



BOARD OF MAYOR AND ALDERMEN

August 1, 2023 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Clerk calls the roll.

PUBLIC COMMENT

1. Mayor Craig advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak will have up to three minutes to do so and any comments must be directed to the chair. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

PRESENTATION

2. Homelessness and Housing Stability presentation by Adrienne Beloin, Director of Homelessness Initiatives.

CONSENT AGENDA

Accept BMA Minutes

3. Minutes from the 7/11 BMA, Special BMA Public Hearing, and Finance Committee meetings.

Information to be Received and Filed

4. Communication from Sharon Wickens, Finance Officer, regarding a funding recommendation for the Police Department's body-worn cameras, digital evidence management system, and tasers.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

5. Resolutions:

"Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Seven Thousand Five Hundred Dollars (\$27,500) for the FY2023 CIP 211823 PPP & Healthcare Enhancement Act-Homeless Healthcare Program."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Six Thousand Dollars (\$36,000) for the FY2024 CIP 410424 Domestic Violence Unit Pilot Program."

"Amending the FY2020 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Six Thousand Seven Hundred Thirty Seven Dollars and Fifty Cents (\$6,737.50) for the FY2012 CIP 810820 Planning Study Zoning Ordinance."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Two Million Dollars (\$2,000,000) for the FY2024 CIP 410724 Body Worn Cameras."

6. Bond Resolution:

"Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Dollars (\$2,000,000) for the 2024 CIP 410724 Body Worn Cameras."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

**7. Advising that the update on the Revolving Loan Fund has been accepted.
(Unanimous vote)**

8. Advising that the Finance Department reports:

- Accounts receivable over 90 days
- Aging report
- Outstanding receivables

have been accepted.
(Unanimous vote)

**9. Advising that the Financial Report for the first eleven months of FY23 has been accepted.
(Unanimous vote)**

10. Recommending that the following Ordinance Amendment:

"Amending Chapter 32 Boards, Commissions, and Departments of the Code of Ordinances of the City of Manchester by adding a Lead Exposure Prevention Commission."

ought to pass and be Enrolled.
(*Unanimous vote*)

COMMITTEE ON COMMUNITY IMPROVEMENT

11. Recommending that the summary of abatement requests submitted by the Chief Engineer be approved.
(*Unanimous vote*)

12. Recommending that the request from the Police Chief to reallocate \$100,000 in ARPA funds to support a full-time Intervention Programming Coordinator position at MPAL for one year be approved.
(*Unanimous vote*)

13. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$27,500 for CIP 211823 PPP and Healthcare Enhancement Act-Homeless Healthcare Program be approved.
(*Unanimous vote*)

14. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$36,000 for CIP 410424 Domestic Violence Unit Pilot Program be approved.
(*Unanimous vote*)

15. Recommending that the Amending Resolution and Budget Authorization providing for the transfer and expenditure of funds in the amount of \$6,737.50 for CIP 810820 Planning Study Zoning Ordinance be approved.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

16. Recommending that the recommendation from the Human Resources Director to increase the salaries of the Police Chief and Planning Director based on the current salary of their respective deputies be approved.
(*Unanimous vote*)

17. Recommending that the request from the HR Director to offer a Memorandum of Understanding to all city unions regarding sick and vacation provisions that are currently in place for all non-affiliated employees be approved.
(*Unanimous vote*)

- 18.** Recommending that the request from the Finance Director for the following complement changes:

- Elimination of one (1) Financial Analyst II, grade 22
- Addition of one (1) Manager-Accounting & Reporting, grade 24
- Addition of one (1) Finance-Information Support Specialist, grade 19

be approved.

(Unanimous vote)

- 19.** Recommending that the request from the Solicitor for the following complement changes:

- Transfer the Domestic Violence Unit (DVU) positions from the MPD complement to the Office of the City Solicitor;
- Reclassify the DVU Administrative Assistant I, grade 12, to a Legal Assistant II, grade 14; and
- Change the Victim Witness Advocate, grade 15, to a new job classification of Victim Assistance Coordinator, grade 15

be approved.

(Unanimous vote)

COMMITTEE ON LANDS AND BUILDINGS

- 20.** Advising that the request from Timothy Otis, Principal, Manchester School of Technology, requesting approval to sell a minimum of two of the eight building lots donated by the city to the Vocational Partnership of Region 15 (VOPAR) in 1992 was received and filed.

(Unanimous vote with the exception of Alderman Fajardo who was absent)

- 21.** Recommending that the request from the Water Works Director to deem 20 acres of land on Wellington Road surplus, and for permission to sell said property be approved with the stipulation that the P&S come before the committee for final approval.

(Unanimous vote with the exception of Alderman Fajardo who was absent)

- 22.** Recommending that the request from the Chief of Parks, Recreation & Cemetery to name the Derryfield Park Cross Country Course after Joseph O'Neil be approved.

