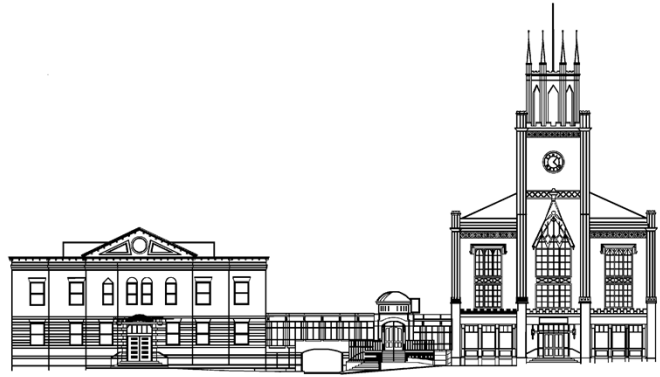




COMMITTEE ON HUMAN RESOURCES/INSURANCE

September 7, 2021 at 6:15 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Stewart, Hirschmann, Barry, Cavanaugh, Roy

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. HR Reports submitted by Kathleen Ferguson, Human Resources Director:
 - Position Summary Report
 - Summary of Arbitrations/Grievances
 - Vacancy Requisition Requests and Approvals
 - Sapphire SmartShopper Report

(Note: Provided for informational purposes only; no action is required.)
2. Communication from the HR Director regarding the City's ordinances related to initial probationary period and advancement within pay ranges.

(Note: Provided for informational purposes only; no action is required.)
3. Communication from the HR Director regarding hiring and compensation issues.

(Note: Provided for informational purposes only; no action is required.)
4. Request from Mayor Joyce Craig to update the current class specifications for the Economic Development Director and the Marketing & Retention Specialist, and change the job title for the Marketing & Retention Specialist to Business Liaison.

Gentlemen, what is your pleasure?
5. Communication from Allen Aldenburg, Police Chief, requesting the addition of one (1) Police Community Program Coordinator, grade 19, to his complement.

Gentlemen, what is your pleasure?

6. Communication from Sharon Wickens, Finance Officer, requesting the elimination of one (1) Financial Analyst I, grade 19, and the addition of one (1) Financial Analyst II, grade 22.

Gentlemen, what is your pleasure?

7. Communication from Ted Kitchens, Airport Director, requesting the following changes to his complement:

- Eliminate one (1) vacant LAN Administrator (2195) grade 21
- Add one (1) Server Administrator (2194) grade 21
- Eliminate one (1) vacant Administrative Assistant II (1060) grade 13
- Add one (1) Property and Contract Coordinator (3126) grade 17

Gentlemen, what is your pleasure?

Tabled Items

(A motion is in order to remove any item from the table.)

8. Communication from Alderman Roy recommending the hiring of an independent firm to evaluate the Fire Department.

(Note: Tabled 1/5/2021; referred to the HR Committee by the BMA on 12/15/2020).

If there is no further business, a motion is in order to adjourn.