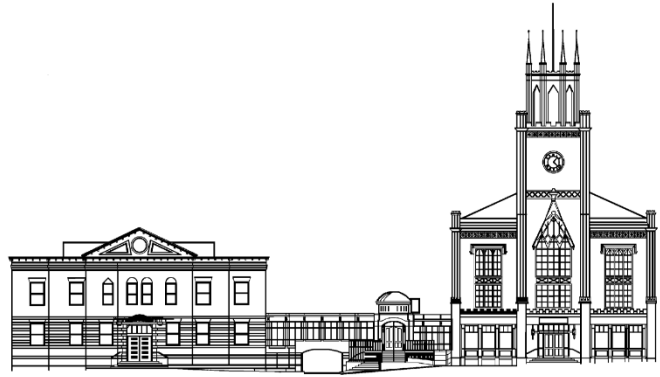




COMMITTEE ON HUMAN RESOURCES/INSURANCE

April 4, 2023 at 6:00 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Cavanaugh, George-Kelly, Barry, Gamache, Burkush

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. HR Reports submitted by Lisa Drabik, Human Resources Director:
 - Position Summary Report
 - Vacancy Requisition Requests and Approvals
 - Summary of Arbitrations/Grievances
 - Sapphire SmartShopper Report

(Note: Provided for informational purposes only; no action is required.)
2. Communication from the HR Director regarding the creation of a new department, Homelessness Initiatives, and recommending the following:
 - Adoption of an ordinance creating the new Department of Homelessness Initiatives; **Note: Currently under review in the Committee on Administration/Information Systems.**
 - Adoption of the revised class specification for the Director of Homelessness Initiatives, grade 28;
 - Confirmation of the Mayor's nomination of Adrienne Beloin as the department head; and
 - Adoption of a new classification of Project Assistant, grade 13, to be added to the complement of the new department.

Ladies and Gentlemen, what is your pleasure?

3. Communication from Anna Thomas, Public Health Director, regarding a reorganization of the Health Department and recommending the following:

- Bring the Senior Center under the newly created Healthy Aging Branch of the Health Department; **Note: Currently under review in the Committee on Administration/Information Systems.**
- Add one(1) Healthy Aging Specialist, grade 18, position to their complement and adopt the newly created class specification;
- Add one (1) Building Maintenance Technician, grade 15;
- Add one (1) part-time Financial Analyst, grade 19;
- Add one (1) Public Health Administrator, grade 24;
- Fund one (1) Public Health Specialist II, grade 20, with 50% city funds and 50% ARPA funds;
- Allocate city funds to cover the cost of 50% of an existing full-time Administrative Assistant, grade 13, due to grant funding coming to an end;
- Eliminate three (3) Community Health Workers, grade 15, ARPA funded positions; and
- Move 80% of the cost of an existing Community Health Nurse position, grade 20, into ARPA funding due to grant funding coming to an end.

Ladies and Gentlemen, what is your pleasure?

4. Communication from Owen Friend-Gray, Deputy Public Works Director, requesting the following changes to their complement:

- Eliminate one (1) vacant Accounting Specialist II, grade 12, and replace with one (1) Accounting Technician, grade 14; and.
- Eliminate one (1) vacant Timekeeper, grade 12, position and replace with one (1) Administrative Assistant III, grade 14.

Ladies and Gentlemen, what is your pleasure?

5. Communication from Ryan Cashin, Fire Chief, requesting the following changes to their complement:

- Amend the class specification for the Fire Training Officer to that of Training Coordinator;
- Amend the class specification for Firefighter to specify that a Class B CDL with air brake endorsement be obtained within two years of hire date; and
- Eliminate the Investigation and Compliance Specialist, grade 17, and replace with a newly created NET Team Coordinator, grade 17, and adopt the new class specification.

Ladies and Gentlemen, what is your pleasure?

6. Communication from Chris Goodnow, Parking Manager, regarding reorganization of the Parking Division and recommending the following:
- Adopt new classifications for Downtown Maintenance Worker I, grade 10, and Downtown Maintenance Worker II, grade 12;
 - Eliminate the Parking Maintenance Worker, grade 10, positions and replace with the newly created Downtown Maintenance Worker I (one full-time and one part-time);
 - Add one (1) additional full-time and two (2) additional part-time Downtown Maintenance Worker I, grade 10, positions to their complement to be funded with CBSD funds;
 - Add one (1) full-time Downtown Maintenance Worker II, grade 12;
 - Add one(1) part-time Customer Service Representative I, grade 11, position;
 - Fund one (1) unfunded Parking Control Officer, grade 12.

Ladies and Gentlemen, what is your pleasure?

TABLED ITEMS

(A motion is in order to remove any item from the table.)

7. Communication from Allen Aldenberg, Police Chief, requesting authorization to enter into "side bar" negotiations with MPPA and MAPS regarding availability pay.
(Note: Tabled on 11/1 pending further information from the Police Chief; see attached.)

If there is no further business, a motion is in order to adjourn.