

COMMITTEE ON HUMAN RESOURCES/INSURANCE

September 5, 2023 at 6:00 PM

Chairman Cavanaugh called the meeting to order.

The Clerk called the roll.

Present: Aldermen Cavanaugh, George-Kelly, Barry, Gamache, Burkush

1. HR Reports submitted by Lisa Drabik, Human Resources Director:
 - Position Summary Report
 - Vacancy Requisition Requests and Approvals
 - Summary of Arbitrations/Grievances
 - Sapphire SmartShopper Report*(Note: Provided for informational purposes only; no action is required.)*
2. Communication from Robert Gagne, Board of Assessors Chairman, requesting the addition of one (1) Residential Appraiser position, grade 20, to his complement.

*On motion of **Alderman Barry**, duly seconded by **Alderman Gamache**, it was voted to approve.*

3. Communication from Ryan Cashin, Fire Chief, requesting the addition of three (3) Emergency Communications Supervisor positions, grade 18, to his complement.

*On motion of **Alderman George-Kelly**, duly seconded by **Alderman Burkush**, it was voted to approve.*

4. Communication from Phil Croasdale, Water Works Director, requesting the following changes to his complement:
 - Elimination of one (1) vacant Customer Service Representative II position, grade 12
 - Addition of one (1) Customer Service Representative III position, grade 13

*On motion of **Alderman Barry**, duly seconded by **Alderman Gamache**, it was voted to approve.*

*There being no further business, on motion of **Alderman Barry**, duly seconded by **Alderman George-Kelly**, it was voted to adjourn.*

A True Record. Attest.



Clerk of Committee