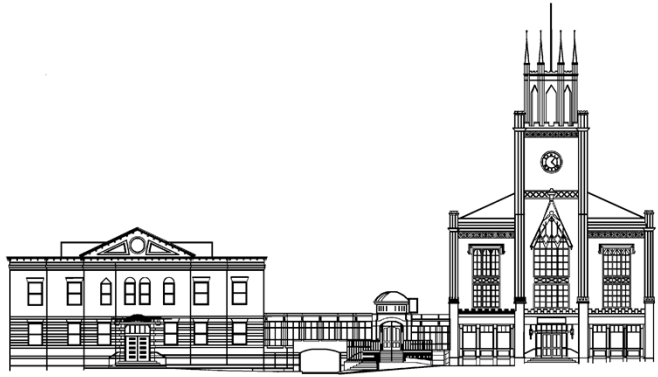




COMMITTEE ON PUBLIC SAFETY, HEALTH & TRAFFIC

October 4, 2022 at 5:15 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Barry, Long, Stewart, George-Kelly, Sharonov

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. The Traffic Division has submitted an agenda which needs to be addressed:
NO PARKING ANYTIME
On Milford Street, north side, from William Street to a point 90 feet east
Alderman Barry
On Jewett Street, east side, from Cilley Road to a point 75 feet north
On Jewett Street, west side, from Cilley Road to a point 80 feet north
Alderman Heath
Ladies and Gentlemen, what is your pleasure?
2. Communication from Christopher Goodnow, Parking Manager, regarding a request from Doreen Desmarais, Able-NH, to use a portion of the Arms Lot for their Disability Justice Festival scheduled for October 15, 2022.
Ladies and Gentlemen, what is your pleasure?
3. Communication from the Parking Manager regarding a request from Keri Dutton of LNA Health Careers to use the Middle Street Lot for a health care recruiting event on October 23, 2022 from 1:00 PM to 4:15 PM.
Ladies and Gentlemen, what is your pleasure?
4. Communication from the Parking Manager regarding a request received from John Mortimer, owner of Millenium Running, to use a portion of the Arms Lot as home base for their Trick or Trot 3K road race on October 30, 2022.
Ladies and Gentlemen, what is your pleasure?

5. Communication from the Parking Manager regarding a request from Kerri Morelli of ARMI BioFabUSA to use a portion of the Arms Lot on Friday, October 21 for the Build Back Better Regional Challenge award celebration.
Ladies and Gentlemen, what is your pleasure?
6. Communication from Kristen Clarke, Traffic Engineer, requesting approval of an agreement between the City and Trinity High School for the installation and maintenance of a rectangular rapid flashing beacon at the intersection of Bridge Street and Highland Street, as well as fencing along the northern side of Bridge Street.
Ladies and Gentlemen, what is your pleasure?
7. Communication from Mark Gomez, Chief of Parks, Recreation & Cemetery, requesting approval of an ordinance amendment regarding prohibited behavior in parks.
If the Committee so desires, a motion would be in order to approve and refer to the Committee on Bills on Second Reading for technical review.
8. Communication from Allen Aldenberg, Chief of Police, regarding a quote of \$6,983.31 from Clean Harbors Environmental Services to provide for the removal and disposal of abandoned campers and recreational vehicles on city streets.
Ladies and Gentlemen, what is your pleasure?
9. Communication from the Chief of Police recommending an automated computer software program on the City's website that will allow for a more efficient special events application process.
Ladies and Gentlemen, what is your pleasure?
10. Communication from the Chief of Police recommending changes to improve the overall function and operations of snow emergencies.
Ladies and Gentlemen, what is your pleasure?
11. Special events update from the Police Department, if available.

TABLED ITEM

(A motion is in order to remove any item from the table.)

12. Communication from Christopher Goodnow, Parking Manager, regarding an inquiry from Brad Pernaw in reference to parking in front of the Common Man Roadside restaurant at 451 Commercial Street.
(Note: Items #1 and #3 of the request were received and filed at the 9/6 committee meeting. Item #2 regarding the installation of a park & pay kiosk is the only item on the table.)

If there is no further business, a motion is in order to adjourn.

Requested Changes to the Traffic Ordinance

Attn: Committee on Public Safety, Health and Traffic

From: Department of Public Works, Kristen Clarke, PE, PTOE

Date: September 26, 2022

Subject: October Agenda Request

NO PARKING ANYTIME

On Milford Street, north side, from William Street to a point 90 feet east

Alderman Barry

On Jewett Street, east side, from Cilley Road to a point 75 feet north

On Jewett Street, west side, from Cilley Road to a point 80 feet north

Alderman Heath



City of Manchester Parking Division

Christopher Goodnow
Parking Manager
cgoodnow@manchesternh.gov

September 6, 2022

Chairman William Barry
Committee on Public Safety, Health and Traffic
1 City Hall Plaza
Manchester, NH 03101

RE: Request to use Arms Lot 10/15/22
Disability Justice Festival – Able-NH

Dear Chairman Barry:

I have received the following request for the Committee's review.

Doreen Desmarias, Able-NH, is requesting the use of a portion of the Arms Lot for their Disability Justice Festival. The event is scheduled for 10/15/22. They anticipate 300 (+-) participants.

Cotton and Stark Mill Brewery have been advised of this request.

If you have any questions, please don't hesitate to ask.

