



COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

September 5, 2023 at 5:00 PM
Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Heath, Long, Levasseur, Cavanaugh, Barry

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Update on the City's Revolving Loan Fund.
Ladies and Gentlemen, what is your pleasure?
2. Communication from Kim LeBlanc, Financial Analyst II, submitting Finance Department reports as follows:
 - Accounts Receivable over 90 days
 - Aging Report
 - Outstanding Receivables

Ladies and Gentlemen, what is your pleasure?

3. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first month of fiscal year 2024.
Ladies and Gentlemen, what is your pleasure?
4. Chairman Heath advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

"Inserting Section 36.60 Municipal Economic Development and Revitalization Districts to the Code of Ordinances of the City of Manchester."

"Amending Chapter 91 Solid Waste & Littering of the Code of Ordinances of the City of Manchester by establishing eligibility requirements for collection, and modifying volume restrictions and various definitions."

“Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms.”

If the Committee so desires, a motion would be in order that the Ordinance Amendment ought to pass and be Enrolled.

If there is no further business, a motion is in order to adjourn.



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER
Finance Department

August 28, 2023

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

REVOLVING & RECOVERY LOANS
8/28/2023

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$81,504.61	\$0.00	
2	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$24,697.39	\$0.00	
3	Delisle Market	1/28/2010	10/15/2020	\$43,500.00	\$23,706.42	\$0.00	
4	Delisle Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,601.35	\$0.00	
5	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$16,700.47	\$0.00	
				\$354,500.00	\$159,210.24	\$0.00	

SUMMARY NOTES:

Loan 1 - Status current and in good standing.
Loan 2 - Over 60 days past due.
Loans 3 thru 5 - Over 60 days past due, sent to Solicitor's Office.

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	844 Elm St	12/12/2003	11/12/2018	\$250,000.00	\$34,881.67	\$136.24	
7	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due
				\$1,936,622.04	\$1,721,503.71	\$136.24	

SUMMARY NOTES:

Loans 6 & 7 - Status current and in good standing.

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
8	JJD Central, LLC	7/23/2020	10/1/2023	\$15,000.00	\$857.11	\$1.43	
9	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$11,140.78	\$18.57	
10	HS 1, LLC	3/26/2021	3/1/2026	\$25,000.00	\$14,326.73	\$23.88	
11	Blackwood Law, PLLC	12/8/2022	11/1/2027	\$25,000.00	\$22,610.93	\$37.68	
12	My CNA Now, LLC	12/8/2022	11/1/2027	\$24,603.48	\$22,610.93	\$37.68	
13	3 Kitchen Bar & Grill LLC	5/17/2021	5/1/2026	\$15,000.00	\$12,467.23	\$20.78	
				\$129,603.48	\$84,013.71	\$140.02	

SUMMARY NOTES:

Loans 8 thru 12 - Status current and in good standing.
Loan 13 - Over 60 days past due.



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER
Finance Department

August 25, 2023

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivables over 90 days, as well as, an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary, outstanding receivables over 90 days totals \$1,501,143 out of \$5,535,651 billed. June's outstanding receivables totaled \$1,410,002 out of \$7,242,826 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Kim LeBlanc
Financial Analyst II

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		8/25/2023	6/30/2023
	<u>Dept Code</u>	<u>Over 90 Days</u>	<u>Over 90 Days</u>
Airport	25	\$ 712,556.20	\$ 550,293.07
EPD	27	\$ 17,347.61	\$ 17,347.61
Parking Department	52	\$ 23,409.28	\$ 30,218.06
Total Enterprise Funds		\$ 753,313.09	\$ 597,858.74
Building Maintenance	21	\$ 8,883.39	\$ 8,883.39
Fire Department	30	\$ 621,077.43	\$ 624,341.73
Health Department	41	\$ -	\$ 24,142.76
Highway	50, 51	\$ 14,713.13	\$ 14,792.13
Parks & Recreation	65	\$ 1,580.00	\$ 1,580.00
Police Department	33,34,35,36	\$ 101,576.35	\$ 138,403.17
Total General Fund		\$ 747,830.30	\$ 812,143.18
Grand Totals		\$ 1,501,143.39	\$ 1,410,001.92
General Fund receivables over \$10,000 by customer			
FEMA	30	\$ 601,343.02	\$ 601,343.02
Consolidated Communications	33,34,35,36	\$ -	\$ 15,273.08
FEMA	33,34,35,36	\$ 35,250.00	\$ 35,250.00
Liberty Utilities	33,34,35,36	\$ -	\$ 17,241.20
Manchester Highway Dept	33,34,35,36	\$ 21,421.75	\$ 26,089.00
FEMA	41	\$ -	\$ 24,142.76
Totals		\$ 658,014.77	\$ 719,339.06
Total General Fund receivables over 90 days less over \$10,000		\$ 89,815.53	\$ 92,804.12

Explanation of Charges

FEMA Reimbursement - In-process
Extra Details
FEMA Reimbursement - In-process
Extra Details
Extra Details
FEMA Reimbursement - In-process

City of Manchester NH - Receivables
Over 90 Days as of 8/25/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
21	8132-21	FEMA	\$ 8,883.39	\$ -	\$ 8,883.39
21 - BUILDING MAINTENANCE TOTALS			\$ 8,883.39	\$ -	\$ 8,883.39
25		EDWARD HARUTUNIAN	\$ 1,327.50	\$ 1,327.44	\$ 0.06
25		010319, LLC	\$ 30.00	\$ -	\$ 30.00
25		ALLIED UNIVERSAL SECURITY SERVICES	\$ 160.00	\$ 115.00	\$ 45.00
25		JODICE, TIMOTHY	\$ 45.00	\$ -	\$ 45.00
25		VERIZON WIRELESS	\$ 45.00	\$ -	\$ 45.00
25		WEISZMANN, ERIK	\$ 45.00	\$ -	\$ 45.00
25		AMBIUS, INC.	\$ 54.00	\$ -	\$ 54.00
25		ALLIED UNIVERSAL TECHNICAL SERVICES	\$ 192.00	\$ 128.00	\$ 64.00
25		MHT HEX HANGARS - BRYAN HALTER	\$ 64.00	\$ -	\$ 64.00
25		MHT HEX HANGARS - JEFFREY SUTTON	\$ 64.00	\$ -	\$ 64.00
25		SDNE, LLC	\$ 64.00	\$ -	\$ 64.00
25		JACOBS ENGINEERING GROUP INC	\$ 90.00	\$ -	\$ 90.00
25		SMARTE CARTE, INC.	\$ 299.75	\$ 172.99	\$ 126.76
25		PRO STAR AVIATION	\$ 135.00	\$ -	\$ 135.00
25		AUGUSTE, PAUL R.	\$ 145.00	\$ -	\$ 145.00
25		FACILITY SOLUTIONS INC.	\$ 173.00	\$ -	\$ 173.00
25		SIGNATURE FLIGHT SUPPORT CORPORATION	\$ 11,454.74	\$ 11,279.67	\$ 175.07
25		LONDONDERRY FLYING CLUB.	\$ 290.00	\$ -	\$ 290.00
25		WORLDWIDE FLIGHT SERVICES, INC. (WFS)	\$ 746.96	\$ 358.59	\$ 388.37
25		PIQUETTE & HOWARD ELECTRIC	\$ (125.00)	\$ (525.00)	\$ 400.00
25		R. S. AUDLEY	\$ 600.00	\$ 200.00	\$ 400.00
25		TRIDENT AVIATION, LLC	\$ 400.00	\$ -	\$ 400.00
25		EGOLF, STEPHEN	\$ 445.00	\$ -	\$ 445.00
25		CONSOLIDATED COMMUNICATIONS	\$ 450.00	\$ -	\$ 450.00
25		ENGIE SERVICES	\$ 459.00	\$ -	\$ 459.00
25		MISCELLANEOUS	\$ 489.98	\$ -	\$ 489.98
25		AVIS-BUDGET FAMILY	\$ 1,112.17	\$ 381.07	\$ 731.10
25		DUNKIN DONUTS	\$ 950.14	\$ -	\$ 950.14
25		UNITED AIRLINES, INC.	\$ 53,787.94	\$ 52,645.22	\$ 1,142.72
25		DHART	\$ 984.00	\$ (175.00)	\$ 1,159.00
25		HERTZ CORPORATION	\$ 1,425.58	\$ 131.84	\$ 1,293.74
25		PIKE INDUSTRIES	\$ 1,983.00	\$ -	\$ 1,983.00
25		MANCOAIR II, LLC	\$ 3,387.86	\$ -	\$ 3,387.86
25		MERCHANTS FLEET	\$ 16,923.24	\$ 8,461.62	\$ 8,461.62
25		CLEAR CHANNEL AIRPORTS	\$ 15,416.67	\$ -	\$ 15,416.67
25		REPUBLIC AIRLINES DBA UNITED EXPRESS	\$ 25,166.54	\$ 8,472.37	\$ 16,694.17
25		HUDSON GROUP	\$ 18,825.40	\$ 61.00	\$ 18,764.40
25		AMERICAN AIRLINES, INC.	\$ 375,027.05	\$ 356,087.81	\$ 18,939.24
25		HOST INTERNATIONAL, INC.	\$ 32,649.46	\$ 1,551.69	\$ 31,097.77
25		ENTERPRISE RENT-A-CAR	\$ 43,577.96	\$ -	\$ 43,577.96
25		LEGACY AIRWAYS, LLC	\$ 51,095.91	\$ 1,253.00	\$ 49,842.91
25		SPIRIT AIRLINES, INC.	\$ 121,204.91	\$ 61,376.18	\$ 59,828.73
25		NATIONAL FLIGHT SIMULATOR	\$ 77,313.63	\$ 12,846.66	\$ 64,466.97
25		DOT-FAA/TSA-AMZ-110	\$ 114,935.00	\$ 38,735.00	\$ 76,200.00
25		FEDERAL GRANTS	\$ 3,538,911.91	\$ 3,245,380.95	\$ 293,530.96
25 - AIRPORT TOTALS			\$ 4,512,822.30	\$ 3,800,266.10	\$ 712,556.20
27	19303	LIBERTY SEPTIC LLC	\$ 21,162.62	\$ 3,815.01	\$ 17,347.61
27 - EPD TOTALS			\$ 21,162.62	\$ 3,815.01	\$ 17,347.61
30	30148	1200 ELM STREET LLC.	\$ 1,080.00	\$ -	\$ 1,080.00
30	33850	168 MERRIMACK ST LLC	\$ 1,323.00	\$ 145.80	\$ 1,177.20
30	28454	300 GAY ST ACQUISITION	\$ 1,716.75	\$ 1,080.00	\$ 636.75
30	16889	323 CONCORD STREET, LLC	\$ 1,219.06	\$ 540.00	\$ 679.06
30	29825	351 CHESTNUT ST LLC	\$ 1,080.00	\$ -	\$ 1,080.00
30	2988	497 SILVER ST ASSOCIATE	\$ 363.00	\$ 40.50	\$ 322.50
30	30122	79 CARL DR. REALTY, LLC	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	606	AMERICAN NATIONAL RED CROSS	\$ 2,160.00	\$ -	\$ 2,160.00
30	30102	BT PROPERTY LLC	\$ 2,168.10	\$ -	\$ 2,168.10
30	33662	CVS	\$ 1,215.00	\$ 540.00	\$ 675.00
30	8132-30	FEMA	\$ 668,034.49	\$ 66,691.47	\$ 601,343.02
30	32576	FINCH, RUTH	\$ 1,080.00	\$ 540.00	\$ 540.00
30	33633	HERTZ CORP	\$ 343.50	\$ 127.00	\$ 216.50
30	33838	MERRIMACK ST BRDG HOUSE	\$ 2,186.20	\$ 240.30	\$ 1,945.90
30	30133	NEP MANCHESTER HS OWNER	\$ 1,080.00	\$ 540.00	\$ 540.00
30	27451	NEP MANCHESTER TP OWNER	\$ 1,201.00	\$ 13.50	\$ 1,187.50
30	33614	OLISZCZAK, MARINA	\$ 1,260.00	\$ 540.00	\$ 720.00
30	34117-30	QUEEN CITY PRIDE INC	\$ 724.00	\$ 77.60	\$ 646.40
30	33288	REALTY INCOME CORPORATION	\$ 1,620.00	\$ 540.00	\$ 1,080.00
30	11092	RITE AID CORPORATION	\$ 1,080.00	\$ 540.00	\$ 540.00

