BAKERY, LLC.	\$ 135.73	\$ 6.64	\$ 129.09
52	34294	ESCARCEGA, DAISY	\$ 493.50	\$ 252.60	\$ 240.90
52	33509	FALSTEIN, MACK	\$ 255.00	\$ -	\$ 255.00
52	32969	FARGO, MICHAEL	\$ 225.81	\$ -	\$ 225.81
52	33928	FAVREAU, ELIZABETH	\$ 65.30	\$ 3.60	\$ 61.70
52	32374	FISHER, CELIA	\$ 765.00	\$ 340.00	\$ 425.00
52	33732	GAGNON, MARK	\$ 1,530.00	\$ 340.00	\$ 1,190.00
52	32561	GAINOR, EDWARD	\$ 510.00	\$ 340.00	\$ 170.00
52	33462	GHANAYEM, ABDUL	\$ 255.00	\$ -	\$ 255.00
52	28497	GLOBAL PLASTICS	\$ 1,141.25	\$ 1,133.00	\$ 8.25
52	33771	GONZALES, ELIJAH	\$ 255.00	\$ -	\$ 255.00
52	34163	GRASSO, MONICA	\$ 952.21	\$ 258.18	\$ 694.03
52	33734	GUGUAI, PEYOUR	\$ 1,105.00	\$ -	\$ 1,105.00
52	33234	HARRINGTON, IRENE	\$ 85.00	\$ -	\$ 85.00
52	34345	HARRINGTON, TYLER	\$ 167.49	\$ 112.49	\$ 55.00
52	33466	HAYDEN, LYNN	\$ 1,136.10	\$ 172.20	\$ 963.90
52	2983	HILLSBOROUGH COUNTY ATT	\$ 3,840.00	\$ 2,160.00	\$ 1,680.00
52	33267	HINCKLEY, ERIN	\$ 1,020.00	\$ -	\$ 1,020.00