Sincerely,

Christopher Goodnow
Parking Manager



City of Manchester Parking Division

Christopher Goodnow
Parking Manager
cgoodnow@manchesternh.gov

September 22, 2022

Chairman William Barry
Committee on Public Safety, Health and Traffic
1 City Hall Plaza
Manchester, NH 03101

RE: Request to use Middle St Lot
Trunk or Treat for Health Care Workers – LNA Health Careers

Dear Chairman Barry:

I have received the following request for the Committee's review.

Kerri Dutton of LNA Health Careers, is requesting the use of the Middle St Lot to conduct a health care recruiting event. The event is scheduled for 10/23/22 from 1pm to 415pm. They anticipate 50 (+-) participants.

If you have any questions, please don't hesitate to ask.

Sincerely,

Christopher Goodnow
Parking Manager



City of Manchester Parking Division

Christopher Goodnow
Parking Manager
cgoodnow@manchesternh.gov

September 22, 2022

Chairman William Barry
Committee on Public Safety, Health and Traffic
1 City Hall Plaza
Manchester, NH 03101

RE: Request to use Arms Lot 10/30/2022
Trick or Trot 3k – Millennium Running

Dear Chairman Barry:

I have received the following request for the Committee's review.

John Mortimer, Owner of Millenium Running, is requesting the use of a portion of the Arms Lot as home base for their Trick or Trot 3K road race. The event is scheduled for 10/30/22. They anticipate 1500 (+-) participants.

Cotton and Stark Mill Brewery have been advised of this request.

If you have any questions, please don't hesitate to ask.

Sincerely,

Christopher Goodnow
Parking Manager



City of Manchester Parking Division

Christopher Goodnow
Parking Manager
cgoodnow@manchesternh.gov

September 26, 2022

Chairman William Barry
Committee on Public Safety, Health and Traffic
1 City Hall Plaza
Manchester, NH 03101

RE: Request to use Arms October 21, 2022
ARMI BioFabUSA

Dear Chairman Barry:

I have received the following request for the Committee's review. The Parking Division has no issues with this request.

Kerri Morelli is requesting the use of a portion of the Arms Lot (right of way along the river) for the Build Back Better Regional Challenge award celebration. The event is scheduled for Friday 10/21/22. They anticipate approximately 100 attendees. They will construct a tent approx. 40' x 120'.

Cotton and Stark Mill Brewery have been advised of this request.

If you have any questions, please don't hesitate to ask.

Sincerely,

Christopher Goodnow
Parking Manager

Timothy J. Clougherty
Public Works Director



Commission
Trixie Dysart, Chair
Kathleen Sullivan
Arthur Gatzoulis
Mark MacKenzie

Owen P. Friend-Gray, P.E.
Deputy Public Works Director

CITY OF MANCHESTER
Department of Public Works

September 20, 2022

Chairman Barry
Committee on Public Safety, Health, and Traffic
1 City Hall Plaza
Manchester, NH 03101

RE: Installation and Maintenance Agreement for Rectangular Rapid Flashing Beacon (RRFB) and fencing adjacent to Derryfield Park

Dear Chairman,

The Department of Public Works, in coordination with ward Aldermen, has been communicating with Trinity High School regarding the installation of a rectangular rapid flashing beacon (RRFB) at the intersection of Bridge Street and Highland Street as well as fencing along the northern side of Bridge Street to direct people parking at Derryfield Park to cross Bridge Street at Highland Street.

Trinity High School has agreed to participate in the project by contributing funds since some of their students use this parking and crossing. The remainder of the funds will be allocated from CIP 511511.

The attached agreement outlines the roles and contributions and includes language which requires the City to indemnify the Roman Catholic Bishop of Manchester, a Corporation Sole D/B/A Trinity High School.

The City Solicitor's Office has reviewed the agreement and opined that indemnity provisions in the agreement must be approved by the BMA.

If you have any questions or comments, please do not hesitate to call.

Thanks,

Kristen Clarke, PE, PTOE
Traffic Engineer

BRIDGE STREET RECTANGULAR RAPID FLASHING BEACON (RRFB) AND
DERRYFIELD PARK FENCING-
INSTALLATION & MAINTENANCE AGREEMENT
BETWEEN THE CITY OF MANCHESTER, NEW HAMPSHIRE
AND ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE
D/B/A TRINITY HIGH SCHOOL

AGREEMENT, made this _____ day of _____, 2022 by and between the City of Manchester Department of Public Works and ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE D/B/A TRINITY HIGH SCHOOL

WHEREAS, ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE D/B/A TRINITY HIGH SCHOOL will contribute funding towards the installation of a rectangular rapid flashing beacon (RRFB) at the Highland and Bridge intersection and 125 feet of 5' green vinyl chain link fencing along Bridge Street from existing end of fence to Highland Street.

WHEREAS, the parties hereto have reached an agreement as to the apportionment of work to be performed, the expense of carrying out this work, and the future maintenance thereof;

NOW THEREFORE, in consideration thereof, Manchester Department of Public Works and ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE D/B/A TRINITY HIGH SCHOOL hereby agree, each with the other as follows:

DIVISION OF WORK

ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE D/B/A TRINITY HIGH SCHOOL will provide a contribution of \$8,260.66 towards hiring contractors to install RRFB and fencing.

The City of Manchester Department of Public Works will contribute \$12,571.73 in funding through CIP reallocation.

The City of Manchester will be responsible for design, hiring contractors to install RRFB and fencing, coordination with contractors, and project inspection.

OWNERSHIP AND FUTURE MAINTENANCE

Upon completion of the work to be performed to the satisfaction of Manchester Department of Public Works, all future maintenance of the RRFB and fencing will reside with the Manchester Department of Public Works.

