



BOARD OF MAYOR AND ALDERMEN

May 16, 2023 at 7:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Mayor and All Aldermen

AGENDA

The Mayor calls the meeting to order.

The Clerk calls the roll.

PUBLIC COMMENT

1. Mayor Craig advises that the purpose of the public comment session is to give residents of Manchester the opportunity to address the Board. All people wishing to speak will have up to three minutes to do so and any comments must be directed to the chair. Any resident wishing to speak will come forward to the nearest microphone, clearly state their name and address when recognized and give their comments.

CONSENT AGENDA

Accept BMA Minutes

2. Minutes from the 4/4 Special BMA and BMA meetings, and the 4/18 Special BMA, BMA and Finance meetings.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

3. Resolutions:

“Amending the FY2022 Community Improvement Program, decreasing funds in the amount of Five Million Dollars (\$5,000,000) for reallocation in the FY 2024 CIP Budget.”

“Amending the FY2014 and FY2022 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Three Thousand Four Hundred and Thirty-Nine Dollars (\$3,439) for the FY2022 CIP 711422 Riverwalk/Heritage Trail Construction.”

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Five Million Dollars (\$25,000,000) for the FY2021 CIP 710121 Road Construction: S. Commercial to Elm.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Fifteen Thousand Dollars (\$15,000) for FY 2023 CIP 611723 NAEH Consultancy.”

“Amending the FY 2023 Community Improvement Program, authorizing and appropriating funds in the amount of Five Hundred Sixty-Five Thousand Two Hundred Fifty Dollars (\$565,250) for the FY 2023 CIP 611423 ARPA - Homelessness Response & Emergency Shelter Operations.”

“Amending the FY2021 and FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Twenty Four Thousand Two Hundred and Seventy Seven Dollars (\$24,277) for the FY2023 CIP 511223 West High School Tennis Courts.”

“Amending the FY2022 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY2022 CIP 511022 School Playground Replacement .”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty Thousand Dollars (\$160,000) for FY 2023 CIP 411923 MPAL Juvenile Court Diversion Coordinator.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty-Four Thousand Ninety-Two Dollars and Fifty-Three Cents (\$34,092.53) for FY 2023 CIP 411823 Search and Rescue Equipment.”

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty-Four Thousand Nine Hundred and Eighty-Three Dollars (\$24,983) for the FY2023 CIP 212223 Manchester Opportunity Youth Dashboard.”

“Amending the FY2023 Community Improvement Program, authorizing, appropriating and transferring funds in the amount of Thirty Four Thousand One Hundred and Eighty-Three Dollars and Seventy-Two Cents (\$34,183.72) for the FY2023 CIP 410523 Highway Safety Grant.”

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

4. Recommending that the following Ordinance Amendments:

“Amending Chapter 30: City Officials and Employees of the Code of Ordinances of the City of Manchester by creating §30.12 Salary of the Mayor.”

“Amending Chapter 32: Boards, Commissions and Departments of the Code of Ordinances of the City of Manchester by creating a new §32.023 Department of Housing Stability.”

“Amending Chapter 32: Boards, Commissions and Departments and Chapter 91: Health and Sanitation of the Code of Ordinances of the City of Manchester to transfer the Department of Senior Services to the Health Department.”

"An Ordinance amending the Zoning Ordinance, Chapter 155 of the Manchester Code of Ordinances, to increase the allowed size of Accessory Dwelling Units (ADUs), expand their permitted locations within lots of record, and reduce which ADUs require a Conditional Use Permit, among other amendments.”

ought to pass and be referred to the Committee on Accounts, Enrollment & Revenue Administration.

(Unanimous vote, with the exception of Alderman T. Sapienza who voted in opposition to the amendment creating §30.12 Salary of the Mayor)

COMMITTEE ON COMMUNITY IMPROVEMENT

5. Advising that the summary of abatement requests submitted by the Chief Engineer was approved.

(Unanimous vote)

6. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and transfer of funds in the amount of \$24,983 for CIP 212223 Manchester Opportunity Youth Dashboard be approved.

(Unanimous vote)

7. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and transfer of funds in the amount of \$50,000 for CIP 511022 School Playground Replacement be approved.

(Unanimous vote)

8. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and transfer of funds in the amount of \$24,277 for CIP 511223 West High School Tennis Courts be approved.

(Unanimous vote)

9. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$565,250 for CIP 611423 ARPA-Homelessness Response & Emergency Shelter Operations be approved.
(*Unanimous vote*)
10. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and transfer of funds in the amount of \$15,000 for CIP 611723 National Alliance to End Homelessness (NAEH) Consultancy be approved.
(*Unanimous vote*)
11. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and transfer of funds in the amount of \$25,000,000 for CIP 710121 Road Construction: S. Commercial to Elm be approved.
(*Unanimous vote*)
12. Recommending that the Amending Resolution and Budget Authorization providing for the acceptance and transfer of funds in the amount of \$3,439 for CIP 711422 Riverwalk Heritage Trail Construction be approved.
(*Unanimous vote*)
13. Recommending that the Amending Resolution and Budget Authorization providing for the reallocation of \$5,000,000 in FY22 ARPA funds for the FY24 CIP budget be approved.
(*Unanimous vote*)
14. Recommending that the request from the City Clerk for permission to apply for a grant of up to \$10,000 from the New Hampshire State Library Conservation Plate Grant Program (Moose Plate Grant) be approved.
(*Unanimous vote*)
15. Recommending that the request from the Heritage Commission Chair for permission to apply for a NH Certified Local Government (CLG) grant be approved.
(*Unanimous vote*)
16. Recommending that the request from the Chief of Parks, Recreation & Cemetery for permission to submit an application for a USDA Urban and Community Forestry grant be approved.
(*Unanimous vote*)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