City of Manchester NH - Receivables
Over 90 Days as of 12/8/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
52	34281	HUBBARD, KARLA	\$ 42.50	\$ -	\$ 42.50
52	33817	IDENCIA, INC	\$ 2,210.00	\$ 1,020.00	\$ 1,190.00
52	33012	IMPRESS HEALTHCARE CORP	\$ 483.60	\$ 363.60	\$ 120.00
52	33967	JOHNSON, THOMAS	\$ 112.49	\$ 111.66	\$ 0.83
52	34019	JONES STREET INVESTMENT	\$ 5,700.00	\$ 4,560.00	\$ 1,140.00
52	33891	KALWAR, FARAD	\$ 680.00	\$ 340.00	\$ 340.00
52	33075	KISAKI JAPANESE CUISINE	\$ 1,329.90	\$ 999.90	\$ 330.00
52	33240	LAFFERTY, TANYA	\$ 965.10	\$ 50.40	\$ 914.70
52	33443	LEGAULT, NICKOLIS	\$ 340.00	\$ -	\$ 340.00
52	34133	LOGAN, SHANITA	\$ 683.02	\$ 36.52	\$ 646.50
52	34399	MADI, ANDREW	\$ 493.50	\$ 252.60	\$ 240.90
52	20949	MAGGIO, JOHN	\$ 232.07	\$ 62.62	\$ 169.45
52	33177	MALONE, ANDREW	\$ 977.50	\$ -	\$ 977.50
52	25544	MARITIME PROGRAM GROUP	\$ 425.00	\$ 255.00	\$ 170.00
52	34415	MARROOF, OMAR	\$ 87.56	\$ 2.56	\$ 85.00
52	25548	MCLANE MIDDLETON PROF A	\$ 3,982.75	\$ 3,800.25	\$ 182.50
52	34448	MELTON, JOSEPH	\$ 607.80	\$ 352.80	\$ 255.00
52	34013	MITCHELL, KOLYN	\$ 328.95	\$ 16.60	\$ 312.35
52	33813	MONTY, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	10142	MORRISON MAHONEY LLP	\$ 680.00	\$ -	\$ 680.00
52	33305	MWANGI, VICTOR	\$ 175.00	\$ -	\$ 175.00
52	34638	N & M REALTY LLC	\$ 363.60	\$ 243.60	\$ 120.00
52	3427	NE INST OF WHOLE HEALTH	\$ 240.00	\$ 120.00	\$ 120.00
52	33525	NEMECEK, ANDREA	\$ 85.00	\$ -	\$ 85.00
52	33968	NESBETH, KATHRYN	\$ 460.53	\$ 23.24	\$ 437.29
52	7315	NEXT STEP	\$ 770.00	\$ 385.00	\$ 385.00
52	25554	NIXON PEABODY LLC	\$ 1,762.50	\$ 850.00	\$ 912.50
52	34305	OLSEN, JAMES	\$ 170.00	\$ -	\$ 170.00
52	34335	OLSON, JENNIFER	\$ 732.60	\$ 492.60	\$ 240.00
52	33588	OSMAN, MAZIN	\$ 428.91	\$ 249.00	\$ 179.91
52	33716	OUELLET, NOAH	\$ 383.90	\$ 19.20	\$ 364.70
52	33900	PEREZ, MILITZA	\$ 170.00	\$ -	\$ 170.00
52	33321	PESANTE, ASHTON EZRA	\$ 967.50	\$ 277.80	\$ 689.70
52	33842	POISSON, KENNETH	\$ 139.05	\$ 6.64	\$ 132.41
52	34221	QUEEN CITY BICYCLE COLL	\$ 170.00	\$ -	\$ 170.00
52	33782	RAKOWSKI, RACHEL	\$ 69.11	\$ 3.32	\$ 65.79
52	33978	REYNOLDS, DYLAN	\$ 877.80	\$ 272.40	\$ 605.40
52	34106	RIVERA, EDISON TARDI	\$ 557.40	\$ 28.80	\$ 528.60
52	29418	ROBINSON, CONNOR	\$ 595.00	\$ 340.00	\$ 255.00
52	33989	ROBY-DAIGLE, MERCEDES	\$ 281.40	\$ 14.40	\$ 267.00
52	33170	ROMARY, THOMAS	\$ 1,020.00	\$ -	\$ 1,020.00
52	33880	ROULEAU, ERIC	\$ 61.64	\$ 3.32	\$ 58.32
52	34442	SALVATORE, SARAH	\$ 172.47	\$ 7.47	\$ 165.00
52	34205	SANFORD-WILSON, BROOKE	\$ 62.47	\$ 3.32	\$ 59.15
52	33097	SAVARY, AMBER	\$ 1,190.00	\$ 340.00	\$ 850.00
52	34361	SCHROEDER, CHRISTOPHER	\$ 715.84	\$ 198.16	\$ 517.68
52	34008	SCHWAB, MATTHEW	\$ 1,038.30	\$ 281.40	\$ 756.90
52	32901	SEBA, APELETE CURTIS J	\$ 291.30	\$ 280.00	\$ 11.30
52	30959	SOUCY, JOEL	\$ 425.00	\$ -	\$ 425.00
52	21704	SOUTHERN NH UNIVERSITY	\$ 892.50	\$ 510.00	\$ 382.50
52	33259	STACKPOLE, ANTHONY	\$ 246.32	\$ 11.52	\$ 234.80
52	33907	STREHLOW, WILLIAM	\$ 1,615.00	\$ 340.00	\$ 1,275.00
52	34123	SUAZO, MERCEDES	\$ 558.90	\$ 256.20	\$ 302.70
52	33745	TOWER, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	4312	UNH-MANCHESTER	\$ 2,160.00	\$ -	\$ 2,160.00
52	34103	VINSON, PATRICK	\$ 207.00	\$ 10.80	\$ 196.20
52	8154	WEDU DESIGN	\$ 769.59	\$ 395.28	\$ 374.31
52	25803	WHALEN, LAURA	\$ 85.00	\$ -	\$ 85.00
52	33567	WHEELER, SAMANTHA	\$ 382.50	\$ 76.20	\$ 306.30
52	34551	WILLIS, JOHN	\$ 607.80	\$ 352.80	\$ 255.00
52	33927	ZIDNA, IBTISSAM	\$ 64.50	\$ 3.60	\$ 60.90
52 - PARKING TOTALS			\$ 86,500.82	\$ 32,990.96	\$ 53,509.86
65	946	MANCHESTER SCHOOL ATHLETICS	\$ 34,802.68	\$ 32,588.07	\$ 2,214.61
65 - PARKS & RECREATION TOTALS			\$ 34,802.68	\$ 32,588.07	\$ 2,214.61
GRAND TOTALS			\$ 14,443,737.25	\$ 12,634,370.01	\$ 1,809,367.24