City of Manchester NH - Receivables
Over 90 Days as of 8/25/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
30	34110	SANMINA CORP.	\$ 315.00	\$ -	\$ 315.00
30	32867	SERITAGE SRC FINANCE, L	\$ 1,080.00	\$ 540.00	\$ 540.00
30	16677	SUNBELT RENTALS	\$ 404.50	\$ 100.00	\$ 304.50
30	21857	VA MEDICAL CENTER	\$ 104.50	\$ 4.50	\$ 100.00
30 - FIRE TOTALS			\$ 694,458.10	\$ 73,380.67	\$ 621,077.43
33	21994	CELLULAR FREEDOM, INC	\$ 29.67	\$ -	\$ 29.67
33	8132-33	FEMA	\$ 35,250.00	\$ -	\$ 35,250.00
33	19086	GOOD STILL	\$ 736.86	\$ -	\$ 736.86
34	13502	ACCURATE TREE SERVICE	\$ 5,453.51	\$ 2,373.75	\$ 3,079.76
34	15593	AE COM	\$ 254.00	\$ -	\$ 254.00
34	85	ASPLUNDH TREE EXPERT CO	\$ 2,451.00	\$ 292.00	\$ 2,159.00
34	32754	ATLANTIC PAVING	\$ 365.00	\$ -	\$ 365.00
34	30650	CONSOLIDATED COMMUNICAT	\$ 8,792.95	\$ 7,283.50	\$ 1,509.45
34	2559	CONTROL TECHNOLOGIES	\$ 254.00	\$ -	\$ 254.00
34	33707	CVS PHARMACY	\$ 892.75	\$ 638.75	\$ 254.00
34	7965	EAST COAST SIGNAL	\$ 1,466.50	\$ 1,022.00	\$ 444.50
34	2094	EVERSOURCE ENERGY (HOOK	\$ 24,751.88	\$ 18,640.00	\$ 6,111.88
34	32878	FRIENDS OF ANDREW YANG	\$ 476.00	\$ -	\$ 476.00
34	22443	HANNAFORD	\$ 6,755.75	\$ 5,036.00	\$ 1,719.75
34	33637	J PASCY QUALITY PAINTIN	\$ 254.00	\$ -	\$ 254.00
34	32541	KNIGHTS EXCAVATION	\$ 855.50	\$ -	\$ 855.50
34	18609	LIBERTY UTILITIES, INC	\$ 38,902.45	\$ 38,895.25	\$ 7.20
34	31726	LOW IMPACT LOGGIN	\$ 1,248.00	\$ 740.00	\$ 508.00
34	2539	MANCHESTER HIGHWAY DEPT	\$ 76,940.25	\$ 55,518.50	\$ 21,421.75
34	5647	MCGARVEYS SALOON	\$ 258.00	\$ -	\$ 258.00
34	857	MEMORIAL HIGH SCHOOL	\$ 762.00	\$ -	\$ 762.00
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ 7,140.00
34	33988	NEW WAVE COMMUNICATIONS	\$ 2,932.90	\$ 2,424.90	\$ 508.00
34	33062	NEWMANS EXCAVATION	\$ 246.00	\$ -	\$ 246.00
34	33617	OUT FRONT MEDIA	\$ 254.00	\$ -	\$ 254.00
34	34117-34	QUEEN CITY PRIDE INC	\$ 4,378.50	\$ -	\$ 4,378.50
34	64	SCHOOL ADMINISTRATIVE U	\$ 1,537.50	\$ -	\$ 1,537.50
34	31993	SECURITY INDUSTRY SPECI	\$ 2,574.25	\$ 1,679.00	\$ 895.25
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ 327.25
34	12560	SPIDER-BITE	\$ 60.00	\$ -	\$ 60.00
34	33316	ST MORITZ SECURITY SERV	\$ 492.00	\$ -	\$ 492.00
34	15338	TD BANK	\$ 3,536.25	\$ -	\$ 3,536.25
34	33992	THE NATURE CONSERVANCY	\$ 254.00	\$ -	\$ 254.00
34	22474	TODDS TREE SERVICE	\$ 428.63	\$ -	\$ 428.63
34	2366	TRINITY HIGH SCHOOL	\$ 3,212.00	\$ -	\$ 3,212.00
34	30901	WADLEIGH, STARR & PETER	\$ 292.00	\$ -	\$ 292.00
34	24304	WHISKEY'S 20	\$ 1,290.00	\$ -	\$ 1,290.00
35	16984	GEICO BF/NJ CLAIMS	\$ 16.00	\$ 1.35	\$ 14.65
33, 34, 35, & 36 - POLICE TOTALS			\$ 236,121.35	\$ 134,545.00	\$ 101,576.35
50	8018	AHRENT, JEFFREY	\$ 269.38	\$ -	\$ 269.38
50	32051	ASPROGIANNIS, STYLIANOS	\$ 82.04	\$ -	\$ 82.04
50	34125	BACELAR, CHRISTINA	\$ 5.08	\$ -	\$ 5.08
50	32988	BALDIZAN, FRANK	\$ 337.50	\$ -	\$ 337.50
50	32206	BASSETT, SHANNA	\$ 277.97	\$ -	\$ 277.97
50	32489	BEDDINGTON, LINDA	\$ 29.26	\$ -	\$ 29.26
50	32376	BELMAIN, AMBER	\$ 8.74	\$ -	\$ 8.74
50	33347	BERUBE, GEORGE	\$ 530.70	\$ -	\$ 530.70
50	32530	BLACK WATER FIRE PROTEC	\$ 126.25	\$ -	\$ 126.25
50	33969	BONDON, BENJAMIN	\$ 61.23	\$ -	\$ 61.23
50	33428	BOWES, DOUGLAS	\$ 7.44	\$ -	\$ 7.44
50	32123	BRACCIO, ZENANDRE S.	\$ 193.84	\$ -	\$ 193.84
50	32585	BROWN, JEREMY	\$ 12.54	\$ -	\$ 12.54
50	31636	BUZZELL, JAMES	\$ 86.14	\$ -	\$ 86.14
50	32642	CABALLERY CONSTRUCTION	\$ 53.81	\$ -	\$ 53.81
50	33589	CATALDO, LEWIS	\$ 22.84	\$ -	\$ 22.84
50	33278	CERATO, JOSEPH	\$ 82.70	\$ -	\$ 82.70
50	32868	CHENEVERT, PATTI	\$ 80.00	\$ -	\$ 80.00
50	32757	CORCORAN, JEFFREY	\$ 27.75	\$ -	\$ 27.75
50	34000	CORREA, XAVIER MORALES	\$ 133.31	\$ -	\$ 133.31
50	33375	COSTA, LISA	\$ 20.12	\$ -	\$ 20.12
50	34127	CRAIG, LAURIE	\$ 47.96	\$ -	\$ 47.96
50	31952	CUMMINGS, STEPHEN	\$ 73.16	\$ -	\$ 73.16
50	34244	CURRIVAN, CASEY	\$ 54.92	\$ 5.92	\$ 49.00
50	32758	CYR, SYNDEE	\$ 55.00	\$ -	\$ 55.00
50	33726	DEAN, JORDAN	\$ 68.61	\$ -	\$ 68.61

