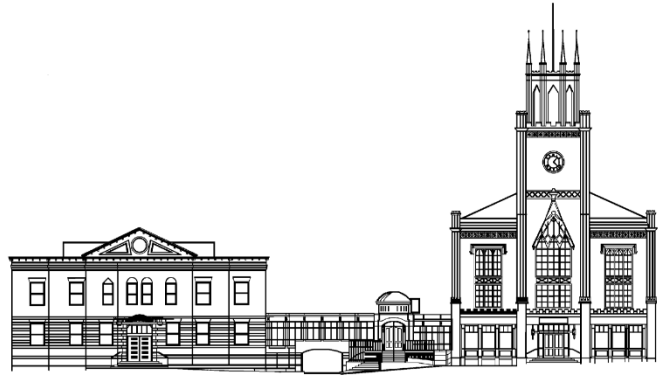




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## COMMITTEE ON COMMUNITY IMPROVEMENT

March 7, 2023 at 5:30 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Stewart, Trisciani, E. Sapienza, Cavanaugh, Heath

### AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. Summary of abatement requests submitted by Fred McNeill, Chief Engineer.  
**Ladies and Gentlemen, what is your pleasure?**
2. Amending Resolution and budget authorization providing for the acceptance and expenditure of funds in the amount of \$1,439,954.48 for CIP 510712 South Manchester Rail Trail.  
**Ladies and Gentlemen, what is your pleasure?**
3. Amending Resolution and budget authorization providing for the acceptance and expenditure of funds in the amount of \$72,920 for CIP 510812 Adopt-A-Site (Wolfe Park).  
**Ladies and Gentlemen, what is your pleasure?**
4. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$1,249,880 for CIP 710518 SSI Compliance-Construction.  
**Ladies and Gentlemen, what is your pleasure?**
5. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$303,836.57 for CIP 711022 CMOM Study, Design & Construction.  
**Ladies and Gentlemen, what is your pleasure?**
6. Amending Resolution and Budget Authorizations providing for the transfer and expenditure of funds in the amount of \$750,000 for CIP 711222 CSO Optimization/Controls.  
**Ladies and Gentlemen, what is your pleasure?**

7. Amending Resolution and Budget Authorization providing for the acceptance and expenditure of funds in the amount of \$6,101.26 for CIP 212123 Manchester Health Department's School Based Oral Health Program.  
**Ladies and Gentlemen, what is your pleasure?**

If there is no further business, a motion is in order to adjourn.



Timothy J. Clougherty  
Public Works Director

Owen P. Friend-Gray, P.E.  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



*Commission*  
Kathleen Sullivan, Chair  
Arthur Gatzoulis, Co-Chair  
Mark MacKenzie  
Amber Nicole Cannan

**CITY OF MANCHESTER**  
*Department of Public Works*  
*Environmental Protection Division*

# Memo

**Date:** 2/21/2023 23-035  
**To:** CIP Committee  
**Cc:** Lisa Hynes – EPD  
Matthew Normand – City Clerk's Office  
**From:** Frederick McNeill *FJM*  
**RE:** EPD Abatement Requests

---

The attached table summarize the 42 sewer abatements reviewed by the Highway Commission at their monthly meeting on February 13, 2023.

Backup documentation for these sewer abatement requests is on file with the City Clerk's office. The electronic version of this request will be forwarded to you as well as the City Clerk's office.

Please let me know if you need any additional information.

Summary of Abatement Requests  
February 08, 2023 to Highway Commission  
February 21, 2023 to CIP/City Clerk

| Number | Customer      | Customer Acct #              | Customer                | Property Address | Abatement Rec'd Date         | Request Reason | EPD Recommendation                | Justification | Abatement Amount | Highway Recommendation |
|--------|---------------|------------------------------|-------------------------|------------------|------------------------------|----------------|-----------------------------------|---------------|------------------|------------------------|
| 1      | 121949-5418   | Rice                         | Taylor Street, 79       | 08/01/22         | Toilet leak                  | Grant          | above 250% threshold - 424%       |               | 1,212.90         | Abate                  |
| 2      | 21923-14810   | Robert H. Dennis TEE         | Candia Road, 240        | 09/20/22         | Toilet leak                  | Grant          | above 250% threshold - 515%       |               | 549.90           | Abate                  |
| 3      | 179595-66412  | Rohan, LLC                   | Cartier Street, 269-275 | 09/20/22         | Toilet leak                  | Grant          | above 250% threshold - 505%       |               | 3,252.60         | Abate                  |
| 4      | 188679-9454   | Whitten                      | Hayes Avenue, 26-28     | 09/20/22         | Toilet leak                  | Grant          | above 250% threshold - 563%       |               | 2,238.60         | Abate                  |
| 5      | 5853-3794     | Hope Tabernacle              | Cedar Street, 222       | 09/29/22         | Toilet leak                  | Deny           | Previously granted - October '22  |               | 0.00             | Deny                   |
| 6      | 122539-2736   | GDK Real Properties          | Prospect Street, 72     | 10/03/22         | Burst pipe                   | Deny           | below 250% threshold - 239%       |               | 0.00             | Deny                   |
| 7      | 70753-52292   | Angela Cote Rev Trust        | Hickory Court, 47       | 10/07/22         | Toilet leak                  | Deny           | Previously granted - February '22 |               | 0.00             | Deny                   |
| 8      | 189199-1610   | Merimack St Apartments LLC   | Merimack Street, 281    | 10/11/22         | Toilet leak                  | Grant          | above 250% threshold - 399%       |               | 1,817.40         | Abate                  |
| 9      | 62321-43926   | Vachon                       | Theophile Street, 96    | 10/11/22         | Toilet leak                  | Grant          | above 250% threshold - 995%       |               | 733.20           | Abate                  |
| 10     | 189489-15582  | Fait Property Management LLC | Clay Street, 279        | 10/13/22         | Leaking hot water tanks      | Grant          | above 250% threshold - 382%       |               | 791.70           | Abate                  |
| 11     | 204469-17500  | Adler                        | Rimmon Street, 57       | 10/17/22         | Toilet leak                  | Grant          | above 250% threshold - 337%       |               | 620.10           | Abate                  |
| 12     | 3891-2522     | Fournier                     | Valley Street, 170      | 10/19/22         | Toilet leak                  | Grant          | above 250% threshold - 2822%      |               | 955.50           | Abate                  |
| 13     | 995-678       | Davis                        | Pannacook Street, 97    | 10/20/22         | Toilet leak                  | Grant          | above 250% threshold - 350%       |               | 273.00           | Abate                  |
| 14     | 195397-66332  | Lavoie                       | Hevey Street, 491-493   | 10/24/22         | Toilet leak                  | Grant          | above 250% threshold - 254%       |               | 444.60           | Abate                  |
| 15     | 176617-21424  | Carleton                     | S Cypress Street, 115   | 10/28/22         | Toilet leak                  | Grant          | above 250% threshold - 592%       |               | 249.60           | Abate                  |
| 16     | 174921-43104  | Raymond                      | W Mitchell Street, 247  | 10/31/22         | Toilet leak                  | Deny           | below 250% threshold - 231%       |               | 0.00             | Deny                   |
| 17     | 182255-16446  | J&C Properties               | Silver Street, 637      | 11/02/22         | Supply line and toilet leaks | Grant          | above 250% threshold - 622%       |               | 3,541.20         | Abate                  |
| 18     | 186051-40332  | Varney St, LLC               | Varney Street, 323      | 11/02/22         | Leaking hot water tank       | Grant          | above 250% threshold - 8020%      |               | 1,544.40         | Abate                  |
| 19     | 195217-52028  | Bryant                       | Brown Avenue, 1790      | 11/03/22         | Pool leaking                 | Grant          | above 250% threshold - 333%       |               | 471.90           | Abate                  |
| 20     | 165133-19050  | Hoole                        | Walker Street, 60       | 11/10/22         | Toilet leak                  | Grant          | above 250% threshold - 284%       |               | 401.70           | Abate                  |
| 21     | 195365-448    | Dilugio                      | High Street, 51         | 11/11/22         | Toilet leak                  | Grant          | above 250% threshold - 686%       |               | 799.50           | Abate                  |
| 22     | 92751-68086   | D'Agostino                   | Elmwood Avenue, 221-223 | 11/15/22         | Toilet & garden hose leak    | Grant          | above 250% threshold - 409%       |               | 518.70           | Abate                  |
| 23     | 185583-64502  | York Amherst St Bldg, LLC    | Amherst Street, 30-36   | 11/18/22         | Toilet leak                  | Grant          | above 250% threshold - 774%       |               | 815.10           | Abate                  |
| 24     | 199159-9012   | 76 Medford Street, LLC       | Tarrytown Road, 400     | 11/25/22         | Toilet leak                  | Grant          | above 250% threshold - 1828%      |               | 1,953.90         | Abate                  |
| 25     | 183315-25020  | Nault                        | Concord Street, 332     | 11/28/22         | Toilet leak                  | Grant          | above 250% threshold - 950%       |               | 596.70           | Abate                  |
| 26     | 77373-59292   | Reutebuch                    | Trolley Street, 224     | 11/28/22         | Toilet leak                  | Grant          | above 250% threshold - 450%       |               | 218.40           | Abate                  |
| 27     | 182525-204658 | Kumaravel                    | Sylvan Lane, 218        | 11/29/22         | Toilet leak                  | Deny           | below 250% threshold - 244%       |               | 0.00             | Deny                   |
| 28     | 166379-66486  | Wang                         | Cartier Street, 135-137 | 12/07/22         | Toilet leak                  | Grant          | above 250% threshold - 292%       |               | 994.50           | Abate                  |
| 29     | 154019-12204  | Siroty                       | Everett Street, 19      | 12/12/22         | Toilet leak                  | Grant          | above 250% threshold - 278%       |               | 159.90           | Abate                  |
| 30     | 192661-10972  | Stamp                        | Noire Dame Avenue, 434  | 12/12/22         | Toilet leak                  | Grant          | above 250% threshold - 482%       |               | 655.20           | Abate                  |
| 31     | 12349-8058    | Martel                       | Glendale Avenue, 25     | 12/21/22         | Toilet leak                  | Grant          | above 250% threshold - 1420%      |               | 257.40           | Abate                  |
| 32     | 149307-64782  | Yang                         | Maple Street, 344-346   | 12/21/22         | Toilet leak                  | Deny           | below 250% threshold - 232%       |               | 0.00             | Deny                   |
| 33     | 80401-61134   | Elise Hood Trust             | Shaw Street, 154        | 12/23/22         | Faucet & toilet leaks        | Deny           | below 250% threshold - 213%       |               | 0.00             | Deny                   |
| 34     | 164487-66364  | Rodriguez                    | Dionne Drive, 158-164   | 12/29/22         | Toilet leak                  | Deny           | Previously granted - June '20     |               | 0.00             | Deny                   |
| 35     | 189643-65012  | Labrie                       | Amherst Street, 418-420 | 12/30/22         | Toilet leak                  | Grant          | above 250% threshold - 494%       |               | 830.70           | Abate                  |
| 36     | 192157-5328   | Persichetti                  | Dix Street, 884         | 01/04/23         | Toilet leak                  | Grant          | above 250% threshold - 345%       |               | 526.50           | Abate                  |
| 37     | 183677-57208  | Rivard                       | Lakeside Drive, 145     | 01/05/23         | Toilet leak                  | Grant          | above 250% threshold - 381%       |               | 230.10           | Abate                  |
| 38     | 188521-14326  | MacMaster                    | Maryland Avenue, 291    | 01/09/23         | Toilet leak                  | Grant          | above 250% threshold - 2658%      |               | 1,197.30         | Abate                  |
| 39     | 188091-3290   | Ralls                        | Cedar Street, 162       | 01/09/23         | Toilet leak                  | Deny           | Previously granted - December '21 |               | 0.00             | Deny                   |
| 40     | 19251-13024   | Garrell                      | Greenfield Street, 40   | 01/11/23         | Toilet leak                  | Grant          | above 250% threshold - 375%       |               | 300.30           | Abate                  |
| 41     | 201175-21048  | Liriano                      | Cilly Road, 102         | 01/11/23         | Toilet leak                  | Grant          | above 250% threshold - 328%       |               | 347.10           | Abate                  |
| 42     | 13251-8668    | Cimino                       | Cedar Street, 567       | 01/24/23         | Toilet leak                  | Deny           | below 250% threshold - 243%       |               | 0.00             | Deny                   |

Total Abatements \$29,499.60

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 8/1/2022

Customer Name: Rice

Account #: 121949-5418

Combine Billing

Property Address: 79 Taylor Street

Reason for  
Request: Toilet leak

Service Dates: 3/7/22 - 6/6/22 -9/23/22

Bill Date: 7/20/22, 10/19/22

Consumption: 407 ccf

% Increase  
from Average: 424%

Average  
Consumption: 96 ccf

Based on: 5 year average

Difference: 311 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jim*

Abatement Total: 311 ccf at \$ 3.90 \$ 1,212.90

Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Robert Rice

Address: 372 Belmont St. 1  
(Street) (Unit)  
Manchester NH 03103  
(City) (State) (Zip)

Phone Number: 603 264-7929

Customer Account Number: 121949-5418

Address of Property for which Abatement is Requested:  
79 Taylor Street 3  
(Street) (Unit)  
Manchester NH 03103  
(City) (State) (Zip)

Billing Period: 3/07/22 - 6/06/22

Amount of Abatement Request: \$ 292.50

Reason for Abatement Request: City Housing inspector discovered  
leaking Toilet in inspection Dated 6-22-22.  
parts were replaced to stop leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

\_\_\_\_ Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

7/27/2022  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 9/20/2022

Customer Name: Robert H. Dennis TEE

Account #: 21923-14810

Combine Billing

Property Address: 240 Candia Road

Reason for Request: Toilet leak

Service Dates: 6/1/22-9/1/22

Bill Date: 10/12/2022

Consumption: 175 ccf

% Increase from Average: 515%

Average Consumption: 34 ccf

Based on: 5 year average

Difference: 141 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jim*

Abatement Total: 141 ccf at \$ 3.90 \$ 549.90

Highway Recommendation: ABATE

Date: 2/13/23

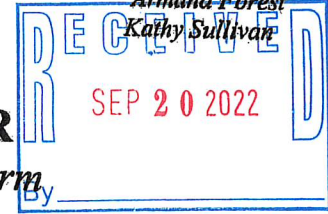
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Robert H. Dennis TEE

Address: 95 Green Acres Drive  
Manchester (City) NH (State) 03109-4803 (Unit)  
(Zip)

Phone Number: 603-622-5040

Customer Account Number: 21923-14810

Address of Property for which Abatement is Requested:  
240 Candia Rd  
Manchester (City) NH (State) 03109-4212 (Unit)  
(Zip)

Billing Period: 6-1-22 9-1-22

Amount of Abatement Request: 1279.20

Reason for Abatement Request: Severe Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Robert H. Dennis  
(Signature)

Sept 12 2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 9/20/2022

Customer Name: Rohan, LLC

Account #: 179595-66412  
Combine Billing

Property Address: 269-275 Cartier Street

Reason for  
Request: Toilet leak

Service Dates: 4/11/22-7/11/22-9/6/22

Bill Date: 8/24/22, 11/22/22

Consumption: 1,040 ccf      % Increase  
from Average: 505%

Average  
Consumption: 206 ccf      Based on: 5 year average  
Limited history

Difference: 834 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jm*

Abatement Total: 834 ccf      at \$ 3.90      \$ 3,252.60

Highway  
Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Rohan LLC

Address: 31A Elm Street

Manchester (City) NH (State) 03101 (Unit)  
03101 (Zip)

Phone Number: 603 262 0882

Customer Account Number: 179595-66412

Address of Property for which Abatement is Requested: 269-275 Carter Street  
269 Carter Street (Street) NH (State) 03102 (Unit)  
03102 (Zip)

Billing Period: 4/1/2022 To 7/1/2022

Amount of Abatement Request: \$ 2519.48

Reason for Abatement Request: Toilet running in apt #3  
269 Carter St, Manchester NH 03102

We replaced new toilet from Absco Heating and plumbing company. Attached Receipt of service.  
If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

N/A

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

09/16/2022  
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234  
E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 9/20/2022

Customer Name: Whitten

Account #: 188679-9454

Combine Billing

Property Address: 26-28 Hayes Ave

Reason for  
Request: Toilet leak

Service Dates: 3/14/22-6/13/22-9/13/22

Bill Date: 7/27/22, 10/26/2022

Consumption: 698 ccf

% Increase  
from Average: 563%

Average  
Consumption: 124 ccf

Based on: 14 Qtr average  
Limited history

Difference: 574 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 574 ccf at \$ 3.90 \$ 2,238.60

Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER Sewer Fee Abatement Request Form

Name: Joseph Whitten

Address: 26-28 Hayes Ave.