The City of Manchester agrees to indemnify the ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE D/B/A TRINITY HIGH SCHOOL from claims arising from the installation of the RRFB and fencing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

ROMAN CATHOLIC BISHOP OF MANCHESTER, A CORPORATION SOLE D/B/A TRINITY HIGH SCHOOL

Signature

Printed Name

Title

Date

CITY OF MANCHESTER, NH

Signature

Printed Name

Title

Date

Timothy J. Clougherty
Public Works Director

Owen P. Friend-Gray, P.E.
Deputy Public Works Director

Mark Gomez
Chief of Parks, Recreation & Cemetery



Commission
Michael Dimos, Chair
Kenneth O'Shaughnessy
David Flurey
Erika Connors
Tammy Harrison

CITY OF MANCHESTER
Department of Public Works
Parks, Recreation & Cemetery Division

September 26, 2022

Esteemed Board of Mayor and Aldermen:

Please find attached proposed amendments to section 96.06 of the Manchester Municipal Code. This section governs prohibited behavior in parks.

Manchester's parks are intended to be shared and enjoyed by all people. Recently, we have experienced a marked increase in park visitors bringing in large amounts of possessions and establishing semi-permanent living accommodations during non-curfew hours. Shopping carts are being used to transport and store numerous and often bulky personal belongings. Market umbrellas, tarps, and other materials are being used to erect shelters and occupy disproportionately large areas.

This behavior:

- Creates obstructions that impede the ability of all visitors to safely enter, move about, and enjoy our parks
- Results in visible barriers behind which illicit behavior can occur
- Contributes to the presence of litter and abandoned items that must frequently be removed, including but not limited to syringes, bedding, bicycle parts, clothing, and excrement
- Complicates my personnel's ability to mow lawns, prune trees, maintain irrigation systems, and otherwise manage our parks

The proposed amendments will improve the City's ability to resolve these issues. They have been reviewed by Manchester PD and the City Solicitor's Office.

I believe that a timely response to the abovementioned problems is critical. I ask that you expedite approval of these amendments. Parks, Recreation & Cemetery personnel stand ready to collaborate with Manchester PD to enforce these changes.

Thank you for your consideration.

Sincerely,

Mark Gomez
Chief of Parks, Recreation & Cemetery

cc: Tim Clougherty, Public Works Director
Owen Friend-Gray, Deputy Public Works Director
Alan Aldenberg, Police Chief
Emily Rice, City Solicitor

475 Valley Street • Manchester, New Hampshire 03103 • (603) 624-6444 • FAX: (603) 624-6487
Cemetery Division • 765 Brown Avenue • Manchester, New Hampshire 03103 • (603) 624-6514
E-mail: parks@manchesternh.gov • Website: www.manchesternh.gov

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Two

AN ORDINANCE

“Amending Section 96.06 Behavior by adding new language in subsection (E) Camp and adding new subsections (K) Shopping Carts and (L) Bicycles.”

Page 1 of 2

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

Amend the Code of Ordinances by inserting new language as bolded (**bold**) and deleting existing language as stricken (-----). Portions of the following sections that remain unchanged appear in regular type.

§ 96.06 BEHAVIOR.

No person in a park shall do any of the following:

(A) *Possess intoxicating beverages.*

(1) *Prohibition.* Have brought alcoholic beverages, possess an open and uncapped container of alcoholic beverages, nor shall any person drink alcoholic beverages at any time in the park.

(2) The sale, possession and consumption of alcoholic beverages may be permitted in parks and recreational centers in such areas as are designated by the Public Works Director, or his or her designee, subject to the provisions of state law and the regulations of the State Liquor Commission and subject to such terms and conditions as the Public Works Director, or his or her designee, may prescribe.

(B) *Build fires.* Build or attempt to build a fire except in such areas and under such regulations as may be designated by the Public Works Director, or his or her designee.

(C) *Engage in games of chance.* Gamble, or participate in or abet any game of chance except raffles, bingo, lucky 7 and other games of chance authorized by state law. Such games of chance authorized by state law may be permitted in parks and recreational centers, in areas designated by the Parks and Recreation Commission, and subject to such terms and conditions as the Commission may prescribe. Such games of chance shall be conducted in strict compliance with state law and the terms and conditions established by the Commission.

(D) *Loiter or behave in a boisterous manner.* Sleep, or protractedly lounge on the seats or benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting, or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace.

(E) *Camp.* Set up **any tents, tarps, shacks, market umbrella, beach umbrella, or other temporary shelter or structure, at any hour of the day or night,** for the purpose of camping without the approval of the Public Works Director ~~or his or her~~ **the Director's** designee. **In determining whether an action is “for the purpose of camping”, the indicia of camping set forth in §130.13 shall apply. The provision shall not be read to prohibit any parent, guardian, or caretaker of any child under the age of 10 from erecting a temporary shelter for the purpose of child care, provided the child has accompanied said person into the park and is in their care during their visit to the park.**

(F) *Golf.* Swing at or hit a golf ball in any city park or on any city property that is not specified by the Public Works Director, or his or her designee, for golfing or unless otherwise approved by the Public Works Director, or his or her designee.

(G) *Glass bottles.* In any city park possess a glass bottle or bottles during a concert or other sponsored event or unless otherwise approved by the Public Works Director, or his or her designee.

City of Manchester New Hampshire

In the year Two Thousand and Twenty-Two

AN ORDINANCE

“Amending Section 96.06 Behavior by adding new language in subsection (E) Camp and adding new subsections (K) Shopping Carts and (L) Bicycles.”