City of Manchester NH - Receivables
Over 90 Days as of 8/25/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	33430	DELGRECO, JESSE	\$ 337.19	\$ -	\$ 337.19
50	33023	DELISLE, VIVIAN	\$ 55.00	\$ -	\$ 55.00
50	31953	DESJARLAIS, STEPHEN	\$ 51.22	\$ -	\$ 51.22
50	33807	DINSMOOR, BRANDI	\$ 51.51	\$ -	\$ 51.51
50	28287	DOUGLAS, THOMAS	\$ 18.60	\$ -	\$ 18.60
50	32536	DROUIN, JOHN	\$ 141.10	\$ -	\$ 141.10
50	31144	EAVES, JOSHUA	\$ 44.20	\$ -	\$ 44.20
50	33970	ESTRADA, HERIBERTO GARC	\$ 86.52	\$ -	\$ 86.52
50	33348	FABRIZIO, ANTHONY	\$ 68.40	\$ -	\$ 68.40
50	33750	FALCONERY, CRUZ	\$ 69.33	\$ -	\$ 69.33
50	33216	FELT, WILLIAM	\$ 69.33	\$ -	\$ 69.33
50	33740	FODEN, JOSEPH	\$ 55.13	\$ -	\$ 55.13
50	34204	FORBES, TREY	\$ 5.72	\$ 0.72	\$ 5.00
50	33021	FOURNIER, NOAH	\$ 136.78	\$ -	\$ 136.78
50	32675	FREEMAN, JOE	\$ 109.95	\$ -	\$ 109.95
50	33477	FREITAS, ANTONIO	\$ 5.24	\$ -	\$ 5.24
50	32192	FURMAN, DAVID	\$ 82.29	\$ -	\$ 82.29
50	32348	GADSBY, DAVID	\$ 64.90	\$ -	\$ 64.90
50	33201	GARCIA, SERGIO	\$ 25.61	\$ -	\$ 25.61
50	31599	GAUDET, SCOTT J.	\$ 66.65	\$ -	\$ 66.65
50	33594	GAUTHIER, DIANA	\$ 65.72	\$ -	\$ 65.72
50	31031	GAW, ADAM K.	\$ 192.74	\$ -	\$ 192.74
50	33416	GEORGE, ELIZABETH	\$ 55.00	\$ -	\$ 55.00
50	31954	GINGRAS, ROBERTA	\$ 194.50	\$ -	\$ 194.50
50	33376	GOLDEN, CHRISTOPHER	\$ 80.48	\$ -	\$ 80.48
50	33283	GRAMOLINI, JEANELLE	\$ 42.65	\$ -	\$ 42.65
50	34090	GUZMAN, JUAN	\$ 84.71	\$ -	\$ 84.71
50	34174	HAYES, LAURA	\$ 54.10	\$ 6.39	\$ 47.71
50	31053	HENDRICKS, JAMES	\$ 16.84	\$ -	\$ 16.84
50	33480	HERNANDEZ, JOSE SANTIAG	\$ 12.25	\$ -	\$ 12.25
50	31533	HILARY, HENRY	\$ 23.42	\$ -	\$ 23.42
50	33882	HILBERT, BION	\$ 59.95	\$ -	\$ 59.95
50	32370	HINSE, BRYAN	\$ 219.90	\$ -	\$ 219.90
50	33145	HOOKE, KEN	\$ 113.15	\$ -	\$ 113.15
50	33494	HOWARD, KEVIN	\$ 15.25	\$ -	\$ 15.25
50	33110	INO, ALEX	\$ 5.32	\$ -	\$ 5.32
50	32516	JACOME, AUGUSTUS	\$ 75.15	\$ -	\$ 75.15
50	32983	JENSEN, AMY	\$ 42.24	\$ -	\$ 42.24
50	33200	JOHNSON, CORDERO	\$ 70.81	\$ -	\$ 70.81
50	32676	KARGBO, ALHADI	\$ 64.90	\$ -	\$ 64.90
50	33482	KASEY, LAWRENCE	\$ 76.80	\$ -	\$ 76.80
50	33591	KIMBALL, DANA	\$ 87.04	\$ -	\$ 87.04
50	33755	KNEE, MICHAEL	\$ 5.56	\$ -	\$ 5.56
50	33756	LACASSE, JOSEPH	\$ 5.56	\$ -	\$ 5.56
50	33721	LAForge, PHILIP	\$ 9.79	\$ -	\$ 9.79
50	33131	LAINCY, JEAN	\$ 23.63	\$ -	\$ 23.63
50	32505	LANDRY, BRANDON	\$ 26.72	\$ -	\$ 26.72
50	33809	LAVALLEE, ROBERT	\$ 137.34	\$ -	\$ 137.34
50	31052	LEMONS, KEVIN	\$ 71.10	\$ -	\$ 71.10
50	33920	LEPAGE, ROBIN	\$ 72.25	\$ 17.25	\$ 55.00
50	17579	LODI TRUST	\$ 56.83	\$ -	\$ 56.83
50	32483	LOGIACCO, FRANCESCO	\$ 13.33	\$ -	\$ 13.33
50	33327	LUCE, VICTOR	\$ 174.70	\$ -	\$ 174.70
50	32283	MACDONALD, STANLEY	\$ 416.35	\$ 33.57	\$ 382.78
50	2545	MANCHESTER FACILITIES D	\$ 254.00	\$ -	\$ 254.00
50	2557	MANCHESTER WATER WORKS	\$ 9,762.33	\$ 7,340.00	\$ 2,422.33
50	32522	MAROTTO, DAVID	\$ 124.35	\$ -	\$ 124.35
50	32778	MARSH, KELLY	\$ 30.00	\$ -	\$ 30.00
50	33758	MARTINEAU, WAYNE	\$ 50.01	\$ -	\$ 50.01
50	32385	MARTINEZ, CHRISTINE	\$ 85.01	\$ -	\$ 85.01
50	34234	MCMAHON, ROBERT	\$ 13.69	\$ 1.44	\$ 12.25
50	33483	METCALF, MICHAEL	\$ 38.40	\$ -	\$ 38.40
50	33377	METHE, WADE	\$ 12.29	\$ -	\$ 12.29
50	33971	MIDDLEBROOKS, JAKARI	\$ 49.84	\$ -	\$ 49.84
50	33722	MIELE, KAYLA	\$ 13.19	\$ -	\$ 13.19
50	34094	MILLER, STEVEN	\$ 28.59	\$ -	\$ 28.59
50	31641	MILTNER, ERIC	\$ 27.40	\$ -	\$ 27.40
50	33476	MONDO, BAH	\$ 208.22	\$ -	\$ 208.22
50	34201	MOORE, NATHANIEL	\$ 81.47	\$ 9.72	\$ 71.75
50	34175	NAGY, JUSTIN	\$ 70.20	\$ 8.28	\$ 61.92