Submission for Solicitors Review

Account in Collections

**City of Manchester - Accounts Receivable
Submissions for Solicitor's Review**

Sent to Solicitor	Dept	Customer Name	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination
3/29/2018	CE	Ahmedamin, Sandra	7/17/2017	\$ 1,150.00	\$ 1,150.00	\$ 86.25	\$ 1,236.25	Paying court approved \$50/month payment until full debt satisfied. 3/9/20 \$200 Overdue payment received.
9/28/2021	Airport	Legacy Airways Cargo	various	\$ 46,961.61	\$ 46,961.61	\$ -	\$ 46,961.61	Making periodic payments
12/7/2021	MPD	Whiskey's 20	various	\$ 1,290.00	\$ 1,290.00	\$ -	\$ 1,290.00	MPD resending invoices to address provided by Solicitors

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER

Finance Department

December 11, 2023

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first five months of fiscal year 2024.

Expenditures:

The average unobligated balance percentage after five months should be 58.33% as a benchmark. All departments are within 10% of this benchmark with the exception of the Welfare Department and Information Systems Department. The overall unobligated percentage after five months is 59.01% for 2024 compared to 58.96% a year ago. Health insurance costs for 2024 are tracking over budget through November. A comparison of retirement payouts through November for FY 2024 and 2023 is as follows:

	2024	2023
Payments	\$ 709,504	\$ 425,384
Retirements		
Police	122,163	182,940
Fire	336,351	122,632
DPW	121,201	99,808
All Other	129,789	20,004
Total	709,504	425,384

The following amount has been transferred from the FY 2024 Contingency Account as of 11/30/2023:

Original Budget	7/1/2023	312,000.00
Hallsville Contingency Transfer to DPW	9/5/2023	(5,000.00)
Revised Balance - posted		307,000.00

Revenues:

Revenues for the first five months of fiscal year 2024 are \$1.7 million higher than a year ago. Interest income is \$463 thousand higher than a year ago due to favorable interest rates. Auto registrations are \$195 thousand higher than the same period a year ago. State revenues are \$593 thousand higher due to an increase in the Highway Block Grant from the State of NH. Offsetting the increases is lower permits of \$127 thousand.

Sincerely,

A handwritten signature in black ink, appearing to read "Sharon Y. Wickens", written in a cursive style.

Sharon Y. Wickens.
Finance Officer

**CITY OF MANCHESTER
NEW HAMPSHIRE**



FINANCIAL REPORTS

**FOR THE FIVE MONTHS ENDED
NOVEMBER 30, 2023**

UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE
PRELIMINARY FINANCIAL STATEMENTS
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FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2023
(UNAUDITED)

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City of Manchester, New Hampshire
Budget vs Actual Expenditures - General Fund
By Department Without Restricted Items
For The Five Months Ended November 30, 2023

12/06/2

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(UNAUDITED)