Manchester (Street) NH 03103 (Unit)

(City) (State) (Zip)

Phone Number: (603) 867-3340

Customer Account Number: 188679-9454

Address of Property for which Abatement is Requested: 26-28 Hayes Ave.

Manchester (Street) NH 03103 (Unit)

(City) (State) (Zip)

Billing Period: 6-13-2022 to 9-13-2022

Amount of Abatement Request: \$1,216.80

Reason for Abatement Request: Tenants did not notify me of any issues with plumbing. Once I saw the first bill and paid it, I sent a plumber to inspect the property and which point he found toilets running and they have been fixed.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

9/19/2022

(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234  
E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 9/29/2022

Customer Name: Hope Tabernacle

Account #: 5853-3794

Combine Billing

Property Address: 222 Cedar Street

Reason for  
Request: Toilet leak

Service Dates: 6/13/22-9/13/22

Bill Date: 10/26/2022

Consumption: 135 ccf

% Increase  
from Average: 397%

Average  
Consumption: 34 ccf

Based on: 5 year average

Difference: 101 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Previously granted abatement - October '22

*Deny Jim*

Abatement Total: \_\_\_\_\_ ccf at \$ \_\_\_\_\_ \$ \_\_\_\_\_ -

Highway  
Recommendation: DENY

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

Had an abatement  
granted  
10/18/22

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Hope Tabernacle

Address: 222 Cedar St.

Manchester (City) NH (State) 03103 (Unit)  
Phone Number: 603-624-4673 (Zip)

Customer Account Number: 5853-3794

Address of Property for which Abatement is Requested:

222 Cedar St.  
Manchester (City) NH (State) 03103 (Unit)  
(Zip)

Billing Period: 6-13-22 - 9-13-22

Amount of Abatement Request: \$401.70

Reason for Abatement Request: leaking toilet, bad flapper

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Jon Rie  
(Signature)

9-27-22  
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234  
E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 10/3/2022

Customer Name: GDK Real Properties

Account #: 122539-2736  
Combine Billing

Property Address: 72 Prospect St

Reason for  
Request: burst pipe

Service Dates: 5/28/21-5/16/22

Bill Date: 6/29/2022

Consumption: 822 ccf

% Increase  
from Average: 239%

Average  
Consumption: 344 ccf

Based on: 5 year average

Difference: 478 ccf

Other Comments: 5/16/22 good reading after 3 estimated readings

EPD  
Recommendation: Deny - Abatement does not exceed the 250% threshold

*Deny from*

Abatement Total: ccf at \$ 3.90 \$ -

Highway  
Recommendation: DENY

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
*Sewer Fee Abatement Request Form*



Name: GDK Real Properties, LLC, c/o Integrated Realty

Address: 8025 South Willow St. 209  
(Street) (Unit)  
Manchester Housing Rental Assistance NH 03103  
(City) (State) (Zip)  
Phone Number: 603-626-1900/accounting@irr-re.com

Customer Account Number: 122539-2736

Address of Property for which Abatement is Requested:  
72 Prospect Street

Manchester NH 03104  
(City) (State) (Zip)

Billing Period: 02/14/2022 - 05/16/2022 - 8-10-22

Amount of Abatement Request: 442 ccf \$1,723.80

Reason for Abatement Request: \_\_\_\_\_

Extraordinary Event - Pipes bursting in the basement.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

Extraordinary Event was the laundry room pipes located in the basement burst. The floor in the basement is dirt and concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
\_\_\_\_ Yes XXXX No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

30 September 2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 10/7/2022

Customer Name: Angela Cote Rev Trust

Account #: 70753-52292

Combine Billing

Property Address: 47 Hickory Ct

Reason for  
Request: Toilet leak

Service Dates: 6/21/22-9/21/22

Bill Date: 11/2/2022

Consumption: 182 ccf

% Increase  
from Average: 827%

Average  
Consumption: 22 ccf

Based on: 5 year average

Difference: 160 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Previously granted abatement - February '22

*Deny Jm*

Abatement Total: ccf at \$ \$ -

Highway  
Recommendation: DENY

Date: 2/13/23



Abatement  
granted  
2/15/22

rd, P.E.  
ector  
herty  
Director  
ll, P.E.



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Angela L Cote 9003 Per Trust  
Address: 47 Hickory Ct  
(Street) Manchester (City) NH (State) 03103-7739 (Unit) (Zip)  
Phone Number: 603-622-1329  
Customer Account Number: # 40753-52292

Address of Property for which Abatement is Requested:

47 Hickory Ct  
(Street) Manchester (City) NH (State) 03103-7739 (Unit) (Zip)

Billing Period: 6-21-22 To 9-21-22

Amount of Abatement Request: \$659.10

Reason for Abatement Request: Toilet Leak and washroom  
My heavy maytag takes a lot of water.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

Toilet in the basement my son that  
is a plumber came & fixed it. After noticing  
it was at the end of August & first  
week of September. I had washing of my bedding

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

the bedrooms, kitchen  
etc.

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Angela L Cote  
(Signature)

10/5/2022  
(Date)

Thank you for your help!

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234  
E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 10/11/2022

Customer Name: Merrimack St Apartments LLC

Account #: 189199-1610  
Combine Billing

Property Address: 281 Merrimack St

Reason for  
Request: toilet leak

Service Dates: 6/21/22-9/21/22-12/20/22

Bill Date: 11/2/2022 & To be billed

Consumption: 622 ccf % Increase  
from Average: 399%

Average  
Consumption: 156 ccf Based on: 5 year average  
limited history

Difference: 466 ccf 1 qtr from prior owner

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approve JFM*

Abatement Total: 466 ccf at \$ 3.90 \$ 1,817.40

Highway  
Recommendation: ABATE

Date: 2/13/23

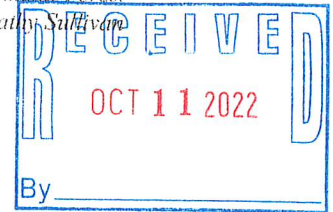
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
*Sewer Fee Abatement Request Form*

Name: David Callaghan on Behalf of Merrimack Street Apartments, L.L.C.

Address: 497 Hooksett Road, 313

|                   |           |
|-------------------|-----------|
| (Street)          | (Unit)    |
| <u>Manchester</u> | <u>NH</u> |
| (City)            | (State)   |
| <u>03104</u>      | (Zip)     |

Phone Number: 617.529.5034

Customer Account Number: 189199-1610

Address of Property for which Abatement is Requested:

|                             |              |
|-----------------------------|--------------|
| <u>281 Merrimack Street</u> | <u>Apt 4</u> |
| (Street)                    | (Unit)       |
| <u>Manchester</u>           | <u>NH</u>    |
| (City)                      | (State)      |
| <u>03103</u>                | (Zip)        |

Billing Period: 06/21/2022 - 09/21/2022

Amount of Abatement Request: \$1.248.00

Reason for Abatement Request: Toilet Leaking. After learning of the high usage, I did an inspection of the property and found the toilet in Apt 4 running and replaced the seal.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes ☐

No ☐

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature) *Member*

10/4/2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 10/11/2022

Customer Name: Vachon

Account #: 62321-43926

Combine Billing

Property Address: 96 Theophile Street

Reason for  
Request: Toilet leak

Service Dates: 7/5/22-10/4/22

Bill Date: 11/16/2022

Consumption: 209 ccf

% Increase  
from Average: 995%

Average  
Consumption: 21 ccf

Based on: 5 year average

Difference: 188 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approve JGM*

Abatement Total: 188 ccf at \$ 3.90 \$ 733.20

Highway  
Recommendation: ABATE

Date: 2/13/23



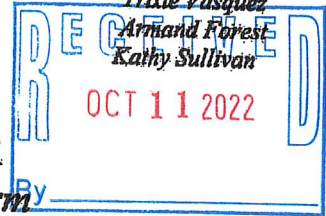
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: DAVID VACHON

Address: 96 Theophile St.

Manchester (City) N.H. (State) 03102 (Unit)  
(Zip)

Phone Number: 603-626-1008

Customer Account Number: # 62321-43926

Address of Property for which Abatement is Requested:

96 Theophile St. (Street)  
Manchester (City) N.H. (State) 03102 (Unit)  
(Zip)

Billing Period: 7-5-22 To 10-4-22

Amount of Abatement Request: ?

Reason for Abatement Request: Toilet Running Constantly while  
Gone ON VACATION FOR 5 weeks. I HAVE  
ATTACHED REPORTS made by me upon RETURNING HOME  
AND DISCOVERING THE LEAK.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

TOILET RUNNING NO OVERFLOW BUT INTO SEWER.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

David Vachon  
(Signature)

10-7-2022  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 10/13/2022

Customer Name: Fait Property Mngmt, LLC

Account #: 189489-15582  
Combine Billing

Property Address: 279 Clay Street

Reason for  
Request: Leaking hot water tanks

Service Dates: 6/6/22-9/6/22

Bill Date: 10/19/2022

Consumption: 275 ccf      % Increase  
from Average: 382%

Average  
Consumption: 72 ccf      Based on: 15 Qtr average  
Limited history

Difference: 203 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Granted - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jm*

Abatement Total: 203 ccf      at \$ 3.90      \$ 791.70

Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Fait Property Management, LLC.

Address: 3 Bedders Way

Brookline  
(City)

(Street)

NH  
(State)

(Unit)

03833  
(Zip)

Phone Number: 603 459 3905

Customer Account Number: 189489-15582

Address of Property for which Abatement is Requested:

279 Clay St.

(Street)

Manchester  
(City)

NH  
(State)

(Unit)

(Zip)

Billing Period: 6/6/22 - 9/6/22

Amount of Abatement Request: \$799.50

Reason for Abatement Request: We had two Hot Water tanks leaking. We have had a plumber replace both.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

Water was in the basement.  
Basement is a dirt floor.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

9/20/22  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 10/17/2022

Customer Name: Adler

Account #: 204469-17500  
Combine Billing

Property Address: 57 Rimmon St

Reason for  
Request: toilet leak

Service Dates: 7/11/22 - 10/11/22

Bill Date: 11/22/2022

Consumption: 226 ccf

% Increase  
from Average: 337%

Average  
Consumption: 67 ccf

Based on: 5 year average  
limited history  
base on prior owner

Difference: 159 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Agree Jon*

Abatement Total: 159 ccf at \$ 3.90 \$ 620.10

Highway  
Recommendation: ABATE

Date: 2/13/23



**Kevin A. Sheppard, P.E.**  
Public Works Director

**Timothy J. Clougherty**  
Deputy Public Works Director

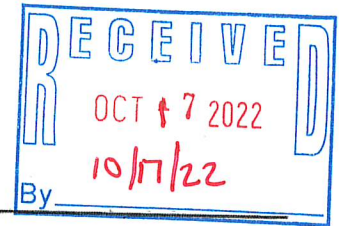
**Frederick J. McNeill, P.E.**  
Chief Engineer



**Commission**  
**Patrick Robinson**  
**James Burkush**  
**Trixie Vasquez**  
**Armand Forest**  
**Kathy Sullivan**

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form



Name: Gerald D Adler

Address: 28 Monument Street

Unit 3

Charlestown (Street)

MA

02129 (Unit)

Phone Number: 6173062857

(State)

(Zip)

Customer Account Number: 204469-17500

Address of Property for which Abatement is Requested:

57 Rimmon Street

Manchester (Street)

NH

03102 (Unit)

(City)

(State)

(Zip)

Billing Period: July 11, 2022 - October 11, 2022

Amount of Abatement Request: 1000

Reason for Abatement Request: Unit 1 toilet was running continuously. Tenant did not tell us. We learned about the leak on Wednesday 10/12/22 from Patricia D'Addio when our bill for July 11 - October 11 was very high. We fixed the issue on Thursday 10/13/22.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
     Yes      No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

DocuSigned by:

Gerald D Adler

10/14/2022

(Signature)

(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234  
E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 10/19/2022

Customer Name: Fournier

Account #: 3891-2522

Combine Billing

Property Address: 170 Valley Street

Reason for Request: Toilet leak

Service Dates: 6/21/22-9/21/22

Bill Date: 11/2/2022

Consumption: 254 ccf

% Increase from Average: 2822%

Average Consumption: 9 ccf

Based on: 5 year average

Difference: 245 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 245 ccf at \$ 3.90 \$ 955.50

Highway Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Cheryl Fournier

Address: 280 Lindstrom Ln  
Manchester (City) NH (State) 03104 (Unit)  
(Zip)

Phone Number: 603-731-3156

Customer Account Number: 3891-2522

Address of Property for which Abatement is Requested:  
170 Valley St.  
Manchester (City) NH (State) 03103 (Unit)  
(Zip)

Billing Period: 6-21-22 to 9-21-22

Amount of Abatement Request: 967.20

Reason for Abatement Request: Toilet leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

10-17-2022  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 10/20/2022

Customer Name: Davis

Account #: 995-678

Combine Billing

Property Address: 97 Pennacook Street

Reason for  
Request: Toilet leaks

Service Dates: 5/16/22-8/15/22

Bill Date: 9/28/2022

Consumption: 98 ccf

% Increase  
from Average: 350%

Average  
Consumption: 28 ccf

Based on: 5 year average

Difference: 70 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jim*

Abatement Total: 70 ccf at \$ 3.90 \$ 273.00

Highway  
Recommendation: ABATE

Date: 2/13/23

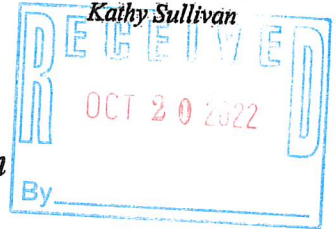
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: William L / Cynthia Davis

Address: 777 Union St  
(Street)

Manchester NH 03104  
(City) (State) (Zip)

Phone Number: 603-234-7491

Customer Account Number: 995-678

Address of Property for which Abatement is Requested:  
97 Pennacook St  
(Street)  
Manchester NH 03104  
(City) (State) (Zip)

Billing Period: 05-16-22 08-15-22

Amount of Abatement Request: 296.40

Reason for Abatement Request: Two Toilet Leaks -  
Tenants did not report toilet Toilets Running  
Constantly - Thank you

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

10-19-2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 10/24/2022

Customer Name: Lavoie

Account #: 195397-66332  
Combine Billing

Property Address: 491-493 Hevey Street

Reason for Request: Toilet leak

Service Dates: 4/11/22-7/11/22-10/11/22

Bill Date: 8/24/22, 11/22/2022

Consumption: 188 ccf

% Increase from Average: 254%

Average Consumption: 74 ccf

Based on: 9 Qtr average  
Limited history

Difference: 114 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jfm*

Abatement Total: 114 ccf at \$ 3.90 \$ 444.60

Highway Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Eric Lavoie

Address: 35 Christopher Dr  
Methuen (Street) Ma (City) 01844 (State) (Unit) (Zip)

Phone Number: 603-401-7571

Customer Account Number: 195397-66332

Address of Property for which Abatement is Requested:  
491-493 Hevey Street 12  
Manchester (Street) (City) NH (State) 03102 (Unit) (Zip)

Billing Period: 7-11-22 - 10-11-22

Amount of Abatement Request: \$ 159.90

Reason for Abatement Request: Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