City of Manchester NH - Receivables
Over 90 Days as of 8/25/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
50	33379	PICARD, SCOTT	\$ 78.11	\$ -	\$ 78.11
50	34181	PORTER, APRIL	\$ 55.00	\$ -	\$ 55.00
50	31767	PRUSUTAM, NEPAL	\$ 119.26	\$ -	\$ 119.26
50	34117	QUEEN CITY PRIDE INC	\$ 1,346.97	\$ -	\$ 1,346.97
50	33339	QUINN, RYAN	\$ 70.81	\$ -	\$ 70.81
50	33810	RAMADHANI, KIKI	\$ 185.05	\$ -	\$ 185.05
50	30809	RAYMOND, JAMES	\$ 61.88	\$ -	\$ 61.88
50	33143	REAGAN, RYAN	\$ 42.65	\$ -	\$ 42.65
50	16772	RICARD, DUANE	\$ 72.63	\$ -	\$ 72.63
50	33125	RIVERA, JOSHUA	\$ 48.54	\$ -	\$ 48.54
50	32269	ROBICHAUD, DENNIS	\$ 115.46	\$ -	\$ 115.46
50	31187	ROBINSON, JOSHUA	\$ 151.79	\$ -	\$ 151.79
50	33146	ROSSMAN, ALEXEXIS	\$ 5.32	\$ -	\$ 5.32
50	32908	RUIZ, JORGE	\$ 180.00	\$ -	\$ 180.00
50	33383	RUSSELL HARDING PROPERT	\$ 290.55	\$ -	\$ 290.55
50	32911	SALAMANCA, JESUS	\$ 166.25	\$ -	\$ 166.25
50	34176	SALAS, JERRY	\$ 62.25	\$ -	\$ 62.25
50	34202	SARETTE, DOUGLAS	\$ 26.00	\$ -	\$ 26.00
50	32909	SHABAKA, SHERIF	\$ 77.00	\$ -	\$ 77.00
50	32741	SILVENT, JOHN	\$ 70.85	\$ -	\$ 70.85
50	33331	SOLER, LUIS	\$ 5.32	\$ -	\$ 5.32
50	33217	STANELY, SEAN	\$ 43.78	\$ -	\$ 43.78
50	32746	TIERNEY, DOUGLAS	\$ 35.27	\$ -	\$ 35.27
50	31855	TOSADO-NIEVES, PABLO	\$ 107.25	\$ -	\$ 107.25
50	32480	TURSKI, TODD	\$ 108.15	\$ -	\$ 108.15
50	33554	WARREN, SHAWN	\$ 90.12	\$ -	\$ 90.12
50	31030	YOUNG, DAVID	\$ 34.18	\$ -	\$ 34.18
50	33885	YOUNG, JOHN	\$ 65.60	\$ -	\$ 65.60
50	32947	ZENANDRE, BRACCIO	\$ 180.36	\$ -	\$ 180.36
50	32407	ZLOTRG, ALDIN	\$ 224.00	\$ 26.25	\$ 197.75
50	33763	ZONA, NICHOLAS	\$ 51.97	\$ -	\$ 51.97
50	33307	ZUKANOVIC, ALAN	\$ 182.27	\$ -	\$ 182.27
50 & 51 - HIGHWAY TOTALS			\$ 22,162.67	\$ 7,449.54	\$ 14,713.13
52	25446	844 ELM ST. LLC	\$ 3,655.00	\$ 1,020.00	\$ 2,635.00
52	33277	AGUIAR, WELLINGTON	\$ 120.00	\$ -	\$ 120.00
52	33835	ALLEN, SCOTT	\$ 203.83	\$ 30.53	\$ 173.30
52	26464	ANDERSON, MELISSA	\$ 120.90	\$ -	\$ 120.90
52	31834	ANDREW, CLAUS J.	\$ 255.00	\$ -	\$ 255.00
52	33264	BANFIELD, SAMANTAH	\$ 120.00	\$ -	\$ 120.00
52	33898	BARNETT, ANTHONY	\$ 170.00	\$ -	\$ 170.00
52	32931	BARROWS, BECKY	\$ 222.49	\$ -	\$ 222.49
52	33065	BECK, JOHN	\$ 510.00	\$ 170.00	\$ 340.00
52	33606	BEDARD, TERA	\$ 340.00	\$ -	\$ 340.00
52	33195	BREEZE HOME LOANS	\$ 2,125.50	\$ 1,700.00	\$ 425.50
52	33151	BROWN, ERIC	\$ 165.00	\$ -	\$ 165.00
52	33936	BRUNO, MARK	\$ 895.01	\$ 653.19	\$ 241.82
52	31542	BYRNE, KAREN	\$ 113.32	\$ -	\$ 113.32
52	25382	CALIFARNO, SHARON	\$ 110.00	\$ -	\$ 110.00
52	33388	CONNOR, MATTHEW	\$ 403.31	\$ 161.49	\$ 241.82
52	34009	CONTRERAS, FREDDY	\$ 935.00	\$ 850.00	\$ 85.00
52	33979	CORREA, ANTHONY	\$ 595.00	\$ 85.00	\$ 510.00
52	12388	COZZENS, MARY	\$ 120.00	\$ -	\$ 120.00
52	31099	CURTIS, RICKY	\$ 149.36	\$ 4.36	\$ 145.00
52	31157	DEKORNE, CATHERINE	\$ 120.00	\$ -	\$ 120.00
52	33628	DEXTER, JOANNE	\$ 343.28	\$ 288.28	\$ 55.00
52	30960	DIETER, DAVID	\$ 121.80	\$ -	\$ 121.80
52	33303	DION, MICHELLE	\$ 340.00	\$ -	\$ 340.00
52	32201	DULCES BAKERY, LLC.	\$ 129.09	\$ 14.94	\$ 114.15
52	238	ECKHARDT & JOHNSON	\$ 339.83	\$ 28.08	\$ 311.75
52	33509	FALSTEIN, MACK	\$ 255.00	\$ -	\$ 255.00
52	32969	FARGO, MICHAEL	\$ 225.81	\$ -	\$ 225.81
52	32374	FISHER, CELIA	\$ 595.00	\$ 510.00	\$ 85.00
52	33732	GAGNON, MARK	\$ 1,190.00	\$ 850.00	\$ 340.00
52	32248	GALGANO, MICHAEL	\$ 165.00	\$ -	\$ 165.00
52	33462	GHANAYEM, ABDUL	\$ 255.00	\$ -	\$ 255.00
52	33771	GONZALES, ELIJAH	\$ 255.00	\$ -	\$ 255.00
52	34163	GRASSO, MONICA	\$ 694.03	\$ 584.03	\$ 110.00
52	20842	GRICE, THOMAS	\$ 113.32	\$ -	\$ 113.32
52	33734	GUGUAI, PEYOUR	\$ 1,105.00	\$ 680.00	\$ 425.00

City of Manchester NH - Receivables
Over 90 Days as of 8/25/2023

TYPE	CUST ID	NAME	TOTAL	CURRENT - 90 DAYS DUE	OVER 90 DAYS DUE
52	33234	HARRINGTON, IRENE	\$ 85.00	\$ -	\$ 85.00
52	33466	HAYDEN, LYNN	\$ 963.90	\$ 661.20	\$ 302.70
52	33267	HINCKLEY, ERIN	\$ 1,020.00	\$ 680.00	\$ 340.00
52	31900	JOHNSON, ERIN N.	\$ 255.00	\$ -	\$ 255.00
52	31169	JOHNSON, JASON	\$ 170.00	\$ -	\$ 170.00
52	6384	JOHNSON, KAREN	\$ 85.00	\$ -	\$ 85.00
52	33240	LAFFERTY, TANYA	\$ 914.70	\$ 549.30	\$ 365.40
52	33443	LEGAULT, NICKOLIS	\$ 340.00	\$ -	\$ 340.00
52	32249	LLAMA, FRANK III	\$ 111.66	\$ -	\$ 111.66
52	34133	LOGAN, SHANITA	\$ 646.50	\$ 481.50	\$ 165.00
52	29557	LORENA'S CANTINA	\$ 113.30	\$ -	\$ 113.30
52	32787	MACLAUGHLIN, VICTORIA	\$ 60.00	\$ -	\$ 60.00
52	32761	MADHUMITHA, GOKA	\$ 85.00	\$ -	\$ 85.00
52	20949	MAGGIO, JOHN	\$ 169.45	\$ 160.85	\$ 8.60
52	33177	MALONE, ANDREW	\$ 977.50	\$ -	\$ 977.50
52	25544	MARITIME PROGRAM GROUP	\$ 425.00	\$ 255.00	\$ 170.00
52	31989	MARTIN, MIRANDA	\$ 255.00	\$ -	\$ 255.00
52	32287	MCCARTHY, JAMES	\$ 85.00	\$ -	\$ 85.00
52	30420	MCKINNEY, MONICA	\$ 60.00	\$ -	\$ 60.00
52	32764	MILLER, LEE	\$ 60.00	\$ -	\$ 60.00
52	34013	MITCHELL, KOLYN	\$ 312.35	\$ 34.86	\$ 277.49
52	33813	MONTY, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	10142	MORRISON MAHONEY LLP	\$ 680.00	\$ -	\$ 680.00
52	33305	MWANGI, VICTOR	\$ 175.00	\$ -	\$ 175.00
52	31723	NAZARALI, MILA	\$ 62.70	\$ -	\$ 62.70
52	33525	NEMECEK, ANDREA	\$ 85.00	\$ -	\$ 85.00
52	33968	NESBETH, KATHRYN	\$ 437.29	\$ 102.31	\$ 334.98
52	31297	OGLEBAY, MISSY	\$ 60.00	\$ -	\$ 60.00
52	18443	OTIS, MARK	\$ 55.00	\$ -	\$ 55.00
52	33716	OUELLET, NOAH	\$ 364.70	\$ 99.30	\$ 265.40
52	32291	PALAZZO, ELIZABETH	\$ 220.00	\$ -	\$ 220.00
52	32045	PALAZZOLA, JESSICA	\$ 85.00	\$ -	\$ 85.00
52	32616	PAOLINI, LISA	\$ 340.00	\$ -	\$ 340.00
52	32183	PEREIRA, JUSTIN	\$ 180.00	\$ -	\$ 180.00
52	33900	PEREZ, MILITZA	\$ 170.00	\$ -	\$ 170.00
52	33321	PESANTE, ASHTON EZRA	\$ 689.70	\$ 629.70	\$ 60.00
52	33842	POISSON, KENNETH	\$ 132.41	\$ 14.94	\$ 117.47
52	31427	PROVENCHER, EMILY	\$ 170.00	\$ -	\$ 170.00
52	33782	RAKOWSKI, RACHEL	\$ 65.79	\$ 7.47	\$ 58.32
52	31786	RITCHE, JENNI	\$ 180.00	\$ -	\$ 180.00
52	34106	RIVERA, EDISON TARDI	\$ 528.60	\$ 287.70	\$ 240.90
52	33989	ROBY-DAIGLE, MERCEDES	\$ 267.00	\$ 27.00	\$ 240.00
52	33170	ROMARY, THOMAS	\$ 1,020.00	\$ 680.00	\$ 340.00
52	34008	SCHWAB, MATTHEW	\$ 756.90	\$ 636.90	\$ 120.00
52	32901	SEBA, APELETE CURTIS J	\$ 201.30	\$ 155.00	\$ 46.30
52	30959	SOUCY, JOEL	\$ 425.00	\$ -	\$ 425.00
52	33259	STACKPOLE, ANTHONY	\$ 234.80	\$ 25.92	\$ 208.88
52	11528	STRANGE, KAT	\$ 190.80	\$ -	\$ 190.80
52	33907	STREHLOW, WILLIAM	\$ 1,275.00	\$ 850.00	\$ 425.00
52	33745	TOWER, THOMAS	\$ 255.00	\$ -	\$ 255.00
52	32341	TROIANI, GAYLE	\$ 60.90	\$ -	\$ 60.90
52	31933	TSERONIS, ALEXANDRA	\$ 255.00	\$ -	\$ 255.00
52	25595	TSERONIS, ERIN	\$ 255.00	\$ -	\$ 255.00
52	4312	UNH-MANCHESTER	\$ 2,160.00	\$ -	\$ 2,160.00
52	34103	VINSON, PATRICK	\$ 196.20	\$ 136.20	\$ 60.00
52	8154	WEDU DESIGN	\$ 1,094.31	\$ 924.31	\$ 170.00
52	25603	WHALEN, LAURA	\$ 85.00	\$ -	\$ 85.00
52 - PARKING TOTALS			\$ 38,438.64	\$ 15,029.36	\$ 23,409.28
65	34208	CASIMIR, REMY	\$ 1,601.60	\$ 21.60	\$ 1,580.00
65 - PARKS & RECREATION TOTALS			\$ 1,601.60	\$ 21.60	\$ 1,580.00
GRAND TOTALS			\$ 5,535,650.67	\$ 4,034,507.28	\$ 1,501,143.39