Budget Basis

MNTBUDBNB1

	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 17,500.00	\$ 52,500.00	75.00
ASSESSORS	819,053.00	290,810.30	528,242.70	64.49
CITY CLERK	1,177,695.00	449,239.52	728,455.48	61.85
MEDO	175,907.00	68,830.32	107,076.68	60.87
CITY SOLICITOR	1,939,189.00	654,849.58	1,284,339.42	66.23
FINANCE	1,181,504.00	439,009.49	742,494.51	62.84
CENTRAL FLEET MANAGEMENT	3,807,550.00	1,479,475.80	2,328,074.20	61.14
INFORMATION SYSTEMS	2,159,332.00	1,203,474.31	955,857.69	44.27
MAYOR	258,859.00	93,896.64	164,962.36	63.73
OFFICE OF YOUTH SERVICES	643,212.00	236,553.21	406,658.79	63.22
HUMAN RESOURCES	783,725.00	305,363.14	478,361.86	61.04
PLANNING & COMMUNITY DEVELOPMENT	2,443,437.00	936,036.29	1,507,400.71	61.69
TAX COLLECTOR	777,253.00	284,188.42	493,064.58	63.44
FIRE	24,341,147.00	9,566,382.35	14,774,764.65	60.70
POLICE	31,263,691.00	12,216,291.76	19,047,399.24	60.92
HEALTH	2,033,170.00	703,626.98	1,329,543.02	65.39
DEPARTMENT OF PUBLIC WORKS	33,328,820.00	13,780,711.36	19,548,108.64	58.65
WELFARE	1,033,487.00	539,431.71	494,055.29	47.80
LIBRARY	2,353,341.00	994,267.09	1,359,073.91	57.75
DEPARTMENT OF HOUSING STABILITY	1,150.00	480.32	669.68	58.23
TOTAL AGENCIES	110,591,522.00	44,260,418.59	66,331,103.41	59.98
RESTRICTED ITEMS-				
SEVERANCE PAY	800,000.00	709,504.46	90,495.54	11.31
WORKERS COMPENSATION - SALARY	684,000.00	445,598.83	238,401.17	34.85
WORKERS COMPENSATION - MEDICAL	1,783,654.00	772,196.97	1,011,457.03	56.71
HEALTH INSURANCE	14,513,720.00	6,923,897.64	7,589,822.36	52.29
DENTAL INSURANCE	692,084.00	333,267.13	358,816.87	51.85
DEATH BENEFIT	71,186.00	23,738.66	47,447.34	66.65
DISABILITY INSURANCE	60,771.00	17,765.56	43,005.44	70.77
CITY RETIREMENT	11,526,977.00	4,978,424.18	6,548,552.82	56.81
FIRE STATE PENSION	6,441,285.00	2,592,552.58	3,848,732.42	59.75
POLICE STATE PENSION	7,605,230.00	3,056,756.53	4,548,473.47	59.81
FICA	3,263,910.00	1,344,028.47	1,919,881.53	58.82
UNEMPLOYMENT	25,000.00	544.00	24,456.00	97.82
TUITION	50,000.00	14,576.03	35,423.97	70.85
CGL INSURANCE	1,300,000.00	1,062,799.76	237,200.24	18.25
TOTAL RESTRICTED ITEMS	48,817,817.00	22,275,650.80	26,542,166.20	54.37

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Five Months Ended November 30, 2023

12/06/2

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2. 1

(UNAUDITED)

Budget Basis

MNTBUDNBN1

	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	307,000.00	-	307,000.00	100.00
MPTS	470,153.00	470,153.00	-	-
CIVIC CONTRIBUTIONS	120,086.00	121,524.00	(1,438.00)	(1.20)
NON-CITY PROGRAMS	78,385.00	78,384.90	.10	-
STREET LIGHTING	890,046.00	816,725.78	73,320.22	8.24
COMMUNITY IMPROVEMENT PROGRAM	1,340,000.00	1,340,000.00	-	-
TRANSIT SUBSIDY	1,594,761.00	1,594,761.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	24,040.74	40,959.26	63.01
MATURING DEBT	11,300,000.00	2,172,059.30	9,127,940.70	80.78
INTEREST ON MATURING DEBT	4,800,000.00	777,828.02	4,022,171.98	83.80
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TOTAL NON-DEPARTMENTAL ITEMS	20,965,431.00	7,395,476.74	13,569,954.26	64.73
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TOTAL GENERAL FUND	\$ 180,374,770.00	\$ 73,931,546.13	\$ 106,443,223.87	59.01
	=====	=====	=====	=====

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Five Months Ended November 30, 2022
 (UNAUDITED)
 Budget Basis
 MNTBUDNBN2