17. Recommending that the request from the Chief of Parks, Recreation & Cemetery for the following complement changes:
- Eliminate one (1) vacant Recreation Maintenance Worker, grade 13;
 - Add one (1) Vegetation Specialist, grade 15
- be approved.
(*Unanimous vote*)
18. Recommending that the request from the Police Chief for the following complement changes:
- Add one (1) Evidence Specialist Supervisor, grade 18, and adopt the new class specification;
 - Eliminate one (1) Evidence Specialist, grade 15;
 - Add four (4) Crime Analysts, grade 18, and adopt the revised job classification
- be approved.
(*Unanimous vote*)
19. Recommending that the request from the Police Chief for approval of an unpaid leave of absence for Lt. Derek Cataldo from July 7, 2023 through June 1, 2024 be approved.
(*Unanimous vote*)
20. Advising that the request from the Police Chief for authorization to enter into “side bar” negotiations with MPPA and MAPS regarding availability pay was received and filed.
(*Unanimous vote*)

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

21. Recommending that the request from Avatar Design & Construction to install fencing, jersey barriers, and temporarily limit Central Street to one-way traffic posted at 5 MPH due to construction at 21-31 Central Street be approved conditional to approval of the Department of Public Works.
(*Unanimous vote*)
22. Advising that the following item from the Traffic Division agenda submitted on March 7, 2023:

RESCIND CROSSWALK

On Pine Street, mid-block across from the Library (ORD 2211)
Alderman Fajardo

was received and filed.
(*Unanimous vote*)

23. Recommending that the following Ordinance Amendment:

“Amending Chapter 32. Boards, Commissions, and Departments by adding a Lead Exposure Prevention Commission.”

ought to pass as amended and be referred to the Committee on Bills on Second Reading for technical review.

(Unanimous vote)

24. Recommending that the following traffic regulations be approved:

ONE-WAY

On Central Street, westbound, from Chestnut Street to Elm Street

Alderman Long

PARKING REGULATIONS, METERS - 2 HOURS, 8AM-8PM, MONDAY-FRIDAY

On Pine Street, west side, from Amherst Street to Concord Street

Alderman Long

RESCIND CROSSWALK

On Pine Street, mid-block across from the Library (ORD 2211)

Alderman Long

RESCIND NO PARKING ANYTIME

On Pine Street, west side, from Amherst Street to a point 180 feet northerly (ORD9463)

Alderman Long

RESCIND PARKING REGULATIONS, METERS - 2 HOURS, 8AM-8PM, MONDAY-FRIDAY

On Pine Street, west side, from a point 180 feet north of Amherst Street to a point 85 feet northerly (ORD 9462)

Alderman Long

(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

25. Communication from Atty. Patrick Long advising the Board of his resignation as a member of the Personnel Appeals Board effective May 1, 2023.

Ladies and Gentlemen, what is your pleasure?

26. Nomination:

Manchester Public Television Board

Sarah Ambrogi as a regular member, term to expire July 1, 2025

(Note: Pursuant to Rule 20 of the Board of Mayor and Aldermen, these nominations will layover to the next meeting of the Board.)

27. Confirmation:
Zoning Board of Adjustment
Guy Guerra to succeed himself, term to expire March 1, 2026
Office of Youth Services Advisory Board
Marcus Ponce de Leon as a regular member to succeed Manny Content, term to expire January 1, 2026
Heritage Commission
Steve Hebsch as an alternate member, term to expire July 1, 2026
Stanley Garrity as a regular member to succeed himself, term to expire July 1, 2026
Parks & Recreation Commission
David Flurey to succeed himself, term to expire July 1, 2026
Ladies and Gentlemen, what is your pleasure?
28. Communication from Jeff Belanger, Planning & Community Development Director, requesting dedication of a new public street named Therrien Way.
Ladies and Gentlemen, what is your pleasure?
29. Application for Community Revitalization Tax Relief Incentive, RSA 79- E, for property located at 150 Dow Street.
Ladies and Gentlemen, what is your pleasure?
30. Budget projections to be submitted by Sharon Wickens, Finance Officer, if available.
31. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
32. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
33. Report(s) of the Special Committee on Alcohol, Drugs & Youth Services, if available.
Ladies and Gentlemen, what is your pleasure?
34. Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.
Ladies and Gentlemen, what is your pleasure?
35. Report(s) of the Committee on Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?

36. Resolutions: (A motion is in order to read by titles only.)

“Authorizing the utilization of General Fund excess revenues from Fiscal Year 2023 budget revenue estimates for a supplemental appropriation of \$3,100,000 pursuant to Section 6.05 (a) of the City Charter in Fiscal Year 2023.”

“Amending the FY2022 Community Improvement Program, decreasing funds in the amount of Five Million Dollars (\$5,000,000) for reallocation in the FY 2024 CIP Budget.”

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If the Board so desires, a motion would be in order that the Resolutions ought to pass and be Enrolled.

37. Ordinances: (A motion is in order to read by titles only.)

"Amending Section 33.024, 33.025, &33.026 (Evidence Specialist Supervisor) of the Code of Ordinances of the City of Manchester."

"Amending Section 33.026 (Crime Analyst) of the Code of Ordinances of the City of Manchester."

If the Board so desires, a motion is in order to Ordain.

NEW BUSINESS

TABLED ITEMS

(A motion is in order to remove any item from the table.)

38. Budget Resolutions: (A motion is in order to read by titles only.)

"Raising Monies and Making Appropriations of \$177,283,166 for the Fiscal Year 2024."

"Resolution 'Approving the Community Improvement Program for Fiscal Year 2024, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.'"

If the Board so desires, a motion would be in order that the Budget Resolutions ought to pass and be Enrolled.

ADJOURNMENT