Submission for Solicitors Review
Account in Collections

City of Manchester - Accounts Receivable Submissions for Solicitor's Review

Sent to Solicitor	Dept	Customer Name	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination
3/29/2018	CE	Ahmedamin, Sandra	7/17/2017	\$ 1,150.00	\$ 1,150.00	\$ 86.25	\$ 1,236.25	Paying court approved \$50/month payment until full debt satisfied. 3/9/20 \$200 Overdue payment received.
9/28/2021	Airport	Legacy Airways Cargo	various	\$ 46,961.61	\$ 46,961.61	-	\$ 46,961.61	Making periodic payments
12/7/2021	MPD	Whiskey's 20	various	\$ 1,290.00	\$ 1,290.00	-	\$ 1,290.00	MPD resending invoices to address provided by Solicitors

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor



Sharon Y. Wickens
Finance Officer

Michele A. Bogardus
Deputy Finance Officer

CITY OF MANCHESTER

Finance Department

August 25, 2023

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first month of fiscal year 2024.

Expenditures:

The average unobligated balance percentage after one month should be 91.66% as a benchmark. All departments are within 10% of this benchmark with the exception of the Information Systems Department. The overall unobligated percentage after one month is 89.97% for 2024 compared to 90.99% a year ago. Health insurance costs for 2024 is tracking slightly over budget through July. A comparison of retirement payouts through July for FY 2024 and 2023 is as follows:

	2024	2023
Payments	\$ -	\$ 12,505
Retirements		
Police	-	-
Fire	-	-
DPW	-	-
All Other	-	12,505
Total	-	12,505

There have been no transfers from the FY 2024 Contingency Account as of 7/31/2023:

Original Budget	7/31/2023	312,000.00
Revised Balance - posted		312,000.00

Revenues:

Revenues for the first month of fiscal year 2024 are \$395 thousand higher than a year ago. Auto registrations are \$12 thousand higher and Permits are \$79 thousand higher than the same period a year ago. Interest income is \$170 thousand higher than a year ago due to favorable interest rates. Offsetting the increases is a decrease in School Chargebacks of \$521 thousand, primarily due to less timely billing in the Facilities Division of the Department of Public Works.

Sincerely,

A handwritten signature in black ink, appearing to read "Sharon Y. Wickens".

Sharon Y. Wickens.
Finance Officer

One City Hall Plaza • Manchester, New Hampshire 03101 • (603) 624-6460 • FAX: (603) 624-6549
E-mail: Finance@ManchesterNH.gov • Website: www.manchesternh.gov

**CITY OF MANCHESTER
NEW HAMPSHIRE**



FINANCIAL REPORTS

**FOR THE ONE MONTH ENDED
JULY 31, 2023**

UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE
PRELIMINARY FINANCIAL STATEMENTS
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FOR THE ONE MONTHS ENDED JULY 31, 2023
(UNAUDITED)

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7	Parking Division Account Balances Fiscal Year 2024

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The One Month Ended July 31, 2023
 (UNAUDITED)
 Budget Basis
 MNTBUDNBN1

8/22/2
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	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	-	\$ 70,000.00	100.00
ASSESSORS	819,053.00	70,267.15	748,785.85	91.42
CITY CLERK	1,177,695.00	70,405.63	1,107,289.37	94.02
MEDO	175,907.00	1,539.98	174,367.02	99.12
CITY SOLICITOR	1,939,189.00	110,628.92	1,828,560.08	94.30
FINANCE	1,181,504.00	74,318.33	1,107,185.67	93.71
CENTRAL FLEET MANAGEMENT	3,807,550.00	347,459.69	3,460,090.31	90.87
INFORMATION SYSTEMS	2,159,332.00	530,049.21	1,629,282.79	75.45
MAYOR	258,859.00	19,279.63	239,579.37	92.55
OFFICE OF YOUTH SERVICES	643,212.00	50,925.89	592,286.11	92.08
HUMAN RESOURCES	783,725.00	75,484.85	708,240.15	90.37
PLANNING & COMMUNITY DEVELOPMENT	2,443,437.00	176,588.88	2,266,848.12	92.77
TAX COLLECTOR	777,253.00	56,254.38	720,998.62	92.76
FIRE	24,342,297.00	1,833,238.84	22,509,058.16	92.47
POLICE	31,263,691.00	2,558,965.09	28,704,725.91	91.81
HEALTH	2,033,170.00	118,535.60	1,914,634.40	94.17
DEPARTMENT OF PUBLIC WORKS	33,323,820.00	3,394,847.25	29,928,972.75	89.81
WELFARE	1,033,487.00	91,420.94	942,066.06	91.15
LIBRARY	2,292,526.00	251,934.85	2,040,591.15	89.01
TOTAL AGENCIES	110,525,707.00	9,832,145.11	100,693,561.89	91.10
RESTRICTED ITEMS-				
SEVERANCE PAY	800,000.00	-	800,000.00	100.00
WORKERS COMPENSATION - SALARY	684,000.00	59,027.49	624,972.51	91.37
WORKERS COMPENSATION - MEDICAL	1,783,654.00	195,263.00	1,588,391.00	89.05
HEALTH INSURANCE	14,513,720.00	1,244,011.16	13,269,708.84	91.43
DENTAL INSURANCE	692,084.00	87,014.33	605,069.67	87.43
DEATH BENEFIT	71,186.00	4,982.90	66,203.10	93.00
DISABILITY INSURANCE	60,771.00	3,799.99	56,971.01	93.75
CITY RETIREMENT	11,508,601.00	909,873.90	10,598,727.10	92.09
FIRE STATE PENSION	6,441,285.00	482,981.99	5,958,303.01	92.50
POLICE STATE PENSION	7,605,230.00	569,845.49	7,035,384.51	92.51
FICA	3,259,258.00	263,403.94	2,995,854.06	91.92
UNEMPLOYMENT	25,000.00	-	25,000.00	100.00
TUITION	50,000.00	3,686.85	46,313.15	92.63
CGL INSURANCE	1,300,000.00	385,753.01	914,246.99	70.33
TOTAL RESTRICTED ITEMS	48,794,789.00	4,209,644.05	44,585,144.95	91.37

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 1 OF 2

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The One Month Ended July 31, 2023
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 OBLIGATIONS TO DATE	FY 2024 UNOBLIGATED BALANCE	FY 2024 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	312,000.00	-	312,000.00	100.00
MPTS	470,153.00	470,153.00	-	-
CIVIC CONTRIBUTIONS	120,086.00	29,854.00	90,232.00	75.14
NON-CITY PROGRAMS	78,385.00	-	78,385.00	100.00
STREET LIGHTING	890,046.00	5,876.66	884,169.34	99.34
COMMUNITY IMPROVEMENT PROGRAM	1,340,000.00	119,878.00	1,220,122.00	91.05
TRANSIT SUBSIDY	1,594,761.00	1,594,761.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	-	65,000.00	100.00
MATURING DEBT	11,300,000.00	1,511,001.00	9,788,999.00	86.63
INTEREST ON MATURING DEBT	4,800,000.00	302,061.89	4,497,938.11	93.71