10/19/22  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 10/28/2022

Customer Name: Carleton

Account #: 176617-21424  
Combine Billing

Property Address: 115 South Cypress Street

Reason for  
Request: Toilet leak

Service Dates: 6/1/22-9/1/22

Bill Date: 10/12/2022

Consumption: 77 ccf      % Increase  
from Average: 592%

Average  
Consumption: 13 ccf      Based on: 5 year average

Difference: 64 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 64 ccf      at \$ 3.90      \$ 249.60

Highway  
Recommendation: ABATE

Date: 2/13/23

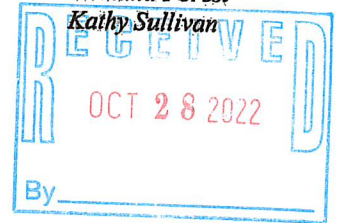
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Jessica Carleton  
Address: 115 South Cypress St  
(Street) Manchester (City) NH (State) 03103 (Unit) (Zip)  
Phone Number: 617 605-4848  
Customer Account Number: 176617 - 21424

Address of Property for which Abatement is Requested:  
115 South Cypress St  
(Street) Manchester (City) NH (State) 03103 (Unit) (Zip)

Billing Period: 6-1-22 - 9-1-22

Amount of Abatement Request: 496.70

Reason for Abatement Request: Toilet leak - notified by  
water dept when they came out to  
see high usage

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Jessica Carleton  
(Signature)

10/16/22  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 10/31/2022

Customer Name: Raymond

Account #: 174921-43164  
Combine Billing

Property Address: 247 W Mitchell St

Reason for  
Request: toilet leak

Service Dates: 6/21/22 - 9/21/22

Bill Date: 11/2/2022

Consumption: 81 ccf

% Increase  
from Average: 231%

Average  
Consumption: 35 ccf

Based on: 5 year average

Difference: 46 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Abatement does not exceed the 250% threshold

\_\_\_\_\_

\_\_\_\_\_

*Deny Him*

Abatement Total: ccf at \$ 3.90 \$ -

Highway  
Recommendation: DENY

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Matthew G Raymond

Address: ~~217 West Mitchell Street~~ PO Box 1066  
(Street) (Unit)  
Concord Manchester NH 03302  
(City) (State) (Zip)

Phone Number: (603) 303-7522

Customer Account Number: 174921-43164

Address of Property for which Abatement is Requested:  
247 West Mitchell Street  
(Street) (Unit)  
Manchester NH 03103  
(City) (State) (Zip)

Billing Period: 6-21-22 - 9-21-22

Amount of Abatement Request: \$1 183.30

Reason for Abatement Request: Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

10/11/22  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 11/2/2022

Customer Name: J&C Properties

Account #: 182255-16446  
Combine Billing

Property Address: 637 Silver St

Reason for  
Request: Supply line & toilet leaks

Service Dates: 6/05/22-9/06/22-12/05/22

Bill Date: 10/19/22 & 1/18/23

Consumption: 1,082 ccf

% Increase  
from Average: 622%

Average  
Consumption: 174 ccf

Based on: 5 year average

Difference: 908 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jim*

Abatement Total: 908 ccf at \$ 3.90 \$ 3,541.20

Highway  
Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: J&C Properties, LLC

Address: PO Box 10401 Bedford, NH 03110

(Street)

(Unit)

Phone Number: 603-819-3183

(State)

(Zip)

Customer Account Number: 182255-16446

Address of Property for which Abatement is Requested:

637 Silver Street

(Street)

(Unit)

Manchester

NH

03103

(City)

(State)

(Zip)

Billing Period: 6/6/22-9/6/22

Amount of Abatement Request: \$3,231.02

Reason for Abatement Request: Several supply lines were leaking in the basement.

A toilet on the 2nd floor was leaking running too.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

Basement

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
       Yes        x   No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Jeffrey Duchesne

(Signature)

11/1/22

(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 11/2/2022

Customer Name: Varney St, LLC

Account #: 186051-40332  
Combine Billing

Property Address: 323 Varney Street

Reason for  
Request: Leaking hot water tank

Service Dates: 4/4/22-7/5/22-10/4/22

Bill Date: 8/17/22, 11/16/22

Consumption: 401 ccf      % Increase  
from Average: 8020%

Average  
Consumption: 5 ccf      Based on: 17 Qtr average  
Limited history

Difference: 396 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Granted - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 396 ccf      at \$ 3.90      \$ 1,544.40

Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: VARNEY ST LLC

Address: 323 VARNEY ST

(Street)

MANCHESTER

(City)

NH

(State)

(Unit)

03102

(Zip)

Phone Number: 978 495 0438

Customer Account Number: 186051-40332

Address of Property for which Abatement is Requested:

323 VARNEY ST

(Street)

MANCHESTER

(City)

NH

(State)

(Unit)

03102

(Zip)

Billing Period: 7/5/2022 - 10/4/2022

Amount of Abatement Request: \$ 507.00

Reason for Abatement Request: HOT WATER TANK LEAK

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

CONCRETE BASEMENT

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

10/20/22  
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-5595 • FAX: (603) 628-6234

E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 11/3/2022

Customer Name: Bryant

Account #: 195217-52028

Combine Billing

Property Address: 1790 Brown Ave

Reason for  
Request: Pool leaking

Service Dates: 6/21/22-9/21/22

Bill Date: 11/2/2022

Consumption: 173 ccf

% Increase  
from Average: 333%

Average  
Consumption: 52 ccf

Based on: 1 Qtr '21

Difference: 121 ccf

Based on prior year  
consumption for same time  
period.

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 121 ccf at \$ 3.90 \$ 471.90

Highway  
Recommendation: ABATE

Date: 2/13/23

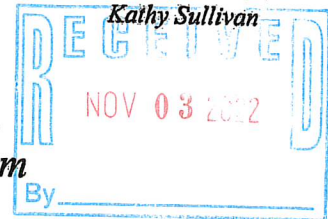
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Brytney Bryant  
Address: 1790 Brown Ave  
Manchester (Street) NH (Unit) 03103  
(City) (State) (Zip)  
Phone Number: 603-203-4557  
Customer Account Number: 195217-52028

Address of Property for which Abatement is Requested:

1790 Brown Ave  
Manchester (Street) NH (Unit) 03103  
(City) (State) (Zip)

Billing Period: 6/21/22 - 9/21/22

Amount of Abatement Request: \$471.90

Reason for Abatement Request: Our pool had a leak  
We were unaware of.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

There was no pooled/accumulated water  
which is why we weren't aware of a leak.  
This is only our second season owning a pool.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☒ Yes ☐ No We do have a deduct meter, but  
the leak wasn't from the irrigation.

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

B.B.  
(Signature)

10/28/22  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 11/10/2022

Customer Name: Hoole

Account #: 165133-19050  
Combine Billing

Property Address: 60 Walker St

Reason for Request: toilet leak

Service Dates: 6/27/22-9/29/22-12/28/22

Bill Date: 11/8/2022 & To be billed

Consumption: 159 ccf      % Increase from Average: 284%

Average Consumption: 56 ccf      Based on: 5 year average

Difference: 103 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jm*

Abatement Total: 103 ccf      at \$ 3.90      \$ 401.70

Highway Recommendation: ABATE

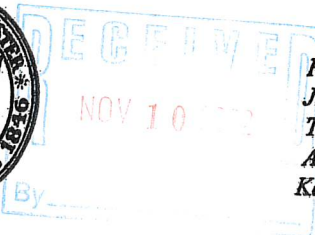
Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Jason Hoole

Address: 60 Walker Street  
(Street)  
Manchester NH (Unit)  
(City) (State) 03102 (Zip)

Phone Number: 978-609-2894

Customer Account Number: 165133-19050

Address of Property for which Abatement is Requested:  
60 Walker Street  
(Street)  
Manchester NH (Unit)  
(City) (State) 03102 (Zip)

Billing Period: 6/27/2022 - 9/29/2022

Amount of Abatement Request: \$249.60

Reason for Abatement Request: Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Jason Hoole  
(Signature)

10/24/22  
(Date)

**CITY OF MANCHESTER  
HIGHWAY DEPARTMENT  
ENVIRONMENTAL PROTECTION DIVISION  
Sewer Abatement Investigation and Recommendation**

Date Received: 11/11/2022

Customer Name: Dilulio

Account #: 195365-448  
Combine Billing

Property Address: 51 High St

Reason for  
Request: toilet leak

Service Dates: 5/23/22-8/22/22-11/21/22

Bill Date: 10/5/22 & 1/4/23

Consumption: 240 ccf

% Increase  
from Average: 686%

Average  
Consumption: 35 ccf

Based on: 5 year average  
limited history  
base on prior owner

Difference: 205 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jim*

Abatement Total: 205 ccf at \$ 3.90 \$ 799.50

Highway  
Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

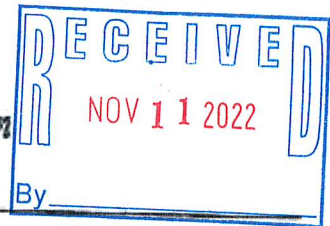
Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkh  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Paul DiIulio

Address: 120 Mayflower Dr

Manchester  
(City)

NH  
(State)

03104  
(Zip)

Phone Number: 603-738-9460

Customer Account Number: 195365-448

Address of Property for which Abatement is Requested:

51 High St  
(Street)  
Manchester  
(City)

NH  
(State)

03104  
(Zip)

Billing Period: 5/23/2022 - 8/22/2022

Amount of Abatement Request: \$ 351.00

Reason for Abatement Request: Flapper in toilet failed.  
Tenant never notified me

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Paul DiIulio  
(Signature)

11/5/2022  
(Date)



**CITY OF MANCHESTER  
HIGHWAY DEPARTMENT  
ENVIRONMENTAL PROTECTION DIVISION  
Sewer Abatement Investigation and Recommendation**

Date Received: 11/15/2022

Customer Name: D'Agostino

Account #: 92751-68086

Combine Billing

Property Address: 221-223 Elmwood Ave

Reason for  
Request: toilet leak & garden hose leak

Service Dates: 6/21/22-9/21/22

Bill Date: 11/2/2022

Consumption: 176 ccf      % Increase  
from Average: 409%

Average  
Consumption: 43 ccf      Based on: 5 year average

Difference: 133 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 133 ccf      at \$ 3.90      \$ 518.70

Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

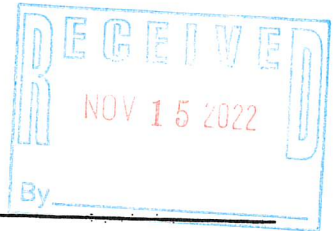
Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Anthony D'Agostino  
Address: 221/223 Elmwood Ave  
(Street) (City) (State) (Unit) (Zip)  
Manchester NH 03103  
Phone Number: 603-620-7771  
Customer Account Number: 92751-68086

Address of Property for which Abatement is Requested:  
221/223 Elmwood Ave  
(Street) (City) (State) (Unit) (Zip)  
Manchester NH 03103

Billing Period: 6-12-22 → 9-21-22

Amount of Abatement Request: \$425.10

Reason for Abatement Request: water leak in yard Chase  
going to sprinkler? and leaking toilet  
Repaired by homeowner - No Receipts kept

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

11-10-22  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 11/18/2022

Customer Name: York Amherst St Bldg LLC

Account #: 185583-64502  
Combine Billing

Property Address: 30-36 Amherst Street

Reason for Request: Toilet leak

Service Dates: 8/1/22-11/1/22

Bill Date: 12/14/2022

Consumption: 240 ccf

% Increase from Average: 774%

Average Consumption: 31 ccf

Based on: 19 Qtr average  
Limited history

Difference: 209 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 209 ccf at \$ 3.90 \$ 815.10

Highway Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Kyle York

Address: 30 Amherst St

Manchester (City) NH (State) 03101 (Unit)  
(Zip)

Phone Number: 603-785-6824

Customer Account Number: 185583-64502

Address of Property for which Abatement is Requested:

30 Amherst St  
Manchester (City) NH (State) 03101 (Unit)  
(Zip)

Billing Period: 8-1-22 11-1-22

Amount of Abatement Request: 768.30

Reason for Abatement Request: Toilet leak caused  
excess water usage

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

11/15/22  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 11/25/2022

Customer Name: 76 Medford Street LLC Account #: 199159-9012  
Combine Billing

Property Address: 400 Tarrytown Rd

Reason for Request: toilet leak

Service Dates: 6/13/22 - 9/22/22 Bill Date: 10/26/2022

Consumption: 530 ccf % Increase from Average: 1828%

Average Consumption: 29 ccf Based on: 5 year average  
limited history  
base on prior owner

Difference: 501 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jm*

Abatement Total: 501 ccf at \$ 3.90 \$ 1,953.90

Highway Recommendation: ABATE Date: 2/13/23

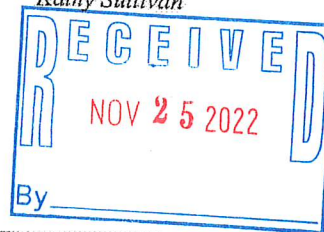
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: 76 McFORD STREET, LLC

Address: 470 Mast Road

Goffstown (City) NH (State) 03045 (Unit)  
(Zip)

Phone Number: 603-6608-7369

Customer Account Number: 199159-9012

Address of Property for which Abatement is Requested:

400 Tarrytown Road  
Manchester (City) NH (State) 03103 (Unit)  
(Zip)

Billing Period: 6/13/22 - 9/22/22

Amount of Abatement Request: 1800 -

Reason for Abatement Request: This is A Rental property and the Tenant did not  
report that their Toilet was Running

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Tom Morgan  
(Signature)

11/18/2022  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 11/28/2022

Customer Name: Nault

Account #: 183315-25020

Combine Billing

Property Address: 332 Concord Street

Reason for  
Request: Toilet leak

Service Dates: 8/22/22-11/21/22

Bill Date: 1/4/2023

Consumption: 171 ccf

% Increase  
from Average: 950%

Average  
Consumption: 18 ccf

Based on: 5 year average

Difference: 153 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 153 ccf at \$ 3.90 \$ 596.70

Highway  
Recommendation: ABATE

Date: 2/13/23

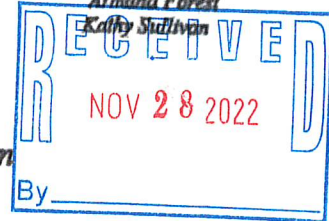
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Tricia Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Jeremy Nault  
Address: 21 Webster St. Unit A  
(Street) (Unit)  
Allenstown NH 03275  
(City) (State) (Zip)  
Phone Number: 603-703-3413  
Customer Account Number: 183315-25020

Address of Property for which Abatement is Requested:  
332 Concord St.  
(Street) (Unit)  
Manchester NH 03104  
(City) (State) (Zip)

Billing Period: 8-22-2022 - 11/21/2022

Amount of Abatement Request: 600.60

Reason for Abatement Request: Toilet leak.  
Leak was found after tenant moved out.  
Leak repaired as of 11/8/2022. Receipt Attached

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

11/24/2022  
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234  
E-mail: [EPD@manchesternh.gov](mailto:EPD@manchesternh.gov) • Website: [www.manchesternh.gov](http://www.manchesternh.gov)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 11/28/2022

Customer Name: Reutebuch

Account #: 77373-59292

Combine Billing

Property Address: 224 Trolley Street

Reason for  
Request: Toilet leak

Service Dates: 6/21/22-9/21/22

Bill Date: 11/2/2022

Consumption: 72 ccf

% Increase  
from Average: 450%

Average  
Consumption: 16 ccf

Based on: 5 year average

Difference: 56 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 56 ccf at \$ 3.90 \$ 218.40

Highway  
Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

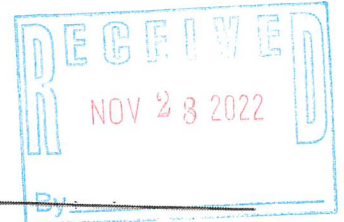
Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burlaksh  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Chris Reutebuch

Address: 224 Trolley St.  
Manchester (City) NH (State)

(Unit)  
03103  
(Zip)

