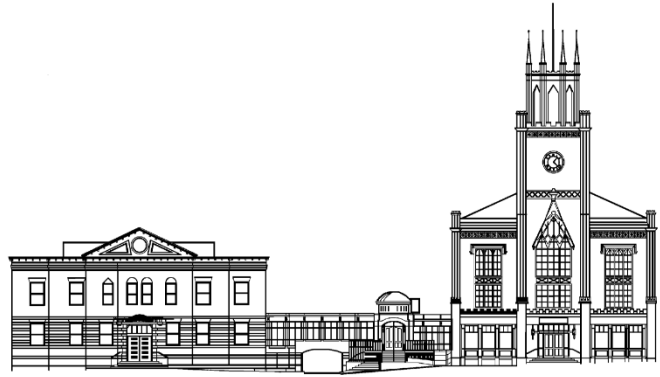




BOARD OF MAYOR AND ALDERMEN

October 3, 2023 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Mayor calls for the Pledge of Allegiance.

A moment of silence is observed.

The Clerk calls the roll.

PUBLIC COMMENT

1. Mayor Craig advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak will have up to three minutes to do so and any comments must be directed to the chair. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATIONS

2. Update by Bryan Christiansen, Director of Government and Regulatory Affairs, Comcast.
3. Update by Anna Thomas, Public Health Director, regarding the transition of Senior Services to the Health Department.

CONSENT AGENDA

Approve Under Supervision of the Department of Highways

4. Pole Petitions:
- 11-1742 Currier Drive (2)
 - 11-1744 Island Pond Road (1)

Approve Under Supervision of the Department of Highways, subject to funding

5. 50/50 Sidewalk Petitions

Residential:

- 78 Paquette Avenue
- 105 Talbot Street
- 245 Ray Street
- 378 Vinton Street
- 413 Charlotte Street
- 867 Hall Street

Information to be Received and Filed

6. Summer 2023 Department Report submitted by the Office of Youth Services.
7. Communication from Matthew Normand, City Clerk, advising that electronic voter checklists will be utilized for elections city-wide starting with the upcoming Municipal General Election on November 7, 2023.
8. Communication from Mayor Craig to Lori Weaver, New Hampshire Department of Health and Human Services Commissioner, inviting a DHHS medical representative to present on harm reduction to the Board of Mayor and Aldermen.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

9. Resolutions:

“Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Ten Thousand Dollars (\$110,000) for the FY2024 CIP 410924 NH Law Enforcement Mental Health and Wellness Program.”

“Amending the FY2021 and FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Four Thousand Dollars (\$4,000) for the FY2021 CIP 611921 WayPoint - 298 Hanover Street Renovation Project.”

“Amending the FY2017 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2024 CIP 810024 Election Infrastructure Improvement.”

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

10. Advising that the update on the Revolving Loan Fund has been accepted.
(*Unanimous vote*)

11. Advising that the Finance Department reports:

- Accounts receivable over 90 days
- Aging report
- Outstanding receivables

have been accepted.
(*Unanimous vote*)

12. Advising that the Financial Report for the first month of FY24 has been accepted.
(*Unanimous vote*)

13. Recommending that the following ordinance amendment:

“Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms.”

ought to pass and be Enrolled.
(*Unanimous vote*)

COMMITTEE ON COMMUNITY IMPROVEMENT

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$110,000 for CIP 410924 NH Law Enforcement Mental Health & Wellness Program be approved.
(*Unanimous vote*)

15. Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$4,000 for CIP 611921 Waypoint-298 Hanover Street Renovation Project be approved.
(*Unanimous vote*)
16. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$25,000 for CIP 810024 Election Infrastructure Improvement be approved.
(*Unanimous vote*)
17. Recommending that the request from the Recreation & Enterprise Manager for a line item adjustment to CIP 510024 Fun in the Sun be approved.
(*Unanimous vote*)
18. Recommending that the request from the Police Department for a line item adjustment to CIP 412522 2022 COSSAP Program be approved.
(*Unanimous vote*)
19. Recommending that the request from the Fire Chief to apply for a Homeland Security grant of up to \$50,000 to purchase a two-tier boat trailer be approved.
(*Unanimous vote*)
20. Recommending that the request from the Fire Chief to apply for a Homeland Security grant of up to \$220,000 to purchase two utility trucks be approved.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

21. Recommending that the request from the Assessor to add one (1) Residential Appraiser position, grade 20, to his complement be approved.
(*Unanimous vote*)
22. Recommending that the request from the Fire Chief to add three (3) Emergency Communications Supervisor positions, grade 18, to his complement be approved.
(*Unanimous vote*)
23. Recommending that the request from the Water Works Director for the following changes to his complement:
 - Elimination of one (1) vacant Customer Service Representative II, grade 12
 - Addition of one (1) Customer Service Representative III, grade 13be approved.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

24. Advising that the proposed timed parking zones at Bronstein Park have been received and filed.
(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

25. Communication from Tammy Richmond advising the Board of her resignation as a member of the Parks, Recreation & Cemetery Commission.
Ladies and Gentlemen, what is your pleasure?
26. Nominations:
Arts Commission
Anne Lederhos as an alternate member, term to expire December 1, 2024
Police Commission
Eva Castillo Turgeon as a regular member to succeed herself, term to expire September 15, 2026
John Cronin as a regular member to succeed himself, term to expire September 15, 2026
(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)
27. Communication from Alderman Levasseur requesting reconsideration of a Board vote taken on September 5, 2023, regarding the Solid Waste Ordinance.
Ladies and Gentlemen, what is your pleasure?
28. Communication from Jodie Nazaka, Economic Development Director, regarding two applications for a Community Revitalization Tax Relief Incentive, RSA 79-E, for 215 Canal Street and 25, 27 Lowell Street.
If the Board so desires, a motion would be in order to refer these to a public hearing to be held on Monday, October 16, 2023.
29. Communication from Sharon Wickens, Finance Officer, advising the Board that the Manchester School District has an excess of \$35,223,387 in revenues available for appropriation in FY2024.
If the Board so desires, a motion would be in order to refer the supplemental appropriation to the Committee on Finance and a public hearing to be held on Monday, October 16, 2023.
30. Communication from Don Waldron, Manchester Conservation Commission Chairman, requesting approval for the City to enter into a liability waiver with Eversource for the purpose of conducting a Conservation Commission Outreach Tour on October 14, 2023.
Ladies and Gentlemen, what is your pleasure?

31. Communication from the Public Health Director requesting permission to include the City's Seal on the William B. Cashin Senior Activity Center Newsletter.
Ladies and Gentlemen, what is your pleasure?
32. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
33. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
34. The Mayor calls the meeting back to order.
35. Report(s) of the Committee on Finance.
Ladies and Gentlemen, what is your pleasure?
36. Report(s) of the Committee on Public Safety, Health & Traffic, if available.
Ladies and Gentlemen, what is your pleasure?
37. Report(s) of the Committee on Human Resources/Insurance, if available.
Ladies and Gentlemen, what is your pleasure?
38. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Ten Thousand Dollars (\$110,000) for the FY2024 CIP 410924 NH Law Enforcement Mental Health and Wellness Program."

"Amending the FY2021 and FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Four Thousand Dollars (\$4,000) for the FY2021 CIP 611921 WayPoint - 298 Hanover Street Renovation Project."

"Amending the FY2017 and FY2024 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2024 CIP 810024 Election Infrastructure Improvement."

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

39. Ordinance: **(A motion is in order to read by title only.)**

"Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms."

This Ordinance, having had its final reading by title only, the question is on passing same to be Ordained.

NEW BUSINESS

ADJOURNMENT