TOTAL NON-DEPARTMENTAL ITEMS	20,970,431.00	4,033,585.55	16,936,845.45	80.77

TOTAL GENERAL FUND	\$ 180,290,927.00	\$ 18,075,374.71	\$ 162,215,552.29	89.97
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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The One Month Ended July 31, 2022
 (UNAUDITED)
 Budget Basis
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8/22/2
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	FY 2023 MODIFIED BUDGET	FY 2023 OBLIGATIONS TO DATE	FY 2023 UNOBLIGATED BALANCE	FY 2023 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ (1,250.00)	\$ 71,250.00	101.79
ASSESSORS	788,236.26	43,393.16	744,843.10	94.49
CITY CLERK	1,060,565.29	63,518.74	997,046.55	94.01
MEDO	10,000.00	289.80	9,710.20	97.10
CITY SOLICITOR	1,775,210.65	103,696.04	1,671,514.61	94.16
FINANCE	1,026,031.93	84,198.12	941,833.81	91.79
CENTRAL FLEET MANAGEMENT	3,564,049.55	295,904.59	3,268,144.96	91.70
INFORMATION SYSTEMS	2,017,016.22	526,456.94	1,490,559.28	73.90
MAYOR	248,342.00	18,030.42	230,311.58	92.74
OFFICE OF YOUTH SERVICES	617,212.22	39,782.61	577,429.61	93.55
HUMAN RESOURCES	751,275.97	40,078.11	711,197.86	94.67
PLANNING & COMMUNITY DEVELOPMENT	2,325,771.42	160,168.57	2,165,602.85	93.11
TAX COLLECTOR	707,642.29	52,901.00	654,741.29	92.52
FIRE	22,614,134.15	1,821,232.49	20,792,901.66	91.95
POLICE	30,210,533.72	2,448,953.95	27,761,579.77	91.89
HEALTH	3,219,149.85	115,641.94	3,103,507.91	96.41
DEPARTMENT OF PUBLIC WORKS	30,244,736.01	3,071,832.57	27,172,903.44	89.84
WELFARE	974,413.85	58,451.56	915,962.29	94.00
LIBRARY	2,149,008.02	230,005.45	1,919,002.57	89.30
SENIOR SERVICES	252,371.45	14,014.56	238,356.89	94.45
TOTAL AGENCIES	104,625,700.85	9,187,300.62	95,438,400.23	91.22
RESTRICTED ITEMS-				
SEVERANCE PAY	1,100,000.00	12,504.90	1,087,495.10	98.86
WORKERS COMPENSATION - SALARY	684,000.00	12,907.64	671,092.36	98.11
WORKERS COMPENSATION - MEDICAL	1,783,654.00	299,468.36	1,484,185.64	83.21
HEALTH INSURANCE	12,513,720.00	890,157.76	11,623,562.24	92.89
DENTAL INSURANCE	712,791.00	37,125.91	675,665.09	94.79
DEATH BENEFIT	72,601.00	5,197.01	67,403.99	92.84
DISABILITY INSURANCE	61,821.00	3,784.78	58,036.22	93.88
CITY RETIREMENT	11,847,890.54	837,653.08	11,010,237.46	92.93
FIRE STATE PENSION	6,268,246.92	522,309.58	5,745,937.34	91.67
POLICE STATE PENSION	7,654,541.41	647,152.07	7,007,389.34	91.55
FICA	3,207,427.74	253,469.45	2,953,958.29	92.10
UNEMPLOYMENT	25,000.00	-	25,000.00	100.00
TUITION	50,000.00	6,405.70	43,594.30	87.19
CGL INSURANCE	1,000,000.00	495,336.79	504,663.21	50.47
TOTAL RESTRICTED ITEMS	46,981,693.61	4,023,473.03	42,958,220.58	91.44

2
 1 OF 2

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The One Month Ended July 31, 2022
 (UNAUDITED)
 Budget Basis
 MNTBUDNBN2

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	FY 2023 MODIFIED BUDGET	FY 2023 OBLIGATIONS TO DATE	FY 2023 UNOBLIGATED BALANCE	FY 2023 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	469,287.00	469,287.00	-	-
CONTINGENCY	718,500.54	-	718,500.54	100.00
CIVIC CONTRIBUTIONS	115,449.00	117,984.00	(2,535.00)	(2.20)
NON-CITY PROGRAMS	76,164.00	-	76,164.00	100.00
STREET LIGHTING	716,203.00	-	716,203.00	100.00
TRANSIT SUBSIDY	1,373,420.00	1,373,420.00	-	-
EMPLOYEE MEDICAL SERVICES	65,000.00	159.02	64,840.98	99.76
MATURING DEBT	11,300,000.00	-	11,300,000.00	100.00
INTEREST ON MATURING DEBT	4,800,000.00	254,271.33	4,545,728.67	94.70
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TOTAL NON-DEPARTMENTAL ITEMS	19,634,023.54	2,215,121.35	17,418,902.19	88.72
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TOTAL GENERAL FUND	\$ 171,241,418.00	\$ 15,425,895.00	\$ 155,815,523.00	90.99
	=====	=====	=====	=====

2
 2 OF 2

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The One Months Ended July 31, 2023
 (UNAUDITED)
 Budget Basis
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	FY 2024 MODIFIED BUDGET	FY 2024 REVENUE RECOGNIZED	FY 2024 UNRECOGNIZED BALANCE	FY 2024 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	989,600.00	112,414.52	877,185.48	88.64
CITY CLERK	2,450,790.00	16,724.75	2,434,065.25	99.32
CITY SOLICITOR	597,138.00	-	597,138.00	100.00
FINANCE	10,795,452.00	406,644.44	10,388,807.56	96.23
INFORMATION SYSTEMS	205,000.00	-	205,000.00	100.00
HUMAN RESOURCES	-	85.47	(85.47)	-
PLANNING & COMMUNITY DEVELOPMENT	3,436,000.00	291,242.35	3,144,757.65	91.52
TAX COLLECTOR	24,488,942.00	1,753,994.92	22,734,947.08	92.84
CENTRAL FLEET MANAGEMENT	45,000.00	9,017.55	35,982.45	79.96
FIRE	966,970.00	2,141.48	964,828.52	99.78
POLICE	1,187,015.00	58,361.26	1,128,653.74	95.08
HEALTH	229,750.00	10,172.00	219,578.00	95.57
DEPARTMENT OF PUBLIC WORKS	15,558,633.00	870,222.53	14,688,410.47	94.41
WELFARE	18,000.00	1,054.34	16,945.66	94.14

TOTAL AGENCIES	\$ 60,968,290.00	\$ 3,532,075.61	\$ 57,436,214.39	94.21
	=====			

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The One Month Ended July 31, 2023
 (UNAUDITED)
 Budget Basis
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,415.00	52,171.64	(30,756.64)	(143.62)
INTEREST AND PENALTIES	495,000.00	107,347.84	387,652.16	78.31
CABLE FRANCHISE FEES	1,680,000.00	-	1,680,000.00	100.00
TOTAL TAXES, INTEREST AND PENALTIES	2,196,415.00	159,519.48	2,036,895.52	92.74
LICENSES AND PERMITS				
AUTO REGISTRATIONS	23,688,092.00	1,678,067.14	22,010,024.86	92.92
LICENSES	556,340.00	14,955.32	541,384.68	97.31
PERMITS	3,295,995.00	324,987.66	2,971,007.34	90.14
TOTAL LICENSES AND PERMITS	27,540,427.00	2,018,010.12	25,522,416.88	92.67
INTERGOVERNMENTAL				
FEDERAL REVENUES	418,000.00	-	418,000.00	100.00
PAYMENTS IN LIEU OF TAXES	951,600.00	-	951,600.00	100.00
STATE REVENUES	6,617,687.00	621,086.64	5,996,600.36	90.61
TOTAL INTERGOVERNMENTAL	7,987,287.00	621,086.64	7,366,200.36	92.22
SALES AND SERVICES				
GENERAL REVENUES	242,320.00	4,691.80	237,628.20	98.06
PUBLIC SAFETY	276,650.00	21,673.96	254,976.04	92.17
HIGHWAY	1,010,248.00	90,364.50	919,883.50	91.06
HEALTH	10,000.00	500.00	9,500.00	95.00
CEMETERY, PARKS & RECREATION	1,850,706.00	96,242.48	1,754,463.52	94.80
ZONING BOARD	82,000.00	5,405.00	76,595.00	93.41
PARKING VIOLATIONS	3,000.00	548.00	2,452.00	81.73
COURT FINES	4,000.00	1,292.67	2,707.33	67.68
FEES	1,160,925.00	50,326.00	1,110,599.00	95.67
TOTAL SALES AND SERVICES	4,639,849.00	271,044.41	4,368,804.59	94.16
OTHER REVENUE SOURCES				
INTEREST INCOME	2,101,670.00	247,760.16	1,853,909.84	88.21
FUND TRANSFERS	3,129,705.00	-	3,129,705.00	100.00
REIMBURSEMENTS	2,945,798.00	184,910.81	2,760,887.19	93.72
RENTALS & LEASES	1,235,667.00	28,788.14	1,206,878.86	97.67
SCHOOL CHARGEBACKS	9,188,972.00	-	9,188,972.00	100.00
MISCELLANEOUS	2,500.00	955.85	1,544.15	61.77
TOTAL OTHER REVENUE SOURCES	18,604,312.00	462,414.96	18,141,897.04	97.51
TOTAL	\$ 60,968,290.00	\$ 3,532,075.61	\$ 57,436,214.39	94.21