Phone Number: 603-289-3589

Customer Account Number: 77373-59292

Address of Property for which Abatement is Requested:

224 Trolley St  
Manchester (City) NH (State)

(Unit)  
03103  
(Zip)

Billing Period: 6/21/22 - 9/21/22

Amount of Abatement Request: \$214.50

Reason for Abatement Request: Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 11/29/2022

Customer Name: Kumaravel

Account #: 182525-204658  
Combine Billing

Property Address: 218 Sylvan Lane

Reason for  
Request: Toilet leaks

Service Dates: 7/6/22-10/4/22

Bill Date: 11/16/2022

Consumption: 78 ccf      % Increase  
from Average: 244%

Average  
Consumption: 32 ccf      Based on: 5 year average  
Limited history

Difference: 46 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Abatement does not exceed the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Deny Jm

Abatement Total: \_\_\_\_\_ ccf      at \$ \_\_\_\_\_ \$ \_\_\_\_\_ -

Highway  
Recommendation: DENY

Date: 2/13/23

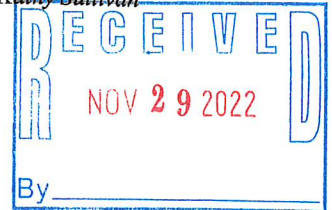
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: KUMARAVEL GOVINDARAJAN

Address: 218, SYLVAN LN  
(Street)

MANCHESTER

NH

03102  
(Unit)

Phone Number: 603-591-0810  
(City) (State)

(Zip)

Customer Account Number: 182525-204658

Address of Property for which Abatement is Requested:

SAME AS ABOVE

(Street)

(Unit)

(City)

(State)

(Zip)

Billing Period: 07/06/2022 - 10/4/2022

Amount of Abatement Request: 210-60

Reason for Abatement Request: 2 TOILET LEAKS

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 12/7/2022

Customer Name: Wang

Account #: 166379-66486

Combine Billing

Property Address: 135-137 Cartier St

Reason for  
Request: toilet leak

Service Dates: 7/11/22-10/11/22-1/10/23

Bill Date: 11/22/2022 & To be billed

Consumption: 388 ccf % Increase  
from Average: 292%

Average  
Consumption: 133 ccf Based on: 5 year average

Difference: 255 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 255 ccf at \$ 3.90 \$ 994.50

Highway  
Recommendation: ABATE

Date: 2/13/23

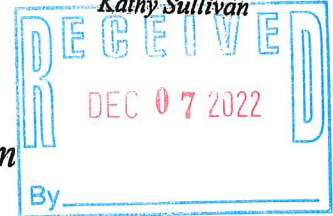
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: MARY WANG

Address: 204 FOREST ST

Winchester (City)

MA 01890 (State)

(Unit)

Phone Number: \_\_\_\_\_

(Zip)

Customer Account Number: 166379-66486

Address of Property for which Abatement is Requested:

137 Cartier st.

Manchester (City)

NH (State)

03103 (Unit)  
(Zip)

Billing Period: 7/11/2022 - 10/11/2022

Amount of Abatement Request: ~~1588.15~~ (Bill amount 1588.15)

Reason for Abatement Request: \_\_\_\_\_

Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
\_\_\_\_ Yes \_\_\_\_\_ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Mary Wang  
(Signature)

12 / 1 / 2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 12/12/2022

Customer Name: Siroty

Account #: 154019-12204  
Combine Billing

Property Address: 19 Everett Street

Reason for Request: Toilet leak

Service Dates: 8/8/22-11/7/22

Bill Date: 12/21/2022

Consumption: 64 ccf

% Increase from Average: 278%

Average Consumption: 23 ccf

Based on: 5 year average

Difference: 41 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved [Signature]*

Abatement Total: 41 ccf at \$ 3.90 \$ 159.90

Highway Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

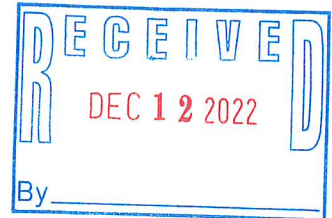
Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: WILLIAM SIROTY

Address: 19 EVERETT ST  
(Street)

MANCHESTER NH 03104  
(City) (State) (Zip)

Phone Number: 603-345-1779

Customer Account Number: 154019-12204

Address of Property for which Abatement is Requested:

19 EVERETT ST

MANCHESTER NH 03104  
(City) (State) (Zip)

Billing Period: 8-8-2022 to 11-7-2022

Amount of Abatement Request: \$ 187.20

Reason for Abatement Request: WE WERE TRAVELLING FROM OCT. 15<sup>th</sup>  
TO OCT. 31<sup>st</sup>. WHILE WE WERE AWAY, THE FLAPPER VALVE  
IN THE TOILET TANK FAILED, WHICH CAUSED EXCESSIVE  
WATER USAGE.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

NO WATER DAMAGE. WE REPLACED THE FLUSH  
VALVE ASSEMBLY WHEN WE RETURNED.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

12-9-2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 12/12/2022

Customer Name: Stamp

Account #: 192661-10972  
Combine Billing

Property Address: 434 Notre Dame Ave

Reason for Request: Toilet leak

Service Dates: 7/11/22-10/11/22

Bill Date: 11/22/2022

Consumption: 212 ccf

% Increase from Average: 482%

Average Consumption: 44 ccf

Based on: 12 Qtr average  
Limited history

Difference: 168 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jim*

Abatement Total: 168 ccf at \$ 3.90 \$ 655.20

Highway Recommendation: ABATE

Date: 2/13/23



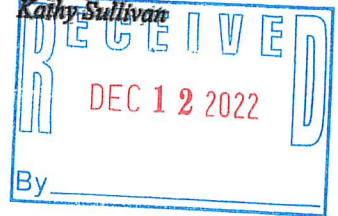
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Leah stamp

Address: 604 Montgomery St

Manchester (City) NH (State) 03102 (Unit)  
(Zip)

Phone Number: 401-255-1995

Customer Account Number: 192661-10972

Address of Property for which Abatement is Requested:

434 Notre Dame Ave

Manchester (City) NH (State) 03102 (Unit)  
(Zip)

Billing Period: 7-11-2022 - 10-11-2022

Amount of Abatement Request: \$655.20

Reason for Abatement Request: Toilet leak - broken fill valve caused the  
toilet to run non-stop. Tenant did not know to report this as  
a problem.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

N/A

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes No N/A

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Leah stamp  
(Signature)

12-8-2022  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 12/21/2022

Customer Name: Martel

Account #: 12349-8058  
Combine Billing

Property Address: 25 Glendale Ave

Reason for  
Request: Toilet leak

Service Dates: 9/6/22-12/5/22

Bill Date: 1/18/2023

Consumption: 71 ccf

% Increase  
from Average: 1420%

Average  
Consumption: 5 ccf

Based on: 5 year average

Difference: 66 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Approved Jch*

Abatement Total: 66 ccf at \$ 3.90 \$ 257.40

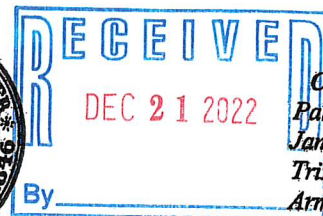
Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Alice Martel (Rolland N Martel) spouse

Address: 25 Glendale Ave  
Manchester (Street) NH (State) 03103 (Unit)  
(City) (Zip)

Phone Number: Call daughter Terry 1-603-494-8529 (Zip)

Customer Account Number: 12349-8058

Address of Property for which Abatement is Requested:

25 Glendale Ave  
Manchester (Street) NH (State) 03103 (Unit)  
(City) (Zip)

Billing Period: 9-6-22 to 12-5-22

Amount of Abatement Request: 253.50

Reason for Abatement Request: Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Therese A Cere, POA  
(Signature)

12-19-2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 12/21/2022

Customer Name: Yang

Account #: 149307-64782  
Combine Billing

Property Address: 344-346 Maple Street

Reason for  
Request: Toilet leak

Service Dates: 9/13/22-12/12/22

Bill Date: 1/25/2023

Consumption: 213 ccf      % Increase  
from Average: 232%

Average  
Consumption: 92 ccf      Based on: 5 year average

Difference: 121 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Abatement does not exceed the 250% threshold

*Deny JFM*

Abatement Total: \_\_\_\_\_ ccf      at \$ \_\_\_\_\_ \$ \_\_\_\_\_ -

Highway  
Recommendation: DENY

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Bin Yang

Address: 24 Wendell St  
(Street)  
Manchester (City) MA (State) 01890 (Unit)  
Phone Number: 1781 475 3387 (Zip)

Customer Account Number: 149307-64782

Address of Property for which Abatement is Requested:  
344-346 Maple St  
(Street)  
Manchester (City) NH (State) 03103 (Unit)  
(Zip)

Billing Period: 9/13/2022 - 12/12/2022

Amount of Abatement Request: \$608.40

Reason for Abatement Request: Toilet leaking

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Bin Yang  
(Signature)

12/19/2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 12/23/2022

Customer Name: Elise Hood Trust

Account #: 80401-61134

Combine Billing

Property Address: 154 Shaw Street

Reason for  
Request: Faucet & toilet leaks

Service Dates: 5/16/22-8/15/22

Bill Date: 9/28/2022

Consumption: 85 ccf      % Increase  
from Average: 213%

Average  
Consumption: 40 ccf      Based on: 5 year average

Difference: 45 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Abatement does not exceed the 250% threshold

*Deny Jim*

Abatement Total: \_\_\_\_\_ ccf      at \$ \_\_\_\_\_ \$ \_\_\_\_\_ -

Highway  
Recommendation: DENY

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Elise Hood Trust

Address: 154 Shaw Street  
(Street) Manchester (City) NH (State) 03104 (Unit) (Zip)

Phone Number: 603 668 3472

Customer Account Number: 80401-61134

Address of Property for which Abatement is Requested:

154 Shaw Street  
(Street) Manchester (City) NH (State) 03104 (Unit) (Zip)

Billing Period: 5/16/22 - 8/15/22

Amount of Abatement Request: \$195<sup>00</sup>

Reason for Abatement Request: Gone for the summer - 2 toilets  
and one faucet were leaking. Faucet replaced  
and Toilets repaired

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Elise G. Hood  
(Signature) Trustee

12/21/22  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 12/29/2022

Customer Name: Rodriguez

Account #: 164487-66364  
Combine Billing

Property Address: 158-164 Dionne Drive

Reason for  
Request: Toilet leak

Service Dates: 7/11/22-10/11/22

Bill Date: 11/22/2022

Consumption: 166 ccf      % Increase  
from Average: 263%

Average  
Consumption: 63 ccf      Based on: 5 year average

Difference: 103 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Previously granted abatement - June '20

*Deny JFM*

Abatement Total: ccf at \$ \$ -

Highway  
Recommendation: DENY

Date: 2/13/23

Kevin A. Sheppard, P.E.

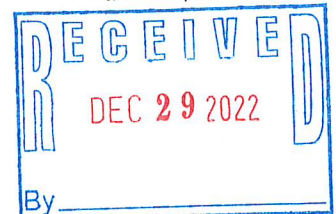
Director

ugherty  
rks Director

Neill, P.E.  
er



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Felipe R Rodriguez Galvan

Address: 5 Glenwood Dr

(Street)

Litchfield

(City)

NH

(State)

(Unit)

03052

(Zip)

Phone Number: 603 3008387

Customer Account Number: 16448766364

Address of Property for which Abatement is Requested:

164 Dionne Drive

(Street)

Manchester

(City)

NH

(State)

(Unit)

03102

(Zip)

Billing Period: 07-11-22 - 10-11-22

Amount of Abatement Request: \$537.30

Reason for Abatement Request: Toilet leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Felipe Galvan  
(Signature)

12-20-2022  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 12/30/2022

Customer Name: Labrie

Account #: 189643-65012  
Combine Billing

Property Address: 418-420 Amherst Street

Reason for Request: Toilet leak

Service Dates: 8/1/22-11/1/22

Bill Date: 12/14/2022

Consumption: 267 ccf      % Increase from Average: 494%

Average Consumption: 54 ccf      Based on: 15 Qtr average  
Difference: 213 ccf      Limited history

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jfm*

Abatement Total: 213 ccf at \$ 3.90 \$ 830.70

Highway Recommendation: ABATE

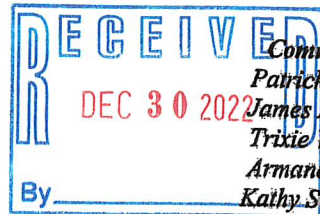
Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Marcel and Kimberly Labrie

Address: 420 Amherst St

Manchester <sup>(Street)</sup> NH 03104 <sup>(Unit)</sup>

Phone Number: 603-289-4291 <sup>(City)</sup> <sup>(State)</sup> or 603-867-5132 <sup>(Zip)</sup>

Customer Account Number: 189643-65012

Address of Property for which Abatement is Requested:

418 Amherst St

Manchester <sup>(Street)</sup> NH 03104 <sup>(Unit)</sup>

Billing Period: 8-1-22 - 11-1-22

Amount of Abatement Request: 881.40

Reason for Abatement Request: Toilet Leak - Tenant at 418

Amherst St failed to notify us of leaking toilet,  
We found out when contacted by waterworks of extremely  
high usage.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

It was a malfunctioning toilet. Water was  
constantly filling and draining from tank. Water  
works employee came to unit and discussion w/tenant  
where she admitted knowns malfunction but she didn't tell us.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Kathleen Labrie  
(Signature)

12/30/22  
(Date)

In Feb of '22 tenant notified us of hot water tank failure. We replaced it. A couple of months later we got water bill that was higher than we expected. Tenant told us pipes were making noise. We went in and drained and refilled system to correct air in pipes. We told tenant to contact us if there was any problems with plumbing so we could correct them before too much water was used again.

In November, we were contacted by Patty at Water works about extremely high usage that they had noted. They sent a man out who met with my husband and the tenant. They at first couldn't find source of issue but when questioned the tenant said that the toilet on first floor of unit had been "running" so after a couple of months she had turned water off to the toilet, but hadn't notified us to the issue.

I had several conversations with Patty at the waterworks office and she said she had received report from their employee, verifying the toilet issue in tenant's apartment.



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 1/4/2023

Customer Name: Persichetti

Account #: 192157-5328  
Combine Billing

Property Address: 884 Dix Street

Reason for Request: Toilet leak

Service Dates: 6/6/22-9/6/22-12/5/22

Bill Date: 10/19/22, 1/18/23

Consumption: 190 ccf

% Increase from Average: 345%

Average Consumption: 55 ccf

Based on: 12 Qtr average  
Limited history

Difference: 135 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved JFM*

Abatement Total: 135 ccf at \$ 3.90 \$ 526.50

Highway Recommendation: ABATE

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form

Name: Matthew S. Persichetti

Address: 884 Dix Street  
(Street)

Manchester (City) NH (State) 03103 (Unit)  
Phone Number: 978-771-7376 (Zip)

Customer Account Number: 192157-5328

Address of Property for which Abatement is Requested:

884 Dix Street  
(Street)

Manchester (City) NH (State) 03103 (Unit)  
(Zip)

Billing Period: 6/6/22 - 9/6/22

Amount of Abatement Request: \$312.93

Reason for Abatement Request: We had a slow, steady leak in our bathroom toilet.  
This caused an extraordinary water bill that is over \$300 more than any water bill  
we received prior. After an inspection by Manchester Water Works technicians, it was recommended  
that we file for an abatement.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Matthew S. Persichetti  
(Signature)

1/1/23  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 1/5/2023

Customer Name: Rivard

Account #: 183677-57208  
Combine Billing

Property Address: 145 Lakeside Drive

Reason for Request: Toilet leak

Service Dates: 8/1/22-11/1/22

Bill Date: 12/14/2022

Consumption: 80 ccf      % Increase from Average: 381%

Average Consumption: 21 ccf      Based on: 5 year average

Difference: 59 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 59 ccf at \$ 3.90 \$ 230.10

Highway Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Jason T. Rivard

Address: 145 LAKE SIDE DR  
(Street)

MANCHESTER (City) NH (State) 03104 (Unit)  
(Zip)

Phone Number: 603-657-6747

Customer Account Number: 183677-57208

Address of Property for which Abatement is Requested:  
145 LAKE SIDE DR  
(Street)

MANCHESTER (City) NH (State) 03104 (Unit)  
(Zip)

Billing Period: 8-1-22 → 11-1-22

Amount of Abatement Request: \$ 253.50

Reason for Abatement Request: Toilet Leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

11/3/22  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 1/9/2023

Customer Name: MacMaster

Account #: 188521-14326  
Combine Billing

Property Address: 291 Maryland Ave

Reason for Request: Toilet leak

Service Dates: 8/1/22-11/1/22

Bill Date: 12/14/2022

Consumption: 319 ccf      % Increase from Average: 2658%

Average Consumption: 12 ccf      Based on: 16 Qtr average  
Limited history

Difference: 307 ccf

Other Comments: \_\_\_\_\_

EPD Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jm*

Abatement Total: 307 ccf      at \$ 3.90      \$ 1,197.30

Highway Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Nicholas MacMaster  
Address: 221 Maryland ave  
Manchester (Street) NH (State) 03104 (Unit)  
Phone Number: 603-470-4185 (Zip)  
Customer Account Number: 188521-14326

Address of Property for which Abatement is Requested:  
221 Maryland ave  
Manchester (Street) NH (State) 03104 (Unit)  
(City) (State) (Zip)

Billing Period: 8-1-22 through 11-1-2022

Amount of Abatement Request: 1,205.10

Reason for Abatement Request: Toilet valve was leaking. I  
was traveling for much of this time and can not  
home often. I was not aware of any issue until I was  
contacted about the usage. My uncle is a plumber and was able to  
If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete. Replace the valve.