Page 2 of 2

Amend the Code of Ordinances by inserting new language as bolded (**bold**) and deleting existing language as stricken (-----). Portions of the following sections that remain unchanged appear in regular type.

(H) *Smoke*. Smoke any tobacco, tobacco related product, filter or other plant or weed except in such areas as are specifically designated for smoking by the Public Works Director, or his or her designee, subject to the provisions of state law. For the purposes of this section, **TOBACCO RELATED PRODUCT** means any product containing tobacco or nicotine, including but not limited to cigars, pipe tobacco, snuff, chewing tobacco, clipping tobacco, bidis, snus, dissolvable tobacco products, and electronic cigarettes; provided, however, that such term shall not include any product that has been approved by the U.S. Food and Drug Administration as a tobacco cessation product. This section shall only apply to the Stanton Plaza, Victory, Veterans, Pulaski, Kalivas and Bronstein Parks.

(I) *Hung items*. Hang items including, but not limited to, clothes, textiles, tarps, bags, or ropes, from any tree, fence, lamp, post, or structure in any city park.

(J) *Syringe service programs*. Conduct a syringe service program, needle exchange program, or any similar program related to the exchange of devices used for injecting drugs in any city park.

(K) *Shopping carts*. **Bring in, use, or otherwise possess any shopping cart in any city park.**

(L) *Bicycles*. **Bring in, use, or otherwise possess more than one bicycle at a time in any city park.**

II. This ordinance shall take effect upon passage.

Chief of Police
Allen D. Aldenberg
Assistant Chief
Steven A. Mangone



Commission
John G. Cronin, *Chairman*
Manny Content
Eva Castillo
John Mercier

CITY OF MANCHESTER

Police Department

Date: 9/20/22

To: Committee on Public Safety, Health and Traffic

From: Chief Allen D. Aldenberg

Reference: Camper / RV Removal & Disposal

Committee Members:

The City of Manchester is seeing a continued rise in abandoned campers and recreational vehicles on city streets. These campers are a hazard and need to be removed from city streets as soon as possible once the Manchester Police Department has identified them as abandoned or unregistered.

The Manchester Police Department is proposing the following regarding the removal and disposal of these abandoned campers and recreational vehicles. The tow companies on the Manchester Police Departments tow contract will remove these campers from the city streets for a fee of \$250.00 (small) or \$500.00 (large) depending on the size of the camper/recreational vehicle and equipment required to tow them. The tow companies will then transport them to the City of Manchester Drop Off Facility - Trash & Recycling located at 500 Dunbarton Road. The campers/recreational vehicles will be stored at 500 Dunbarton Road while the tow companies file for title. Once the tow companies receive title for the campers/recreational vehicles they will be scheduled for disposal via Clean Harbors Environmental Services.

Clean Harbors Environmental Services is familiar with our current situation and properly outfitted to handle the disposal of these campers/recreational vehicles. Clean Harbors has provided the Manchester Police Department a detailed quote for this service. The quote Clean Harbors provided allows for the disposal of 3-5 campers/recreational vehicles per day. The estimated cost for this service is \$6,983.31. Please see the attached quote from Clean Harbors which provides a detailed cost summary.

Respectfully,

Allen D. Aldenberg

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY





Clean Harbors Environmental Services, Inc.
20 Dunklee Road
Bow, NH 03304
www.cleanharbors.com

December 15, 2021

Attn: Sgt. Donahue
City of Manchester
765 Brown Ave
Manchester, NH 03103

Quote #3906908

Dear Sgt. Donahue:

Thank you for considering Clean Harbors Environmental Services, Inc. for your environmental service needs. We provide a broad range of environmental services including hazardous and non-hazardous waste transportation and disposal, laboratory chemical packing, emergency response, field services and industrial maintenance. We are pleased to provide this proposal based on the scope of work outlined below.

- CHES TO PROVIDE CREW TO DISPOSE OF ABANDONED CAMPERS FOR THE CITY OF MANCHESTER.
- CREW WILL UTILIZE A MINI EXCAVATOR TO DEMO THE TRAILERS INTO PIECES OF DEBRIS 4'- AND LOAD INTO A ROLL OFF CONTAINER (DUMPSTER) TO BE TRANSPORTED FOR DISPOSAL.
- CREW WILL REMOVE ANY HAZARDOUS MATERIALS (PROPANE CYLINDERS, SHARPS, FUELS, AEROSOLS, ETC.) FROM THE CAMPERS PRIOR TO DEMO AND WILL BE PACKAGED FOR DISPOSAL AS THEY ARE DISCOVERED.
- UNLESS OTHERWISE INSTRUCTED, ANY PROPANE CYLINDERS DISCOVERED WILL BE TRANSPORTED TO THE MANCHESTER TRANSFER STATION FOR DISPOSAL AS PREVIOUSLY INSTRUCTED BY DPW.
- MULTIPLE CAMPERS MAY BE CONSOLIDATED INTO ONE ROLL OFF CONTAINER GIVEN THE SIZE OF THE CAMPERS, PROVIDED THEY ARE ACCUMULATED AT ONE STAGING AREA.
- THIS IS AN ESTIMATE. PROJECT COSTS MAY VARY IF THE SCOPE OF WORK IS EXPANDED DUE TO UNFORSEEN CIRCUMSTANCES.
- THIS ESTIMATE IS BASED OFF ONE DAY OF WORK. MULTIPLE DAYS MAY BE NEED TO COMPLETE THE PROJECT.