12/06/2

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	FY 2023 MODIFIED BUDGET	FY 2023 OBLIGATIONS TO DATE	FY 2023 UNOBLIGATED BALANCE	FY 2023 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 33,750.00	\$ 36,250.00	51.79
ASSESSORS	788,236.26	274,520.96	513,715.30	65.17
CITY CLERK	1,060,565.29	437,709.96	622,855.33	58.73
MEDO	10,000.00	2,420.84	7,579.16	75.79
CITY SOLICITOR	1,775,210.65	626,847.49	1,148,363.16	64.69
FINANCE	1,026,031.93	412,439.26	613,592.67	59.80
CENTRAL FLEET MANAGEMENT	3,564,049.55	1,194,896.05	2,369,153.50	66.47
INFORMATION SYSTEMS	2,017,016.22	1,104,954.20	912,062.02	45.22
MAYOR	248,342.00	89,114.62	159,227.38	64.12
OFFICE OF YOUTH SERVICES	617,212.22	162,208.39	455,003.83	73.72
HUMAN RESOURCES	751,275.97	248,742.36	502,533.61	66.89
PLANNING & COMMUNITY DEVELOPMENT	2,325,771.42	846,582.93	1,479,188.49	63.60
TAX COLLECTOR	707,642.29	237,316.77	470,325.52	66.46
FIRE	22,614,134.15	9,094,141.16	13,519,992.99	59.79
POLICE	30,210,533.72	11,672,217.48	18,538,316.24	61.36
HEALTH	3,219,149.85	575,904.40	2,643,245.45	82.11
DEPARTMENT OF PUBLIC WORKS	30,244,736.01	18,728,842.71	11,515,893.30	38.08
WELFARE	974,413.85	344,918.71	629,495.14	64.60
LIBRARY	2,149,008.02	845,620.58	1,303,387.44	60.65
SENIOR SERVICES	252,371.45	73,061.89	179,309.56	71.05
TOTAL AGENCIES	104,625,700.85	47,006,210.76	57,619,490.09	55.07
RESTRICTED ITEMS-				
SEVERANCE PAY	1,100,000.00	445,071.83	654,928.17	59.54
WORKERS COMPENSATION - SALARY	684,000.00	198,129.78	485,870.22	71.03
WORKERS COMPENSATION - MEDICAL	1,783,654.00	949,106.69	834,547.31	46.79
HEALTH INSURANCE	12,513,720.00	5,075,863.55	7,437,856.45	59.44
DENTAL INSURANCE	712,791.00	259,716.36	453,074.64	63.56
DEATH BENEFIT	72,601.00	25,021.05	47,579.95	65.54
DISABILITY INSURANCE	61,821.00	18,343.85	43,477.15	70.33
CITY RETIREMENT	11,847,890.54	4,327,709.09	7,520,181.45	63.47
FIRE STATE PENSION	6,268,246.92	2,689,644.63	3,578,602.29	57.09
POLICE STATE PENSION	7,654,541.41	3,250,795.43	4,403,745.98	57.53
FICA	3,207,427.74	1,230,353.53	1,977,074.21	61.64
UNEMPLOYMENT	25,000.00	4,249.00	20,751.00	83.00
TUITION	50,000.00	20,801.65	29,198.35	58.40
CGL INSURANCE	1,000,000.00	724,442.95	275,557.05	27.56
TOTAL RESTRICTED ITEMS	46,981,693.61	19,219,249.39	27,762,444.22	59.09

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Five Months Ended November 30, 2022

12/06/2

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(UNAUDITED)

Budget Basis

MNTBUDNBN2

	FY 2023 MODIFIED BUDGET	FY 2023 OBLIGATIONS TO DATE	FY 2023 UNOBLIGATED BALANCE	FY 2023 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	469,287.00	469,287.00	-	-
CONTINGENCY	718,500.54	-	718,500.54	100.00
CIVIC CONTRIBUTIONS	115,449.00	117,984.00	(2,535.00)	(2.20)
NON-CITY PROGRAMS	76,164.00	-	76,164.00	100.00
STREET LIGHTING	716,203.00	619,670.33	96,532.67	13.48
TRANSIT SUBSIDY	1,373,420.00	1,373,420.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	9,456.50	55,543.50	85.45
MATURING DEBT	11,300,000.00	661,058.30	10,638,941.70	94.15
INTEREST ON MATURING DEBT	4,800,000.00	807,256.70	3,992,743.30	83.18
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TOTAL NON-DEPARTMENTAL ITEMS	19,634,023.54	4,058,132.83	15,575,890.71	79.33
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TOTAL GENERAL FUND	\$ 171,241,418.00	\$ 70,283,592.98	\$ 100,957,825.02	58.96
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The Five Months Ended November 30, 2023
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 REVENUE RECOGNIZED	FY 2024 UNRECOGNIZED BALANCE	FY 2024 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	989,600.00	117,493.99	872,106.01	88.13
CITY CLERK	2,450,790.00	521,459.72	1,929,330.28	78.72
MEDO	-	400.00	(400.00)	-
CITY SOLICITOR	597,138.00	-	597,138.00	100.00
FINANCE	11,645,452.00	1,820,310.23	9,825,141.77	84.37
INFORMATION SYSTEMS	205,000.00	10,398.00	194,602.00	94.93
HUMAN RESOURCES	-	351.58	(351.58)	-
PLANNING & COMMUNITY DEVELOPMENT	3,436,000.00	1,739,220.61	1,696,779.39	49.38
TAX COLLECTOR	23,488,942.00	9,472,967.80	14,015,974.20	59.67
CENTRAL FLEET MANAGEMENT	45,000.00	32,922.41	12,077.59	26.84
FIRE	966,970.00	274,279.52	692,690.48	71.64
POLICE	1,187,015.00	531,280.04	655,734.96	55.24
HEALTH	229,750.00	88,106.50	141,643.50	61.65
DEPARTMENT OF PUBLIC WORKS	15,558,633.00	6,626,316.78	8,932,316.22	57.41
WELFARE	18,000.00	14,570.66	3,429.34	19.05
LIBRARY	-	25.95	(25.95)	-

