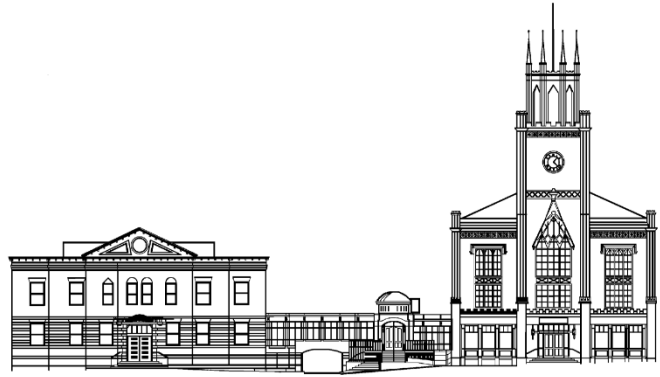




REVISED - BOARD OF MAYOR AND ALDERMEN

December 5, 2023 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order in joint session with the Library Trustees.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

Board of Aldermen

Aldermen Cavanaugh, Stewart, Long, T. Sapienza, Fajardo, Kantor, Trisciani, Levasseur, Heath, E. Sapienza, Burkush, Barry, Gamache, George-Kelly

Library Trustees

Vanessa Blais, Patricia Cornell, Robert Lord, Israel Piedra, Martha Rossignol, Kendall Snow

The Mayor advises that nominations are in order to reappoint Vanessa Blais and Martha Rossignol, terms to expire October 2030, and appoint Eleanor Dahar to replace Joanne Barret who resigned, term to expire October 2025.

The Mayor advises that a motion is in order to close nominations.

The Mayor advises that unless the Board desires to suspend the rules, the nominations will layover until the next meeting.

If there is no further business to come before the joint session, a motion is in order to adjourn.

The Mayor calls the regular meeting of the Board of Mayor and Aldermen to order.

The Clerk calls the roll.

PUBLIC COMMENT

1. The Mayor advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak will have up to three minutes to do so and any comments must be directed to the chair. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Update from members of Manchester Proud.
3. Update on the Manchester Police Athletic League's CHOICES Program.

CONSENT AGENDA

Accept and Remand Funds

4. Donation of a \$1,000 stipend received by Elaine Michaud, Health Department Chief Strategist, to the Health Department Food Pantry.

Approve Under Supervision of the Department of Highways, subject to funding

5. Green Streets Tree Canopy Program
 - 351 Orange Street (1) Right-of-Way
 - 77 Gilford Street (1) Private Property
 - 86 Prospect Street (2) Right-of-Way
 - 96 Walnut Street (2) Private Property
 - 87 Boynton Street (2) Private Property
 - 432 Hanover Street (1) Private Property
 - 43 Abbott Street (1) Private Property
 - 23 Hubbard Street (2) Private Property
 - 263 Hanover Street (2) Private Property
 - 346 Walnut Street (1) Right-of-Way
6. 50/50 Sidewalk Petitions
Residential:
 - 111 W. Adams Street

Information to be Received and Filed

7. Communication from Comcast regarding service price increases.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

8. Resolutions:

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Four Thousand Seven Hundred Ninety Six Dollars and Four Cents (\$4,796.04) for the FY2024 CIP 212124 Oral Health Program."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY2024 CIP 212224 School Based Dental Program - Medicaid."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Three Thousand Seven Hundred Fifty Dollars (\$3,750) for the FY2024 CIP 212824 Rotary Club Award - Manchester Youth Council."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Nine Hundred Ninety-Nine Thousand Six Hundred Eighteen Dollars (\$999,618) for the FY2024 CIP 411324 STOP School Violence Grant."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000) for the FY2024 CIP 411424 Intelligence Liaison Officer Program."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Fifteen Thousand Four Hundred Thirty-Two Dollars and Ten Cents (\$15,432.10) for the FY2024 CIP 411524 SWAT Search and Rescue Equipment."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Five Hundred Thirty Seven Thousand and One Hundred and Twenty Four Dollars (\$537,124) for the FY2024 CIP 411624 Smart Policing Initiative."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Four Thousand Six Hundred Ninety Five Dollars (\$254,695) for the FY2024 CIP 411724 Justice Assistance Grant."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Ninety Three Thousand Dollars (\$93,000) for the FY2024 CIP 411824 STOP Violence Against Women."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Six Hundred Thirty Five Thousand Seven Hundred Fifteen Dollars (\$635,715) for the FY2024 CIP 411924 2023 Hazmat Allocation, FY2024 412024 2023 Hazardous Substance Detection, and FY2024 CIP 412124 2023 Infrastructure/Crowded Places Hardening."