(Unanimous vote with the exception of Alderman Fajardo who was absent)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

- 23.** Advising that the following traffic regulations be approved:

NO PARKING ANYTIME

On Morton Street, west side, from Irwin Drive to a point 240 feet north

Alderman Cavanaugh

On Oakhill Avenue, west side, from Tower Hill Road to a point 540 feet north

Alderman Stewart

STOP SIGN

On Hazel Street at Brook Street, southeast corner

Alderman Long

RESCIND NO PARKING ANYTIME

On Patterson Street, west side, from Sheridan Street to a point 190 feet north
(ORD10651)

Alderman Barry

NEW CROSSWALKS (CHRISTIAN BROOK SEWER SEPARATION PROJECT)

On North Street, east of Beech Street

On North Street, east of Ash Street

On Ash Street, north of North Street

On Ash Street, south of North Street

On Oak Street, north of North Street

On North Street, east of Hemlock Street

On Hemlock Street, north of North Street

On Russell Street, north of North Street

On Carnegie Street, east of Hawthorne Street

On Hall Street, north of Webster Street

On Webster Street, west of Belmont Street

On Belmont Street, north of Webster Street

On Pickering Street, north of Webster Street

On Wagner Street, north of Webster Street

On Hall Street, south of North Street

(Unanimous vote)

- 24.** Recommending that the ordinance amendment:

“Amending Chapter 71: Snow Emergency Regulations of the Code of Ordinances of the City of Manchester to change from odd/even to monthly parking on city streets during snow emergencies and to allow for more efficient cleaning of streets following snow storms.”

be approved and referred to the Committee on Bills on Second Reading for technical review.

(Unanimous vote)

25. Recommending that the following emergency traffic ordinances:

NO PARKING DUSK TO DAWN

On Amherst Street, both sides, from Union Street to Beech Street

On Hanover Street, both sides, from Union Street to Beech Street

On Union Street, both sides, from Amherst Street to Hanover Street

On Beech Street, both sides, from Amherst Street to Hanover Street

be rescinded.

(Unanimous vote)

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION
WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

REGULAR BUSINESS

26. Nominations:

Board of Trustees of the Trust Fund

Patrick Duffy as a regular member to succeed Monique Pratt, term to expire
January 1, 2026

Conservation Commission

Lauren Zielinski as a regular member to succeed Isaac Rugali, term to expire
August 1, 2026

Manchester Public Television Board

Thomas Craig as a regular member to succeed Dave Wihby, term to expire July
1, 2026

Planning Board

Stephen Meno as an alternate member to succeed Laura Diaz, term to expire
May 1, 2025

*(Note: Pursuant to Rule 23 of the Board of Mayor and Aldermen, these
nominations will layover to the next meeting of the Board.)*

27. Confirmations:

Conservation Commission

Marissa Chase to succeed herself, term to expire August 1, 2026

John Moeling to succeed Craig St. Pierre, term to expire August 1, 2026

Susan Boucher to succeed Brenda Noiseux, term to expire August 1, 2024

Larissa Robinov to succeed herself, term to expire August 1, 2026

Fire Commission

Mark Mulcahy to succeed Jeff Nyhan, term to expire May 1, 2026

Heritage Commission

Jen Drociak to succeed herself, term to expire July 1, 2026

Housing Commission

Ashley Marcoux moving from an alternate to regular member to succeed Zach
Palmer, term to expire January 1, 2025

Joede Brown as an alternate member to succeed Ashley Marcoux, term to
expire January 1, 2025

Zoning Board

Max Latona as an alternate member, term to expire March 1, 2025

Ladies and Gentlemen, what is your pleasure?

28. Communication from Alexandra Horton advising the Board of her resignation as a commissioner with the Manchester Transit Authority effective July 12, 2023.

Ladies and Gentlemen, what is your pleasure?

29. Communication from Tim Clougherty, Public Works Director, requesting approval of an employee's pension application under the Old Retirement System.

Ladies and Gentlemen, what is your pleasure?

30. Communication from Denise van Zanten, Library Director, requesting a transfer of \$83,843 from the contingency account for the reclassification of affiliated library staff that was approved by the BMA at their July 11 meeting.

Ladies and Gentlemen, what is your pleasure?

31. Report(s) of the Committee on Community Improvement, if available.

Ladies and Gentlemen, what is your pleasure?

32. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

33. The Mayor calls the meeting back to order.

34. Report(s) of the Committee on Finance.

Ladies and Gentlemen, what is your pleasure?

35. Report(s) of the Special Committee on Alcohol, Other Drugs & Youth Services, if available.

Ladies and Gentlemen, what is your pleasure?

36. Report(s) of the Committee on Bills on Second Reading, if available.

Ladies and Gentlemen, what is your pleasure?