We offer our clients a broad spectrum of environmental services and the ability to dispose of hazardous material at or through a Clean Harbors' owned and operated facility. In addition to managing your waste streams, a Clean Harbors' professional can assist you with:



December 15, 2021
Clean Harbors Quote #3906908

Page 2 of 7

- Waste Transportation & Disposal
- Laboratory Chemical Packing
- Field Services
- 24-Hour Environmental Emergency Response
- Industrial Services
- InSite Services

I look forward to servicing your environmental needs. If you have any questions or need further assistance, you may reach me at the number below.

Sincerely,

Oscar Straw
Field Service Project Manager
Phone: 603.268.1256
straw.oscar@cleanharbors.com



December 15, 2021
Clean Harbors Quote #3906908

Page 3 of 7

QUOTE SUMMARY

Description	Amount
TASK 1: CLEAN AND DEMO ABANDONED CAMPERS	\$5,539.00
TASK 2: SHARPS DISPOSAL	\$455.26
Subtotal	\$5,994.26
Estimated Recovery Fee	\$989.05
QUOTE TOTAL	\$6,983.31



TASK 1: CLEAN AND DEMO ABANDONED CAMPERS

Amount	Description	Qty/UOM	Days	Unit Price	Extended Total
1	Equipment Operator	8 hour*	1	\$72.00	\$576.00
1	Equipment Operator, Overtime	2 hour	1	\$108.00	\$216.00
1	Field Technician	8 hour*	1	\$56.00	\$448.00
1	Field Technician Overtime	2 hour	1	\$84.00	\$168.00
1	Foreman	8 hour*	1	\$72.00	\$576.00
1	Foreman Overtime	2 hour	1	\$108.00	\$216.00
1	Bobcat Loader/Mini Excavator	10 hour*	1	\$80.00	\$800.00
1	Dump Truck, 10 Wheel	10 hour*	1	\$87.00	\$870.00
1	Pickup/Van/Car/Crew Cab	1 day	n/a	\$281.00	\$281.00
1	Rolloff Straightjob	10 hour*	1	\$87.00	\$870.00
1	Utility / Support Trailer	1 day	n/a	\$212.00	\$212.00
1	Misc. Handtools	1 day	n/a	\$53.00	\$53.00
1	NON HAZ DEBRIS	1 ton	n/a	\$253.00	\$253.00
Total					\$5,539.00

* Includes portal-to-portal travel time

TASK 1: TOTAL ESTIMATE	\$5,539.00
Estimated Recovery Fee	\$913.94
Estimated total, including Fees	\$6,452.94

TASK 2: SHARPS DISPOSAL

DISPOSAL

Profile/Waste Code	Waste Description	Qty	UOM	Price	Total
LCCR	LABPACK NON INFECTIOUS SHARPS FOR INCINERATION	1	5 gallon plastic/fiber pail	\$178.00	\$178.00
Total					\$178.00

Amount	Description	Qty/UOM	Days	Unit Price	Extended Total
1	5 Gal / 20 Litre Poly Drum 1H2/Y1.5/60	1 each	n/a	\$27.26	\$27.26
Total					\$27.26



TRANSPORTATION

Dispatch Location	Price UOM	Total
New Hampshire ServiceCenter	\$250.00 pickup	\$250.00

A demurrage charge of \$0.00 per hour will apply as follows:

Number of Containers	Allowable Loading Time
1 to 10	0.5 hour(s)
11 to 15	0.75 hour(s)
16 to 25	1 hour(s)
26 to 35	1.25 hour(s)
36 to 40	1.5 hour(s)
41 to 45	1.5 hour(s)
46 to 50	1.75 hour(s)
51 to 80	2 hour(s)

TASK 2: TOTAL ESTIMATE	\$455.26
Estimated Recovery Fee	\$75.12
Estimated total, including Fees	\$530.38

GENERAL CONDITIONS

- Except where superseded by an existing services agreement the following terms and conditions apply to this quoted business.
- The customer hereby acknowledges that the estimated cost is based upon a preliminary appraisal by a Clean Harbors Representative, and that the amount invoiced by Clean Harbors will be based upon labor and materials actually expended in performing the scope of work. Any changes in the scope will be billed on a time and materials basis.
- Clean Harbors guarantees to hold these prices firm for 30 days.
- Terms: Net 30 Days
- For work to begin we ask that you acknowledge the quotation with a signature and provide the appropriate purchase order number. Where modifications to the scope of services become necessary, Clean Harbors will notify the customer promptly and obtain customer authorization for such modifications and a revised contract price will be established in order to finish the project.