"Amending the FY2022, FY2023 and FY2024 Community Improvement Program, authorizing, appropriating, and transferring funds in the amount of Two Hundred Ninety Thousand Four Hundred and Forty One Dollars (\$290,441) for the FY2024 CIP 510424 Park Playground Replacement and Retrofitting."

"Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Forty Thousand Dollars (\$240,000) for the FY2023 CIP 610923 Family Place First Floor Renovation Project."

"Amending the FY2022 and FY2024 Community Improvement Program, authorizing, appropriating, and transferring funds in the amount of Seven Hundred Thousand Dollars (\$700,000) for the FY2022 CIP 711222 CSO Optimization/Controls."

"Amending the FY2016, FY2019 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Million One Hundred Seventeen Thousand and Seventy One Dollars and Ten Cents (\$1,117,071.10) for the FY2019 CIP 710819 WWTP Emergency Power Upgrade - Study, Design and Construction and FY2024 CIP 710524 CMOM C-6 Study, Design & Construction."

"Amending the FY2021, FY2022, FY2023 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Six Hundred Sixty-Six Thousand Four Hundred Twenty-Two Dollars and Eighty-Nine Cents (\$666,422.89) for FY2023 CIP 710723 CMOM Study, Design & Construction - Sewer Bond and FY2024 CIP 710524 CMOM C-6 Study, Design & Construction."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY2024 CIP 810224 Document Preservation Project."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Five Dollars and Sixty-Four Cents (\$5.64) for the FY2024 CIP 810524 Planning and Administration."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

9. Advising that the Monthly Financial Report (unaudited) for the first four months of fiscal year 2024 has been accepted.
(Unanimous vote)
10. Advising that the Finance Department reports:
 - Accounts receivable over 90 days
 - Aging report
 - Outstanding receivableshave been accepted.
(Unanimous vote)
11. Advising that the update on the Revolving Loan Fund has been accepted.
(Unanimous vote)
12. Recommending that the request from the Finance Department for approval of a Petty Cash Policy be approved.
(Unanimous vote)
13. Advising that the Finance Department's request to authorize write-offs for identified first quarter receivables has been accepted.
(Unanimous vote)

COMMITTEE ON COMMUNITY IMPROVEMENT

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$4,796.04 for CIP 212124 Oral Health Program be approved.
(Unanimous vote)
15. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$50,000 for CIP 212224 School Based Dental Program - Medicaid be approved.
(Unanimous vote)
16. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$3,750 for CIP 212824 Rotary Club Award - Manchester Youth Council be approved.
(Unanimous vote)
17. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$999,618 for CIP 411324 STOP School Violence Grant be approved.
(Unanimous vote)

18. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$40,000 for CIP 411424 Intelligence Liaison Officer Program be approved.
(Unanimous vote)
19. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$15,432.10 for CIP 411524 SWAT Search and Rescue Equipment be approved.
(Unanimous vote)
20. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$537,124 for CIP 411624 Smart Policing Initiative be approved.
(Unanimous vote)
21. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$254,695 for CIP 411724 Justice Assistance Grant be approved.
(Unanimous vote)
22. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$93,000 for CIP 411824 STOP Violence Against Women be approved.
(Unanimous vote)
23. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$635,715 for CIP 411924 2023 Hazmat Allocation, CIP 412024 2023 Hazardous Substance Detection, and CIP 412124 2023 Infrastructure/Crowded Places Hardening be approved.
(Unanimous vote)
24. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$290,441 for CIP 510424 Park Playground Replacement and Retrofitting be approved.
(Unanimous vote)
25. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$240,000 for CIP 610923 Family Place First Floor Renovation Project be approved.
(Unanimous vote)
26. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$700,000 for CIP 711222 CSO Optimization/Controls be approved.
(Unanimous vote)

27. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$1,117,071.10 for CIP 710819 WWTP Emergency Power Upgrade - Study, Design & Construction and CIP 710524 CMOM C-6 Study, Design & Construction be approved.
(Unanimous vote)
28. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$666,422.89 for CIP 710723 CMOM Study, Design & Construction - Sewer Bond and CIP 710524 CMOM C-6 Study, Design & Construction be approved.
(Unanimous vote)
29. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$10,000 for CIP 810224 Document Preservation Project be approved.
(Unanimous vote)
30. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$5.64 for CIP 810524 Planning and Administration be approved.
(Unanimous vote)
31. Recommending that the request from the New Hampshire Musculoskeletal Institute for supplemental CEAG funding in the amount of \$9,727.60 be approved.
(Unanimous vote)
32. Recommending that the request from the Highway Chief Engineer for various CIP project extensions be approved.
(Unanimous vote)
33. Recommending that the request from the Police Department Business Service Officer to adjust line-items in CIP 410122 ARPA - Law Enforcement Support for Violent Crime Reduction/Prevention be approved.
(Unanimous vote)
34. Recommending that the request from the Planning & Community Development Director for a revision of CIP 610823 Residences at 351 Chestnut Street (Merrimack St. Parcel) to adjust \$240,000 from HOME funds to HOME-ARP funds in the "Other" budget line-item be approved.
(Unanimous vote)
35. Recommending that the request from the Human Resources Director for line-item adjustments to CIP 810924 Compensation Study be approved.
(Unanimous vote)

36. Recommending that the summary of abatement requests submitted by the Chief Engineer be approved.
(Unanimous vote)
37. Recommending that the request from the Central Fleet Services Director for authorization to issue a request for proposals and enter into a contract to purchase a Fire Department ladder truck to replace Truck 7 in the 2025-2026 MER be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

38. Recommending that the request from the Director of the Office of Youth Services for the following changes to his complement:
- Addition of one (1) newly created Youth Services Public School Programs Manager, grade 20;
 - Elimination of one (1) vacant Youth Services Outreach Worker, grade 13;
 - Revision of the existing class specification for the Youth Development Coach, grade 18
- be approved.
(Unanimous vote)
39. Recommending that the request from the Water Works Director for stand-by pay on the same terms and conditions as is provided to those in the Water Works union for the following non-affiliated exempt positions:
- Distribution Operations Superintendent, grade 21
 - Water Distribution Manager, grade 21
 - Water Works Senior Supervisor, grade 18
- be approved.
(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

40. Communication from Nadine Miller advising the Board of her resignation as a member of the Heritage Commission effective immediately.
Ladies and Gentlemen, what is your pleasure?
41. Communication from Molly Lunn Owen advising the Board of her resignation as a member of the Planning Board, effective December 22, 2023.
Ladies and Gentlemen, what is your pleasure?

42. Nominations:

Building Board of Appeals

Jacob Pouliot as regular member to succeed himself term to expire
January 1, 2027

Heritage Commission

Lisa Walsh as an alternate member term to expire July 1, 2025

Patrick Long as an alternate member to replace Nadine Miller, term to expire
July 1, 2024

Planning Board

Erin George-Kelly as a regular member to replace Molly Lunn Owen, term to
expire May 1, 2025

*(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these
nominations will layover to the next meeting of the Board.)*

43. Confirmations:

Airport Authority

Jeffrey Taylor as a regular member, term to expire March 1, 2024

Arts Commission

Anne Lederhos from an alternate to a regular member, term to expire
December 1, 2026

Laura Shea as a regular member, term to expire December 1, 2024

Angelo Mullen as an alternate member, term to expire December 1, 2024

Board of Health

Patricia Anglin as regular member, term to expire July 1, 2026.

Chris Moriarty as regular member, term to expire July 1, 2024.