Water leaked through the toilet valve and returned  
to the sewer drain.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

12/28/2022  
(Date)

✓

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 1/9/2023

Customer Name: Ralls

Account #: 188091-3290

Combine Billing

Property Address: 162 Cedar Street

Reason for  
Request: Toilet leak

Service Dates: 6/13/22-9/13/22

Bill Date: 10/26/2022

Consumption: 198 ccf

% Increase  
from Average: 792%

Average  
Consumption: 25 ccf

Based on: 4 year average  
Limited history

Difference: 173 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Previously granted abatement - December '21

Deny Jm

Abatement Total: ccf at \$ \$ -

Highway  
Recommendation: DENY

Date: 2/13/23



Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

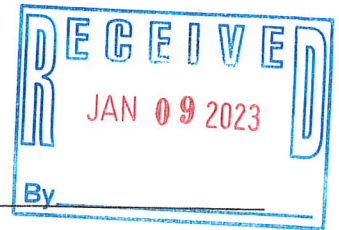
Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

## CITY OF MANCHESTER

### Sewer Fee Abatement Request Form



Name: Erin and Matthew Ralls

Address: 83 Burns Hill Rd  
(Street)

Hudson  
(City)

NH  
(State)

(Unit)

03051  
(Zip)

Phone Number: 978-866-5447

Customer Account Number: 188091-3290

Address of Property for which Abatement is Requested:

162 Cedar St  
(Street)

Manchester  
(City)

NH  
(State)

(Unit)

03103  
(Zip)

Billing Period: 10/25/22

Amount of Abatement Request: \_\_\_\_\_

Reason for Abatement Request: Tenant did not make us aware toilet  
had been running. Bill significantly higher than normal. Tenant  
letter submitted with payment of this bill

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
\_\_\_\_ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]  
(Signature)

1/3/23  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 1/11/2023

Customer Name: Garrell

Account #: 19251-13024

Combine Billing

Property Address: 40 Greenfield Street

Reason for  
Request: Toilet leak

Service Dates: 8/8/22-11/7/22

Bill Date: 12/21/2022

Consumption: 105 ccf      % Increase  
from Average: 375%

Average  
Consumption: 28 ccf      Based on: 5 year average

Difference: 77 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved Jim*

Abatement Total: 77 ccf      at \$ 3.90      \$ 300.30

Highway  
Recommendation: ABATE

Date: 2/13/23

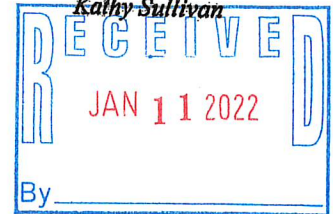
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Mr. & Mrs. Peter Garrell  
Address: 40 Greenfield St.  
(Street)  
Manchester (City) NH (State) 03104 (Unit)  
Phone Number: 669-0635 cell-603-493-1417 (Zip)  
Customer Account Number: 19251-13024

Address of Property for which Abatement is Requested:  
40 Greenfield St.  
(Street)  
Manchester (City) NH (State) 03104 (Unit)  
(Zip)

Billing Period: 8-8-22 - 11-7-22

Amount of Abatement Request: \_\_\_\_\_

Reason for Abatement Request: Bad Toilet Leak (running for months)

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

Upstairs toilet running constantly for months. Had  
plumber come to replace flap but didn't work.  
We finally replaced toilet.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Laura Garrell  
(Signature)

1/7/23  
(Date)



**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
**Sewer Abatement Investigation and Recommendation**

Date Received: 1/11/2023

Customer Name: Liriano

Account #: 201175-21048  
Combine Billing

Property Address: 102 Cilley Road

Reason for  
Request: Toilet leak

Service Dates: 9/1/22-11/30/22

Bill Date: 1/11/2023

Consumption: 128 ccf      % Increase  
from Average: 328%

Average  
Consumption: 39 ccf      Based on: 4 Qtr average  
Limited history

Difference: 89 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Grant - Abatement exceeds the 250% threshold

*Approved JH*

Abatement Total: 89 ccf      at \$ 3.90      \$ 347.10

Highway  
Recommendation: ABATE

Date: 2/13/23

Kevin A. Sheppard, P.E.  
Public Works Director

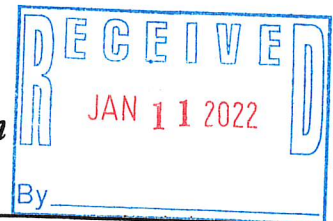
Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkush  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan

**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**



Name: Sunilda Liriana

Address: 102 Gilley 23 Brooklyn Ave  
(Street) (Unit)  
Manchester NH 03103  
(City) (State) (Zip)

Phone Number: (917) 232-9645

Customer Account Number: 201175-21048

Address of Property for which Abatement is Requested:

102 Gilley road (Street) manches NH 03103 (Unit) I  
(City) (State) (Zip)

Billing Period: 9-1-22 - 11-30-22

Amount of Abatement Request: 382.20

Reason for Abatement Request: Toilet leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Sunilda Liriana  
(Signature)

01/10/23  
(Date)

**CITY OF MANCHESTER**  
**HIGHWAY DEPARTMENT**  
**ENVIRONMENTAL PROTECTION DIVISION**  
Sewer Abatement Investigation and Recommendation

Date Received: 1/24/2023

Customer Name: Cimino

Account #: 13251-8668

Combine Billing

Property Address: 567 Cedar St

Reason for  
Request: toilet leak

Service Dates: 6/13/22-9/13/22

Bill Date: 10/26/2022

Consumption: 185 ccf

% Increase  
from Average: 243%

Average  
Consumption: 76 ccf

Based on: 5 year average

Difference: 109 ccf

Other Comments: \_\_\_\_\_

EPD  
Recommendation: Deny - Abatement does not exceed the 250% threshold

*Deny Jm*

Abatement Total: ccf at \$ 3.90 \$ -

Highway  
Recommendation: DENY

Date: 2/13/23



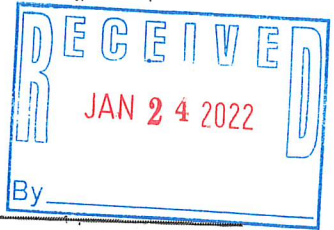
Kevin A. Sheppard, P.E.  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



Commission  
Patrick Robinson  
James Burkish  
Trixie Vasquez  
Armand Forest  
Kathy Sullivan



**CITY OF MANCHESTER**  
**Sewer Fee Abatement Request Form**

Name: Ernest Cimino

Address: 11913 Heather Woods Ct  
NAPLES (City) FLORIDA (State) 34120 (Unit)

Phone Number: 978-287-0444 (Zip)

Customer Account Number: 13251-8068

Address of Property for which Abatement is Requested:

567 Cedar St  
Manchester (City) NH (State) 03103 (Unit)

Billing Period: 6-13-22 TO 9-13-22

Amount of Abatement Request: \$ 495.30

Reason for Abatement Request: 3rd Floor Tenant Had A Running Toilet And didn't Report It. The Toilet Was Repaired

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.  
Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Ernest Cimino  
(Signature)

12-29-2022  
(Date)

**Timothy J. Clougherty**  
Public Works Director



**Commission**  
Trixie Dysart, Chair  
Kathleen Sullivan  
Arthur Gatzoulis  
Mark MacKenzie  
Amber Nicole Cannan

**Owen Friend-Gray, P.E.**  
Deputy Public Works Director

**CITY OF MANCHESTER**  
*Department of Public Works*

February 13, 2023

Board of Mayor and Alderman  
c/o CITY CLERKS OFFICE  
One City Hall Plaza  
Manchester, New Hampshire 03103

Attention: Alderman Will Stewart  
Chairman, CIP Committee

Subject: Acceptance of State Funds to CIP 510712

Dear Alderman Stewart:

The Department of Public Works (DPW) respectfully requests that the CIP for 510712 – South Manchester Rail Trail be modified to accept the increased contribution from the State of NH to cover the costs of construction for a total State contribution of \$2,653,558.48 (increase of \$1,439,954.48).

City matching funds for this increase have already been reallocated to the project.

A DPW representative will be available for discussion at the next Board of Mayor and Alderman meeting. In the meantime, if you have any questions, please do not hesitate to contact me.

Very truly yours,

Owen Friend-Gray, P.E.  
Highway Chief Engineer

cc/ Tim Clougherty  
Mary Williams  
Caleb Dobbins, P.E.  
Mark Gomez  
Kate Waldo

**CIP BUDGET AUTHORIZATION**

|                          |                             |               |      |                      |          |
|--------------------------|-----------------------------|---------------|------|----------------------|----------|
| CIP#:                    | 510712                      | Project Year: | 2012 | CIP Resolution:      | 6/4/2011 |
| Title:                   | South Manchester Rail Trail |               |      | Amending Resolution: |          |
| Administering Department | Public Works                |               |      | Revision:            |          |

Project Description: To construct the second phase of the South Manchester Rail Trail from Gold Street to Perimeter Road

|                       |                 |    |                      |                  |    |
|-----------------------|-----------------|----|----------------------|------------------|----|
| <b>Federal Grants</b> | Federal Grant:  | No | <b>Environmental</b> | Review Required: | No |
|                       | Grant Executed: |    |                      | Completed:       |    |

**Critical Events**

|    |                    |           |
|----|--------------------|-----------|
| 1. | Project Initiation | 11/1/2011 |
| 2. | Project Completion | 6/30/2024 |
| 3. |                    |           |
| 4. |                    |           |
| 5. |                    |           |

**Line Item Budget**

|                        | STATE          | OTHER        |  | TOTAL          |
|------------------------|----------------|--------------|--|----------------|
| Salaries and Wages     |                |              |  |                |
| Fringes                |                |              |  |                |
| Design/Engineering     |                |              |  |                |
| Planning               |                |              |  |                |
| Consultant Fees        |                |              |  |                |
| Construction Admin     |                |              |  |                |
| Land Aquisition        |                |              |  |                |
| Equipment              |                |              |  |                |
| Overhead               |                |              |  |                |
| Construction Contracts |                |              |  |                |
| Other                  | \$2,653,558.48 | \$663,470.83 |  | \$3,317,029.31 |
| <b>TOTAL</b>           | \$2,653,558.48 | \$663,470.83 |  | \$3,317,029.31 |

**Revisions:** #1 - Increases budget by \$303,400 Other from CIP Project #711614 and Project #713508 and increases State by \$728,081.50. Project completion date extended.  
#2 - Transfer \$13,070.83 Other/Donation balance from CIP #511411  
#3 - Increase budget from CIP#711422 by \$347,000 for increased engineering and construction costs (includes state grant).

**Comments:**



# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Three*

## **A RESOLUTION**

“Amending the FY2012 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Four Hundred Thirty Nine Thousand Nine Hundred and Fifty Four Dollars and Forty Eight Cents (1,439,954.48) for the FY2012 CIP 510712 South Manchester Rail Trail.

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2012 CIP as contained in the 2012 CIP budget; and

WHEREAS, the 2012 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funding from the NH Department of Transportation in the amount of \$1,439,954.48 to cover construction costs of the South Manchester Rail Trail.

NOW, THEREFORE, be it resolved that the 2012 CIP be amended as follows:

**By increasing:**

FY 2012 CIP 510712 South Manchester Rail Trail by 1,439,954.48 using STATE funds.

Resolved, that this Resolution shall take effect upon its passage

### CIP BUDGET AUTHORIZATION

|                                                             |                    |                                |  |
|-------------------------------------------------------------|--------------------|--------------------------------|--|
| CIP#: 510712                                                | Project Year: 2012 | CIP Resolution: 6/14/2011      |  |
| Title: South Manchester Rail Trail                          |                    | Amending Resolution: 3/21/2023 |  |
| Administering Department: Highway Department-Parks Division |                    | Revision: #6                   |  |

Project Description: To construct the second phase of the South Manchester Rail Trail from Gold Street to Goffs Falls Road.

|                       |                   |                      |                     |
|-----------------------|-------------------|----------------------|---------------------|
| <b>Federal Grants</b> | Federal Grant: No | <b>Environmental</b> | Review Required: No |
|                       | Grant Executed:   |                      | Completed:          |

#### Critical Events

|   |                    |           |
|---|--------------------|-----------|
| 1 | Program Initiation | 11/1/2011 |
| 2 | Program Completion | 6/30/2028 |
| 3 |                    |           |
| 4 |                    |           |
| 5 |                    |           |

Expected Completion Date: 6/30/2028

#### Line Item Budget

|                        | STATE                 | OTHER               | BOND          | TOTAL                 |
|------------------------|-----------------------|---------------------|---------------|-----------------------|
| Salaries and Wages     | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Fringes                | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Design/Engineering     | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Planning               | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Consultant Fees        | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Construction Admin     | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Land Acquisition       | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Equipment              | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Overhead               | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Construction Contracts | \$0.00                | \$0.00              | \$0.00        | \$0.00                |
| Other                  | \$2,653,558.48        | \$663,470.83        | \$0.00        | \$3,317,029.31        |
| <b>TOTAL</b>           | <b>\$2,653,558.48</b> | <b>\$663,470.83</b> | <b>\$0.00</b> | <b>\$3,317,029.31</b> |

#### Revisions

#1-Increases budget by \$303,400 Other from CIP Project #711614 and Project #713508 and increases State by \$728,081.50/Project completion date extended. #2 Increases Other budget \$13,070.83 from \$303,400 to \$316,470.83 due to transfer of funds from CIP #511411.

#### Comments:

Funds received from NH Department of Transportation. The CMAQ grant requires match from the City in the amount of \$303,401 which will be provided through CIP South Willow Street Area Improvements account previously approved by the City Planning Board. Other funds were transferred from CIP Project #711614 (\$81,000) and Project #713508 (\$222,400). Revision #4 Budget increased \$347,000 Bond from \$1,530,074.83 to \$1,877,074.83 due to transfer of funds from CIP #711422, Revision #5 -Extends completion date from 6/30/2023 to 6/30/2028 Revision #6-Increase state from \$1,213,604 to \$2,653,558.48

**Timothy J. Clougherty**  
Public Works Director

**Owen P. Friend-Gray, P.E.**  
Deputy Public Works Director

**Mark Gomez**  
Chief of Parks, Recreation & Cemetery



**Commission**  
Tammy Harrison, Chair  
David Flurey  
Erika Connors  
Erin Loomis Laughlin  
Colin Manning

**CITY OF MANCHESTER**  
*Department of Public Works*  
*Parks, Recreation & Cemetery Division*

February 27, 2023

Committee on Community Improvement  
Board of Mayor and Aldermen  
ATTN: Chairman Will Stewart

**Re: Request to add a donation to CIP #510812 in the amount of \$72,920 to rebuild the Wolfe Park basketball courts**

Chairman Stewart:

Parks & Rec respectfully requests approval for adding a donation of \$72,920 to Adopt a Site Program CIP #510812 for the purpose of rebuilding the Wolfe Park basketball courts.