GENERAL CONDITIONS

- This proposal is contingent on the customer providing full and complete access to the site. Customer represents and warrants to Clean Harbors that the customer has the legal right, title and interest necessary to provide access to the site. In addition, customer warrants that it has supplied Clean Harbors complete and accurate information regarding the site, subsurface conditions, utility locations, site ownership, hazardous materials or wastes and other substances or hazards likely to be present and any other reports, documentation or information concerning the scope of work.
- Interest will be charged at 1.5% per month or the maximum allowed by law for all past due amounts.
- Disposal will be managed within the Clean Harbors Network of Approved Facilities.
- Local, state and federal fees/taxes applying to the generating location/receiving facilities are not included in disposal pricing and will be added to each invoice as applicable.
- Materials subject to additional charges if they do not conform to the listed specifications.
- Electronically submitted profiles will be approved at no charge. Paper profiles will be charged at \$75.00 each.
- Clean Harbors supports many invoice delivery options (E-mail, Electronic Invoicing, EDI, Etc.). Pricing is based on Clean Harbors' standard invoice delivery method of E-mail. If another delivery method is required there could be an additional service fee per invoice. Any alternate delivery methods must be reviewed and approved by Clean Harbors prior to acceptance and implementation.
- A variable Recovery Fee (that fluctuates with the DOE national average diesel price), currently at 16.5%, will be applied to the total invoice. For more information regarding our recovery fee calculation please go to: www.cleanharbors.com/contact-us/customer-resources.
- Pickups that require same day or next day service may be subject to additional charges.
- Pickups cancelled within 72 hours of scheduling will be subject to cancellation charges.
- Transportation charges to the final disposal facility will be charged in addition to local transportation to our truck to truck hub/local facility and will vary with logistics and routing.
- Time over eight (8) hours in the normal workday and all day Saturday is considered overtime and will be billed at 1.5 times the applicable straight time rate for all billable personnel unless otherwise quoted. Sunday and Holidays are considered premium time and will be billed at 2.0 times the applicable straight time rate for all billable personnel unless otherwise quoted.
- This proposal is submitted contingent upon the right to negotiate mutually acceptable contract terms and conditions, which are reflective of the work contemplated, and an equitable distribution of the risks involved therein. In the event that such agreement cannot be reached, Clean Harbors reserves the right to decline to enter into such an agreement without prejudice or penalty.
- In the event that legal or other action is required to collect unpaid invoice balances, Customer agrees to pay all costs of collection, including reasonable attorneys' fees, and agrees to the jurisdiction of the Commonwealth of Massachusetts.



GENERAL CONDITIONS

- The USEPA implemented the E-manifest system in June 2018 and charges the receiving TSDF a fee per manifest that is subject to change at USEPA's discretion. Clean Harbors currently charges \$20 per manifest to cover this cost on every invoice. This charge is subject to change if USEPA applies increased charges in the future.
- Unless specifically noted, these rates are not valid where Prevailing Wages and / or certified payroll apply. Any Prevailing Wage rates will be quoted on a case-by-case basis.
- Customer will be responsible for providing water on site. If not provided, additional charges will apply.

ACKNOWLEDGEMENT

Your signature below indicates your acceptance of the pricing and terms detailed in the quote above.

Thank you for the opportunity to be of service.

Signature

PO#

Date

Print Name

Quote # 3906908

Chief of Police
Allen D. Aldenberg
Assistant Chief
Steven A. Mangone



Commission
John G. Cronin, *Chairman*
Charlie Sherman
Manny Content
Eva Castillo

CITY OF MANCHESTER *Police Department*

Special Events Application Process

September 22nd, 2022

Committee on Public Safety, Health and Traffic

The Manchester City Hall receives numerous applications for Special Events throughout the calendar year for a wide range of events. The Manchester Police Department encourages these events in order to promote our city and to highlight the benefits our city provides. This application process has evolved and has become more involved in recent years which highlights the need to update our process.

In our current process, an application is received by City Hall and entered into the city database by the Clerk's Office. Then each city department receives an email with an uploaded copy of the paper application filled out by individual applicants. The city departments have an employee who is assigned to review and subsequently approve or deny each of the applications based upon specific requirements their department requires. When reviewing these applications a lot of the events are filled out by first time applicants with no knowledge or understanding of the municipal requirements of their event.

Additional concerns with the current process include several areas that require consideration that are not on the current paper application. Often the applications are only partially filled out and or filled out on expired versions of the application which are missing essential information. Additionally any of the renewal applications are submitted annually by the same organizations however their staff are often different from the previous year and lack the understanding of the requirements. These issues can create safety concerns on the day of the event if they are not vetted prior to the event.

All of the events in the city that are using a public way often require resources from both DPW and the Manchester Police Department. Public safety concerns and the requirements to ensure these events remain safe are always changing and usually require increased resources.

Michael L. Briggs Public Safety Building
405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



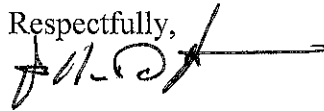
The Manchester Police Department is recommending that as a city we make some changes to this process to better serve the organizations who have submitted applications as well as the businesses and residents who may be affected by these events.

The suggested changes to this process include having an automated computer software program that is set up on the City of Manchester website for this specific purpose. With this change we can ensure the applications are filled out in their entirety. This also allows for the application to have timeframes of when the applications are required to be submitted prior to the event. The suggested time frames in order to review and develop a safety plan if required are as follows:

- New events require the application to be submitted 90 days prior to the event for proper planning.
- Renewal events require the application to be submitted 60 days prior to the event for proper planning and possible adjustments.

The City of Manchester Special Events Committee has been in discussions to improve this process and to prevent scrambling to get an event approved in time. We have reviewed other cities that schedule events and these suggestions are a result of our reviewing other processes. This would relieve the City Clerks Office of manually scanning and emailing applications and then compiling a list of responses from each department. This will also help the city better coordinate the large number of events in a timely manner and have them operate safely.

Respectfully,

A handwritten signature in black ink, appearing to read 'A. Aldenberg', followed by a horizontal line extending to the right.