TOTAL AGENCIES	\$ 60,818,290.00	\$ 21,250,103.79	\$ 39,568,186.21	65.06
=====				

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The Five Months Ended November 30, 2023
 (UNAUDITED)
 Budget Basis
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,415.00	59,019.27	(37,604.27)	(175.60)
INTEREST AND PENALTIES	495,000.00	388,113.96	106,886.04	21.59
CABLE FRANCHISE FEES	1,680,000.00	359,978.13	1,320,021.87	78.57
TOTAL TAXES, INTEREST AND PENALTIES	2,196,415.00	807,111.36	1,389,303.64	63.25
LICENSES AND PERMITS				
AUTO REGISTRATIONS	22,688,092.00	9,013,108.79	13,674,983.21	60.27
LICENSES	556,340.00	101,917.10	454,422.90	81.68
PERMITS	3,295,995.00	1,777,321.63	1,518,673.37	46.08
TOTAL LICENSES AND PERMITS	26,540,427.00	10,892,347.52	15,648,079.48	58.96
INTERGOVERNMENTAL				
FEDERAL REVENUES	418,000.00	79,538.99	338,461.01	80.97
PAYMENTS IN LIEU OF TAXES	951,600.00	-	951,600.00	100.00
STATE REVENUES	6,617,687.00	1,958,363.53	4,659,323.47	70.41
TOTAL INTERGOVERNMENTAL	7,987,287.00	2,037,902.52	5,949,384.48	74.49
SALES AND SERVICES				
GENERAL REVENUES	242,320.00	69,597.25	172,722.75	71.28
PUBLIC SAFETY	276,650.00	140,417.48	136,232.52	49.24
HIGHWAY	1,010,248.00	451,527.61	558,720.39	55.31
HEALTH	10,000.00	2,660.00	7,340.00	73.40
CEMETERY, PARKS & RECREATION	1,850,706.00	916,627.91	934,078.09	50.47
ZONING BOARD	82,000.00	33,510.00	48,490.00	59.13
PARKING VIOLATIONS	3,000.00	2,848.00	152.00	5.07
COURT FINES	4,000.00	2,327.15	1,672.85	41.82
FEES	1,160,925.00	299,834.77	861,090.23	74.17
WITNESS FEES	-	30.00	(30.00)	-
TOTAL SALES AND SERVICES	4,639,849.00	1,919,380.17	2,720,468.83	58.63
OTHER REVENUE SOURCES				
INTEREST INCOME	2,951,670.00	1,003,698.03	1,947,971.97	66.00
FUND TRANSFERS	3,129,705.00	400.00	3,129,305.00	99.99
REIMBURSEMENTS	2,945,798.00	780,623.64	2,165,174.36	73.50
RENTALS & LEASES	1,235,667.00	559,585.02	676,081.98	54.71
SCHOOL CHARGEBACKS	9,188,972.00	3,245,511.06	5,943,460.94	64.68
MISCELLANEOUS	2,500.00	3,544.47	(1,044.47)	(41.78)
TOTAL OTHER REVENUE SOURCES	19,454,312.00	5,593,362.22	13,860,949.78	71.25
TOTAL	\$ 60,818,290.00	\$ 21,250,103.79	\$ 39,568,186.21	65.06

City of Manchester, New Hampshire
Budget vs Actual Revenue By Type -
Non-Property Tax Revenues
For The Five Months Ended November 30, 2023
Modified Budget FY 2022
(UNAUDITED)
Budget Basis
MNTREVCOM1