A parallel request to accept the donation and enter into an MOU with the Lids Foundation and Project Backboard for the renovation of the courts has been placed on the BMA agenda for March 7.

We will be available to answer any questions you may have.

Sincerely,

Mark Gomez  
Chief of Parks, Recreation & Cemetery

Kate Waldo  
Park Projects Manager

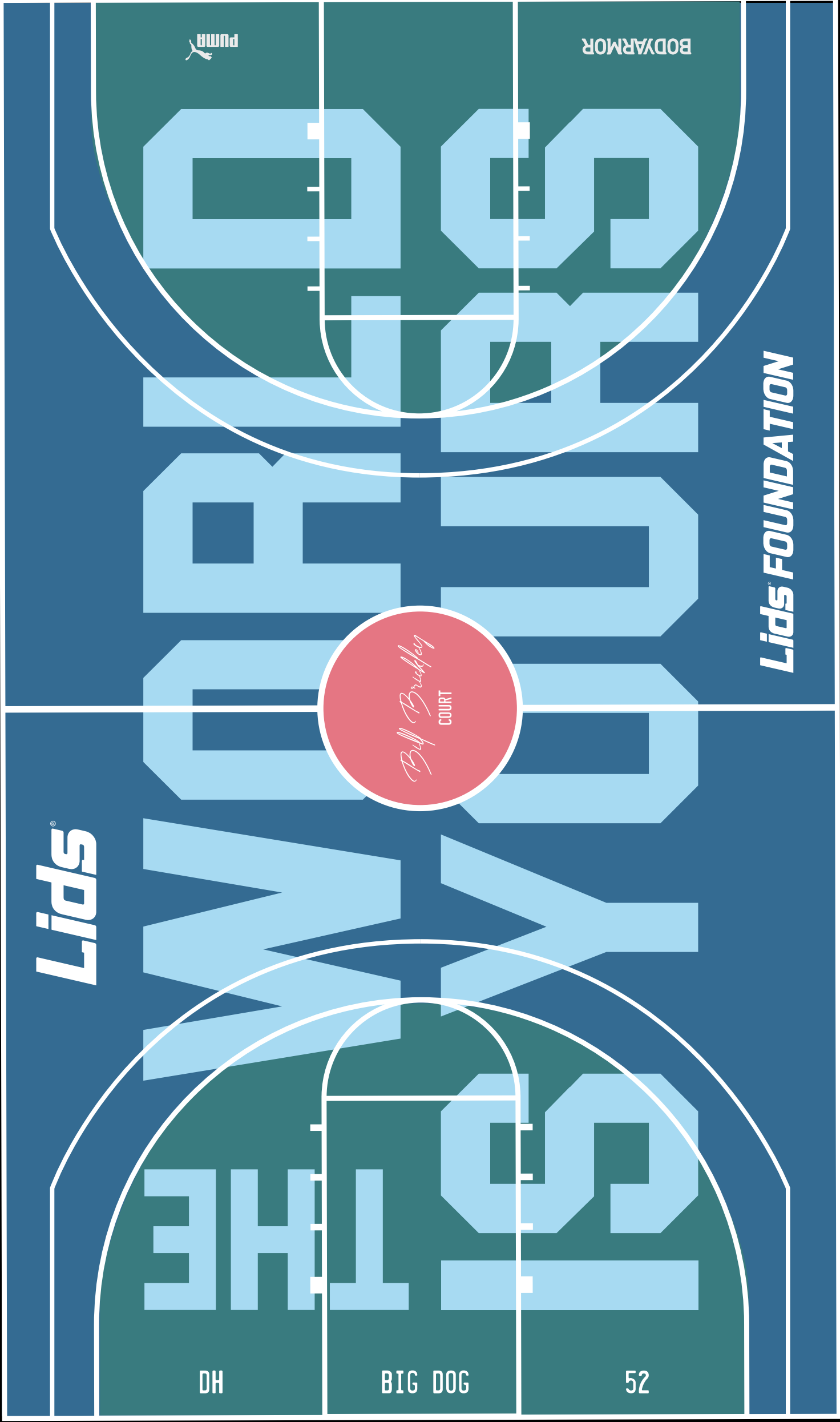
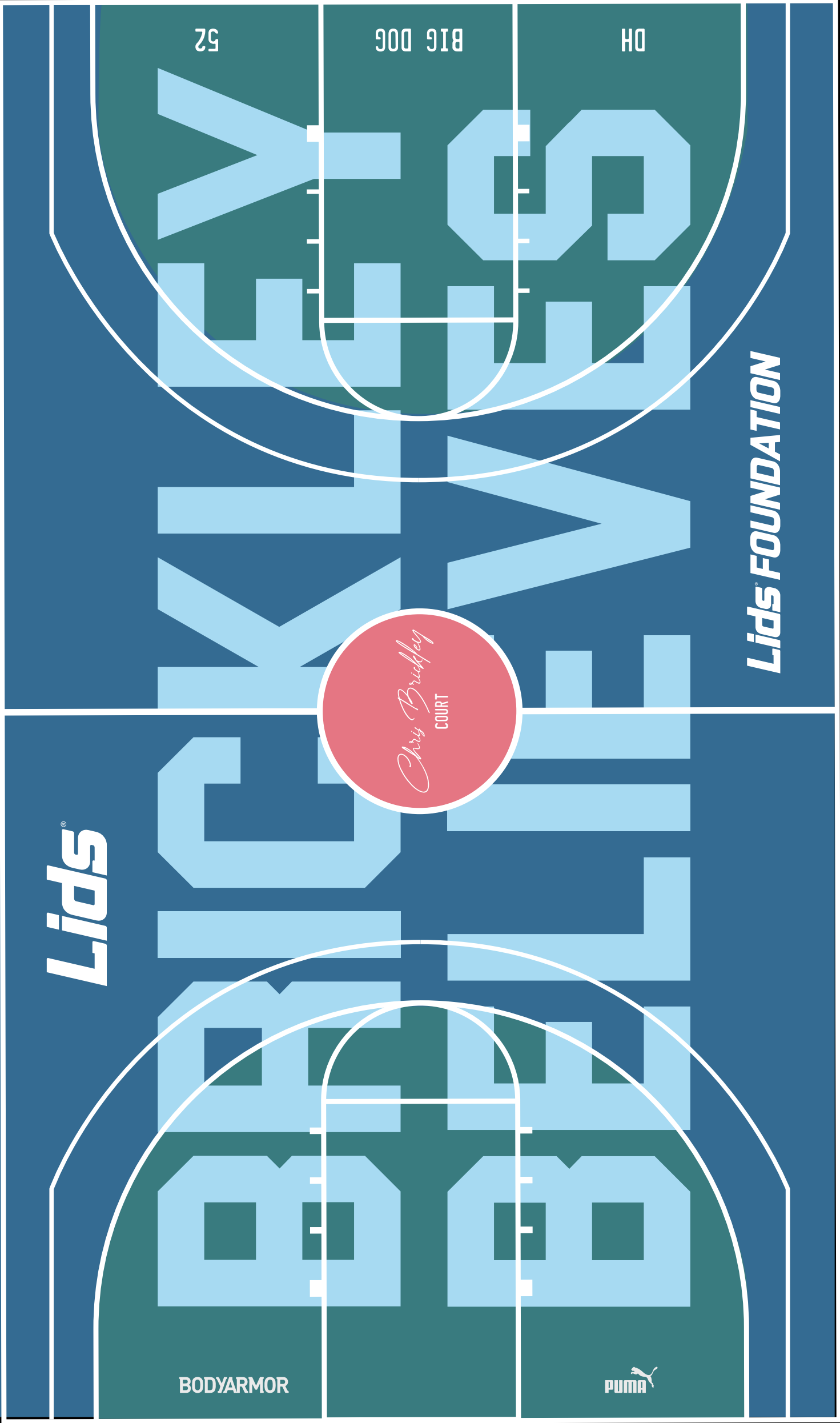
cc: Tim Clougherty, Public Works Director  
Owen Friend-Gray, Deputy Public Works Director





CB x LIDS Round 4  
Option 02

- Caribbean Blue
- Coral Tint\*
- Mint\*
- Sea Green
- Light Gray
- Black
- White



# *City of Manchester New Hampshire*

*In the year Two Thousand and Twenty Three*

## **A RESOLUTION**

“Amending the FY2012 Community Improvement Program, authorizing and appropriating funds in the amount of Seventy Two Thousand Nine Hundred Twenty Dollars (\$72,920) for the FY 2012 CIP 510812 Adopt-A-Site Program.”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2012 CIP as contained in the 2012 CIP budget; and

WHEREAS, the 2012 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept private donations for the FY 2012 CIP 510812 Adopt-A-Site Program ;

NOW, THEREFORE, be it resolved that the 2012 CIP be amended as follows:

**By increasing:**

FY 2012 CIP 510812 Adopt-A-Site Program - \$72,920 OTHER

Resolved, that this Resolution shall take effect upon its passage



### CIP BUDGET AUTHORIZATION

|                                                             |                    |                                |
|-------------------------------------------------------------|--------------------|--------------------------------|
| CIP#: 510812                                                | Project Year: 2012 | CIP Resolution: 6/14/2011      |
| Title: Adopt-A-Site Program                                 |                    | Amending Resolution: 3/21/2023 |
| Administering Department: Highway Department-Parks Division |                    | Revision: #2                   |

Project Description: To carry out the goals of a comprehensive program for additional beautification and maintenance of City-owned traffic medians, roadway islands, and parks.

|                       |                   |                      |                     |
|-----------------------|-------------------|----------------------|---------------------|
| <b>Federal Grants</b> | Federal Grant: No | <b>Environmental</b> | Review Required: No |
|                       | Grant Executed:   |                      | Completed:          |

#### Critical Events

|   |                    |           |
|---|--------------------|-----------|
| 1 | Program Initiation | 6/19/2012 |
| 2 | Program Completion | 6/30/2028 |
| 3 |                    |           |
| 4 |                    |           |
| 5 |                    |           |

Expected Completion Date: 6/30/2028

#### Line Item Budget

|                        | OTHER               |               |               | TOTAL               |
|------------------------|---------------------|---------------|---------------|---------------------|
| Salaries and Wages     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Fringes                | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Design/Engineering     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Planning               | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Consultant Fees        | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Construction Admin     | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Land Acquisition       | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Equipment              | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Overhead               | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Construction Contracts | \$0.00              | \$0.00        | \$0.00        | \$0.00              |
| Other                  | \$272,920.00        | \$0.00        | \$0.00        | \$272,920.00        |
| <b>TOTAL</b>           | <b>\$272,920.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$272,920.00</b> |

#### Revisions

Revision #1 - Extends completion date from 6/30/2023 to 6/30/2028.  
Revision #2 - Increases budget \$72,920 (from \$200,000 to \$272,920).

Comments: Other funds to be received in the form of donations.

Timothy J. Clougherty  
Public Works Director

Owen P. Friend-Gray, P.E.  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



**Commission**  
Kathleen Sullivan, Chair  
Arthur Gatzoulis, Co-Chair  
Mark MacKenzie  
Amber Nicole Cannan

**CITY OF MANCHESTER**  
*Department of Public Works*  
*Environmental Protection Division*

February 24, 2023  
23-036

Chairman Stewart  
City of Manchester – CIP Committee  
One City Hall Plaza  
Manchester, NH 03101

**Subject: Various CIP Adjustments for EPD**

Dear Chairman Stewart,

EPD respectfully requests that the anticipated remaining balances on the following projects be transferred as indicated below:

1. \$700,000 from CIP 710618 be transferred to CIP 710518.  
Both of these projects are for wastewater treatment plant infrastructure.
2. \$1,000,000 from CIP 710816 be transferred to CIP 711222 (\$750,000) and CIP 711022 (\$250,000). These projects are all sewer infrastructure related.

EPD also requests that the unused balances on the following projects be transferred as indicated below:

1. \$8,859.65 from CIP 710719 and \$44,976.92 from CIP 711420 be transferred to CIP 711022.  
These projects are all sewer infrastructure related.

Lastly, EPD requests to officially close out CIP 711121, CIP 710719 and CIP 711420.

The revised CIP budget authorization forms containing all the above proposed changes have been attached. If you have any questions, or require any additional information, please feel free to contact us at your convenience.

Thank you,

Frederick J. McNeill, P.E.  
Chief Engineer

Attachments:

cc: Mr. Timothy J. Clougherty  
Mr. Owen P. Friend-Gray, P.E.

# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Three*

## **A RESOLUTION**

“Amending the FY 2018 Community Improvement Program, authorizing, appropriating, and transferring funds in amount of One Million Two Hundred Forty-Nine Thousand Eight Hundred Eighty Dollars (\$1,249,880) for the FY2018 CIP 710518 SSI Compliance-Construction.”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2018 CIP as contained in the 2018 CIP budget; and

WHEREAS, the 2018 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfer from CIP 710618 WWTP Solids Train Upgrade-Design to CIP 710518 SSI Compliance-Construction;

NOW, THEREFORE, be it resolved that the 2018 CIP be amended as follows:

**By decreasing:**

FY 2018 CIP 710618 WWTP Solids Train Upgrade-Design - \$150,120 ENTERPRISE  
- \$549,880 OTHER

**By increasing:**

FY 2018 CIP 710518 SSI Compliance - Construction - \$568,750 ENTERPRISE  
- \$131,250 OTHER

Resolved, that this Resolution shall take effect upon its passage



### CIP BUDGET AUTHORIZATION

|                                                                        |                                                             |                                                        |
|------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------|
| CIP#: <input type="text" value="710618"/>                              | Project Year: <input type="text" value="2018"/>             | CIP Resolution: <input type="text" value="6/13/2017"/> |
| Title: <input type="text" value="WWTP Solids Train Upgrade-Design"/>   | Amending Resolution: <input type="text" value="3/21/2023"/> |                                                        |
| Administering Department <input type="text" value="Public Works-EPD"/> | Revision: <input type="text" value="#3"/>                   |                                                        |

Project Description:

|                       |                                                |                      |                                                  |
|-----------------------|------------------------------------------------|----------------------|--------------------------------------------------|
| <b>Federal Grants</b> | Federal Grant: <input type="text" value="No"/> | <b>Environmental</b> | Review Required: <input type="text" value="No"/> |
|                       | Grant Executed: <input type="text"/>           |                      | Completed: <input type="text"/>                  |

#### Critical Events

|    |                    |                                        |
|----|--------------------|----------------------------------------|
| 1. | Project Initiation | <input type="text" value="7/18/2017"/> |
| 2. | Project Completion | <input type="text" value="6/30/2023"/> |
| 3. |                    |                                        |
| 4. |                    |                                        |
| 5. |                    |                                        |
|    |                    | <input type="text" value="6/30/2023"/> |

#### Line Item Budget

|                        | ENTERPRISE             | OTHER                 |               | TOTAL                  |
|------------------------|------------------------|-----------------------|---------------|------------------------|
| Salaries and Wage      | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Fringes                | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Design/Engineering     | \$1,627,200.00         | \$372,800.00          | \$0.00        | \$2,000,000.00         |
| Planning               | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Consultant Fees        | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Construction Admin     | \$1,627,200.00         | \$372,800.00          | \$0.00        | \$2,000,000.00         |
| Land Acquisition       | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Equipment              | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Overhead               | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| Construction Contracts | \$17,126,280.00        | \$3,923,720.00        | \$0.00        | \$21,050,000.00        |
| Other                  | \$0.00                 | \$0.00                | \$0.00        | \$0.00                 |
| <b>TOTAL</b>           | <b>\$20,380,680.00</b> | <b>\$4,669,320.00</b> | <b>\$0.00</b> | <b>\$25,050,000.00</b> |

**Revisions:**

#1-Increasing budget by \$26,775,000 from \$1,225,000 to \$28,000,000 per EPA mandated consent decree to add final engineering and construction. Change completion date to 6/30/2023.