Allen Aldenberg
Chief of Police

Chief of Police
Allen D. Aldenberg
Assistant Chief
Steven A. Mangone



Commission
John G. Cronin, *Chairman*
Manny Content
Eva Castillo
John Mercier

CITY OF MANCHESTER

Police Department

Public Safety Committee,

The Manchester Police Department is proposing changes to how the City of Manchester Snow Emergency Operations are conducted as well as funded. Snow Emergencies are declared by the Department of Public Works (DPW) which operate between the hours of 2200-0600. The purpose of the declaration of a Snow Emergency is to maximize snow removal efforts along with the removal of vehicles from city streets. DPW identifies primary and secondary locations to tow from during these operations. When these locations have been cleared of snow and parked vehicles, DPW will then identify other priority locations to focus on. DPW has identified several streets in or around local hospitals which will remain a "constant" primary location to ensure emergency vehicles have unobstructed access.

Snow emergency towing is handled by the tow companies that are subscribed to the Manchester Police Department's Tow Contract. This Tow Contract is made up of tow companies that only use employees that have been vetted by the Manchester Police Department and only those tow trucks that have passed inspection by the New Hampshire State Police Commercial Vehicle Unit. Due to the stringent guidelines, there are typically only 5 tow companies on the Towing Contract.

During the Snow Emergencies each company must provide at least two tow trucks. One tow company must provide and staff two people in the "snow shed" at the designated impound lot to process payments and dispatch tow trucks to the officers working the areas prescribed by DPW. A Traffic Supervisor and four officers are assigned to identify vehicles to be towed and one officer to oversee the impound lot operations.

The Traffic Unit and Parking Division work hard to manage the amount of abandoned vehicles on the city streets throughout the year but especially in the fall in anticipation of Snow Emergency Operations. These vehicles are removed by the tow companies on the MPD Tow Contract. Since there are only 5 companies on the Tow Contract, there are only 5 tow lots available to store vehicles. These lots fill up quickly, leaving no room for the rest of the abandoned vehicles on the city streets and or snow emergency tows after a storm.

The Manchester Police Department is recommending the following changes to improve the overall function and operations of Snow Emergencies:

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Impound Lot(s):

Currently DPW only utilizes the Derryfield Park as an impound lot. The Manchester Police Department is recommending the implementation of a secondary impound lot on the west side of the city at Piscataquog River Park. This will allow for tow operations to run more efficiently by providing an impound lot on the west side of the city.

The impound lot(s) should be manned by city employees. The impound lot is currently managed by one of the 5 tow companies for the season. This tow company is responsible for providing a shelter to work out of during these snow emergencies. Previously tow companies have used dilapidated abandon campers that they had taken ownership of throughout the year. The Manchester Police Department is recommending that the city provide a temporary mobile office to be operating from during snow emergencies. DPW has provided an estimated cost of \$5,075.72 per unit which includes delivery and setup.

Furthermore, the fact that an independent tow company is in taking funds and dispersing them to the Manchester Police Department and the other tow companies, may not be the best practice. Having city employee's (DPW/Parking Division) manage this may be the best practice. The city should also be able to provide vehicles owners with the ability to pay with credit cards and not only cash when retrieving their vehicles from the impound lots.

Winter Ticket Fine Increases:

The Manchester Police Department is recommending the following increase to winter parking ticket fines. Ordinance Violation Bureau has not updated any of the fines associated with the Parking Violation since 2010.

OLD:

Overnight Winter Parking (ODD/EVEN PARKING) \$25 / \$50 / \$60
Snow Emergency \$75 / \$150 / \$180

NEW:

Overnight Winter Parking (ODD/EVEN PARKING) \$50 / \$75 / \$85
Snow Emergency \$150 / \$175 / \$200
Street Sweeping \$50 / \$75 / \$90 (New item same fine as No Parking Zone)

Additional Parking:

The Manchester Police Department is recommending to expand the public parking locations during Snow Emergencies. The following locations are recommended and should be put on the City Website:

Vine Street Parking Garage
Hartnett Lot
Livingston Park
220 Hackett Hill Road (Empty City Lot)
Arms Park (Must be removed by 0600 hours)
Pearl Street Lot (Must be removed by 0600 hours)
Public Parking Lot North of Tru Hotel
JFK Ice Arena
West Side Ice Arena
Brown Mitchell Park
Precourt Park

Manchester Police Department Operations:

The Manchester Police Department is proposing how Snow Emergencies are conducted as well as funded. When Snow Emergencies are declared it is an “emergency” and all positions should be paid their overtime rate. If a reserve police officer elects to work, then it shall remain at the detail rate.

The police detail rate and supervisor detail rate is often less than the mandated police officers overtime rate preventing officers from choosing to work this event and creating the forcing of police officers. We believe this will also give more of an incentive for a police officer to choose to work these extra hours over their 40-hour work week when paid as emergency overtime dictates.

It would be beneficial for the City of Manchester and the individual police officers, if the city would hire an additional 4 police officers or parking enforcement for a minimum 3-hour period. Their sole purpose is to issue “Snow Emergency” parking tickets. Currently the DPW and the MPD can only target certain areas that are identified as problematic areas which leaves most of the city left untouched by enforcement efforts. These untouched areas are still regularly traveled roads and require snow removal. This creates more work for the DPW after the “Snow Emergency” ends, which still require significant clean up. The Manchester Police Department routinely receives complaints regarding the lack of enforcement and compliance in many areas.

In addition to accomplishing the goal of voluntary compliance of citizens removing their vehicles from the roadway, the city would generate significant revenue. We calculated the cost of these events vs. the potential revenue using a conservative method and realized the following potential, using the expectation of each officer issuing approximately 10 parking tickets an hour at \$150.00 each. The cost of the additional 4 police officers or parking enforcement could be reimbursed to the Manchester Police Department/Parking Division by the City of Manchester upon completion of the event.

