

SPECIAL COMMITTEE ON AIRPORT ACTIVITIES

August 2, 2022 at 6:15 PM

Chairman E. Sapienza called the meeting to order.

The Clerk called the roll.

Present: Aldermen E. Sapienza, Cavanaugh, Burkush

Absent: Aldermen Stewart and Sharonov

Messrs.: T. Kitchens

1. Communication from Ted Kitchens, Director of Aviation, proposing various changes to the *Airport Rules and Regulations* for the Manchester-Boston Regional Airport.

Ted Kitchens, Airport Director, stated you all should have received my communication. Do you want me to walk through it?

Chairman Sapienza responded yes.

Mr. Kitchens stated there are two guiding documents that really help manage the airport. One is the Rules & Regulations and the other is something called the Minimum Standards and we periodically review these documents for consistency and we picked up on two required changes in the Rules & Regulations. The Rules & Regulations are promulgated to: a) to help us manage the airport, and b) to insure safe and efficient operations at the airport and to protect the rights and privileges of airport tenants, users and all of our guests. The first modification is the addition of the requirement creating a new Section 4.15 that requires the wearing of personal protective equipment that meets the American National Standards Institute requirements for reflexivity while people are working either on the roadways and parking lots or out on the aircraft apron. As I said in my letter, a lot of corporations, airlines, etc. already require this because it is part of OSHA but we did not have that requirement for our employees. We recently negotiated that as part of the union contract; that employees would wear ANSI compliant reflective vests while they are working out in the air field or on the land side. That is the first modification.

Alderman Cavanaugh stated I assume that the employer will pick up the cost for this correct.

Mr. Kitchens answered yes we would pick up the cost.

Chairman Sapienza stated you can briefly run through the next change.

Mr. Kitchens stated the second modification is requiring the aircraft when they arrive or the airlines when they arrive at the gate to plug into what is called a pre-conditioned air or PCAir and 400Hz ground power units. The airport had these on all of our gates but they are reaching the end of their useful life and we are in need of replacing some. We put in for an FAA grant for a program called the Voluntary Airport Low Emissions

(VALE) that will cover 90% of the replacement costs for these new units. We are also getting larger units and going from 30-ton air conditioning units to 45-ton units that will help keep the aircraft cool and also heated in the winter and new ground power units that will allow the aircraft to turn off what is called the APU which is an auxiliary power unit. It is like a mini jet engine that sits in the back of an airplane and creates air conditioning but also generates electricity like a mini generator and helps run the systems outside on the aircraft while the aircraft is on the ground. If you can plug into the system you don't have to run that engine and it saves fuel and produces fewer air emissions. Most airlines do this because of cost savings and it is just part of their own standard operating procedures but the FAA requested that we actually include this in our Rules & Regulations so we have enforcement criteria as well as get letters of support from our four airlines which we have received. If we get this grant, we will be able to replace seven of our twelve units. There are two gates that we do not own – Gates 8 & 9 which are owned by American Airlines.

*On motion of **Alderman Burkush**, duly seconded by **Alderman Cavanaugh**, it was voted to approve the changes to the Airport Rules & Regulations.*

*There being no further business, on motion of **Alderman Cavanaugh**, duly seconded by **Alderman Burkush**, it was voted to adjourn.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

City Clerk