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The One Month Ended July 31, 2023
 Modified Budget FY 2022
 (UNAUDITED)
 Budget Basis
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	ACTUAL FY 2023	MODIFIED BUDGET FY 24	DIFFERENCE ACTUAL 23 VS BUDGET 24	PERCENTAGE DIFFERENCE OF FY23 VS FY24
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	25,161	21,415	(3,746)	(14.89)
INTEREST AND PENALTIES	713,680	495,000	(218,680)	(30.64)
CABLE FRANCHISE FEES	1,542,033	1,680,000	137,967	8.95
	-----	-----	-----	-----
TOTAL TAXES, INTEREST AND PENALTIES	2,280,874	2,196,415	(84,459)	(3.70)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	21,677,713	23,688,092	2,010,379	9.27
LICENSES	548,779	556,340	7,561	1.38
PERMITS	4,483,960	3,295,995	(1,187,965)	(26.49)
	-----	-----	-----	-----
TOTAL LICENSES AND PERMITS	26,710,452	27,540,427	829,975	3.11
INTERGOVERNMENTAL				
FEDERAL REVENUES	368,952	418,000	49,048	13.29
PAYMENTS IN LIEU OF TAXES	971,381	951,600	(19,781)	(2.04)
STATE REVENUES	6,725,577	6,617,687	(107,890)	(1.60)
	-----	-----	-----	-----
TOTAL INTERGOVERNMENTAL	8,065,910	7,987,287	(78,623)	(.97)
SALES AND SERVICES				
GENERAL REVENUES	247,459	242,320	(5,139)	(2.08)
PUBLIC SAFETY	337,119	276,650	(60,469)	(17.94)
HIGHWAY	1,090,655	1,010,248	(80,407)	(7.37)
HEALTH	5,675	10,000	4,325	76.21
CEMETERY, PARKS & RECREATION	2,105,620	1,850,706	(254,914)	(12.11)
ZONING BOARD	76,225	82,000	5,775	7.58
PARKING VIOLATIONS	3,250	3,000	(250)	(7.69)
COURT FINES	3,926	4,000	74	1.88
OTHER FINES	31,360	-	(31,360)	(100.00)
FEES	1,256,227	1,160,925	(95,302)	(7.59)
WITNESS FEES	120	-	(120)	(100.00)
	-----	-----	-----	-----
TOTAL SALES AND SERVICES	5,157,636	4,639,849	(517,787)	(10.04)
OTHER REVENUE SOURCES				
INTEREST INCOME	2,436,242	2,101,670	(334,572)	(13.73)
FUND TRANSFERS	550,400	3,129,705	2,579,305	468.62
REIMBURSEMENTS	2,413,789	2,945,798	532,009	22.04
RENTALS & LEASES	1,190,770	1,235,667	44,897	3.77
SCHOOL CHARGEBACKS	7,728,277	9,188,972	1,460,695	18.90
MISCELLANEOUS	35,753	2,500	(33,253)	(93.01)
	-----	-----	-----	-----
TOTAL OTHER REVENUE SOURCES	14,355,231	18,604,312	4,249,081	29.60
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TOTAL	\$ 56,570,103	\$ 60,968,290	\$ 4,398,187	7.77
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The One Month Ended July 31, 2023 and 2022
 (UNAUDITED)
 Budget Basis
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	1 MONTHS ACTUAL FY 2023	1 MONTHS ACTUAL FY 2024	DIFFERENCE ACTUAL 23 VS ACTUAL 24	PERCENTAGE DIFFERENCE OF FY23 VS FY24
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	10,196	52,171	41,975	411.69
INTEREST AND PENALTIES	43,845	107,347	63,502	144.83
	-----	-----	-----	-----
TOTAL TAXES, INTEREST AND PENALTIES	54,041	159,519	105,478	195.18
LICENSES AND PERMITS				
AUTO REGISTRATIONS	1,665,887	1,678,067	12,180	.73
LICENSES	24,987	14,955	(10,031)	(40.15)
PERMITS	246,125	324,987	78,862	32.04
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TOTAL LICENSES AND PERMITS	1,936,999	2,018,010	81,011	4.18
INTERGOVERNMENTAL				
STATE REVENUES	-	621,086	621,086	-
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TOTAL INTERGOVERNMENTAL	-	621,086	621,086	-
SALES AND SERVICES				
GENERAL REVENUES	17,448	4,691	(12,756)	(73.11)
PUBLIC SAFETY	35,429	21,673	(13,755)	(38.82)
HIGHWAY	79,483	90,364	10,881	13.69
HEALTH	280	500	220	78.57
CEMETERY, PARKS & RECREATION	101,239	96,242	(4,996)	(4.94)
ZONING BOARD	6,170	5,405	(765)	(12.40)
PARKING VIOLATIONS	1,050	548	(502)	(47.81)
COURT FINES	456	1,292	836	183.48
FEES	54,589	50,326	(4,263)	(7.81)
	-----	-----	-----	-----
TOTAL SALES AND SERVICES	296,144	271,044	(25,099)	(8.48)
OTHER REVENUE SOURCES				
INTEREST INCOME	77,643	247,760	170,117	219.10
REIMBURSEMENTS	215,325	184,910	(30,414)	(14.12)
RENTALS & LEASES	34,373	28,788	(5,584)	(16.25)
SCHOOL CHARGEBACKS	520,850	-	(520,850)	(100.00)
MISCELLANEOUS	2,118	955	(1,162)	(54.87)
	-----	-----	-----	-----
TOTAL OTHER REVENUE SOURCES	850,309	462,414	(387,894)	(45.62)
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TOTAL	\$ 3,137,493	\$ 3,532,075	\$ 394,582	12.58
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6

City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the one month ended July 31, 2023
(unaudited)

Object Code Description	2024 Revised Budget	July 2023 - July 2023 Activity	2024 Balance
Intergovernmental Total	-	-	-
Charges for Services Total	1,358,150	102,763	941,580
Licenses & Permits Total	3,054,000	191,893	2,862,107
Interest Total	2,500	(610)	3,110
Other Revenue Total	844,487	69,487	775,000
Grand Total	<u>5,259,137</u>	<u>363,533</u>	<u>4,895,604</u>
Salaries & Wages Total	741,936	43,445	698,491
Employee Benefits Total	387,689	33,941	353,748
Purchased Professional Services Total	14,500	1,754	12,746
Purchased Property Services Total	913,500	23,934	889,566
Other Purchased Services Total	55,950	11,313	44,637
Supplies & Materials Total	166,500	5,306	161,194
Capital Outlay Total	-	-	-
Miscellaneous Total	165,000	12,063	152,937
Non-Departmental Total	334,457	-	334,457
Miscellaneous-Reimburse City Total	2,579,605	-	2,579,605
Grand Total	<u>5,359,137</u>	<u>131,756</u>	<u>5,227,381</u>
Excess (deficit) of revenues over expenditures	<u>(100,000)</u>	<u>231,777</u>	<u>(331,777)</u>

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Inserting Section 36.60 Municipal Economic Development and Revitalization Districts to the Code of Ordinances of the City of Manchester.”

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by inserting new language in **bold**.

§ 36.60 R.S.A. 162-K MUNICIPAL ECONOMIC DEVELOPMENT AND REVITALIZATION DISTRICTS.

The provisions of R.S.A. Chapter 162-K Municipal Economic Development and Revitalization Districts are hereby adopted.

II. This ordinance shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 91 Solid Waste & Littering of the Code of Ordinances of the City of Manchester by establishing eligibility requirements for collection, and modifying volume restrictions and various definitions.”

Page 1 of 4

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by inserting new language as bolded (**bold**) and deleting existing language as stricken (——). Portions of the following sections that remain unchanged appear in regular type.

§ 91.63 DEFINITIONS

COMMERCIAL USE. Of or pertaining to a business operating for profit.

DOWNTOWN COLLECTION ZONE. An area bounded by the west side of Elm Street, north side of ~~West Merrimack~~ **West Auburn** Street, the west side of ~~Chestnut~~ **Pine** Street, and the south side of Orange Street; **in addition to another area bounded by the west side of Willow Street, north side of Hayward Street, east side of Elm Street, and south side of Auburn Street,** and also encompassing properties with frontage along the following public roads and alleys: **Grove Street, between Willow Street and Elm Street; Elm Street East Back; the north side of Monadnock Lane, west of Union Street;** Hampshire Lane, **between West Merrimack Street and Mechanic Street;** Franklin Street, East Back; Harry Theo Lane; Manhattan Lane; Litchfield Lane; Londonderry Lane, west of Union Street; the east side of Chestnut Street, between Hanover Street and Amherst Street; Lowell Street, North Back; ~~the east side of Elm Street, between Orange Street and Harrison Street; Prospect Court;~~ and the southeast corner of Elm Street and ~~Brook~~ **Orange** Street.

DWELLING. A building or portion thereof containing private bath, cooking and kitchen facilities, and sleeping quarters for the use of one or more individuals living as a single housekeeping unit used exclusively for residential occupancy, including single family, or multifamily dwellings, but not including hotels, lodging facilities, or rooming houses. ~~A single living quarter, arranged for the use of one or more individuals, with cooking, living, sanitary, and sleeping facilities.~~

DWELLING, SINGLE FAMILY. A detached building used exclusively for occupancy by one (1) family.

LARGE MULTIFAMILY. A building or portion thereof containing five (5) or more dwelling units, whether in common ownership or owned as a condominium cooperative.

LODGING HOUSE (also Boarding House or Rooming House). A house, building or portion thereof containing one (1) or more rooms that lack cooking facilities and which do not constitute dwelling units, that are provided as living quarters for tenants, with or without provision of meals, on a weekly or monthly basis.

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 91 Solid Waste & Littering of the Code of Ordinances of the City of Manchester by establishing eligibility requirements for collection, and modifying volume restrictions and various definitions.”

Page 2 of 4

§ 91.631 ELIGIBILITY REQUIREMENTS FOR MUNICIPAL CURBSIDE COLLECTION

(A) Properties that are eligible for municipal curbside collection include:

(1) Any residential Dwelling, Lodging House, Planned Development or Condominium Complex containing one to four dwelling units or rooms within a Lodging House; except those residential Dwellings, Lodging House, Planned Developments or Condominium Complexes located on a private way;

(2) Commercial Uses within the Downtown Collection Zone that do not produce trash that exceeds allowable volume in accordance with Section 91.68;

(3) Commercial uses outside the Downtown Collection Zone that occupy a detached buildings less than 7,500 square feet that provides financial and professional services such as banking, financial, real estate, insurance, or other professional offices, or provides personal services such as beauty/nail salons and spas, photographic studios, jewelry, watch, clock and small appliance repair and tattoo parlors and that do not produce trash that exceeds allowable volume in accordance with Section 91.68.

(B) Properties that are ineligible for municipal curbside collection include:

(1) Any Large Multifamily Dwellings, Lodging House, Planned Developments or Condominium Complexes with five or more dwelling units.

(2) Commercial Uses, except for those eligible Commercial Uses found in Section 91.64 (A)(3)

§ 91.64 PLACEMENT OF TRASH, RECYCLABLES OR YARD WASTE FOR COLLECTION.