****EXAMPLE****

Using the most senior officer eligible for this event (Senior Captain with A-Step)

$\$116.88 \text{ hr OT rate} \times 3 \text{ hours} = \$350.64 \text{ labor cost}$

$\$150 \text{ per ticket} \times 10 = 1,500 \times 3 = \$4,500 \text{ in general fund revenue}$

$\$4,500 - \$350.64 = \$4,149.36 \text{ in revenue above labor cost per officer}$

$\$4,149.36 \times 4 = \$16,597.44 \text{ per “Snow Emergency” in gained revenue}$

Revenue per event totals = \$16,597.44 which is in addition to current revenues generated by “Snow Emergency” tows.

In order for the Manchester Police Department to prioritize all calls for service and in order to continue to provide the level of service citizens expect, ODD/EVEN winter parking enforcement falls low on the priority list. The City of Manchester relies on the ODD/EVEN parking ban in order to properly maintain the roadways. Enforcement of these violations generates revenue and encourages future compliance.

In addition to accomplishing the goal of voluntary compliance with ODD/EVEN parking, the city would generate revenue. We are recommending hiring 1-2 officers or parking enforcement, Monday-Friday during the winter months. The cost of hiring one police officer for a period of three hours with the expectation of issuing approximately 10 parking tickets an hour at \$50.00 each. The cost of the additional police officer or parking enforcement could be reimbursed to the Manchester Police Department/Parking Division by the City of Manchester upon completion of the event.

****EXAMPLE****

Using the most senior officer eligible for this event (Senior Captain with A-Step)

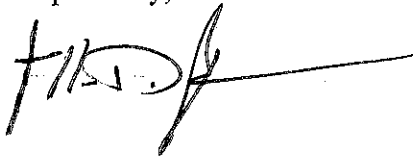
$\$116.88 \text{ hr OT rate} \times 3 \text{ hours} = \$350.64 \text{ labor cost}$

$\$50 \text{ per ticket} \times 10 = 500 \times 3 = \$1,500 \text{ in general fund revenue}$

$\$1,500 - \$350.64 = \$1,149.36 \text{ in revenue above labor cost per officer}$

This is the most conservative calculation as this overtime will be available to all sworn police officers and parking enforcement at different pay grades. The additional revenue will also assist in paying for the overtime rate change and the overall cost of the operations. This revenue can also assist in future operations and offsetting the cost of the mobile office space that is proposed.

Respectfully,

A handwritten signature in black ink, appearing to read 'A. Aldenberg', with a long horizontal line extending to the right.

Chief Allen Aldenberg



City of Manchester Parking Division

Christopher Goodnow
Parking Manager
cgoodnow@manchesternh.gov

August 24, 2022

Chairman William Barry
Committee on Public Safety, Health and Traffic
1 City Hall Plaza
Manchester, NH 03101

RE: Common Man Roadside Parking Inquiries

Dear Chairman Barry:

The City of Manchester has received an inquiry/request from Brad Pernaw reference parking in front of Common Man Roadside 451 Commercial St. Mr Pernaw has three (3) items to be discussed. They are as follows with input.

1. Allocate 4 of the 35 hourly parking spaces to free parking for up to 1 hour.

The concern with this request is that it will set a precedent and many other businesses will request free parking spaces in front of their establishments

2. Install a parking pay station. We have learned from several guests they do not utilize the app program to pay for parking and are not inclined to install the parking pay app. Also the parking pay app charges a service fee further increasing a parking costs to our guests.

It is my understanding that the developer and the city agreed on using the Passport Parking app as to keep the front of the building's clean design. This should be left to the Board of Mayor and Alderman's pleasure

3. Modify the paid parking hours from 8 AM – 8 PM to 8 AM – 5 PM. As the business activity slows in the late afternoon parking is abundant and free parking in front of our store front would be beneficial to our guests

The Parking Division does not oppose this request. This should also be left to the Board of Mayor and Alderman's pleasure

Please contact me with any question or concerns I may be able to assist with

Sincerely,

Christopher Goodnow
Parking Manager

Brad Pernaw
GSC-Tru, LLC
The Common Man Roadside
451 Commercial Street
Manchester, NH 03101

Thursday July 28, 2022

City of Manchester
Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Mr. Normand:

I am writing to you on behalf of the Common Man Roadside located at 451 Commercial Street in Manchester's Millyard. We recently opened our restaurant concept which offers both to-go and dine in service. In our short existence we have fielded several complaints and concerns from our guests about the public parking in front of our business. Guest complaints vary from lack of a free parking option to the inability to pay for parking without using the parking app. We agree with our guests concerns over the parking options and would like to request the following solutions to make visiting our new establishment easier on our guests.

1. Allocate 4 of the 35 hourly parking spaces to free parking for up to 1 hour. See attached arial photo depicting which spaces we request to be free parking
2. Install a parking pay station. We have learned from several guests they do not utilize the app program to pay for parking and are not inclined to install the parking pay app. Also the parking pay app charges a service fee further increasing a parking cots to our guests.
3. Modify the paid parking hours from 8 AM – 8 PM to 8 AM – 5 PM. As the business activity slows in the late afternoon parking is abundant and free parking in front of our store front would be beneficial to our guests.

Thank you for your consideration to our concerns and request.

Brad Pernaw

Brad Pernaw

Managing Partner
GSC-Tru, LLC
The Common Man Roadside