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	ACTUAL FY 2023	MODIFIED BUDGET FY 24	DIFFERENCE ACTUAL 23 VS BUDGET 24	PERCENTAGE DIFFERENCE OF FY23 VS FY24
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	25,161	21,415	(3,746)	(14.89)
INTEREST AND PENALTIES	713,680	495,000	(218,680)	(30.64)
CABLE FRANCHISE FEES	1,542,033	1,680,000	137,967	8.95
TOTAL TAXES, INTEREST AND PENALTIES	2,280,874	2,196,415	(84,459)	(3.70)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	21,677,720	22,688,092	1,010,372	4.66
LICENSES	548,772	556,340	7,568	1.38
PERMITS	4,483,960	3,295,995	(1,187,965)	(26.49)
TOTAL LICENSES AND PERMITS	26,710,452	26,540,427	(170,025)	(.64)
INTERGOVERNMENTAL				
FEDERAL REVENUES	370,250	418,000	47,750	12.90
PAYMENTS IN LIEU OF TAXES	968,059	951,600	(16,459)	(1.70)
STATE REVENUES	6,225,577	6,617,687	392,110	6.30
TOTAL INTERGOVERNMENTAL	7,563,886	7,987,287	423,401	5.60
SALES AND SERVICES				
GENERAL REVENUES	247,459	242,320	(5,139)	(2.08)
PUBLIC SAFETY	337,119	276,650	(60,469)	(17.94)
HIGHWAY	1,179,725	1,010,248	(169,477)	(14.37)
HEALTH	5,675	10,000	4,325	76.21
CEMETERY, PARKS & RECREATION	2,105,620	1,850,706	(254,914)	(12.11)
ZONING BOARD	76,225	82,000	5,775	7.58
PARKING VIOLATIONS	3,300	3,000	(300)	(9.09)
COURT FINES	3,926	4,000	74	1.88
OTHER FINES	31,360	-	(31,360)	(100.00)
FEES	1,256,227	1,160,925	(95,302)	(7.59)
WITNESS FEES	120	-	(120)	(100.00)
TOTAL SALES AND SERVICES	5,246,756	4,639,849	(606,907)	(11.57)
OTHER REVENUE SOURCES				
INTEREST INCOME	2,452,006	2,951,670	499,664	20.38
FUND TRANSFERS	2,812,420	3,129,705	317,285	11.28
REIMBURSEMENTS	3,053,362	2,945,798	(107,564)	(3.52)
RENTALS & LEASES	1,194,191	1,235,667	41,476	3.47
SCHOOL CHARGEBACKS	7,811,059	9,188,972	1,377,913	17.64
MISCELLANEOUS	68,126	2,500	(65,626)	(96.33)
TOTAL OTHER REVENUE SOURCES	17,391,164	19,454,312	2,063,148	11.86
TOTAL	\$ 59,193,132	\$ 60,818,290	\$ 1,625,158	2.75

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Five Months Ended November 30, 2023 and 2022
 (UNAUDITED)
 Budget Basis
 MNTREVCOM2

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	5 MONTHS ACTUAL FY 2023	5 MONTHS ACTUAL FY 2024	DIFFERENCE ACTUAL 23 VS ACTUAL 24	PERCENTAGE DIFFERENCE OF FY23 VS FY24
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	10,196	59,019	48,823	478.85
INTEREST AND PENALTIES	269,375	388,113	118,738	44.08
CABLE FRANCHISE FEES	-	359,978	359,978	-
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TOTAL TAXES, INTEREST AND PENALTIES	279,571	807,111	527,540	188.70
LICENSES AND PERMITS				
AUTO REGISTRATIONS	8,817,678	9,013,108	195,430	2.22
LICENSES	99,698	101,917	2,219	2.23
PERMITS	1,904,027	1,777,321	(126,705)	(6.65)
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TOTAL LICENSES AND PERMITS	10,821,403	10,892,347	70,944	.66
INTERGOVERNMENTAL				
FEDERAL REVENUES	100,678	79,538	(21,139)	(21.00)
STATE REVENUES	1,364,942	1,958,363	593,421	43.48
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TOTAL INTERGOVERNMENTAL	1,465,620	2,037,902	572,282	39.05
SALES AND SERVICES				
GENERAL REVENUES	96,845	69,597	(27,247)	(28.14)
PUBLIC SAFETY	198,464	140,417	(58,046)	(29.25)
HIGHWAY	477,357	451,527	(25,829)	(5.41)
HEALTH	1,700	2,660	960	56.47
CEMETERY, PARKS & RECREATION	817,042	916,627	99,585	12.19
ZONING BOARD	34,535	33,510	(1,025)	(2.97)
PARKING VIOLATIONS	1,500	2,848	1,348	89.87
COURT FINES	2,144	2,327	183	8.54
FEES	304,534	299,834	(4,699)	(1.54)
WITNESS FEES	30	30	-	-
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TOTAL SALES AND SERVICES	1,934,151	1,919,380	(14,770)	(.76)
OTHER REVENUE SOURCES				
INTEREST INCOME	540,491	1,003,698	463,207	85.70
FUND TRANSFERS	-	400	400	-
REIMBURSEMENTS	689,921	780,623	90,702	13.15
RENTALS & LEASES	571,144	559,585	(11,558)	(2.02)
SCHOOL CHARGEBACKS	3,243,588	3,245,511	1,923	.06
MISCELLANEOUS	4,267	3,544	(722)	(16.93)
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TOTAL OTHER REVENUE SOURCES	5,049,411	5,593,362	543,951	10.77
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TOTAL	\$ 19,550,156	\$ 21,250,103	\$ 1,699,947	8.70
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City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the five months ended November 30, 2023
(unaudited)