(A) The Department of Public Works will not collect garbage, trash, recyclables, or yard waste **from eligible properties, identified in Section 91.631**, unless they have been properly prepared and placed in the right-of-way (at the curb or back street) as required by departmental regulations.

(B) No trash, recyclables, or yard waste shall be placed for collection prior to 4:00 p.m. of the day preceding the collection day that has been designated by the Department of Public Works for that area of the city. Empty containers shall be removed from the right-of- way, and stored on the property to which they belong, no later than 6:00 p.m. on the day of collection. Trash, recyclables, or yard waste that have not been collected because they have not been properly prepared or placed shall be removed from the right-of-way, and properly stored or otherwise dis-posed of, no later than 6:00 p.m. on the day they were to have been collected.

(C) All materials placed for municipal collection must be placed along the public frontage of the property at which they were generated, unless an alternative placement has been agreed to by the Department of Public Works.

(D) No trash, recycling, or yard waste ~~receptacles~~ **containers** shall be stored between collections in the front yard of a property, or forward of the building line, if there is other available outdoor space on the property.

(E) Christmas trees may be placed for municipal collection only on days designated by the Department of Public Works.

(F) It is mandatory that properties within the Downtown Collection Zone properly sort and separate recyclables from their trash.

(G) Yard waste must be separated from trash and recyclables.

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 91 Solid Waste & Littering of the Code of Ordinances of the City of Manchester by establishing eligibility requirements for collection, and modifying volume restrictions and various definitions.”

Page 3 of 4

§ 91.66 CONTAINERS.

(A) ~~Municipal carts are mandatory containers for all properties and persons utilizing municipal collection service for trash or recyclables~~ Dwellings and Commercial Use buildings that are eligible for municipal curbside collection.

(B) Prior to placement of materials in a municipal trash cart, the following additional requirements apply:

(1) Pet waste, diapers, feminine hygiene products, saw dust, and ashes must be placed within a securely-tied plastic bag;

(2) Fats, oils, and greases must be placed within a secured container and allowed to cool and coagulate;

(3) Syringes and other sharps must be enclosed within a rigid, secured, and labeled container.

(C) All properties and persons utilizing private collection service for trash or recyclables must contain said materials in a fully-covered **dumpster, receptacle container, or containers** that ~~are~~ is constructed of metal, plastic or other durable material resistant to breakage. **All dumpsters shall be subject to the requirements of the Manchester Zoning Ordinance, including but not limited to, restrictions on the location of the accessory structures.**

(D) The owner(s) of any rental property, whether utilizing municipal or private collection service, shall supply to the tenants of the property a **dumpster**, container, or containers, of sufficient capacity to provide for the safe, secure, and sanitary storage of all trash and recyclables generated within the property.

(E) All properties and persons placing yard waste for municipal collection shall contain said material in accordance with regulations promulgated by the Department of Public Works.

(F) The weight, including contents, of any single container of trash, recyclables, or yard waste shall not exceed 75 pounds.

(G) The foregoing provisions of this section notwithstanding, the Public Works Director shall have the authority to establish programs for special municipal collection of bulky items, overflow materials, and emergency debris that allow for the use of alternative containers or methods of placement.

§ 91.67 VOLUME.

(A) **For eligible Dwellings and Commercial Use properties pursuant to Section 91.631, the maximum volume of trash and recyclables placed for municipal curbside collection shall be limited to 190 gallons of trash and 190 gallons of recyclables per dwelling or operating business per collection event, contained within no more than two (2) municipal trash carts and two (2) municipal recycling carts per dwelling or operating business.**

~~For single family, two family, and three family residential properties, and for commercial, non-profit, and mixed use properties with a combined total of three or fewer operating businesses and dwellings, the maximum volume of trash and recyclables placed for municipal collection shall be limited to 190 gallons of trash and 190 gallons of recyclables, per dwelling or operating business per collection event, contained within no more than two municipal trash carts and two municipal recycling carts per dwelling or operating business.~~

~~(B) For residential properties with four or more dwellings, including apartment buildings, condominium complexes, and manufactured home parks, and for commercial, non-profit, and mixed use properties of four or more units, the maximum total volume of trash and recyclables placed for municipal collection shall be limited to 760 gallons of trash and 760 gallons of recyclables, per property per collection event, contained within no more than eight municipal trash carts and eight municipal recycling carts, respectively.~~

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 91 Solid Waste & Littering of the Code of Ordinances of the City of Manchester by establishing eligibility requirements for collection, and modifying volume restrictions and various definitions.”

Page 4 of 4

(~~BE~~) There are no statutory limits on the volume of yard waste that may be placed for municipal collection at any property.

(~~CD~~) The foregoing provisions of this section notwithstanding, the Public Works Director shall have the authority to:

(1) Grant a waiver to the volume limitations delineated in this section when, in his or her sole determination, there is:

(a) A reasonable and demonstrated need for additional capacity; and

(b) Sufficient property frontage for placement of additional carts such that street parking, traffic flow, and pedestrian safety are not adversely affected; and

(2) Impose additional limitations on the volume of any material that may be placed for municipal collection at a property when such limitations are necessary to ensure sufficient street parking, traffic flow, or pedestrian safety.

II. This ordinance shall take effect upon passage.

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms.”

Page 1 of 2

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by inserting new language as bolded (**bold**) and deleting existing language as stricken (——). Portions of the following sections that remain unchanged appear in regular type.

§ 71.04 PARKING ON CITY STREETS

(A) Whenever the Director finds, on the basis of falling snow, sleet, or freezing rain, or on the basis of a forecast by the U.S. Weather Bureau or other weather service, of snow, sleet, or freezing rain, that weather conditions will make it necessary that motor vehicle traffic be expedited and that parking on city streets be prohibited or restricted for snow plowing and other purposes, the Director shall declare a snow emergency. Such declaration shall be effective to prohibit the parking of any vehicle on all or some city streets, parking facilities and schoolyards as described in the declaration, in a manner prescribed by this chapter.

~~(B) Once in effect, a prohibition under this section shall remain in effect until terminated by announcement of the Director in accordance with this chapter. While the prohibition is in effect, no person shall park or allow to remain parked any vehicle on any portion of a city street to which it applies. However, nothing in this section shall be construed to permit parking at any time or place where it is forbidden by any other provision of law.~~

(B) Immediately after a snow emergency declaration has ended, the Director may declare a snow maintenance emergency to facilitate expeditious snow removal operations. The declaration of a snow maintenance emergency shall be effective to prohibit the parking of any vehicle on all or some city streets, parking facilities and schoolyards as described in the declaration, in a manner prescribed by this chapter.

(C) Once in effect, a prohibition under this section shall remain in effect until terminated by announcement of the Director in accordance with this chapter. While the prohibition is in effect, no person shall park or allow to remain parked any vehicle on any portion of a city street to which it applies. However, nothing in this section shall be construed to permit parking at any time or place where it is forbidden by any other provision of law.

~~§ 71.10 CITATION ON VEHICLE LEFT PARKED IN VIOLATION OF THIS CHAPTER~~

~~Whenever any motor vehicle without a driver is found parked or left in violation of any provision of this chapter, and is not removed and impounded as provided for in this chapter, the officer finding such vehicle shall take its registration number and any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such vehicle a traffic citation, on a form provided by the Police Department, for the driver to answer to the charge against him within 24 hours during the hours and at a place specified in the citation.~~

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Three

AN ORDINANCE

“Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms.”

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~~§ 71.11 FAILURE TO COMPLY WITH TRAFFIC CITATION~~

~~—If a violator of this chapter does not appear in response to a traffic citation affixed to such motor vehicle in accordance with this chapter within a period of 24 hours, the clerk of the traffic court or other appropriate person shall issue a warrant of arrest.~~

§ 71.13 OVERNIGHT WINTER PARKING

(A) It shall be unlawful for any person having custody or control of any vehicle to park or cause to be parked said vehicle on any public street or highway between the hours of 1:00 a.m. and 6:00 a.m. during the period of December 1 and April 15 except as noted in divisions (B), (C) and (D) of this section.

(B) No person shall park or leave a vehicle parked on streets between the hours of 1:00 a.m. and 6:00 a.m. of any day except that persons may park or leave vehicles parked on even house numbered sides of such streets on even-numbered ~~days~~ **months** of each calendar month, and on odd-numbered sides of such streets on odd-numbered ~~days~~ **months** of each calendar month.

(C) On streets where one side only of an entire block is so posted against parking that the effect is to prohibit parking during the hours of 1:00 a.m. and 6:00 a.m. every day; the provisions of division (B) shall not apply to the side of the street directly opposite the side where parking is so prohibited, and parking shall be permitted on such opposite sides of the street unless such parking is otherwise specifically prohibited.

~~(D) Nothing in this section shall be construed so as to permit any vehicle to be parked or to be left parked on any street or way so as to interfere with or hinder the removal or plowing of snow or the sanding/salting of streets by the city, nor to permit the parking or leaving of a vehicle parked in violation of any other section of this chapter including declarations of snow emergencies by the Public Works Director.~~

(D) Whenever any motor vehicle without a driver is found parked or left in violation of any provision of this chapter, and is not removed and impounded as provided for in this chapter, the officer finding such vehicle shall take its registration number and any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such vehicle a traffic ticket, on a form provided by the Police Department.

(E) No signage shall be required for overnight winter parking.

(F) The area bounded on the south side by and including Pleasant Street; on the north by and including Mechanic Street; on the west by and including Canal Street; and on the east by and including Franklin Street is hereby exempted from the provisions of odd and even parking as provided in subsections (A), (B), and (C) above.

II. This ordinance shall take effect immediately upon its passage.