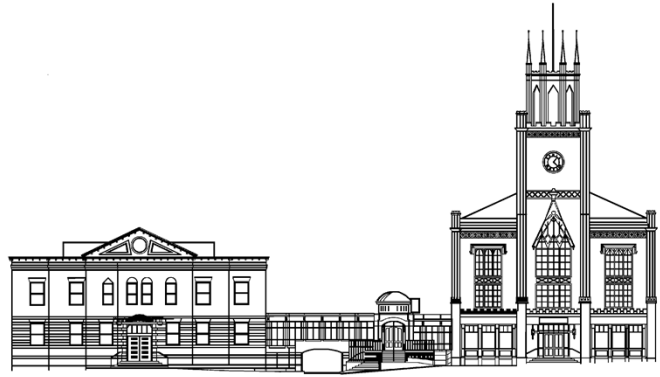




COMMITTEE ON HUMAN RESOURCES/INSURANCE

September 6, 2022 at 5:30 PM

Aldermanic Chambers, City Hall (3rd Floor)

Members: Aldermen Cavanaugh, George-Kelly, Barry, Gamache, Burkush

AGENDA

The Chairman calls the meeting to order.

The Clerk calls the roll.

1. HR Reports submitted by Lisa Drabik, Human Resources Director:
 - Position Summary Report
 - Vacancy Requisition Requests and Approvals
 - Summary of Arbitrations/Grievances
 - Sapphire SmartShopper Report

(Note: Provided for informational purposes only; no action is required.)
2. Communication from Angela Carey, Clerk of the Board of School Committee, requesting an increase in the yearly stipend for elected school board members from \$2,000 a year to \$4,000 a year effective January 2, 2024.
Ladies and Gentlemen, what is your pleasure?
3. Communication from Mayor Craig requesting approval of the use of up to \$750,000 in one-time funds to conduct a Classification & Compensation study for all city employees.
Ladies and Gentlemen, what is your pleasure?
4. Communication from Jeff Belanger, Planning & Community Development Director, requesting the reclassification of a Planning Technician, grade 14, to a Community Development Support Specialist, grade 16.
Ladies and Gentlemen, what is your pleasure?
5. Communication from Tim Clougherty, Public Works Director, requesting the reclassification of an Application Developer/Analyst, grade 19, to an Application Developer/Analyst II, grade 20.
Ladies and Gentlemen, what is your pleasure?

6. Communication from Brenda Masewic Adams, Tax Collector, requesting the reclassification of Customer Service Representative III's, grade 13, to Municipal Collections Clerks, grade 14.

Ladies and Gentlemen, what is your pleasure?

7. Report of the HR Committee recommending that the request from the Tax Collector to eliminate one (1) vacant Administrative Assistant I, grade 12, position and add one (1) Administrative Assistant II, grade 13, position be approved.

(Note: This committee report was referred back to the HR Committee at the 7/19/22 BMA meeting).

Ladies and Gentlemen, what is your pleasure?

8. Report of the HR Committee recommending that the request from the Water Works Director to increase labor grades as follows:

- Water Works Director from a 28 to a 29
- Water Works Deputy Director of Water Distribution from a 25 to a 27
- Water Works Deputy Director of Water Treatment & Supply from a 25 to a 27
- Water Works Deputy Director of Finance & Administration from a 25 to a 27

be approved.

(Note: This committee report was referred back to the HR Committee at the 7/19/22 BMA meeting).

Ladies and Gentlemen, what is your pleasure?

9. Report of the HR Committee recommending that the request from the Finance Director and Parking Manager to reclassify an Accounting Specialist II, grade 12, to an Administrative Services Manager, grade 16, be approved.

(Note: This committee report was referred back to the HR Committee at the 7/19/22 BMA meeting).

Ladies and Gentlemen, what is your pleasure?

10. Report of the HR Committee recommending that the request from the HR Director to increase the labor grade for the Human Resources Analyst position from a 20 to a 21 be approved.

(Note: This committee report was referred back to the HR Committee at the 7/19/22 BMA meeting).

Ladies and Gentlemen, what is your pleasure?

11. Report of the HR Committee recommending that the request from the HR Director to increase the labor grade for the Compensation Manager position from a 20 to a 21 be approved.

(Note: This committee report was referred back to the HR Committee at the 7/19/22 BMA meeting).

Ladies and Gentlemen, what is your pleasure?

12. Report of the HR Committee recommending that the request from the Public Works Director to reclassify the Clerk of the Works, grade 17, to a Project Coordinator, grade 18, be approved.

(Note: This committee report was referred back to the HR Committee at the 7/19/22 BMA meeting).

Ladies and Gentlemen, what is your pleasure?

If there is no further business, a motion is in order to adjourn.