37. Report(s) of the Committee on Lands & Buildings, if available.

Ladies and Gentlemen, what is your pleasure?

38. Report(s) of the Committee on Public Safety, Health & Traffic, if available.

Ladies and Gentlemen, what is your pleasure?

39. Report(s) of the Committee on Human Resources/Insurance, if available.

Ladies and Gentlemen, what is your pleasure?

40. Resolutions: (A motion is in order to read by titles only.)

"Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Seven Thousand Five Hundred Dollars (\$27,500) for the FY2023 CIP 211823 PPP & Healthcare Enhancement Act-Homeless Healthcare Program."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Six Thousand Dollars (\$36,000) for the FY2024 CIP 410424 Domestic Violence Unit Pilot Program."

"Amending the FY2020 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Six Thousand Seven Hundred Thirty Seven Dollars and Fifty Cents (\$6,737.50) for the FY2012 CIP 810820 Planning Study Zoning Ordinance."

"Amending the FY2024 Community Improvement Program, authorizing and appropriating funds in the amount of Two Million Dollars (\$2,000,000) for the FY2024 CIP 410724 Body Worn Cameras."

If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

41. Bond Resolutions: (A motion is in order to read by titles only.)

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Thousand Dollars (\$100,000) for the 2024 CIP 410324 Gear Replacement (Fire Department)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the 2024 CIP 510224 Sheehan-Basquil Park Phase IV (DPW-Parks, Rec. and Cemetery)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2024 CIP 510324 Parks Deferred Maintenance (DPW-Parks, Rec. and Cemetery)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2024 CIP 510424 Park Playground Replacement and Retrofitting (DPW-Parks, Rec. and Cemetery)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2024 CIP 510524 FY24 School Deferred Maintenance (DPW-Parks, Rec. and Cemetery)."

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for the 2024 CIP 710124 FY24 Roadway Program (DPW-Highway)."

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Three Hundred and Fifty Thousand Dollars (\$3,350,000) for the 2024 CIP 710224 MER Program (Fleet).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2024 CIP 710424 Transit Center (MTA). ”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Twenty Million Two Hundred and Fifty Thousand Dollars (\$20,250,000) for the 2024 CIP 710724 Christian Brook C-2 (DPW -EPD).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Three Hundred and Fifty Thousand Dollars (\$1,350,000) for the 2024 CIP 711224 JFK Roof Replacement (DPW-Facilities).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Six Hundred Thousand Dollars (\$600,000) for the 2024 CIP 711324 Municipal Deferred Maintenance (DPW-Facilities).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2024 CIP 711424 Central Fire Apparatus Bay Floor Repairs (DPW-Facilities).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Three Hundred Thousand Dollars (\$3,300,000) for the 2024 CIP 711524 FY24 Deferred Maintenance Program-Facilities (DPW-Facilities-Schools).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Dollars (\$1,000,000) for the 2024 CIP 711624 School Parking Lot Rehabilitation (DPW-Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for the 2024 CIP 711824 Raise Local Match (DPW-Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the 2024 CIP 711924 Sidewalk Rehab and Expansion (DPW- Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2024 CIP 712024 Residential Sidewalk 50/50 (DPW-Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2024 CIP 712124 SMRT-To Londonderry T/L (DPW-Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Ten Thousand Dollars (\$310,000) for the 2024 CIP 712224 Bridge Fencing (DPW-Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Thousand Dollars (\$300,000) for the 2024 CIP 712324 FY24 School Playground Replacement and Retrofitting (DPW-Parks, Rec. and Cemetery).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Thousand Dollars (\$200,000) for the 2024 CIP 712624 Commercial Sidewalk 50/50 (DPW-Highway).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Five Hundred Seventy Five Thousand Dollars (\$575,000) for the 2024 CIP 712724 Purchase of 5 Buses (MTA).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Hundred Seventy-Five Thousand Dollars (\$375,000) for the 2024 CIP 712924 JFK Arena Rehabilitation (DPW-Parks, Rec. and Cemetery).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) for the 2024 CIP 810024 Election Infrastructure Improvement (City Clerk).”

If the Board so desires, a motion would be in order that the Bond Resolutions ought to pass and be Enrolled.

42. Ordinances: (A motion is in order to read by titles only.)

"Amending Chapter 32 Boards, Commissions, and Departments of the Code of Ordinances of the City of Manchester by adding a Lead Exposure Prevention Commission."

"Amending Section 33.024, 33.025, & 33.026 (Assistant Director - Accounting & Reporting) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025, & 33.026 (Finance-Information Support Specialist) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.024, 33.025, & 33.026 (Victim Assistance Coordinator) of the Code of Ordinances of the City of Manchester."

If the Board so desires, a motion is in order to Ordain.

NEW BUSINESS

ADJOURNMENT