#2-Decrease budget \$2,250,000 ENTERPRISE (from \$22,780,800 to \$20,530,800) and transfer to CIP #711022.

#3 Decrease budget \$700,000 (ENTERPRISE from \$20,530,800 to \$20,380,680) and (TOWN SHARE

**Comments:** from \$5,219,200 to \$4,669,320). Transfer to CIP #710518.

OTHER-Towns' Share

### CIP BUDGET AUTHORIZATION

|                                                                                            |                                                                     |                                                                                 |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------|
| CIP#: <input style="width: 80%;" type="text" value="710518"/>                              | Project Year: <input style="width: 80%;" type="text" value="2018"/> | CIP Resolution: <input style="width: 80%;" type="text" value="6/13/2017"/>      |
| Title: <input style="width: 80%;" type="text" value="SSI Compliance-Construction"/>        |                                                                     | Amending Resolution: <input style="width: 80%;" type="text" value="3/21/2023"/> |
| Administering Department <input style="width: 80%;" type="text" value="Public Works-EPD"/> |                                                                     | Revision: <input style="width: 80%;" type="text" value="#2"/>                   |

|                      |                                                                                                               |
|----------------------|---------------------------------------------------------------------------------------------------------------|
| Project Description: | Construction of improvements to the WWTP's sewage sludge incinerator (SSI) to meet new EPA emission standards |
|----------------------|---------------------------------------------------------------------------------------------------------------|

|                       |                                                                    |                      |                                                                      |
|-----------------------|--------------------------------------------------------------------|----------------------|----------------------------------------------------------------------|
| <b>Federal Grants</b> | Federal Grant: <input style="width: 80%;" type="text" value="No"/> | <b>Environmental</b> | Review Required: <input style="width: 80%;" type="text" value="No"/> |
|                       | Grant Executed: <input style="width: 80%;" type="text"/>           |                      | Completed: <input style="width: 80%;" type="text"/>                  |

#### Critical Events

|    |                    |            |
|----|--------------------|------------|
| 1. | Project Initiation | 7/18/2017  |
| 2. | Project Completion | 01/31/2023 |
| 3. |                    |            |
| 4. |                    |            |
| 5. |                    |            |
|    |                    | 06/30/2023 |

#### Line Item Budget

|                        | ENTERPRISE            | OTHER                 |               | TOTAL                  |
|------------------------|-----------------------|-----------------------|---------------|------------------------|
| Salaries and Wage      | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Fringes                | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Design/Engineering     | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Planning               | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Consultant Fees        | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Construction Admin     | \$975,000.00          | \$225,000.00          | \$0.00        | \$1,200,000.00         |
| Land Acquisition       | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Equipment              | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Overhead               | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| Construction Contracts | \$7,718,750.00        | \$1,781,250.00        | \$0.00        | \$9,500,000.00         |
| Other                  | \$0.00                | \$0.00                | \$0.00        | \$0.00                 |
| <b>TOTAL</b>           | <b>\$8,693,750.00</b> | <b>\$2,006,250.00</b> | <b>\$0.00</b> | <b>\$10,700,000.00</b> |

|                   |                                                                                                                                                                                                                                                                                                                                |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Revisions:</b> | Rev #1-Increase budget by \$2,000,000 from \$8,000,000 to \$10,000,000. Change completion date to 12/31/2022<br>Rev #2-Increase budget by \$700,000 (ENTERPRISE from \$8,125,000 to \$8,693,750 and (OTHER from \$1,875,000 to \$2,006,250). Transferred from CIP #710618.Change project completion date to 1/31/23. Increased |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>Comments:</b> | OTHER funds from member towns whom share this project. |
|------------------|--------------------------------------------------------|

Timothy J. Clougherty  
Public Works Director

Owen P. Friend-Gray, P.E.  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



**Commission**  
Kathleen Sullivan, Chair  
Arthur Gatzoulis, Co-Chair  
Mark MacKenzie  
Amber Nicole Cannan

**CITY OF MANCHESTER**  
*Department of Public Works*  
*Environmental Protection Division*

February 24, 2023  
23-036

Chairman Stewart  
City of Manchester – CIP Committee  
One City Hall Plaza  
Manchester, NH 03101

**Subject: Various CIP Adjustments for EPD**

Dear Chairman Stewart,

EPD respectfully requests that the anticipated remaining balances on the following projects be transferred as indicated below:

1. \$700,000 from CIP 710618 be transferred to CIP 710518.  
Both of these projects are for wastewater treatment plant infrastructure.
2. \$1,000,000 from CIP 710816 be transferred to CIP 711222 (\$750,000) and CIP 711022 (\$250,000). These projects are all sewer infrastructure related.

EPD also requests that the unused balances on the following projects be transferred as indicated below:

1. \$8,859.65 from CIP 710719 and \$44,976.92 from CIP 711420 be transferred to CIP 711022.  
These projects are all sewer infrastructure related.

Lastly, EPD requests to officially close out CIP 711121, CIP 710719 and CIP 711420.

The revised CIP budget authorization forms containing all the above proposed changes have been attached. If you have any questions, or require any additional information, please feel free to contact us at your convenience.

Thank you,

Frederick J. McNeill, P.E.  
Chief Engineer

Attachments:

cc: Mr. Timothy J. Clougherty  
Mr. Owen P. Friend-Gray, P.E.



# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Three*

## **A RESOLUTION**

“Amending the FY 2016, 2019, 2020 and FY 2022 Community Improvement Program, authorizing, appropriating, and transferring funds in the amount of Three Hundred Three Thousand Eight Hundred Thirty-Six Dollars and Fifty-Seven Cents (\$303,836.57) for the FY 2022 CIP 711022 CMOM Study, Design, and Construction.”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2016, 2019, 2020 and FY 2022 CIP as contained in the 2016, 2019, 2020 and FY 2022 CIP budget; and

WHEREAS, the 2016, 2019, 2020 and FY 2022 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to effect the transfers from CIP 710719 Phase II CSO - Study, Design and Construction and CIP 711420 CSO Study, Design, and Construction to CIP 711022 CMOM Study, Design and Construction;

NOW, THEREFORE, be it resolved that the 2016, 2019, 2020 and FY 2022 CIP be amended as follows:

**By decreasing:**

FY 2016 CIP 710816 Cohas Brook Sewer—\$250,000 ENTERPRISE

FY 2019 CIP 710719 Phase II CSO - Study, Design and Construction - \$8,859.65 ENTERPRISE

FY 2020 CIP 711420 CSO Study, Design and Construction - \$44,976.92 ENTERPRISE

**By increasing:**

FY 2022 CIP 711022 CMOM - Study, Design and Construction - \$303,836.57 ENTERPRISE

Resolved, that this Resolution shall take effect upon its passage

### CIP BUDGET AUTHORIZATION

|                                                                                            |                                                                     |                                                                                 |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------|
| CIP#: <input style="width: 80%;" type="text" value="710816"/>                              | Project Year: <input style="width: 80%;" type="text" value="2016"/> | CIP Resolution: <input style="width: 80%;" type="text" value="6/9/2015"/>       |
| Title: <input style="width: 80%;" type="text" value="Cohas Brook Sewer"/>                  |                                                                     | Amending Resolution: <input style="width: 80%;" type="text" value="3/21/2023"/> |
| Administering Department <input style="width: 80%;" type="text" value="Public Works-EPD"/> |                                                                     | Revision: <input style="width: 80%;" type="text" value="#6"/>                   |

Project Description:

|                       |                                                                    |                      |                                                                      |
|-----------------------|--------------------------------------------------------------------|----------------------|----------------------------------------------------------------------|
| <b>Federal Grants</b> | Federal Grant: <input style="width: 80%;" type="text" value="No"/> | <b>Environmental</b> | Review Required: <input style="width: 80%;" type="text" value="No"/> |
|                       | Grant Executed: <input style="width: 80%;" type="text"/>           |                      | Completed: <input style="width: 80%;" type="text"/>                  |

#### Critical Events

|    |                                                                     |                                                             |
|----|---------------------------------------------------------------------|-------------------------------------------------------------|
| 1. | <input style="width: 95%;" type="text" value="Project Initiation"/> | <input style="width: 95%;" type="text" value="7/1/2015"/>   |
| 2. | <input style="width: 95%;" type="text" value="Project Completion"/> | <input style="width: 95%;" type="text" value="06/30/2030"/> |
| 3. | <input style="width: 95%;" type="text"/>                            | <input style="width: 95%;" type="text"/>                    |
| 4. | <input style="width: 95%;" type="text"/>                            | <input style="width: 95%;" type="text"/>                    |
| 5. | <input style="width: 95%;" type="text"/>                            | <input style="width: 95%;" type="text"/>                    |
|    |                                                                     | <input style="width: 95%;" type="text" value="06/30/2030"/> |

#### Line Item Budget

|                        | ENTERPRISE            | BOND                   |               | TOTAL                  |
|------------------------|-----------------------|------------------------|---------------|------------------------|
| Salaries and Wage      | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Fringes                | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Design/Engineering     | \$116,688.04          | \$883,311.96           | \$0.00        | \$1,000,000.00         |
| Planning               | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Consultant Fees        | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Construction Admin     | \$0.00                | \$1,500,000.00         | \$0.00        | \$1,500,000.00         |
| Land Acquisition       | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Equipment              | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Overhead               | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Construction Contracts | \$1,800,000.00        | \$11,200,000.00        | \$0.00        | \$13,000,000.00        |
| Other                  | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| <b>TOTAL</b>           | <b>\$1,916,688.04</b> | <b>\$13,583,311.96</b> | <b>\$0.00</b> | <b>\$15,500,000.00</b> |

**Revisions:**

#1 - Increases budget by \$169,251.05 from CIP Project# 710413.

#2 - Increases budget \$8,080,748.95 from \$8,419,251.05 to \$16,500,000 and completion date extended to 12/31/2022

#3 - Increases Bond \$13,583,311.96 (Transferred from CIP #712722). decreases ENTERPRISE \$13,583,311.96 (from \$16,500,000 to \$2,916,688.04). #4 - Line item adjustment.

**Comments:**

#4 -Line Item budget revisions.

#5 - Extend project completion date from 12/31/2022 to 6/30/2030.

#6 - Decrease budget by \$1,000,000 ENTERPRISE (from \$2,016,688.04 to \$1,916,688.04) and transfer \$250,000 ENTERPRISE to CIP #711022 and \$750,000 ENTERPRISE to CIP #711222.

**CIP BUDGET AUTHORIZATION**

|                          |                                                |               |      |                      |           |
|--------------------------|------------------------------------------------|---------------|------|----------------------|-----------|
| CIP#:                    | 710719                                         | Project Year: | 2019 | CIP Resolution:      | 6/12/2018 |
| Title:                   | Phase II- CSO- Study, Design, and Construction |               |      | Amending Resolution: | 3/21/2023 |
| Administering Department | Public Works-EPD                               |               |      | Revision:            | CLOSED    |

Project Description: Study, design, and construction of combined sewer overflow abatements.

|                       |                 |    |                      |                  |    |
|-----------------------|-----------------|----|----------------------|------------------|----|
| <b>Federal Grants</b> | Federal Grant:  | No | <b>Environmental</b> | Review Required: | No |
|                       | Grant Executed: |    |                      | Completed:       |    |

**Critical Events**

|    |                    |            |
|----|--------------------|------------|
| 1. | Project Initiation | 7/17/2018  |
| 2. | Project Completion | 12/31/2023 |
| 3. |                    |            |
| 4. |                    |            |
| 5. |                    |            |
|    |                    | 12/31/2023 |

**Line Item Budget**

|                        | ENTERPRISE            |               |               | TOTAL                 |
|------------------------|-----------------------|---------------|---------------|-----------------------|
| Salaries and Wage      | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Fringes                | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Design/Engineering     | \$761,535.71          | \$0.00        | \$0.00        | \$761,535.71          |
| Planning               | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Consultant Fees        | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Construction Admin     | \$659,993.10          | \$0.00        | \$0.00        | \$659,993.10          |
| Land Acquisition       | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Equipment              | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Overhead               | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| Construction Contracts | \$1,069,611.54        | \$0.00        | \$0.00        | \$1,069,611.54        |
| Other                  | \$0.00                | \$0.00        | \$0.00        | \$0.00                |
| <b>TOTAL</b>           | <b>\$2,491,140.35</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$2,491,140.35</b> |

**Revisions:** #1-Extend Project Completion date to 12/31/2020  
#2 - Extend project completion date from 12/31/2022 to 12/31/2023  
#3 - Decrease \$8,859.65 (from Enterprise 2,500,000 to \$2,491,140.35) and transfers to CIP 711022 and close out with and close out with line budget revisions.

**Comments:**



**CIP BUDGET AUTHORIZATION**

|                          |                                     |               |      |                      |           |
|--------------------------|-------------------------------------|---------------|------|----------------------|-----------|
| CIP#:                    | 711420                              | Project Year: | 2020 | CIP Resolution:      | 6/10/2019 |
| Title:                   | CSO Study, Design, and Construction |               |      | Amending Resolution: | 3/21/2023 |
| Administering Department | Public Works-EPD                    |               |      | Revision:            | CLOSED    |

Project Description: EPA mandated program to improve water quality

|                       |                 |    |                      |                  |    |
|-----------------------|-----------------|----|----------------------|------------------|----|
| <b>Federal Grants</b> | Federal Grant:  | No | <b>Environmental</b> | Review Required: | No |
|                       | Grant Executed: |    |                      | Completed:       |    |

**Critical Events**

|    |                    |           |
|----|--------------------|-----------|
| 1. | Project Initiation | 7/1/2019  |
| 2. | Project Completion | 6/30/2061 |
| 3. |                    |           |
| 4. |                    |           |
| 5. |                    |           |
|    |                    | 6/30/2061 |

**Line Item Budget**

|                        | ENTERPRISE            | BOND                  |               | TOTAL                 |
|------------------------|-----------------------|-----------------------|---------------|-----------------------|
| Salaries and Wage      | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Fringes                | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Design/Engineering     | \$4,204,957.63        | \$116,688.04          | \$0.00        | \$4,321,645.67        |
| Planning               | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Consultant Fees        | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Construction Admin     | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Land Acquisition       | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Equipment              | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Overhead               | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Construction Contracts | \$64,331.57           | \$1,000,000.00        | \$0.00        | \$1,064,331.57        |
| Other                  | \$69,045.84           | \$0.00                | \$0.00        | \$69,045.84           |
| <b>TOTAL</b>           | <b>\$4,338,335.04</b> | <b>\$1,116,688.04</b> | <b>\$0.00</b> | <b>\$5,455,023.08</b> |

**Revisions:** #1 - Increases Enterprise budget by \$2,500,000. \$2,500,000 transferred from CIP #711320  
#2 - Increases BOND (Transfer from CIP #712722), Decreases ENTERPRISE \$1,116,688.04 (from \$5,500,000 to \$4,383,311.96).  
#3 - Decrease ENTERPRISE \$44,975.92 (from \$4,383,311.96 to \$4,338,335.04) and transfers to CIP 711022

**Comments:** and closes project.

**CIP BUDGET AUTHORIZATION**

CIP#:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

|    |                    |                                        |
|----|--------------------|----------------------------------------|
| 1. | Project Initiation | <input type="text" value="7/1/2021"/>  |
| 2. | Project Completion | <input type="text" value="6/30/2030"/> |
| 3. |                    |                                        |
| 4. |                    |                                        |
| 5. |                    |                                        |
|    |                    | <input type="text" value="6/30/2030"/> |

**Line Item Budget**

|                        | ENTERPRISE                                  | BOND                                        |                                     | TOTAL                                       |
|------------------------|---------------------------------------------|---------------------------------------------|-------------------------------------|---------------------------------------------|
| Salaries and Wages     | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Fringes                | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Design/Engineering     | <input type="text" value="\$44,976.62"/>    | <input type="text" value="\$2,250,000.00"/> | <input type="text" value="\$0.00"/> | <input type="text" value="\$2,294,976.62"/> |
| Planning               | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Consultant Fees        | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Construction Admin     | <input type="text" value="\$6,379.00"/>     | <input type="text" value="\$1,000,000.00"/> | <input type="text" value="\$0.00"/> | <input type="text" value="\$1,006,379.00"/> |
| Land Acquisition       | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Equipment              | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Overhead               | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| Construction Contracts | <input type="text" value="\$2,717,078.87"/> | <input type="text" value="\$500,000.00"/>   | <input type="text" value="\$0.00"/> | <input type="text" value="\$3,217,078.87"/> |
| Other                  | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/>         | <input type="text" value="\$0.00"/> | <input type="text" value="\$0.00"/>         |
| <b>TOTAL</b>           | <input type="text" value="\$2,768,434.49"/> | <input type="text" value="\$3,750,000.00"/> | <input type="text" value="\$0.00"/> | <input type="text" value="\$6,518,434.49"/> |

**Revisions:** Revision #1 - Increases BOND \$1,500,000 BOND (transferred from CIP #712722), decreases ENTERPRISE \$1,500,000 (from \$1,500,000 to \$0).  
 Revision #2- Increase ENTERPRISE budget by \$214,598.22 (from \$0 to \$214,598.22) transferred from CIP #711320-\$165,658.40 and CIP #710921-\$48,939.82.

