

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

September 5, 2023 at 5:00 PM

Chairman Heath called the meeting to order.

The Clerk called the roll.

Present: Aldermen Heath, Long, Levasseur (late), Cavanaugh, Barry

1. Update on the City's Revolving Loan Fund.

*On motion of **Alderman Long**, duly seconded by **Alderman Cavanaugh**, it was voted to accept the report.*

2. Communication from Kim LeBlanc, Financial Analyst II, submitting Finance Department reports as follows:

- Accounts Receivable over 90 days
- Aging Report
- Outstanding Receivables

*On motion of **Alderman Long**, duly seconded by **Alderman Cavanaugh**, it was voted to accept the report.*

3. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first month of fiscal year 2024.

*On motion of **Alderman Long**, duly seconded by **Alderman Cavanaugh**, it was voted to accept the report.*

4. Chairman Heath advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

"Inserting Section 36.60 Municipal Economic Development and Revitalization Districts to the Code of Ordinances of the City of Manchester."

"Amending Chapter 91 Solid Waste & Littering of the Code of Ordinances of the City of Manchester by establishing eligibility requirements for collection, and modifying volume restrictions and various definitions."

"Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms."

*On motion of **Alderman Long**, duly seconded by **Alderman Cavanaugh**, it was voted that the Ordinances ought to pass and be Enrolled.*

*There being no further business, on motion of **Alderman Long**, duly seconded by **Alderman Cavanaugh**, it was voted to adjourn.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

Clerk of Committee