Object Code Description	2024 Revised Budget	July 2023 - November 2023 Activity	2024 Balance
Intergovernmental Total	-	-	-
Charges for Services Total	1,358,150	533,655	656,262
Licenses & Permits Total	3,054,000	964,598	2,089,402
Interest Total	2,500	12,270	(9,770)
Other Revenue Total	844,487	331,886	512,601
Grand Total	5,259,137	1,842,409	3,416,728
Salaries & Wages Total	741,936	254,167	487,769
Employee Benefits Total	387,689	168,859	218,830
Purchased Professional Services Total	14,500	9,875	4,625
Purchased Property Services Total	913,500	211,629	701,871
Other Purchased Services Total	55,950	29,323	26,627
Supplies & Materials Total	166,500	21,194	145,306
Capital Outlay Total	-	-	-
Miscellaneous Total	165,000	57,222	107,778
Non-Departmental Total	334,457	-	334,457
Miscellaneous-Reimburse City Total	2,579,605	-	2,579,605
Grand Total	5,359,137	752,269	4,606,868
Excess (deficit) of revenues over expenditures	(100,000)	1,090,140	(1,190,140)

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 38: Procurement Code of the Code of Ordinances of the City of Manchester by adding additional requirements during the prequalification of bidders associated with the procurement of City construction contracts.”

Page 1 of 2

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by inserting new language as bolded (**bold**) and deleting existing language as stricken (——). Portions of the following sections that remain unchanged appear in regular type.

§ 39.08 PREQUALIFICATION OF BIDDERS.

(A) Prequalification of potential bidders shall be accomplished for all contracts for construction, reconstruction, alteration and repair or refurbishing of real property with an estimated project cost in excess of \$250,000. Prequalification of contractors based on the type of work and dollar limits may be done annually. The invitations for bids shall be issued only to firms that have, in the city's sole determination, been prequalified.

(B) The purchasing agency involved shall establish rules and regulations that govern prequalification of bidders. The rules and regulations shall take into consideration:

- (1) The ability, capacity, and skill of the bidder to perform the contractor provide the service required.
- (2) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.
- (3) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- (4) The quality of performance on previous contracts.
- (5) The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
- (6) The sufficiency of financial resources and ability of the bidder to perform the contract.
- (7) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- (8) The ability of the bidder to provide future maintenance and service.
- (9) The number and scope of bidder conditions attached to the bid.
- (10) The amount of total direct and indirect costs that would be incurred by the city because of the bid.
- (11) The ability of the bidder to meet the city's bonding and insurance requirements.

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City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 38: Procurement Code of the Code of Ordinances of the City of Manchester by adding additional requirements during the prequalification of bidders associated with the procurement of City construction contracts.”

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(12) Whether the applicant has a responsible company safety program in place.

(13) Whether the applicant's OSHA incidence rate for reported injuries is reasonable.

(14) Whether the applicant has a record of compliance or noncompliance with employment discrimination laws or labor laws.

(15) Whether the applicant has provided a certificate demonstrating that it provides workers compensation insurance for its employees.

(16) Whether the applicant certifies that its workers are properly classified as employees or independent contractors for purposes of workplace provisions such as workers' compensation insurance coverage, unemployment benefits, social security and income tax withholding, and the Affordable Care Act.

The City reserves the right to not prequalify potential bidders if any of the above criteria are not met, in its' sole discretion.

(C) These rules and regulations may also include other special considerations as authorized by law.

II. This ordinance shall take effect immediately upon its passage.