MHRA Board of Commissioners

David Quinn as a regular member, term to expire December 31, 2028

Board of Trustees of the Trust Fund

Michael Walsh as a regular member, term to expire January 1, 2027

Central Business Service District Board

Michael Craig as a regular member, term to expire May 1, 2024

Judi Window as a regular member, term to expire May 1, 2025

Conduct Board

Roland Martin from an alternate to a regular member, term to expire
October 1, 2026

Office of Youth Services Advisory Board

Hamisi Juma as a regular member, term to expire January 1, 2027

Hashira Rodriguez as a regular member, term to expire January 1, 2026

Cady Hickman as a regular member, term to expire January 1, 2027

Glory Mukendi as a regular member, term to expire January 1, 2027

Junior Munzimi as a regular member, term to expire January 1, 2027

Parks & Recreation Commission

Jen Drociak as a regular member, term to expire July 1, 2024

Planning Board

Elyza Agosta as an alternate member, term to expire May 1, 2024

Senior Services Commission

Patricia Anglin as a regular member, term to expire January 1, 2025

Mary Lynn Edwards as a regular member, term to expire January 1, 2027

Sean Parr as a regular member, term to expire January 1, 2027

Water Commission

Liz Kotowski as a regular member, term to expire January 1, 2025

Craig Brown as a regular member, term to expire January 1, 2027

Gary Hamer as a regular member, term to expire January 1, 2027

Highway Commission

Mark McKenzie as a regular member, term to expire January 15, 2027

Kathy Sullivan as a regular member, term to expire January 15, 2027

Heritage Commission

Heidi Hamer as a regular member, term to expire July 1, 2026

John Clayton as a regular member, term to expire July 1, 2026

Zoning Board

June Trisciani as an alternate member, term to expire March 1, 2026

Ladies and Gentlemen, what is your pleasure?

44. Communication from JoAnn Ferruolo, Assistant City Clerk, requesting the polling hours for the Presidential Primary Election on January 23, 2024 be set for 6:00AM to 7:00PM.

Ladies and Gentlemen, what is your pleasure?

45. Tentative agreements between the Manchester School District and the:
- Association of Federal, State & County Municipal Employees (AFSCME), Local 3912, Paraprofessionals
 - Manchester Educational Association Support Personnel Association (MESPA)
 - Manchester Educational Association (MEA)
 - Directors & Coordinators, Teamsters Local 633
 - Association of Manchester Principals (AMP), Teamsters Local 633

If the Board so desires, a motion would be in order to ratify and layover.

46. Report(s) of the Committee on Community Improvement, if available.

Ladies and Gentlemen, what is your pleasure?

47. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

48. The Mayor calls the meeting back to order.

49. Report(s) of the Committee on Finance, if available.

Ladies and Gentlemen, what is your pleasure?

50. Report(s) of the Committee on Bills on Second Reading, if available.

Ladies and Gentlemen, what is your pleasure?

51. Report(s) of the Committee on Public Safety, Health & Traffic, if available.
Ladies and Gentlemen, what is your pleasure?

52. Report(s) of the Committee on Human Resources/Insurance, if available.
Ladies and Gentlemen, what is your pleasure?

53. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Four Thousand Seven Hundred Ninety Six Dollars and Four Cents (\$4,796.04) for the FY2024 CIP 212124 Oral Health Program."

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for the FY2024 CIP 411824 STOP Violence Against Women."

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"Amending the FY2016, FY2019 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of One Million One Hundred Seventeen Thousand and Seventy One Dollars and Ten Cents (\$1,117,071.10) for the FY2019 CIP 710819 WWTP Emergency Power Upgrade - Study, Design and Construction and FY2024 CIP 710524 CMOM C-6 Study, Design & Construction."

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"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Five Dollars and Sixty-Four Cents (\$5.64) for the FY2024 CIP 810524 Planning and Administration."

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

54. Bond Resolution:

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Ninety Million Dollars (\$290,000,000) for the 2024 CIP 713024 School Facilities Project - Phase I (DPW Facilities-Schools)."

If the Board so desires, a motion would be in order that the Bond Resolution ought to pass and be Enrolled.

55. Ordinances: (A motion is in order to read by title only.)

"Amending Section 33.024, 33.025, & 33.026 (Engineering Project Manager) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025, & 33.026 (Youth Services Public School Programs Manager) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025, & 33.026 (Youth Development Coach) of the Code of Ordinances of the City of Manchester."

If the Board so desires, a motion would be in order to Ordain.

NEW BUSINESS

ADJOURNMENT