**Comments:** Revision #3- Increase ENTERPRISE by \$2,250,000 (from \$214,598.22 to \$2,464,598.22) transferred from CIP #71068 and increase BOND by \$2,250,000 (from \$1,500,000 to \$3,750,000) transferred from CIP #711021 for a total of \$4,500,000.  
 Revision #4 - Extend completion date from 12/31/2022 to 6/30/2030  
 Revision #5 Increase ENTERPRISE budget by \$303,836.57 (from \$2,464,598.22 to \$2,768,434.79) \$250,000

Planning Department/Startup Form - 07/1/20

**\$6,518,434.49**

Timothy J. Clougherty  
Public Works Director

Owen P. Friend-Gray, P.E.  
Deputy Public Works Director

Frederick J. McNeill, P.E.  
Chief Engineer



**Commission**  
Kathleen Sullivan, Chair  
Arthur Gatzoulis, Co-Chair  
Mark MacKenzie  
Amber Nicole Cannan

**CITY OF MANCHESTER**  
*Department of Public Works*  
*Environmental Protection Division*

February 24, 2023  
23-036

Chairman Stewart  
City of Manchester – CIP Committee  
One City Hall Plaza  
Manchester, NH 03101

**Subject: Various CIP Adjustments for EPD**

Dear Chairman Stewart,

EPD respectfully requests that the anticipated remaining balances on the following projects be transferred as indicated below:

1. \$700,000 from CIP 710618 be transferred to CIP 710518.  
Both of these projects are for wastewater treatment plant infrastructure.
2. \$1,000,000 from CIP 710816 be transferred to CIP 711222 (\$750,000) and CIP 711022 (\$250,000). These projects are all sewer infrastructure related.

EPD also requests that the unused balances on the following projects be transferred as indicated below:

1. \$8,859.65 from CIP 710719 and \$44,976.92 from CIP 711420 be transferred to CIP 711022.  
These projects are all sewer infrastructure related.

Lastly, EPD requests to officially close out CIP 711121, CIP 710719 and CIP 711420.

The revised CIP budget authorization forms containing all the above proposed changes have been attached. If you have any questions, or require any additional information, please feel free to contact us at your convenience.

Thank you,

Frederick J. McNeill, P.E.  
Chief Engineer

Attachments:

cc: Mr. Timothy J. Clougherty  
Mr. Owen P. Friend-Gray, P.E.



# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Three*

## **A RESOLUTION**

“Amending the FY 2016 and FY 2022 Community Improvement Program, authorizing, appropriating, and transferring funds in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the FY 2022 CIP 711222 CSO Optimization/Controls.”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2016 and 2022 CIP as contained in the 2016 and 2022 CIP budget; and

WHEREAS, the 2016 and 2022 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate to effect the transfers from CIP 710816 Cohas Brook Sewer to CIP 711022 CMOM Study, Design and Construction and FY 2022 CIP 711222 CSO Optimization/Controls;

NOW, THEREFORE, be it resolved that the 2016 and 2022 CIP be amended as follows:

**By decreasing:**

FY 2016 CIP 710816 Cohas Brook Sewer - \$750,000 - ENTERPRISE

**By Increasing:**

FY 2022 CIP 711222 CSO Optimization/Controls - \$750,000 ENTERPRISE

Resolved, that this Resolution shall take effect upon its passage

### CIP BUDGET AUTHORIZATION

|                                                                                              |                                                                                            |                                                                                      |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| CIP#: <span style="border: 1px solid black; padding: 2px;">711222</span>                     | Project Year: <span style="border: 1px solid black; padding: 2px;">2022</span>             | CIP Resolution: <span style="border: 1px solid black; padding: 2px;">6/8/2021</span> |
| Title: <span style="border: 1px solid black; padding: 2px;">CSO Optimization/Controls</span> | Amending Resolution: <span style="border: 1px solid black; padding: 2px;">3/21/2023</span> |                                                                                      |
| Administering Department <span style="border: 1px solid black; padding: 2px;">DPW-EPD</span> | Revision: <span style="border: 1px solid black; padding: 2px;">#4</span>                   |                                                                                      |

Project Description: Study, design, and construction of the CSO optimization and real time controls project.

|                       |                                                                                           |                      |                                                                                               |
|-----------------------|-------------------------------------------------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------|
| <b>Federal Grants</b> | Federal Grant: <span style="border: 1px solid black; padding: 2px; width: 80px;"></span>  | <b>Environmental</b> | Review Required: <span style="border: 1px solid black; padding: 2px; width: 100px;">No</span> |
|                       | Grant Executed: <span style="border: 1px solid black; padding: 2px; width: 80px;"></span> |                      | Completed: <span style="border: 1px solid black; padding: 2px; width: 100px;"></span>         |

#### Critical Events

|    |                    |           |
|----|--------------------|-----------|
| 1. | Project Initiation | 7/1/2021  |
| 2. | Project Completion | 6/30/2030 |
| 3. |                    |           |
| 4. |                    |           |
| 5. |                    |           |
|    |                    | 6/30/2030 |

#### Line Item Budget

|                        | ENTERPRISE            | BOND                  |               | TOTAL                 |
|------------------------|-----------------------|-----------------------|---------------|-----------------------|
| Salaries and Wages     | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Fringes                | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Design/Engineering     | \$0.00                | \$1,000,000.00        | \$0.00        | \$1,000,000.00        |
| Planning               | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Consultant Fees        | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Construction Admin     | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Land Acquisition       | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Equipment              | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Overhead               | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| Construction Contracts | \$1,050,000.00        | \$2,250,000.00        | \$0.00        | \$3,300,000.00        |
| Other                  | \$0.00                | \$0.00                | \$0.00        | \$0.00                |
| <b>TOTAL</b>           | <b>\$1,050,000.00</b> | <b>\$3,250,000.00</b> | <b>\$0.00</b> | <b>\$4,300,000.00</b> |

**Revisions:**

Revision #1 - Increases BOND \$3,000,00 (transferred from CIP 712722), decreases ENTERPRISE \$3,000,000 (from \$3,000,000 to \$0.)  
 Revision #2 - Increase budget \$550,000 (from \$3,000,000 to \$3,550,000). \$250,000 BOND and \$300,000 ENTERPRISE transferred from CIP #711021.

**Comments:**

Revision #3 - Extend completion date from 6/30/2023 to 6/30/2030  
 Possible SRF loan from New Hampshire Department of Environmental Services.  
 Revision #4 - Increase ENTERPRISE budget \$750,000 (from \$300,000 to \$1,050,000) and total budget (from \$3,550,000 to \$4,300,000). Transferred from CIP #710816.

### CIP BUDGET AUTHORIZATION

|                                                                                            |                                                                     |                                                                                 |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------|
| CIP#: <input style="width: 80%;" type="text" value="710816"/>                              | Project Year: <input style="width: 80%;" type="text" value="2016"/> | CIP Resolution: <input style="width: 80%;" type="text" value="6/9/2015"/>       |
| Title: <input style="width: 80%;" type="text" value="Cohas Brook Sewer"/>                  |                                                                     | Amending Resolution: <input style="width: 80%;" type="text" value="3/21/2023"/> |
| Administering Department <input style="width: 80%;" type="text" value="Public Works-EPD"/> |                                                                     | Revision: <input style="width: 80%;" type="text" value="#6"/>                   |

Project Description:

|                       |                                                                    |                      |                                                                      |
|-----------------------|--------------------------------------------------------------------|----------------------|----------------------------------------------------------------------|
| <b>Federal Grants</b> | Federal Grant: <input style="width: 80%;" type="text" value="No"/> | <b>Environmental</b> | Review Required: <input style="width: 80%;" type="text" value="No"/> |
|                       | Grant Executed: <input style="width: 80%;" type="text"/>           |                      | Completed: <input style="width: 80%;" type="text"/>                  |

#### Critical Events

|    |                                                                     |                                                             |
|----|---------------------------------------------------------------------|-------------------------------------------------------------|
| 1. | <input style="width: 95%;" type="text" value="Project Initiation"/> | <input style="width: 95%;" type="text" value="7/1/2015"/>   |
| 2. | <input style="width: 95%;" type="text" value="Project Completion"/> | <input style="width: 95%;" type="text" value="06/30/2030"/> |
| 3. | <input style="width: 95%;" type="text"/>                            | <input style="width: 95%;" type="text"/>                    |
| 4. | <input style="width: 95%;" type="text"/>                            | <input style="width: 95%;" type="text"/>                    |
| 5. | <input style="width: 95%;" type="text"/>                            | <input style="width: 95%;" type="text"/>                    |
|    |                                                                     | <input style="width: 95%;" type="text" value="06/30/2030"/> |

#### Line Item Budget

|                        | ENTERPRISE            | BOND                   |               | TOTAL                  |
|------------------------|-----------------------|------------------------|---------------|------------------------|
| Salaries and Wage      | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Fringes                | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Design/Engineering     | \$116,688.04          | \$883,311.96           | \$0.00        | \$1,000,000.00         |
| Planning               | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Consultant Fees        | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Construction Admin     | \$0.00                | \$1,500,000.00         | \$0.00        | \$1,500,000.00         |
| Land Acquisition       | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Equipment              | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Overhead               | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| Construction Contracts | \$1,800,000.00        | \$11,200,000.00        | \$0.00        | \$13,000,000.00        |
| Other                  | \$0.00                | \$0.00                 | \$0.00        | \$0.00                 |
| <b>TOTAL</b>           | <b>\$1,916,688.04</b> | <b>\$13,583,311.96</b> | <b>\$0.00</b> | <b>\$15,500,000.00</b> |

**Revisions:**

#1 - Increases budget by \$169,251.05 from CIP Project# 710413.

#2 - Increases budget \$8,080,748.95 from \$8,419,251.05 to \$16,500,000 and completion date extended to 12/31/2022

#3 - Increases Bond \$13,583,311.96 (Transferred from CIP #712722). decreases ENTERPRISE \$13,583,311.96 (from \$16,500,000 to \$2,916,688.04). #4 - Line item adjustment.

**Comments:**

#4 -Line Item budget revisions.

#5 - Extend project completion date from 12/31/2022 to 6/30/2030.

#6 - Decrease budget by \$1,000,000 ENTERPRISE (from \$2,016,688.04 to \$1,916,688.04) and transfer \$250,000 ENTERPRISE to CIP #711022 and \$750,000 ENTERPRISE to CIP #711222.

**Anna J. Thomas, MPH**  
*Public Health Director*  
**Philip J Alexakos, MPH, REHS**  
*Deputy Public Health Director*



**BOARD OF HEALTH**  
*Reverend Richard D. Clegg*  
*Robert G. Ross, DDS*  
*Elizabeth Sailhamer Soukup, M.D., M.M.Sc.*  
*Ellen Tourigny, MEd*  
*Jenn Wyman, BSN, RN*

**CITY OF MANCHESTER**  
*Health Department*

To: Alderman Will Stewart  
Chairman, CIP Committee

From: Anna Thomas, MPH  
Director, Manchester Health Department

Date: February 22, 2023

Re: New Funding – Manchester Rotary Club for Dental Van Outlets

---

The Health Department will be receiving new funding in the amount of \$6,101.26 from the Manchester Rotary Club. Funding will be used to replace & upgrade critical electrical components for the Manchester Health Department's School Based Oral Health program's mobile dental van to ensure continued success of the program. These components are located at each of the schools so that the dental van can hookup and provide the services.

As such, we have requested that the Planning and Community Development prepare the appropriate CIP Amending Resolution and Budget Authorization Forms necessary for the implementation of this program.

We are also requesting that it be reported out at the Board of Mayor and Aldermen meeting on the same night as we would like to start using these funds as soon as possible.

We thank the Committee for their consideration.



# *City of Manchester* *New Hampshire*

*In the year Two Thousand and Twenty Three*

## **A RESOLUTION**

“Amending the FY2023 Community Improvement Program, authorizing and appropriating funds in the amount of Six Thousand One Hundred One Dollars and Twenty-Six Cents (\$6,101.26) for FY 2023 CIP 212123 Manchester Health Department’s School Based Oral Health Program.

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2023 CIP as contained in the 2023 CIP budget; and

WHEREAS, the 2023 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funding from the Manchester Rotary Club to upgrade the Manchester Health Department’s School Based Oral Health Program’s mobile dental van.

NOW, THEREFORE, be it resolved that the 2023 CIP be amended as follows:

**By Adding:**

FY 2023 CIP 212123 Manchester Rotary- Dental Van Outlets - \$6,101.26 Other.

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

|                          |                                        |               |      |                      |           |
|--------------------------|----------------------------------------|---------------|------|----------------------|-----------|
| CIP#:                    | 212123                                 | Project Year: | 2023 | CIP Resolution:      | 5/17/2022 |
| Title:                   | Manchester Rotary - Dental Van Outlets |               |      | Amending Resolution: | 3/21/2023 |
| Administering Department | Health                                 |               |      | Revision:            |           |

|                      |                                                                                                                                                                                                                                   |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Description: | Funding from the Manchester Rotary Club to replace & upgrade critical electrical components for the Manchester Health Department School Based Oral Health Program's mobile dental van to ensure continued success of the program. |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                       |                 |    |                      |                  |    |
|-----------------------|-----------------|----|----------------------|------------------|----|
| <b>Federal Grants</b> | Federal Grant:  | No | <b>Environmental</b> | Review Required: | No |
|                       | Grant Executed: |    |                      | Completed:       |    |

**Critical Events**

|               |            |
|---------------|------------|
| 1. Start Date | 03/01/2023 |
| 2. End Date   | 02/28/2024 |
| 3.            |            |
| 4.            |            |
| 5.            |            |

**Line Item Budget**

|                        | OTHER             |               |               | TOTAL             |
|------------------------|-------------------|---------------|---------------|-------------------|
| Salaries and Wages     | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Fringes                | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Design/Engineering     | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Planning               | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Consultant Fees        | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Construction Admin     | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Land Acquisition       | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Equipment              | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Overhead               | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Construction Contracts | \$0.00            | \$0.00        | \$0.00        | \$0.00            |
| Other                  | \$6,101.26        | \$0.00        | \$0.00        | \$6,101.26        |
| <b>TOTAL</b>           | <b>\$6,101.26</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$6,101.26</b> |

**Revisions:**

|                  |                                               |
|------------------|-----------------------------------------------|
| <b>Comments:</b> | Funding to come from Manchester Rotarty Club. |
|------------------|-----------------------------------------------|