

COMMITTEE ON HUMAN RESOURCES/INSURANCE

December 5, 2023 at 6:30 PM

Chairman Cavanaugh called the meeting to order.

The Clerk called the roll.

Present: Aldermen Cavanaugh, Barry, Gamache, Burkush

Absent: Alderman George-Kelly

1. HR Reports submitted by Lisa Drabik, Human Resources Director:

- Position Summary Report
- Vacancy Requisition Requests and Approvals
- Summary of Arbitrations/Grievances
- Sapphire SmartShopper Report

(Note: Provided for informational purposes only; no action is required.)

2. Communication from Ryan Cashin, Fire Chief, requesting the following changes to his complement:

- Addition of two (2) Assistant Fire Chiefs, Grade 27, with the intent of promoting the current Deputy Fire Chief to one of these new positions;
- Elimination of the Deputy Fire Chief position, Grade 26

*On motion of **Alderman Burkush**, duly seconded by **Alderman Gamache**, it was voted to approve.*

3. Communication from the Fire Chief requesting the addition of one (1) Emergency Management Specialist, Grade 20, to his complement.

*On motion of **Alderman Burkush**, duly seconded by **Alderman Gamache**, it was voted to approve.*

4. Communication from Owen Friend-Gray, Deputy Public Works Director, requesting the addition of one (1) Recreation Coordinator, Grade 16, to his complement.

*On motion of **Alderman Barry**, duly seconded by **Alderman Gamache**, it was voted to approve.*

5. Communication from Charleen Michaud, Welfare Director, requesting the addition of one (1) Welfare Specialist, Grade 18, to her complement.

*On motion of **Alderman Burkush**, duly seconded by **Alderman Gamache**, it was voted to approve.*

*There being no further business, on motion of **Alderman Barry**, duly seconded by **Alderman Gamache**, it was voted to adjourn.*

A True Record. Attest.



Clerk of Committee